

KenCom Finance Committee Meeting Minutes

Held October 20th, 2022

9:00 a.m.

Kendall County Public Safety Center

1102 Cornell Lane, Yorkville

Emergency Operations Center

Member	Agency	Present	Absent
Greg Witek	LRFFD	X	
Brian DeBolt	Kendall County Board Member	X	
Dwight Baird	KCSO	X	
Zoila Gomez	City of Plano	X	
Larry Nelson	Member At Large	X	
Jeff Burgner	Oswego PD	X	
James Jensen	Yorkville PD	X	

Others present: Lynette Bergeron, KenCom Director; Jennifer Stein, KenCom Assistant Director; Pamela Hurtig, Operations Manager; Bonnie Walters, KenCom Executive Assistant.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with all seven members present, which resulted in having a quorum for voting purposes.

Nelson called for a motion to approve the agenda. DeBolt made a motion to approve the agenda as submitted, seconded by Gomez. Discussion. All members present voting aye. Motion carried.

Public Comment – None

Nelson called for Correspondence – Bergeron read a letter addressed to dispatch from a mother of a child that was in a bad accident a year ago, expressing her gratitude for everyone involved in helping her daughter that day.

Staff Report: Bergeron gave a Personnel Report as follows: KenCom is currently down one position. Applicant background checks are in the process of being completed. We are pleased to announce Sarah Jenkins has been selected as KenCom's Lead Trainer. Training as follows: KenCom's LEAD Trainer will complete one on one Flock training for all dispatchers. Management plus supervisor Gina Belmont, TC Sarah Jenkins, TC Jordan Mahara and IT Ryan Shain will be attending the IPSTA conference in Springfield from October 23rd through October 26th. Information as follows: On Monday, September 19th, KenCom experienced a 9-1-1 issue where KenCom's calls were being sent to Aurora Police Dispatch. Staff was able to reroute KenCom's 9-1-1 calls to our seven digit non-emergency lines until AT&T could repair the issue, which was later Monday afternoon. Bergeron was advised a bad card was discovered at the Oakbrook central office which caused the issue that affected both KenCom's and Grundy's 9-11 calls. AT&T is in the process of conducting a study of what occurred and to implement diversification to another central office in the event this were to happen again. Additional information to follow once the study has been completed. During discussion Nelson stated the State has not figured out diverse paths for the new NG911 which can be a catastrophic failure because it does not appear anyone is monitoring AT&T. Discussion continued. Project Updates as follows: Cameras have been installed for locations 3,4,5,9 and 10. IDOT requested the permit applications be resubmitted, they were signed and sent to Flock. Discussion ensued. Text to 9-1-1 totals for the month of September 2022 were 6.

Closed Session Minutes but do not release – None

Consent Agenda – Nelson called for approval of the consent agenda. Burgner made a motion, seconded by Baird to approve the consent agenda, which includes approval of the September 2022 Treasurer's Reports for the Surcharge and Operating Funds and the September 15th, 2022 Finance Committee Minutes. All seven members present voting aye. Motion carried.

Closed Session – DeBolt made a motion to move into closed session for the collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. Section 2.06 5 ILCS 120/2(c)(2), seconded by Burgner. A roll call vote was taken with all seven members voting aye. Motion carried. Closed session began at 9:25 a.m.

Open session resumes at 10:24 a.m. Brian DeBolt left the meeting at 9:45 a.m. and James Jensen left the meeting at 10:10 a.m. during closed session. All other members are present.

Action After Closed Session – None

Nelson called for the Standing Committee Reports:
Personnel Committee Report – No Report

Strategic Planning Committee Report – No Report

Operations Board Chair Report – Bergeron stated Chief Watermann from the Aurora Township Fire was at the meeting and they addressed the additional portable radios they are requesting. The recommendation from the Operations Board was to purchase the additional thirty-three portable radios for Aurora Township Fire, due to a misunderstanding of the numbers they originally provided. Chief Watermann stated with the new radios they get much better reception in areas they did not get good reception with their old radios. During discussion, the Finance Committee had additional questions and the Committee is asking the Operations Board Chair and the Executive Board Chair to go talk to Chief Watermann.

Finance Committee Report:

Approval of Bills:

Operation Bills – Gomez made a motion to approve the October 2022 Operation Bills, in the amount of, \$393,523.26, seconded by Burgner. Discussion. A roll call vote was taken with all five members present voting aye. Motion carried.

Surcharge Bills – Burgner made a motion to approve the October 2022 Surcharge Bills, in the amount of, \$43,342.46 seconded by Gomez. Discussion. A roll call was taken with all five members present voting aye. Motion carried.

Anticipated Expenses – None

Nelson called for Old Business:

Discussion of UHF Frequency for Oswego Township Road District – No Report.

211 Update – Nelson stated they have their 5013 status and the County signed off on the funding yesterday. The goal is to have 211 up and running in November.

Any other Old Business – None

Nelson called for New Business:

Finance Committee Closed Session Audio Destruction – None

AID Mobile Crisis Response Team Dispatch Proposal – Bergeron stated KenCom was approached for the possibility of dispatching for them. 988 will be dispatching the mobile crisis teams out and have safety concerns for their personnel. After that discussion they sent KenCom a proposal which would have cost impacts on KenCom. The proposal was brought to the Operations Board and if there is a need to add an additional channel in KenCom they would not be in support of that. Bergeron reviewed stats on the approximate number of KenCom's current mental health calls. Bergeron reached out to surrounding PSAP's to see if their mobile crisis teams have reached out to them and they had not. After discussion, the Finance Committee stated there is more information they need from AID before making any decisions.

FY 2023 Operations Budget – No Report.

FY 2023 Surcharge Budget – Bergeron reviewed the change made to the Fiscal Year 2023 draft Surcharge Budget. Gomez made a motion to approve and move the Fiscal Year 2023 draft Surcharge Budget to the Executive Board, seconded by Burgner. Discussion. All members present voting aye. Motion carried.

United City of Yorkville Tower IGA – Baird made a motion to approve the United City of Yorkville Tower IGA, seconded by Burgner. Discussion. All members present voting aye. Motion carried.

Other New Business – None

Other Business – 988-CESSA – No Report.

Closed Session – None

Nelson stated the next Finance Committee meeting is Thursday November 17th, 2022 at 9:00 a.m. at the Kendall County Public Safety Building, Lower Level Emergency Operations Center. Burgner made a motion to adjourn the meeting, seconded by Gomez. All members present voting aye. Motion carried. Meeting adjourned at 10:57 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary