

**Minutes of the Executive Board Meeting
Held Thursday, April 25th, 2019
5:30 p.m.**

Member	Agency	Present	Absent
Matt Prochaska	Kendall County Board		X
Dwight Baird	Kendall County Sheriff's Office	X	
David Thompson	Newark Fire District	X	
James Bateman	Bristol Kendall Fire District	X	
Darald Nelson	Village of Newark	X	
Mike Veseling	Oswego Fire District	X	
Jim Horton	Lisbon Seward Fire District		X
Larry Nelson	Member at Large	X	
Greg Witek	Little Rock Fox Fire District	X	
Joel Frieders	City of Yorkville		X
Luis Perez	Village of Oswego	X	
Scott Mulliner	City of Plano	X (5:47pm)	

Others present were: Lynette Bergeron, KenCom Director; Jen Stein, KenCom Assistant Director; Bonnie Walters, Executive Assistant.

Greg Witek called the meeting to order and requested a roll call of the membership. Eight of the Twelve members were present creating the necessary quorum for voting purposes.

Witek called for a motion to approve the agenda. L. Nelson made a motion to approve the agenda, seconded by Veseling. Discussion. All members present voting aye. Motion carried.

Witek called for Public Comment –None

Witek called for Correspondence – None

Staff Report – Bergeron gave a report on Personnel as follows: KenCom has hired one dispatcher who will start on May 6th bringing KenCom to full staffing. Heather Gutierrez has been assigned the position of Assistant LEADS Coordinator. Staff will be interviewing for the LEAD Trainer position that was added to the Union Contract. Training as follows: Jen Stein attended the Tyler Conference April 7th-10th. KenCom Supervisors and Administrators will be attending the Everbridge training on April 16th. Pamela Hurtig, Ashley Conrad and Sarah Jenkins attended an Active Shooter Response class provided by Power Phone and hosted by Grundy County PSAP on April 23rd. Information as follows: Reminder to make sure that you complete the Economic Interest Statements, they are due back to the County Clerk's Office no later than May 1, 2019. Frontier 9-1-1 call transfers from DeKalb County PSAP's are now delivering ANI and ALI data. The Montgomery tower diesel generator was ran under full load for 24 hours on March 28th with no issues. Lynette Bergeron attended a meeting with Grundy County and met with our new Sr. Account Executive for West Safety Services on April 9th. Discussions continued on the progress of the Viper Phone System upgrade. Thank you to all the agencies and individuals that recognized TC

week for our staff – Kendall County Sheriff’s Office; Kendall County Probation; Oswego Police Department; Little Rock Fox Fire District; Oswego Fire District; Mark Bunting (Kendall County Sheriff’s Office). CAD Project Updates as follows: The Police User Group met on March 21st and April 11th and created a list of call types that will be considered for Officer Initiated Activity. All GIS work for the new CAD is completed and should reflect the most current information available. Jennette Welter-Fichtel and Jonathan Oelschlager continue to work on improvements and fixes as they are reported. They are currently coordinating with surrounding counties to obtain and load aerials. A zip code layer will be installed in the near future which will help with issues occurring in the Records Management Systems. KenCom has been transferred from the project phase to the maintenance phase for the Tyler project. Bi-weekly status calls with Kim Knutsen (C-SAM) and Angi Ostrom (Client Executive) are scheduled for 9 am on Tuesdays beginning April 23rd. Wireless 9-1-1 statistics for the month of March 2019 represented 88% of 9-1-1 calls received.

Closed Session Minutes but do not release – Baird made a motion to approve the March 28th, 2019 closed session minutes but do not release, seconded by Perez. All members present voting aye. Motion carried.

Consent Agenda – Witek called for approval of the consent agenda. Perez made a motion, seconded by Thompson to approve the consent agenda as follows:

- March 28th, 2019 Executive Board Minutes
- Treasurer’s Report – March 2019

All members present voting aye. Motion carried.

Witek called for Old Business:

Other Old Business – None

Witek called for New Business:

Executive Board Closed Session Audio Destruction – None

Closed Session Semi Annual Review – L. Nelson made a motion for the closed session meeting minutes to remain closed, seconded by Baird. All members present voting aye. Motion carried.

Contract for the Upgraded Viper Phone System – Bergeron stated they are working towards signing a contract initially with West to continue moving forward on the Viper Phone upgrade that they received the grant for. They discovered that West went out for a buying consortium from out of Texas called HGACBuy. There are six pages of Illinois agencies that have used the consortium out of Texas. After reviewing if KenCom gets a quote from HGACBuy directly there will be a savings of about \$10,700 using the consortium instead of a direct bid from West. L. Nelson made a motion pending attorney approval on the HGACBuy and the West contract to give the Finance Committee approval to sign once approved by the attorney, seconded by Veseling. Discussion. A roll call was taken with all eight members present voting aye. Motion carried.

Other business from the floor – Bateman mentioned that Richard Dickson requested to be replaced on KenCom’s Executive Board. Once that replacement is chosen Bateman will forward to the County Board for approval.

L. Nelson stated he had been approached by Kendall County Probation’s about dispatching for them for house checks/curfew checks. Bergeron mentioned there will be minimal impact on dispatch. They will be working on an Intergovernmental Agreement and will bring back to the Board.

Non Union Wage Increase – Baird made a motion for an increase in wages of 2.75% for all non-union employees to be retroactive to December 1, 2018 to cover retro pay, seconded by Thompson. Discussion. A roll call was taken with all eight members present voting aye. Motion carried.

Mulliner joined the meeting at 5:47 p.m.

The next scheduled Executive Board Meeting is Thursday, May 23rd, 2019 at 5:30 p.m. at Sunfeild's Restaurant, 382 E Veterans Pkwy, Yorkville IL.

Mulliner made a motion to adjourn the meeting, seconded by Bateman. All members present voted aye. Motion carried. The meeting was adjourned at 5:48 p.m.

Meeting recorded by Bonnie Walters.

Respectfully Submitted,

Dwight Baird
Secretary