

**KENDALL COUNTY FOREST PRESERVE DISTRICT
FINANCE COMMITTEE MEETING MINUTES**

OCTOBER 27, 2022

I. Call to Order

Chairman Gengler called the meeting to order at 4:01 pm in the Kendall County Administration Building, Rooms 209 and 210.

II. Roll Call

	Cesich		Gryder
X	DeBolt	X	Kellogg
	Flowers		Koukol
X	Gengler		Rodriguez
X	Gilmour	X	Vickers

Commissioners DeBolt, Gilmour, Kellogg, Vickers, and Gengler were all present.

III. Approval of Agenda

Commissioner DeBolt made a motion to approve the meeting agenda as presented. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

IV. Public Comments

No public comments were offered from citizens present.

V. Motion to Forward Claims to Commission for Approval

Commissioner DeBolt made a motion to forward claims to Commission. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

Commissioner DeBolt made a motion to amend the claims listing of the Nicor Gas from \$6,056.00 to \$60.56. Seconded by Commissioner Gilmour. Aye, all. Opposed, none.

VI. Review of Financial Statements through September 30, 2022

Director Guritz presented an overview on the financial statements through September 30, 2022.

OLD BUSINESS

No items posted for consideration.

NEW BUSINESS

A. Reservation Woods Acquisition Project - Third Party Verification of Carbon Credits and National Sale Representation

A report was shared on the pending second national sale. Doug McPherson will continue to represent the District within the second sale scheduled to conclude in the first half of CY2023.

B. MOTION: Approval to Forward the FY23 Salary and Benefits Schedule to the Committee of the Whole

Commissioner Vickers made a motion to forward the FY23 Salary and Benefits Schedule to the Committee of the Whole for review. Seconded by Commissioner Gilmour. Aye, all. Opposed, none.

C. MOTION: Approval to Forward the Revised Environmental Education and Special Projects Manager Position Description to the Committee of the Whole

Commissioner Gilmour made a motion to forward the revised Environmental Education and Special Projects Manager position description to Committee of the Whole for review. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

D. MOTION: Approval to Forward the FY23 Budget and Final Budget Ordinances to the Committee of the Whole

Commissioner Gilmour made a motion to forward the FY23 Budget and Final Budget Ordinance to the Committee of the Whole. Seconded by Commissioner DeBolt. Aye, all. Opposed, none.

E. MOTION: Approval to Forward Ordinance #22-11-001- FY23 Operating Fund Levy to the Committee of the Whole

Commissioner Vickers made a motion to forward Ordinance #22-11-001 FY23 Operating Fund Levy to the Committee of the Whole for review. Seconded by Commissioner Gilmour. Aye, all. Opposed, none.

F. MOTION: Approval to Forward Ordinance #22-11-002 - FY23 Combined Budget and Appropriations Ordinance to the Committee of the Whole

Commissioner DeBolt made a motion to forward Ordinance #22-11-002 FY23 Combined Budget and Appropriations Ordinance to Committee of the Whole for review. Seconded by Commissioner Kellogg. Aye, all. Opposed, none.

G. Pickerill-Pigott Estate House – Construction Updates

I. Construction Project Updates

II. Change Order Approvals

Antoinette White, Grounds and Natural Resources Division Supervisor presented updates on the Pickerill-Pigott Estate House renovation project including providing an updated construction schedule, and requested change order (pending) for the greenhouse interior finishes and replacement heating units.

VII. Fox River Bluffs RTP Project – Construction Updates

A. Construction Progress Updates

B. Change Order Approvals

Antoinette White, Grounds and Natural Resources Division Supervisor, presented final updates on the completion of the Fox River Bluffs RTP trail project.

VIII. MOTION: Approval to Forward the GRNE Solarfield 23, LLC Power Purchase and Site Lease for Solar Installation Agreements to the Kendall County State’s Attorney’s Office for Review

Commissioner Gilmour made a motion to forward the GRNE Solarfield 23, LLC Power Purchase and Site Lease for Solar Installation Agreements to Commission for approval. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

IX. MOTION: Approval to Forward the Hey and Associates, Inc. Professional Services Proposal for Dam Removal Project at Little Rock Creek Forest Preserve to the Committee of the Whole

Commissioner Vickers made a motion to forward the Hey and Associates, Inc. Professional Services Proposal for Dam Removal Project at Little Rock Creek Forest Preserve to the Committee of the Whole for discussion. Seconded by Commissioner Kellogg. Aye, all. Opposed, none.

X. Other Items of Business

Director Guritz presented the Alliant / ICRMT Property & Casualty Insurance renewal proposal for 2022-2023.

Commissioner Kellogg made a motion to forward the Alliant / ICRMT Property & Casualty Insurance Renewal 2022-2023 to Committee of the Whole for approval. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

XI. Public Comments

No public in attendance offered comment.

XII. Executive Session

None.

XIII. Adjournment

Commissioner DeBolt made a motion to adjourn. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

Meeting adjourned at 5:03 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District