

KenCom Personnel Committee Meeting Minutes
Held, August 18th, 2022
7:01 a.m.

Member	Agency	Present	Absent
Larry Nelson	Member At Large	X	
Greg Witek	Little Rock Fox Fire Depart	X (7:04 am)	
Josh Flanders	Oswego Fire Depart	X	
James Jensen	Yorkville Police Depart	X	

Others present: Lynette Bergeron, KenCom Director; Pamela Hurtig, KenCom Operations Manager; Bonnie Walters, Executive Assistant.

Jensen called the meeting to order and requested a roll call of the membership. A roll call was taken with three of the four members present creating the necessary quorum for voting purposes.

Jensen called for a motion to approve the agenda as submitted. Flanders made the motion, seconded by Nelson. Discussion. All members present voting aye. Motion carried.

Public Comments: None

Correspondence: None

Approval of Closed Session Minutes – Flanders made a motion to approve the April 21, 2022 Closed Session Meeting Minutes, seconded by Witek. All members present voting aye. Motion carried.

Consent Agenda – Jensen asked for a motion to approve the Consent Agenda. Flanders made the motion, seconded by Nelson, to approve the Consent Agenda as follows: Approval of the April 21st, 2022 Personnel Committee Minutes. All members present voting aye. Motion carried.

Jensen called for Old Business:
 Review of Employee Handbook – Bergeron gave an update.
 Other Old Business – None

Greg Witek joined the meeting at 7:04 a.m.

Jensen called for New Business:
 ICRMT Legal Services – Bergeron stated this was discussed at the last Personnel Meeting and handed out a list of items ICRMT offers for free to their customers. After discussion, there was a consensus to send KenCom’s Employee Handbook to ICRMT to review prior to presenting at the Personnel Committee.

Staffing Updates – Bergeron stated they are reviewing the tests and will start interviews within the next two weeks. Bergeron stated they are down one employee but the intention is to hire up to three for the plus two that was previously approved.

Staffing Concerns – None

Union Issues, Concerns – To be discussed in Closed Session.

Staff Personal Wellness – No Report.

Hiring – No Report.

Semi-Annual Closed Session Review – Witek made a motion for the Personnel Committee Closed Session meeting minutes to remain closed, seconded by Nelson. All members present voting aye. Motion carried.

Closed Session Audio Destruction - None

Other Business from the Floor – None

Closed Session – Witek made a motion to go into closed session for Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees Section 2.06 5 ILCS 120/2(c)(2); Litigation, when an action against, affecting or behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting Section 5 ILCS 120/2(c)(11) & Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 5 ILCS 120/2(c)(21), seconded by Nelson. A roll call was taken with all four members present voting aye. Motion carried. Closed Session began at 7:17 a.m.

Closed session ended at 7:31 a.m. All members present as before closed session.

Action after Closed Session – None

There was a consensus to move the Personnel meeting time to 10:00 a.m. beginning next month

Jensen stated the next Personnel Committee is Thursday, September 15th, 2022 at 10:00 a.m. Flanders made a motion to adjourn the meeting, seconded by Witek. All members present voted aye. Meeting adjourned at 7:34 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary