

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES**

SEPTEMBER 20, 2022

I. Call to Order

President Gilmour called the meeting to order at 11:11 am in the Kendall County Office Building - Second Floor Board Meeting Rooms 209 and 210.

II. Pledge of Allegiance

The Pledge of Allegiance was recited at the Kendall County Board Meeting.

III. Invocation

An invocation was offered by Commissioner Gengler at the start of the Kendall County Board Meeting.

IV. Roll Call

X	Cesich	X	Gryder (left at 11:18 am)
X	DeBolt	X	Kellogg
	Flowers	X	Koukol
X	Gengler (entered at 11:12 am)	X	Rodriguez
X	Gilmour	X	Vickers

Roll call: Commissioners Cesich, DeBolt, Gengler, Gryder, Kellogg, Koukol, Rodriguez, Vickers, and Gilmour were all present.

V. Approval of Agenda

Commissioner DeBolt made a motion to approve the agenda. Seconded by Commissioner Rodriguez. Aye, all. Opposed, none.

VI. Public Comment

No public comments were offered from citizens in attendance.

VII. CONSENT AGENDA

A. Approval of Minutes

- Kendall County Forest Preserve District Finance Committee Meeting of August 25, 2022
- Kendall County Forest Preserve District Commission Meeting of September 6, 2022

B. *Approval of Claims in the Amount of \$27,483.10

C. MOTION: Approval of Fees and Charges for Environmental Education School Field Trip, Scout and Senior Programs, including Establishing Minimum Enrollments for Participation

- D. ***ORDINANCE #22-09-004: Authorizing the Extension of a License Agreement between the Kendall County Forest Preserve District and Sunrise Center, Inc. – Sunrise Center North for the Operation of a Therapeutic Riding Program at Ellis House and Equestrian Center for the Period Extending January 1, 2023 through December 31, 2023 and a Monthly License Fee of \$800.00**
- E. ***MOTION: Approval of an Agreement for TMF Management, LLC for the Abatement of Real Property Taxes**
- F. ***MOTION: Approval of a Liquid Propane Tank Monitor Lease Agreement with GRAINCO FS, Inc. of Ottawa, Illinois (Tank #0102-98367) with No Monthly or Annual Lease Fee for Use at Ellis House and Equestrian Center**

Commissioner Cesich made a motion to approve the Consent Agenda with the removal of item J. Seconded by Commissioner Rodriguez.

Motion: Commissioner Cesich					
Second: Commissioner Rodriguez					
Roll call: Consent Agenda					
Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Cesich	X		Gryder	X	
DeBolt	X		Kellogg	X	
Flowers			Koukol	X	
Gengler	X		Rodriguez	X	
Gilmour	X		Vickers	X	
Motion unanimously approved.					

Roll call: Commissioners Cesich, DeBolt, Gengler, Gryder, Kellogg, Koukol, Rodriguez, Vickers, and Gilmour, aye. Opposed, none. Motion unanimously approved.

VIII. OLD BUSINESS

No agenda items posted for consideration.

IX. NEW BUSINESS

- A. **ORDINANCE #22-09-001: Amending the Rules of Order of the Kendall County Forest Preserve District (Ordinance #10-02-001) Section II.A.5.c. Authorizing the Executive Director (or their designated senior level administrative staff, with consent from the District’s President) to execute facility use license agreements**

Commissioner DeBolt made a motion to approve ORDINANCE #22-09-001: amending the Rules of Order of the Kendall County Forest Preserve District (Ordinance #10-02-001) Section II.A.5.c. Authorizing the Executive Director (or their Designated Senior Level Administrative Staff, with Consent from the District's President) to Execute Facility Use License Agreements. Seconded by Commissioner Cesich.

Motion: Commissioner DeBolt

Second: Commissioner Cesich

Roll call: Ordinance #22-09-001 Amending Rules of Order

Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Cesich	X		Gryder		
DeBolt	X		Kellogg	X	
Flowers			Koukol	X	
Gengler	X		Rodriguez	X	
Gilmour	X		Vickers	X	

Motion unanimously approved.

Roll call: Commissioners Cesich, DeBolt, Gengler, Gryder, Kellogg, Koukol, Rodriguez, Vickers, and Gilmour, aye. Opposed, none. Motion unanimously approved.

- B. ORDINANCE #22-09-002: Amending the Kendall County Forest Preserve District General Use Ordinance (Ordinance #02-01) Chapter 7 – Section V authorizing the Executive Director (or their Designee) to execute facility use license agreements for District facilities

Commissioner Cesich made a motion to approve Ordinance #22-09-002 amending the Kendall County Forest Preserve District's General Use Ordinance (Ordinance #02-01) Chapter 7 – Section V authorizing the Executive Director (or their Designee) to execute facility use license agreements for District Facilities. Seconded by Commissioner DeBolt.

Motion: Commissioner Cesich

Second: Commissioner DeBolt

Roll call: Ordinance #22-09-002

Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Cesich	X		Gryder	X	
DeBolt	X		Kellogg	X	
Flowers			Koukol	X	
Gengler	X		Rodriguez	X	
Gilmour	X		Vickers	X	

Motion unanimously approved.

Roll call: Commissioners Cesich, DeBolt, Gengler, Gryder, Kellogg, Koukol, Rodriguez, Vickers, and Gilmour, aye. Opposed, none. Motion unanimously approved.

C. **ORDINANCE #22-09-003: An Ordinance Approving (6) Facility Use License Agreement General Terms and Conditions Forms for the Use of Meadowhawk Lodge, Ellis House, Picnic Shelters, Bunkhouses, Campsites, and the Horse Arena effective December 1, 2022**

Commissioner Cesich made a motion to approve Ordinance #22-09-22 - an Ordinance approving (6) facility use license agreement general terms and conditions forms for the use of Meadowhawk Lodge, Ellis House, picnic shelters, bunkhouses, campsites, and the horse arena effective December 1, 2022. Seconded by Commissioner Koukol.

Motion: Commissioner Cesich
Second: Commissioner Koukol

Roll call: Ordinance #22-09-22

Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Cesich	X		Gryder	X	
DeBolt	X		Kellogg	X	
Flowers			Koukol	X	
Gengler	X		Rodriguez	X	
Gilmour	X		Vickers	X	

Motion unanimously approved.

Roll call: Commissioners Cesich, DeBolt, Gengler, Gryder, Kellogg, Koukol, Rodriguez, Vickers, and Gilmour, aye. Opposed, none. Motion unanimously approved.

X. MOTION: Approval of the Subat Forest Preserve Master Plan

Commissioner Gryder adjourned from the meeting at 11:18 am and did not return.

Commissioner DeBolt made a motion to approve the Subat Forest Preserve Master Plan. Seconded by Commissioner Cesich.

Motion: Commissioner DeBolt
Second: Commissioner Cesich

Roll call: Subat Forest Preserve Master Plan

Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Cesich	X		Gryder		
DeBolt	X		Kellogg	X	
Flowers			Koukol	X	
Gengler	X		Rodriguez	X	
Gilmour	X		Vickers	X	

Motion unanimously approved.

Roll call: Commissioners Cesich, DeBolt, Gengler, Kellogg, Koukol, Rodriguez, Vickers, and Gilmour, aye. Opposed, none. Motion unanimously approved.

XI. RESOLUTION #22-09-005: Approval of a Resolution of Authorization (Form OS/DOC-3) for the Submission of a State of Illinois FY23 Illinois Department of Natural Resources – Open Space Land Acquisition and Development (OSLAD) Grant Proposal Request for \$600,000.00, including a District Matching Funds Commitment of \$800,000.00 from the District’s Endowment Fund (Fund 1904) Contributions Received from John and Mary Subat for the Construction of a Nature Center and Phase I Master Plan Improvements at Subat Forest Preserve

Commissioner DeBolt made a motion to approve Resolution #22-09-005 to approve form OS/DOC-3 authorizing the submission of a State of Illinois FY23 Illinois Department of Natural Resources – Open Space Land Acquisition and Development (OSLAD) grant proposal request for \$600,000.00, including a District matching funds commitment of \$800,000.00 from the District’s Endowment Fund (Fund 1904) contributions received from John and Mary Subat for the construction of a Nature Center and Phase I Master Plan Improvements at Subat Forest Preserve. Seconded by Commissioner Gengler.

Motion: Commissioner DeBolt					
Second: Commissioner Gengler					
Roll call: Resolution #22-09-005 – FY23 IDNR OSLAD Resolution of Authorization					
Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Cesich	X		Gryder		
DeBolt	X		Kellogg	X	
Flowers			Koukol	X	
Gengler	X		Rodriguez	X	
Gilmour	X		Vickers	X	
Motion unanimously approved.					

Roll call: Commissioners Cesich, DeBolt, Gengler, Kellogg, Koukol, Rodriguez, Vickers, and Gilmour, aye. Opposed, none. Motion unanimously approved.

XII. MOTION: Approval of the State of Illinois – FY23 Illinois Department of Natural Resources – Open Space Land Acquisition and Development (OSLAD) Acquisition Certification Form (Form OS/DOC-2A) for the Subat Forest Preserve Nature Center and Phase I Master Plan Improvements Project at Subat Forest Preserve.

Commissioner Cesich made a motion to approve the State of Illinois – FY23 Illinois Department of Natural Resources – Open Space Land Acquisition and Development (OSLAD) Acquisition Certification Form (Form OS/DOC-2A) for the Subat Forest Preserve Nature Center and Phase I Master Plan Improvements Project at Subat Forest Preserve. Seconded by Commissioner DeBolt.

Motion: Commissioner Cesich
Second: Commissioner DeBolt

Roll call: FY23 IDNR OSLAD Form OS/DOC-2A

Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Cesich	X		Gryder		
DeBolt	X		Kellogg	X	
Flowers			Koukol	X	
Gengler	X		Rodriguez	X	
Gilmour	X		Vickers	X	

Motion unanimously approved.

Roll call: Commissioners Cesich, DeBolt, Gengler, Kellogg, Koukol, Rodriguez, Vickers, and Gilmour, aye. Opposed, none. Motion unanimously approved.

XIII. Public Comments

No public comments were offered from citizens in attendance.

XIV. Executive Session

None.

XV. Other Items of Business

No items posted for consideration

XVI. Adjournment

Commissioner Cesich made a motion to adjourn. Seconded by Commissioner Rodriguez.

Aye, all. Opposed, none.

Meeting adjourned at 11:22 am.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District