

**Minutes of the KenCom Operations Board Meeting
Held, Tuesday, November 16th, 2022
2:00 p.m.**

Member	Agency	Present	Absent
Dan Schiradelly	OFD	X	
Liz Palko	MPD	X	
Bobby Richardson	KCSO	X(2:01)	
James Bateman	BKFD		X
Jonathan Whowell	PPD	X	
Ray Mikolasek	YPD	X	
Cliff Fox	Village of Newark	X	
Jeff Mathre	NFD		X
Dave Jordan	LRFFD		X
Alex Marchewka	LSFD		X
Derek Hagerty	SFD		X
Kevin Norwood	OPD	X	
Tom Meyers	MFD		X
	ATFD		X

Others Present: Lynette Bergeron, KenCom Director; Jennifer Stein, KenCom Assistant Director; Pamela Hurtig, KenCom Operations Manager, Bonnie Walters, KenCom Executive Assistant.

Kevin Norwood called the meeting to order and requested a roll call of the membership. Six of the fourteen members were present which resulted in having a majority of a quorum for voting purposes.

Norwood called for approval of the agenda. Mikolasek made a motion to approve the agenda as submitted, seconded by Fox. Discussion. All members present voting aye. Motion carried.

Bobby Richardson joined the meeting at 2:01 p.m.

Norwood called for Public Comment – None

Norwood called for Correspondence – None

Staff Report – Bergeron gave a Personnel Report as follows: In the future, KenCom will begin to put Management Minutes in the packet instead of the staff report which is distributed to staff weekly. KenCom is currently down one position. Applicant background checks are in the process of being completed. Training is as follows: KenCom’s LEAD Trainer will complete one-on-one Flock training for all dispatchers. All staff will complete annual anti-harassment and fire extinguisher training in December using Alliant’s training portal. Information as follows: AT&T has installed the new 9-1-1 circuit which now gives diverse 9-1-1 paths for KenCom and Grundy. This should address the issue that occurred on September 19th where KenCom’s 9-1-1 lines were being delivered to Aurora Dispatch. It was determined that both KenCom and Grundy share the same central office and when a card went bad it affected both KenCom and Grundy’s 9-1-1 lines. Project Updates are as follows: IDOT has approved the installation of the cameras in Newark and Plano. Flock will advise of an installation date once it is scheduled. Text to 9-1-1 totals for the month of October 2022 was 4.

Closed Session Minutes but do not release – None

Consent Agenda – Norwood called for approval of the consent agenda. Whowell made a motion, seconded by Richardson to approve the consent agenda, which includes approval of the October 2022 Treasurer’s Reports and the October 19th, 2022 Operations Board Minutes. All members present voting aye. Motion carried.

Norwood called for the Standing Committee Reports:
Strategic Planning Committee – No Meeting

Finance Committee Report:

Operation Fund Bills – Whowell made a motion to approve the October 2022 Operation bills, in the amount of \$165,663.74, seconded by Richardson. Discussion. A roll call was taken with all seven members present voting aye. Motion carried.

Surcharge Fund Bills – Richardson made a motion to approve the October 2022 Surcharge bills, in the amount of \$13,892.39, seconded by Fox. Discussion. A roll call was taken with all seven members present voting aye. Motion carried.

Anticipated Expenses – None.

Norwood called for Old Business:

988/Public Act 102-0580-CESSA – No Report

AID Mobile Crisis Response Team Dispatch – Bergeron stated in the last Finance Meeting the Sheriff mentioned that Princeton Police have had Mobile Crisis Response Teams up and running for a couple of years. Bergeron reached out to them and their Mobile Crisis Response Teams are currently in the process of buying notification devices for their staff when responding to calls. This will give them the ability to contact 911 for an emergency and will also provide a location. Bergeron will forward the documentation she received to Kendall County's Mobile Crisis Response Teams to research. Palko mentioned that AID is going to be using the Montgomery Police Department as a home base and hold office hours. Palko does not have a schedule yet but will distribute once that is set. She will receive a schedule two weeks at a time. AID was requesting to be able to hear the radio frequency and Palko mentioned they had spare radios they can use while at their location.

Norwood called for New Business:

Policy and Procedures – None

Other New Business – Stein stated the new Emergency Medical Dispatch Software that integrates with KenCom's software has been approved and is in the surcharge budget for a couple of years. At that time, they had demonstrations with three companies; Priority Dispatch, APCO, and PowerPhone. When the original demonstrations were done PowerPhone software was not a good fit for KenCom and they were looking at Priority Dispatch. Since the original demonstrations, PowerPhone has upgraded its software and recently presented another demo. Stein stated staff would like to move forward with PowerPhone. PowerPhone is offering a great package deal that includes all their training, law, and fire. Stein stated as of today they have budgeted \$160,000 and the total cost will be approximately \$152,000, which would include the software, New World interface, and maintenance for the first year. The ongoing maintenance cost for New World and the software is approximately \$23,000. This will include annual continuing education training and savings on licensing for each employee that is paid today with APCO. Discussion ensued.

Closed Session – None

Norwood stated the next Operations Board Meeting is Wednesday, November 16th, 2022 at 2:00 p.m. at Kendall County Public Safety Center, Lower Level Conference Room. Mikolasek made a motion to adjourn the meeting, seconded by Fox. All members present voting aye. Meeting adjourned at 2:16 p.m.

Respectively Submitted,

Bonnie Walters
Recording Secretary