

**Minutes of the KenCom Operations Board Meeting
Held, Tuesday, October 19th, 2022
2:00 p.m.**

Member	Agency	Present	Absent
Dan Schiradelly	OFD	X	
Liz Palko	MPD	X	
Bobby Richardson	KCSO	X	
James Bateman	BKFD	X	
Norm Allison	PPD	X	
Ray Mikolasek	YPD	X	
Cliff Fox	Village of Newark	X	
Jeff Mathre	NFD		X
Dave Jordan	LRFFD		X
Alex Marchewka	LSFD	X	
Derek Hagerty	SFD		X
Kevin Norwood	OPD	X	
Tom Meyers	MFD		X
	ATFD		X

Others Present: Lynette Bergeron, KenCom Director; Jennifer Stein, KenCom Assistant Director; Pamela Hurtig, KenCom Operations Manager, Bonnie Walters, KenCom Executive Assistant; Robert Watermann, Aurora Township Fire Department.

Kevin Norwood called the meeting to order and requested a roll call of the membership. Nine of the fourteen members were present which resulted in having a quorum for voting purposes.

Norwood called for approval of the agenda. Allison made a motion to approve the agenda as submitted, seconded by Schiradelly. Discussion. All members present voting aye. Motion carried.

Norwood called for Public Comment – None

Norwood called for Correspondence – Bergeron read a letter addressed to dispatch from a mother of a child that was in a bad accident a year ago, expressing her gratitude for everyone involved in helping her daughter that day.

Staff Report – Bergeron gave a Personnel Report as follows: KenCom is currently down one position. Applicant background checks are in the process of being completed. We are pleased to announce Sarah Jenkins has been selected as KenCom’s Lead Trainer. Training as follows: KenCom’s LEAD Trainer will complete one on one Flock training for all dispatchers. Management plus supervisor Gina Belmont, TC Sarah Jenkins, TC Jordan Mahara and IT Ryan Shain will be attending the IPSTA conference in Springfield from October 23rd through October 26th. Information as follows: On Monday, September 19th, KenCom experienced a 9-1-1 issue where KenCom’s calls were being sent to Aurora Police Dispatch. Staff was able to reroute KenCom’s 9-1-1 calls to our seven digit non-emergency lines until AT&T could repair the issue, which was later Monday afternoon. Bergeron was advised a bad card was discovered at the Oakbrook central office which caused the issue that affected both KenCom’s and Grundy’s 9-11 calls. AT&T is in the process of conducting a study of what occurred and to implement diversification to another central office in the event this were to happen again. Additional information to follow once the study has been completed. Project Updates as follows: Cameras have been installed for locations 3,4,5,9 and 10. IDOT requested the permit applications be resubmitted, they were signed and sent to Flock. During discussion, Richardson discussed the problems they are having with the system and the cameras and expressed how dissatisfied he was with the product. Text to 9-1-1 totals for the month of September 2022 were 6.

Closed Session Minutes but do not release – None

Consent Agenda – Norwood called for approval of the consent agenda. Shiradelly made a motion, seconded by Allison to approve the consent agenda, which includes approval of the September 2022 Treasurer’s Reports and the September 14th, 2022 Operations Board Minutes. All members present voting aye. Motion carried.

Norwood called for the Standing Committee Reports:
Strategic Planning Committee – No Meeting

Finance Committee Report:

Operation Fund Bills – Shiradelly made a motion to approve the September 2022 Operation bills, in the amount of \$393,523.26, seconded by Palko. Discussion. A roll call was taken with all nine members present voting aye. Motion carried.

Surcharge Fund Bills – Mikolasek made a motion to approve the September 2022 Surcharge bills, in the amount of \$43,342.46, seconded by Bateman. Discussion. A roll call was taken with all nine members present voting aye. Motion carried.

Anticipated Expenses – None.

Norwood called for Old Business:

988/Public Act 102-0580-CESSA – Bergeron stated they met last Friday. Most of the sub-committee members have been sent letters. It is taking longer for others because they must meet the diversification that is required per the statute, which results with the sub-committees not being fully formed and meeting dates have not been set.

Norwood called for New Business:

Policy and Procedures – None

AIDS Mobile Crisis Response Team Dispatch Proposal – Bergeron stated AID is the Mobile Crisis Response Team that is responsible for Kendall County, Southern Kane and portions of Aurora. 988 will be dispatching the mobile crisis teams out and have safety concerns. KenCom was approached for the possibility of dispatching for them. After that discussion AIDS sent KenCom a proposal which would have cost impacts on KenCom. Bergeron reached out to surrounding PSAP’s to see if their mobile crisis teams have reached out to them and they had not. Bergeron reviewed the proposal to the Board and discussed an approximate number of Kencom’s current mental health calls. The Board was not in support if dispatching for AIDS would cause a need to add an additional channel in KenCom. After discussion, the Operations Board will move the proposal onto the Finance Committee for discussion due to the costs that would incur to KenCom in the proposal.

Aurora Township Fire Portable Radio Purchase – There was a miscommunication between Aurora Township Fire and KenCom in regards to the amount of radios they needed. Twenty-two radios were ordered which Aurora Township Fire currently has but are requesting the cab mounted radios for an additional thirty-three radios. This was brought to the Finance Committee meeting last month and was requested this purchase to start at the Operations Board. Chief Watermann stated these are all portable radios, not mobile. During discussion, Chief Watermann stated with the new radios they get much better reception in areas they did not get good reception with their old radios. Richardson made a motion to purchase the additional thirty-three radios requested by Aurora Township Fire, seconded by Shiradelly. A roll call was taken with all nine members present voting aye. Motion carried.

FY 2023 Operations Budget – Bergeron reviewed the draft Fiscal Year 2023 Operations Budget. Shiradelly make a motion to approve the Fiscal Year 2023 Operations Budget and move forward to the Executive Board, seconded by Palko. Discussion. A roll call was taken with all nine members present voting aye. Motion carried.

FY 2023 Surcharge Budget – Bergeron reviewed the draft Fiscal Year 2023 Surcharge Budget. Palko made a motion to approve the Fiscal Year 2023 Surcharge Budget and move forward to the Executive Board, seconded by Fox. Discussion. A roll call was taken with all nine members present voting aye. Motion carried.

United City of Yorkville Tower IGA – Allison made a motion to approve the United city of Yorkville Tower IGA, seconded by Shiradelly. A roll call was taken with all nine members present voting aye. Motion carried.

Jellystone Campground Map – Bergeron stated when requesting a special use permit the map needs to be approved by KenCom as presented. Schiradelly made the motion to give KenCom the authority to approve the maps as presented to them, seconded by Mikolasek. All members present voting aye. Motion carried.

Other New Business – None

Closed Session – None

Norwood stated the next Operations Board Meeting is Wednesday, November 16th, 2022 at 2:00 p.m. at Kendall County Public Safety Center, Lower Level Conference Room. Palko made a motion to adjourn the meeting, seconded by Mikolasek. All members present voting aye. Meeting adjourned at 3:03 p.m.

Respectively Submitted,

Bonnie Walters
Recording Secretary