

**Minutes of the KenCom Operations Board Meeting
Held, Tuesday, December 14th, 2022
2:00 p.m.**

Member	Agency	Present	Absent
Josh Flanders	OFD	X	
Liz Palko	MPD	X	
Bobby Richardson	KCSO		X
James Bateman	BKFD	X	
Jonathan Whowell	PPD	X	
Ray Mikolasek	YPD	X	
Cliff Fox	Village of Newark	X	
Jeff Mathre	NFD		X
Dave Jordan	LRFFD		X
Patrick Pope	LSFD	X	
Derek Hagerty	SFD		X
Kevin Norwood	OPD	X	
Tom Meyers	MFD	X	
	ATFD		X

Others Present: Lynette Bergeron, KenCom Director; Jennifer Stein, KenCom Assistant Director; Pamela Hurtig, KenCom Operations Manager, Bonnie Walters, KenCom Executive Assistant.

Josh Flanders called the meeting to order and requested a roll call of the membership. Nine of the fourteen members were present, resulting in having a quorum for voting purposes.

Flanders called for approval of the agenda. Whowell made a motion to approve the agenda as submitted, seconded by Mikolasek. Discussion. All members present voting aye. Motion carried.

Flanders called for Public Comment – None

Flanders called for Correspondence – None

Staff Report – Bergeron gave a Personnel Report as follows: KenCom is currently down one position. Mindi Jahp has resigned after twenty-five years of service and her last day is December 23rd. Training as follows: KenCom’s Lead Trainer is going to complete one on one Flock training for all dispatchers. KenCom is in the process of completing the annual anti-harassment, fire extinguisher training, and cyber security in December using the new Alliant training portal. Two telecommunicators will be selected to go to the Illinois MABAS dispatcher summit in Bloomington from February 22nd – 24th. Information as follows: Montgomery Fire was intermittently not receiving fire tones. An adjustment was made to the decibel output from the consoles which has solved the issues. There was an issue last Friday with P1, P3, P7, and F1 after some work was done and the issue had been resolved within a couple of hours. The Everbridge notification group for fire worked very well to inform them it was down. Discussion ensued. The emergency button on the fire portable radios does not interact with the console correctly; dispatch receives a visible alert of an activation but it should be an audible alert. A Beep is doing a comparison of police and fire portables to try and identify the issue, as the police portable radios do work. Bergeron approved the installation of the license plate reader cameras in Newark and Plano at the beginning of November. The poles have been installed at both locations so the cameras should be put up shortly. KenCom is moving forward with digitizing all the LEADS records to increase the available storage space in the center. They have researched a software product called UNDELETE which will allow them to recover deleted files from network folders. Today, if you accidentally delete a file from a network folder such as a dispatcher drive or procedures drive, you first must be aware that it was deleted then request to recover them without involvement from IT. With UNDELETE, we will be able to see all files that have been deleted and recover them without involvement from IT. The UNDELETE software is at a cost of \$200 annually which will allow staff to go into any folder daily to see if anything was accidentally

deleted. After discussion, there was a consensus by the Operations Board to purchase the UNDELETE software. The next CAD upgrade to version 2022.2 SP1 is scheduled as followed: test environment on 2/9/23 and production environment on 4/12/23. Exagrid is moving forward and IT has been working on the build and set-up of this new tiered storage solution that will help protect our data in the event of a Cyber Security attack. A base recovery file of all KenCom's data, which includes CAD, FRMS, and LERMS will be available on Exagrid by the end of the week. The CESSA committees met December 1st and 15th and are working on protocols to determine which mental health call should be dispatched vs. transferred to 9-8-8. Their next meeting is scheduled for December 29th. The anticipated go-live is July 1st, 2023. Text to 9-1-1 calls for the month of November were 2.

Closed Session Minutes but do not release – None

Consent Agenda – Flanders called for approval of the consent agenda. Whowell made a motion, seconded by Fox to approve the consent agenda, which includes approval of the November 2022 Treasurer's Reports and the November 16th, 2022 Operations Board Minutes. All members present voting aye. Motion carried.

Flanders called for the Standing Committee Reports:
Strategic Planning Committee – No Meeting

Finance Committee Report:

Operation Fund Bills – Whowell made a motion to approve the November 2022 Operation bills, in the amount of \$270,634.07, seconded by Mikolasek. Discussion. A roll call was taken with all nine members present voting aye. Motion carried.

Surcharge Fund Bills – Whowell made a motion to approve the November 2022 Surcharge bills, in the amount of \$138,266.87, seconded by Palko. Discussion. A roll call was taken with all nine members present voting aye. Motion carried.

Anticipated Expenses – None.

Flanders called for Old Business:
988/Public Act 102-0580-CESSA – Discussed in the staff report.

AID Mobile Crisis Response Team Dispatch – Bergeron reached out to the Princeton Police Chief, they have been up and running with the Mobile Crisis Team for two years, and connected AID with their contact information for any questions AID will have to get started. AID thanked Bergeron for the information. Whowell stated he has been in contact with AID and they are planning to go to each Kendall County police agency for a two-week period to get accumulated with the police departments. Lengthy discussion ensued.

CAD Integrated EMD Software – Stein discussed a proposal for the EMD Software from PowerPhone, which is the software they would like to move forward with. The EMD Software has been approved in the budget for at least three years and are ready to move forward with the project. The proposal includes 12% for annual maintenance with a five-year lock until 2027 (waived the first year), an interface with New World, and an SQL server for a total amount of \$151,835. The current budget has \$175,000 set aside for this project. Implementation will take approximately six months. Whowell made a motion to approve the PowerPhone EMD Software for an amount not to exceed \$151,835 and move forward to the Finance Committee, seconded by Fox. Discussion ensued. A roll call was taken with all nine members present voting aye. Motion carried.

Flanders called for New Business:
Policy and Procedures – None

Other New Business – None

Closed Session – None

Flanders stated the next Operations Board Meeting is Wednesday, January 18th, 2023 at 2:00 p.m. at Kendall County Public Safety Center, Lower Level Conference Room. Whowell made a motion to adjourn the meeting, seconded by Mikolasek. All members present voting aye. Meeting adjourned at 2:40 p.m.

Respectively Submitted,

Bonnie Walters
Recording Secretary