

**COUNTY OF KENDALL, ILLINOIS**  
**FACILITIES MANAGEMENT COMMITTEE**  
**Meeting Minutes for Thursday, November 10, 2022**

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**Call to Order** – Committee Chair Brian DeBolt called the Facilities Management Committee to order at 3:39 p.m.

**Roll Call**

<b>Attendee</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
DeBolt, Brian	Here		
Gilmour, Judy	Here		
Rodriguez, Ruben			
Kellogg, Matt	Yes		
Koukol, Dan			

**Others Present** – Scott Koeppel, Dan Polvere

**Approval of Agenda** - Member Kellogg made a motion to approve the agenda, second by Member Gilmour. **With three members present voting aye, the motion carried by a vote of 3-0.**

**Approval of October 3, 2022 Meeting Minutes** – Member Kellogg made a motion to approve the October 3, 2022 meeting minutes, second by Member Gilmour. **With three members present voting aye, the motion carried by a vote of 3-0.**

**Public Comment** - None

**Old Business/Project Updates**

- A. Update regarding Constellation Natural Gas Agreements** – Director Polvere provided a status of the contract review with the State’s Attorney’s Office and Constellation. Director Polvere informed the committee the remainder points are more business items than legal. Chris Childress of Progressive Energy Group explained the points to the committee. Motion to forward Constellation Natural Gas Agreement to the full County Board for approval by Member Gilmour. Second by Member Kellogg. **All members present voting aye, Motion Approved.**

**Chair Report** - None

**New Business/Projects**

- A. Lease Extension Requests from CASA: 1<sup>st</sup> of Two One-Year Option** – Director Polvere submitted the request letter for approval on the first one-year extension as stated in the 2021 Lease. Motion to approve the extension by Member Kellogg. Second by Member Gilmour. **All members present voting aye, Motion Approved.**
- B. Lease Extension Requests from Workforce Development: 1<sup>st</sup> of Two** – Director Polvere submitted the request letter for approval on the first one-year extension as stated in the 2021 Lease. Motion to approve the extension by Member Kellogg. Second by Member Gilmour. **All members present voting aye, Motion Approved.**

**Staffing/Training/Safety Updates**

**Items for the November 15, 2022 County Board Meeting** – Constellation Natural Gas Agreement approval by the full County Board

**Public Comment** – None

**Executive Session** – None

**Other Business** – County Administrator Koeppel stated the approval for the five (5) year architectural, engineering, construction management agreement with Cordigan Clark will be on the agenda for the county board meeting on November 15, 2022. Also a phase one capital improvements project proposal on the agenda as well.

**Adjournment** – Member Kellogg made a motion to adjourn the Facilities Committee meeting, Member Gilmour seconded the motion. **With three members present voting aye, the meeting was adjourned at 3:49 p.m. by a vote of 3-0.**

Respectfully submitted,

Christina Wald  
Administrative Assistant and Recording Clerk