

KENDALL COUNTY
Historic Preservation Commission
Kendall County Office Building
County Board Room (Rooms 209 and 210)
111 W. Fox Street, Yorkville, Illinois
9:00 a.m.
October 15, 2022

CALL TO ORDER

The meeting was called the meeting to order at 9:10 a.m.

ROLL CALL

Present: None

Absent: Eric Bernacki (Secretary), Elizabeth Flowers (Vice-Chairwoman), Kristine Heiman, Marty Shanahan, and Jeff Wehrli (Chairman)

Also Present: Matt Asselmeier (Senior Planner), Ken Itle, Susan Kritzberg, and Jeff Farren

No quorum was present.

Ken Itle, of Wiss, Janney, Elstner Associates, Inc. (WJE), explained the deliverables. The deliverables are the narrative report and survey forms. Mr. Itle explained the research methodology using plat maps and atlases. He explained the importance of visiting each site, noting existing buildings, and noting building materials. He provided a sample form for a site visit; the information is for the exterior only.

Discussion occurred regarding pre-visit communication; a postcard could be mailed to property owners.

Discussion occurred regarding steps for visiting a property, including knocking on the door and explaining the process. If a property owner does not want you on the property, leave the property. If the property has no trespassing signs and looks unfriendly, don't go on the property. Brochures will also be handed out onsite.

Twelve (12) to fifteen (15) properties can be visited during one (1) day. A site visit lasts between fifteen (15) and thirty (30) minutes, starting around 9:00 a.m. There would be sixteen (16) total days to survey both townships. Volunteers would be asked to help between three (3) and five (5) days. Discussion occurred regarding how volunteers and WJE staff coordinate visits. The hope is to have the field work completed by Christmas.

The group then visited the Harris Forest Preserve at 10460 Route 71, Yorkville.

ADJOURNMENT

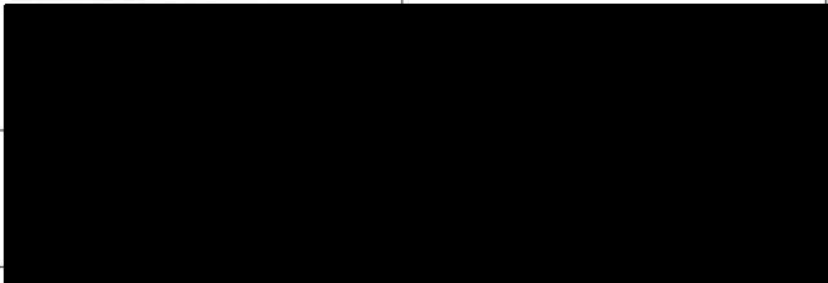
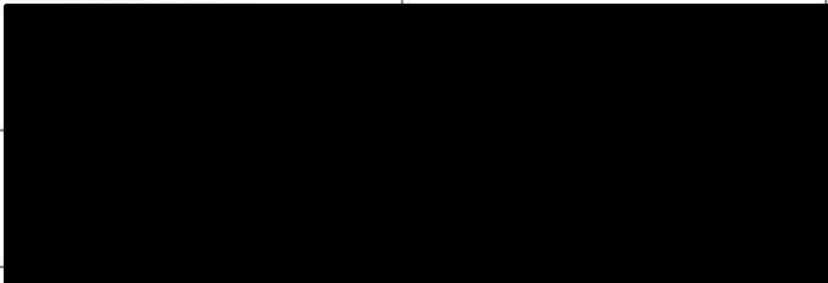
Attendees completed the practice at 10:00 a.m.

Respectfully Submitted,
Matthew H. Asselmeier, AICP, CFM
Senior Planner

Enc.

**KENDALL COUNTY
HISTORIC PRESERVATION COMMISSION
OCTOBER 15, 2022**

IF YOU WOULD LIKE TO BE CONTACTED ON FUTURE MEETINGS REGARDING THIS TOPIC, PLEASE PROVIDE YOUR ADDRESS OR EMAIL ADDRESS

NAME	ADDRESS (OPTIONAL)	EMAIL ADDRESS (OPTIONAL)
<i>Susan Kritzberg</i>		
<i>Jefferson</i>		