

KenCom Finance Committee Meeting Minutes

Held November 17th, 2022

9:00 a.m.

Kendall County Public Safety Center

1102 Cornell Lane, Yorkville

Emergency Operations Center

Member	Agency	Present	Absent
Greg Witek	LRFFD	X (9:04)	
Brian DeBolt	Kendall County Board Member		X
Mike Peters	KCSO	X	
Mike Rennels	City of Plano	X	
Larry Nelson	Member At Large	X	
Jeff Burgner	Oswego PD	X (9:01)	
James Jensen	Yorkville PD	X	

Others present: Lynette Bergeron, KenCom Director; Jennifer Stein, KenCom Assistant Director; Pamela Hurtig, Operations Manager; Bonnie Walters, KenCom Executive Assistant.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with four of the seven members present, which resulted in having a quorum for voting purposes.

Nelson called for a motion to approve the agenda. Jensen made a motion to approve the agenda as submitted, seconded by Rennels. Discussion. All four members present voting aye. Motion carried.

Public Comment – None

Jeff Burgner joined the meeting at 9:01 a.m.

Greg Witek joined the meeting at 9:04 a.m.

Nelson called for Correspondence – Bergeron stated she reached out to the state about the possibility of being able to direct deposit the surcharge funds. It was confirmed by email that the surcharge funds are not available for direct deposit.

Staff Report: Bergeron gave a Personnel Report as follows: In the future, KenCom will begin to put Management Minutes in the packet instead of the staff report which is distributed to staff weekly. KenCom is currently down one position. Applicant background checks are in the process of being completed. Training is as follows: KenCom's LEAD Trainer will complete one-on-one Flock training for all dispatchers. All staff will complete annual anti-harassment and fire extinguisher training in December using Alliant's training portal. Information as follows: AT&T has installed the new 9-1-1 circuit which now gives diverse 9-1-1 paths for KenCom and Grundy. This should address the issue that occurred on September 19th where KenCom's 9-1-1 lines were being delivered to Aurora Dispatch. It was determined that both KenCom and Grundy share the same central office and when a card went bad it affected both KenCom and Grundy's 9-1-1 lines. Project Updates are as follows: IDOT has approved the installation of the cameras in Newark and Plano. Flock will advise of an installation date once it is scheduled. Text to 9-1-1 totals for the month of October 2022 was 4.

Closed Session Minutes but do not release – Jensen made a motion to approve October 20th, 2022 and October 27th, 2022 Closed Session Meeting Minutes and do not release, seconded by Witek. All six members present voting aye. Motion carried.

Consent Agenda – Nelson called for approval of the consent agenda. Rennels made a motion, seconded by Jensen to approve the consent agenda, which includes approval of the October 2022 Treasurer's Reports for the Surcharge and Operating Funds and the October 20th, 2022 and October 27th, 2022 Finance Committee Minutes. All six members present voting aye. Motion carried.

Closed Session – None

Nelson called for the Standing Committee Reports:

Personnel Committee Report – No Report

Strategic Planning Committee Report – No Report

Operations Board Chair Report – Stein stated the new Emergency Medical Dispatch Software that integrates with KenCom’s software has been approved and is in the surcharge budget for a couple of years. At that time, they had demonstrations with three companies; Priority Dispatch, APCO, and PowerPhone. When the original demonstrations were done PowerPhone software was not a good fit for KenCom and they were looking at Priority Dispatch. Since the original demonstrations, PowerPhone has upgraded its software and recently presented another demo. Stein stated staff would like to move forward with PowerPhone. PowerPhone is offering a great package deal that includes all their training, law, and fire. Stein stated as of today they have budgeted \$160,000 and the total cost will be approximately \$152,000, which would include the software, New World interface, and maintenance for the first year. The ongoing maintenance cost for New World and the software is approximately \$23,000. This will include annual continuing education training and savings on licensing for each employee that is paid today with APCO. They would like to move forward with the purchase of PowerPhone. A lengthy discussion ensued. There was a consensus to move forward and to bring the PowerPhone contract to the Finance Committee to review and approval since there is a long-term commitment once signed.

Finance Committee Report:

Approval of Bills:

Operation Bills – Burgner made a motion to approve the November 2022 Operation Bills, in the amount of, \$165,663.74, seconded by Peters. Discussion. A roll call vote was taken with all six members present voting aye. Motion carried.

Surcharge Bills – Burgner made a motion to approve the November 2022 Surcharge Bills, in the amount of, \$13,892.39 seconded by Witek. Discussion. A roll call was taken with all six members present voting aye. Motion carried.

Anticipated Expenses – None

Nelson called for Old Business:

Discussion of UHF Frequency for Oswego Township Road District – No Report.

211 Update – Nelson stated they have their funding and signed a contract with PATH who will be answering all the 211 calls. AT&T is changing all the switches in Kendall County to point to PATH in Bloomington. There have been meetings and discussed hiring a part-time liaison to go to all the agencies to gather information. The goal is to have 211 up and running in November.

Aurora Township Fire Portable Radio Purchase – Witek stated he and Deputy Chief Flanders have made contact and the intent is to meet up with Chief Waterman.

AID Mobile Crisis Response Team Dispatch Proposal – Bergeron stated she brought to the board last month the proposal from AID because of their concerns when they go out to these mental health calls and being able to contact 911 in the case of an emergency. The Sheriff recommended reaching out to the Princeton Police because they have had Mobile Crisis Response Teams up and running for a couple of years, to see what they are doing. Bergeron reached out to them and their Mobile Crisis Response Teams are currently in the process of buying notification devices, called Silent Beacon, for their staff when responding to calls. This will give them the ability to contact 911 for an emergency and will also provide a location. Discussion ensued. Bergeron will forward the documentation she received to Kendall County’s Mobile Crisis Response Teams to research. Bergeron stated Palko mentioned at the Operations meeting, AID is going to be using the Montgomery Police Department as a home base and hold office hours.

FY 2023 Operations Budget – No Changes.

FY 2023 Surcharge Budget – No Changes.

Any other Old Business – None

Nelson called for New Business:

Finance Committee Closed Session Audio Destruction – None

Property and Liability, and Cyber Insurance – Bergeron reviewed a proposal from KenCom’s broker for Property and Liability and Cyber Insurance. Witek made a motion to approve Cyber Insurance in the amount of \$7,366 and Property & Liability Insurance in the amount of \$29,251 with VFIS, and move forward to the Executive Board, seconded by Jensen. A roll call was taken with all six members present voting aye. Motion carried.

Other New Business – None

Other Business – 988-CESSA – No Report.

Closed Session – None

Nelson stated the next Finance Committee meeting is Thursday December 15th, 2022 at 9:00 a.m. at the Kendall County Public Safety Building, Lower Level Emergency Operations Center. Burgner made a motion to adjourn the meeting, seconded by Witek. All members present voting aye. Motion carried. Meeting adjourned at 10:03 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary