

**Minutes of the Executive Board Meeting
Held Thursday, August 25th, 2022
5:30 p.m.**

Member	Agency	Present	Absent
Brian DeBolt	Kendall County Board		X
Dwight Baird	Kendall County Sheriff's Office		X
David Thompson	Newark Fire District		X
James Bateman	Bristol Kendall Fire District	X	
Darald Nelson	Village of Newark	X	
John Cornish	Oswego Fire District	X	
Scott Cryder	Lisbon Seward Fire District		X
Larry Nelson	Member at Large	X	
Greg Witek	Little Rock Fox Fire District	X	
Chris Funkhouser	City of Yorkville	X	
Terry Olson	Village of Oswego		X
Scott Mulliner	City of Plano	X	

Others present: Lynette Bergeron, KenCom Director; Jen Stein, KenCom Assistant Director; Bonnie Walters, Executive Assistant.

Greg Witek called the meeting to order and requested a roll call of the membership. Seven of the twelve members were present creating the necessary quorum for voting purposes.

Witek called for a motion to approve the agenda. Funkhouser made a motion to approve the agenda as written, seconded by L. Nelson. Discussion. All members present voting aye. Motion carried

Witek called for Public Comment – None

Witek called for Correspondence – None

Staff Report – Bergeron gave a Personnel Report as follows: KenCom is currently down one position. Speed Interviews are scheduled for next Monday and Tuesday. Training as follows: Heather Gutierrez attended a Responder Readiness Workshop on June 15th at the Kendall County Courthouse. In-house fire policy and Flock training was conducted on June 22nd – July 1st. NG911 Viper Phone training is ongoing and will be completed by June 22nd. Telecommunicator in-house TTY training was completed in the month of June. All Tc's and Supervisors received in-house training on the new fire polices that were passed last month. The Policies went into effect July 11th. Supervisors met with each staff to review changes in regards to calls for service for MABAS special teams. Information as follows: Starting January 1st, 2023 9-1-1 Dispatchers will be classified as first responders in Illinois after Governor JB Pritzker signed Senate Bill 3127. At the Kendall County Association of Chiefs of Police Respect for Law Banquet on Friday July, 22nd, Sarah Jenkins was voted Telecommunicator of the Year and Cheryl Kemp received a Life Saving Award. Congratulations to both! KenCom passed all areas of a LEADS audit that was conducted over the last few months. KenCom passed all areas of an NCIC audit that was conducted

last week. KenCom is in the process of completing the LEADS Security Audit which is due September 6th, 2022. Lyndsey Ingram and Sarah Jenkins participated in the Sheriff's Office National Night Out on August 2nd representing KenCom. Project Updates as Follows: All of the fire portable radios have been delivered to the fire agencies. All memorandums of understanding have been received. Josh Flanders sent out the Kenwood radio guide to all fire agencies. Bergeron thanked the Oswego Fire Department, specifically Josh Flanders, for taking the lead on this project and put in a lot of work with over 400 radios. Flock camera installations have been delayed again. Bergeron is keeping the License Plate Reader Committee informed and it is unlikely they will meet their end of the month installation deadline. The NG9-1-1 project will route 9-1-1 calls to PSAP's via an ESInet using IP technology rather than analog phone lines. KenCom went live on the NG9-1-1 system on June 23rd. KenCom has signed off on the Final Acceptance of the project. Bergeron showed a small video of Director Kelly from the State Police, from the press conference they had on Tuesday in Grundy County. Grundy County and KenCom were the first two PSAP's to go live in the State of Illinois on the NG9-1-1 project. ABeep has been working on resolving the issue with P5 that was discovered during shift testing. Text to 9-1-1 totals for the month of July 2022 were 8.

Closed Session Minutes but do not release – None

Consent Agenda – Witek called for approval of the consent agenda. L. Nelson made a motion, seconded by Bateman to approve the consent agenda as follows:

- Treasurer's Report – May 2022; June 2022; July 2022
- May 26th, 2022 Executive Board Minutes

All members present voting aye. Motion carried.

Standing Committee Reports:

Report of the Finance Committee – No report.

Report of the Executive Board Chair – Witek thanked Darald Nelson for running the May Executive Board Meeting in Witek's absence.

Report of the Operations Board Chair – No Report

Report of the Personnel Committee – Witek stated they have their demand to bargain letter from the Union.

Report of the Strategic Planning Committee – No meeting.

Witek called for Old Business:

Development of Fire 3 Channel to be Digital – Discussed in staff report.

Discussion of 2-1-1 – L. Nelson stated they have a contract back from PATH in Bloomington and have funding secured for it and approved by the County Board. They are waiting for the States Attorney to review the agreement. It should be up and running by October 1st. Bergeron is on the board representing KenCom. Discussion ensued.

Whistle Blower Policy – Bergeron will have at the next meeting for approval.

988/CESSA Information – Bergeron stated they met a couple of weeks ago and had a guest speaker that explained the three different models. No other movement has been made. They have not picked the EMS Advisory Boards and who will sit on them.

Other Old Business – None

Witek called for New Business:

Executive Board Closed Session Audio Destruction – None

Selection of Collective Bargaining Attorney – Witek stated KenCom’s previous labor attorney no longer works for Mahoney, Silverman and Cross. Witek, L.Nelson and Bergeron met with John Kelly from Ottoson DiNolfo, who does collective bargaining for many 9-1-1 Centers. Funkhouser made a motion to hire John Kelly at the pay in the engagement letter (\$235 per hour for Kelly, \$160 per hour for Law Clerks and \$150 per hour for Administrative Staff and Paralegals) for KenCom’s Collective Bargaining Contract and for other labor needs as they arise, seconded by Cornish. A roll call was taken with all seven members present voting aye. Motion carried.

ExaGrid Invitation to Bid – Bergeron discussed the ExaGrid product they would like to purchase for ransomware protection which they believe to be the best option for KenCom. There was an invitation to bid put out which was due this morning at 8 a.m. It was discussed and approved through the Finance Committee to bring to the Executive Board for approval if the price remained the same once the bid was received. This morning they opened the invitation to bid which they only received one from ITSavvy. L. Nelson made a motion to accept the ExaGrid bid award of \$108,000.00 (which includes 3 years of maintenance) and purchase backup SANS in the amount not to exceed \$57,000.00, seconded by Funkhouser. A roll call was taken with all seven members present voting aye. Motion carried.

Other business from the floor – None

Closed Session – None

Action after Closed Session – None

The next scheduled Executive Board Meeting is Thursday, September 22nd, 2022 at 5:30 p.m at the Plano Police Department lower level training room. D. Nelson made a motion to adjourn the meeting, seconded by Funkhouser. All members present voted aye. Motion carried. The meeting adjourned at 6:00 p.m.

Meeting recorded by Bonnie Walters.

Respectfully Submitted,

Dwight Baird
Secretary