

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes for Thursday, September 15th 2022

Call to Order – Committee Chair Matt Kellogg called the Budget and Finance Committee to order at 6:08 p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Absent		
Brian DeBolt	Present		
Scott Gengler	Present		
Scott Gryder	Absent		
Matt Kellogg	Present		

Others Present – County Administrator Scott Koepfel, Deputy Administrator Latreese Caldwell, Health Department Director RaeAnn Van Gundy

Approval of Agenda – Member DeBolt made a motion to approve the agenda, second by Member Gengler. **With three members present voting aye, the motion carried by a vote of 3 - 0.**

Approval of August 25, 2022 Minutes – Member Gengler made a motion to approve the meeting minutes from August 25, 2022 second by Member DeBolt. **With three members present voting aye, the motion carried by a vote of 3 - 0.**

Approval of Claims – Member DeBolt made a motion to forward the claims to County Board, second by Member Gengler. **With three members present voting aye, the motion carried by a vote of 3 - 0.**

Items of New Business

- *Discussion of Health Department and ARPA* - Mr. Koepfel reported to the Committee that last year the County Board had budgeted \$400,000 ARPA money for Health Department expenses including extra Covid-related expenses. Since Covid has been mild this year the Health Department is asking to move some of their employee salaries into the \$400,000.

Director RaeAnn Van Gundy explained the request is for under \$94,000 and it would cover personnel not covered by grants. The funding would only be needed for the third pay period in September, all of October and all of November. These are positions in Mental Health; for front support services who deal with Covid related calls and host clinics; for the salary of a community action workers who is working with the Sheriff's Office and the State's Attorney's Office on the divert

team for Domestic Violence. The grant ends September 30. The committee discussed taking the \$94,000 out of the \$200,000 that was earmarked for the Health Department’s vaccination room FY22 budget since there was no big capital projects this year. Chair Kellogg would first like to see a fund balance comparison for 2019, 2020, 2021, and 2022 before doing this.

- *FY 22-24 ARPA Budget Discussion* – Member DeBolt asked if ARPA funds could cover help with mapping of the County. At this month’s KenCom Operations, meeting it was brought to his attention that the mapping may not be accurate for response calls. Scott Koeppel said he would talk to Meagan Briganti, Deputy ITC Director and Larry Nelson, Member at Large KenCom Board about this.

The \$130,000 ARPA application for the Forest Preserve District was reviewed. They are requesting funding to complete the project for the Ken Pickerill Estate House outdoor pavilion area. Motion made by Member DeBolt, second by Member Gengler to forward the application to Legal for review and to the County Board for approval. **With three members present voting aye, the motion carried.**

Scott Koeppel discussed the ARPA 2-1-1 agreement and explained this is a non-profit organization with a voluntary board. They are asking for changes to their contract agreement. Mr. Koeppel went over the requested changes with the committee. After a consensus in favor of the changes, this item will be presented at the September 20th County Board meeting or at the first meeting in October.

- *Fiscal Year 2023 Discussion* – Latreese Caldwell presented the Budget Approval Calendar to the committee.
- *Discussion and Approval of the Kendall County Fiscal Year 2023 Tentative Budget.* Latreese Caldwell explained that notice for the tentative budget has to be posted in the newspaper in a black box ad and put on file with the County Clerk. The sooner the tentative budget is complete they can work on changing various accounts and reducing the \$4.9M deficit.

The approved tentative budget will be further analyzed at the September 29th Budget and Finance Committee meeting.

Member Gengler made a motion to approve the tentative budget as presented as a rough draft second by Member DeBolt. **With three members present voting aye, the motion carried.**

Roll Call

Attendee	Status
Brian DeBolt	Yes

Scott Gengler	Yes
Matt Kellogg	Yes

Old Business – None

Department Head and Elected Official Reports – None

Public Comment - None

Questions from the Media - None

Chairman’s Report - None

Items for the County Board

- Approval of Claims
- Tentative Budget
- 2-1-1 Agreement

Executive Session - None

Adjournment – Member Debolt made a motion to adjourn the Budget and Finance Committee meeting, second by Member Gengler. **With three members present voting aye, the meeting was adjourned at 6:46 p.m. by a vote of 3 - 0.**

Respectfully submitted,

Sandy Washkowiak
Administrative Assistant