

COUNTY OF KENDALL, ILLINOIS
ADMIN HR MEETING MINUTES
Wednesday, August 17, 2022

CALL TO ORDER –Chair Flowers called the meeting to order at 5:30 p.m.

ROLL CALL

Attendee	Status	Arrived	Left Meeting
Elizabeth Flowers	Present		
Scott Gengler	Here		
Judy Gilmour	Here		
Dan Koukol	Absent		
Robyn Vickers	Here		6:36 pm

With 4 members present, a quorum was established to conduct committee business.

Employees in Attendance: Scott Koeppel, Tina Dado, Bob Jones

Others in Attendance: Mike Wojcik, Beth Ishmael

APPROVAL OF AGENDA – Motion made by Member Gengler, second by Member Gilmour approved the agenda. **With four members voting aye the motion passed by a 4-0 vote.**

APPROVAL OF MINUTES – Motion made by Member Gilmour, second by Member Gengler to approve the August 1, 2022 minutes. **With four members present voting aye the motion passed 4-0.**

DEPARTMENT HEAD AND ELECTED OFFICIAL REPORTS –

Mr. Koeppel stated that everything is on the agenda tonight. Mr. Bob Jones directed the board members to the reports in the packet provided to them.

PUBLIC COMMENT - None

COMMITTEE BUSINESS

• ***Plan Performance/Renewal Planning Presentation –The Horton Group***

Mr. Wojcik lead a presentation to the board on the Kendall County 2022 current plan performance and 2023 trends and renewal planning. He provided to the members an informational packet that he referred to throughout his presentation.

- COVID Specialist Beth Ishmael gave an overview of COVID-19 impact for YTD 2022 and the difference between telemedicine vs telehealth.
- Renewal forecast is projected at 12% increase.
- Consideration for the 2023 plan year;
 - Plan design adjustment- IRS required adjustments to HAS
 - Consider 4 tier rate model vs current 2 tier

- Consider HealthJoy- app to support benefit communication, telemedicine and proper plan use and price compare service
- Continue to review analytics with specialty RX and J-code medical drugs
- Continue to monitor high performance networks.

Mr. Koepfel stated that Kendall County recently established a health insurance fund by moving the insurance out of the general fund. Working on building up a fund balance. Potential for the future if self-funding would make sense, it does not make sense now because of COVID, but working towards that flexibility in the future.

- ***Discussion of Administrative Assistant Job Description*** – Mr. Koepfel stated that job descriptions are updated whenever an employee leaves a position. Additional reasons for updating was due to changes to the office structure with added personnel since the last time the position was posted. Mr. Koepfel directed the board members to page 5 of the packet to view updates.

Motion to send the Administrative Assistant Job Description to next County Board meeting on September 6, 2022 by Member Gengler, second by Member Gilmour. **With three members voting aye the motion passed by a 3-0 vote.**

EXECUTIVE SESSION – None

ITEMS FOR COMMITTEE OF THE WHOLE - None

ACTION ITEMS FOR COUNTY BOARD

- *Approval of Administrative Assistant Job Description*

ADJOURNMENT – Member Gengler made a motion to adjourn the meeting, second by Member Gilmour. **With three members present voting yes, the meeting adjourned at 6:41 p.m.**

Respectfully Submitted,

Sally A. Seeger
Administrative Assistant