

KenCom Finance Committee Meeting Minutes
Held February 21st, 2019
9:07 a.m.

Member	Agency	Present	Absent
Greg Witek	LRFFD	X	
Matt Prochaska	Kendall County Board Member	X	
Dwight Baird	KCSO	X (9:09 am)	
Bob Hausler	City of Plano	X	
Larry Nelson	Member At Large	X	
Jeff Burgner	Oswego PD		X

Others Present: Lynette Bergeron, KenCom Director; Jennifer Stein, Assistant Director; Bonnie Walters, Executive Assistant.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with four of the six members present which resulted in having a quorum for voting purposes.

Nelson called for a motion to approve the agenda. Prochaska made a motion to approve the agenda as submitted, seconded by Hausler. All members present voting aye. Motion carried.

Nelson called for Public Comments – None

Nelson called for Correspondence – Stein read a LEADS message that was sent from the Aurora Police Department extending their deep gratitude to all surrounding agencies that went to assist them with their active shooter incident that occurred on Friday, February 16th.

Staff Report – Bergeron gave a report on Personnel as follows: Karla Maurer has retired from KenCom after 24 years of service. Staff held a retirement party on Thursday, February 7th to commemorate her 24 years of dedicated service to KenCom, first responders and to the public KenCom serves. KenCom is currently down one position and staff conducted interviews from our last applicant pool to fill the vacancy. Heather Gutierrez has stepped down from her position as shift supervisor and has resumed duties as a telecommunicator. Staff is in the process of selecting a new shift supervisor. Training as follows: KenCom dispatchers and supervisors attended a training session January 24th given by the Kendall County States Attorney, Eric Weis, in regards to court testimony. In house training of Rapid SOS and Tyler New World CAD took place after the State’s Attorney training. Sarah Berry will be attending the CORE Pipeline Training and Tabletop Exercise in Joliet on March 20th. Information as follows: Oswego Fire District along with Mike Hoffer received Cardiac Run of the Quarter Award. Copley Hospital will be presenting the awards on Thursday, February 28th and providing a breakfast. Pierro Electric has installed the new diesel generator and has been on line since Friday, January 25th. Reminder to make sure that you complete the Economic Interest Statements, they are due back to the County Clerk’s Office no later than May 1, 2019. CAD Project Updates as follows: Tyler New World Fire Inspections Training follow-up was held on Friday, February 1, 2019 at the Oswego Fire Station One. Fire Inspections is now live and ready for use. Staff is working closely with representatives of the police and fire agencies to determine best practices for workflows that changed as a result of the new software. Wireless 9-1-1 statistics for the month of January 2019 represented 77% of 9-1-1 calls received.

Closed Session Meeting Minutes – None

Consent Agenda – Nelson called for approval of the consent agenda. Prochaska made a motion, seconded by Hausler to approve the consent agenda which includes approval of the January 2019 Treasurer’s Report, and January 17th, 2019 Finance Committee Meeting Minutes. All members present voting aye. Motion carried.

Nelson called for the Standing Committee Reports:

Personnel Committee Report – Nelson stated there was not a meeting but the Union Contract is set to vote next Tuesday. Discussion ensued.

Strategic Planning Committee Report – Nelson stated they discussed bringing up police 5 as a fully operational frequency on all the transmitters, converting to digital and adding the possibility of encryption.

Operations Board Chair Report – No Report

Finance Committee Report:

Approval of Bills:

Operation Bills – Witek made a motion to approve the February 2019 Operation Bills in the amount of \$189,298.70, seconded by Hausler. Discussion. A roll call vote was taken with all five members present voting aye. Motion carried.

Surcharge Bills – Hausler made a motion to approve the February 2019 Surcharge Bills in the amount of \$47,193.06 seconded by Witek. Discussion. A roll call was taken with all five members present voting aye. Motion carried.

Anticipated Expenses – None

Nelson called for Old Business:

Somonauk Police/Somonauk Fire – Bergeron mentioned the equipment has been installed by West at KenCom and are waiting for a 9-1-1 call to come in from the Frontier side. Frontier was supposed to be doing a vender meet with AT&T and West to try and figure out what the problem is two weeks ago, Bergeron will reach back out to them. Discussion ensued.

Grundy County 9-1-1 Backup/Microwave Radio Expansion /Fiber Connection/IPFlex – Nelson stated after collecting phone bills from our agencies that have seven-digit lines that ring into KenCom, a contract has been received from AT&T for the IPFlex. KenCom and Grundy County will have an AT&T IPFlex system and the systems can be tied together with a pool of lines in the case that either has to abandon their center, the seven-digit lines can be answered by either center. Stein noted IPFlex gives KenCom and Grundy County the ability to borrow each other’s resources but retain our own phone numbers. KenCom will be billed for the lines from AT&T and bill out each agency. Discussion ensued.

Microwave Radio/Radio Reception (Montgomery) /Converting Police 5 or Police 7 – Nelson stated they have a quote from A Beep to convert Police 5 to be capable of analog or digital with the ability of encryption. Police 5 will be up and running on all the transmit sites. There will also be diversification of the single point of failure at the tower site at the Public Safety Center. Discussion ensued. Baird made a motion to move forward with the police 5 project after attorney review to ensure KenCom is not required to go out for bid, for an amount not to exceed \$300,000.00, seconded by Prochaska. Discussion. A roll call was taken with all members present voting aye. Motion carried.

Collective Bargaining Agreement – Discussed in the Personnel Committee report.

NG9-1-1 Grant Phone Upgrade – Bergeron stated the phone study is still in progress and they have a meeting with West on March 12th to continue moving forward with the contract. They need to know the conclusion of the AT&T study to know how many lines KenCom will continue to have before they can order the equipment.

Any other Old Business – None

Other Business – Nelson mentioned using Grant Wegner (Mahoney, Silverman & Cross) as an additional attorney for Kencom when Dallas Ingemunson is not available. Witek made a motion to recommend to the Executive Board to use Grant Wegner as an additional attorney for KenCom, seconded by Prochaska. All members present voting aye. Motion carried.

Nelson called for New Business:

ESO Interface – Bergeron stated the fire agencies that have ambulance service purchased an interface to Tyler/New World to interface with ESO. After contacting ESO, they were told they had to purchase an interface with them in order to allow the information to come in. All the agencies, with the exception of Lisbon Seward, agreed to use the same formula that was used for fire records management. The contract will be held between KenCom and ESO and KenCom will bill the agencies. The Operations Board did make a unanimous motion to move forward to the Finance Committee for approval. An IGA will be drafted for each agency. Baird made a motion to forward to the Executive Board to approve the purchase of the ESO interface for an amount of \$3,744, to be divided among the fire protection districts that are participating at an agreed on rate, with an Intergovernmental Agreement with KenCom, seconded by Witek. All members present voting aye. Motion carried.

Any Other New Business – Bergeron stated they met with the Aurora Police Department about the zip code agreement with wireless calls and how the surcharge money is divided. Aurora Police believes there is a discrepancy with how the formula is working. Currently for the zip code of 60503 KenCom receives 27% of the 9-1-1 wireless surcharge for that zip code and that will more than likely change. Discussion ensued. The State Police notified all the ETSB's that are involved with Naperville, that the Naperville ETSB (which is Aurora Police Department) requested a hold of disbursements of any funds from these zip codes until the agreements can be worked out. Discussion ensued.

Closed Session – None

Action After Closed Session – None

Nelson stated the next Finance Committee meeting is Thursday March 21st, 2019 at the Public Safety Center - 9:00 a.m. Baird made a motion to adjourn the meeting, seconded by Prochaska. All members present voting aye. Meeting adjourned at 10:15 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary