

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
COMMISSION MEETING MINUTES**

**NOVEMBER 15, 2022**

**I. Call to Order**

President Gilmour called the meeting to order at 10:19 am in the Kendall County Office Building - Second Floor Board Meeting Rooms 209 and 210.

**II. Pledge of Allegiance**

The Pledge of Allegiance was recited at the Kendall County Board Meeting.

**III. Invocation**

An invocation was offered by Commissioner Gengler at the start of the Kendall County Board Meeting.

**IV. Roll Call**

X	Cesich	X	Gryder
	DeBolt	X	Kellogg
X	Flowers	X	Koukol
X	Gengler		Rodriguez
X	Gilmour	X	Vickers

Roll call: Commissioners Cesich, Flowers, Gengler, Gryder, Kellogg, Koukol, Vickers, and Gilmour were all present.

**V. Approval of Agenda**

Commissioner Cesich made a motion to approve the agenda as presented. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

**VI. Public Comment**

No public comments were offered from citizens in attendance.

**VII. CONSENT AGENDA**

**A. Approval of Minutes**

- Kendall County Forest Preserve District Finance Committee Meeting of October 27, 2022
- Kendall County Forest Preserve District Commission Meeting of November 1, 2022
- Kendall County Forest Preserve District Operations Committee Meeting of November 1, 2022
- Kendall County Forest Preserve District Committee of the Whole Meeting of November 9, 2022

**B. \*Approval of Claims in the Amount of \$385,427.90**

**C. \*MOTION: Approval of the Kendall County Forest Preserve District Employee Handbook**

- D. **\*MOTION:** Approval of a Proposal from Hey and Associates, Inc. of Volo, Illinois for Engineering and Ecological Consulting Services for the Removal of the Low Head Dam at Little Rock Creek Forest Preserve Including Concept Planning (\$9,500); Dam Removal Grant Application Assistance (\$4,500) and Site Master Planning Including Grant Application Assistance (\$5,000) for a Total Amount Not-to-Exceed \$20,000.00
- E. **\*MOTION:** Approval of the Renewal of a 1-Year Lease Agreement with Jay Teckenbrock, Hoover Supervisor and Resident for Use of the Hoover Residence Effective December 1, 2022 through November 30, 2023 for a \$250.00 Monthly Rent Payment
- F. **\*MOTION:** Approval of the Renewal of a 1-Year Lease Agreement with Shannon Prette, Ellis Resident and Caretaker for Use of the Ellis House Studio Apartment Effective December 1, 2022 through November 30, 2023 for a \$346.67 Monthly Rent Payment
- G. **MOTION:** Approval of the Revised Environmental Education and Special Projects Manager Position Description
- H. **MOTION:** Approval of the Kendall County Forest Preserve District FY23 Organizational Chart
- I. **MOTION:** Approval of the Kendall County Forest Preserve District CY23 Annual Meeting and Holiday Schedule

Commissioner Cesich made a motion to approve the Consent Agenda as presented. Seconded by Commissioner Kellogg.

Motion: Commissioner Cesich  
 Second: Commissioner Kellogg

**Roll call: Consent Agenda**

Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Cesich	X		Gryder	X	
DeBolt			Kellogg	X	
Flowers	X		Koukol	X	
Gengler	X		Rodriguez		
Gilmour	X		Vickers	X	

Motion unanimously approved.

Roll call: Commissioners Cesich, Flowers, Gengler, Gryder, Kellogg, Koukol, Vickers, and Gilmour, aye. Opposed, none. Motion unanimously approved.

**VIII. OLD BUSINESS**

*No items posted for consideration.*

**IX. NEW BUSINESS**

**A. \*ORDINANCE #22-11-001: Approval of the General Fund Tax Levy Ordinance of the Kendall County Forest Preserve District, Kendall County, Illinois for the Fiscal Year Beginning December 1, 2022 and Ending November 30, 2023 in the Amount of \$710,448.00**

Commissioner Cesich made a motion to approve the General Fund Tax Levy Ordinance of the Kendall County Forest Preserve District, Kendall County, Illinois for the Fiscal Year Beginning December 1, 2022 and Ending November 30, 2023 in the Amount of \$710,448.00. Seconded by Commissioner Gengler.

Motion: Commissioner Cesich  
 Second: Commissioner Gengler  
**Roll call: Ordinance #22-11-001 – General Fund Tax Levy - \$710,448.00**

Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Cesich	X		Gryder	X	
DeBolt			Kellogg	X	
Flowers	X		Koukol	X	
Gengler	X		Rodriguez		
Gilmour	X		Vickers	X	

Motion unanimously approved.

Roll call: Commissioners Cesich, Flowers, Gengler, Gryder, Kellogg, Koukol, Vickers, and Gilmour, aye. Opposed, none. Motion unanimously approved.

**B. \*ORDINANCE #22-11-002: Approval of the Combined Annual Budget and Appropriations Ordinance Setting Forth the Annual Budget of the Kendall County Forest Preserve District, Kendall County, Illinois for the Fiscal Year Beginning December 1, 2022 and Ending November 30, 2023 for an Amount Not-to-Exceed \$9,653,398.00**

Commissioner Cesich made a motion to approve the Combined Annual Budget and Appropriations Ordinance Setting Forth the Annual Budget of the Kendall County Forest Preserve District, Kendall County, Illinois for the Fiscal Year Beginning December 1, 2022 and Ending November 30, 2023 for an Amount Not-to-Exceed \$9,653,398.00. Seconded by Commissioner Flowers.

Motion: Commissioner Cesich  
 Second: Commissioner Flowers  
**Roll call: Ordinance #22-11-002 – Combined Annual Budget and Appropriations Ordinance**

Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Cesich	X		Gryder	X	
DeBolt			Kellogg	X	
Flowers	X		Koukol	X	
Gengler	X		Rodriguez		
Gilmour	X		Vickers	X	

Motion unanimously approved.

Roll call: Commissioners Cesich, Flowers, Gengler, Gryder, Kellogg, Koukol, Vickers, and Gilmour, aye. Opposed, none. Motion unanimously approved.

**C. \*ORDINANCE #22-11-003: Amending Ordinance #08-22-001 the Combined Annual Budget and Appropriations Ordinance of the Kendall County Forest Preserve District, Kendall County, Illinois for the Fiscal Year Beginning December 1, 2021 and Ending November 30, 2022 Reducing Total Appropriations from \$8,573,250.00 to \$8,472,995.00**

Commissioner Cesich made a motion to approve the amending Ordinance #08-22-001 the Combined Annual Budget and Appropriations Ordinance of the Kendall County Forest Preserve District, Kendall County, Illinois for the Fiscal Year Beginning December 1, 2021 and Ending November 30, 2022 Reducing Total Appropriations from \$8,573,250.00 to \$8,472,995.00. Seconded by Commissioner Flowers.

Motion: Commissioner Cesich					
Second: Commissioner Flowers					
<b>Roll call: Ordinance</b>					
Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Cesich	X		Gryder	X	
DeBolt			Kellogg	X	
Flowers	X		Koukol	X	
Gengler	X		Rodriguez		
Gilmour	X		Vickers	X	
Motion unanimously approved.					

Roll call: Commissioners Cesich, Flowers, Gengler, Gryder, Kellogg, Koukol, Vickers, and Gilmour, aye. Opposed, none. Motion unanimously approved.

**D. \*MOTION: Approval of the FY23 Salary and Benefits Schedule for December 1, 2022 through November 30, 2023, Including an Aggregate Sum for Scheduled Increases in the Amount of \$45,084.92**

Commissioner Cesich made a motion to approve the FY23 Salary and Benefits Schedule for December 1, 2022 through November 30, 2023, Including an Aggregate Sum for Scheduled Increases in the Amount of \$45,084.92. Seconded by Commissioner Gryder.

Motion: Commissioner Cesich					
Second: Commissioner Gryder					
<b>Roll call: FY23 Salary and Benefits Schedule 12/1/2022 – 11/30/23</b>					
Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Cesich	X		Gryder	X	
DeBolt			Kellogg	X	
Flowers	X		Koukol	X	
Gengler	X		Rodriguez		
Gilmour	X		Vickers	X	
Motion unanimously approved.					

Roll call: Commissioners Cesich, Flowers, Gengler, Gryder, Kellogg, Koukol, Vickers, and Gilmour, aye. Opposed, none. Motion unanimously approved.

**X. Public Comments**

No public comments were offered from citizens in attendance.

**XI. Executive Session**

Commissioner Cesich made a motion to enter Executive Session under 2(c)21 of the Open Meetings Act for the purpose of discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Seconded by Commissioner Gryder.

Motion: Commissioner Cesich					
Second: Commissioner Gryder					
<b>Roll call: Executive Session 2(c)21</b>					
<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>	<b>Commissioner</b>	<b>Aye</b>	<b>Opposed</b>
Cesich	X		Gryder	X	
DeBolt			Kellogg	X	
Flowers	X		Koukol	X	
Gengler	X		Rodriguez		
Gilmour	X		Vickers	X	
Motion unanimously approved.					

Roll call: Commissioners Cesich, Flowers, Gengler, Gryder, Kellogg, Koukol, Vickers, and Gilmour, aye. Opposed, none. Motion unanimously approved.

Executive Session called to order at 10:25 am.

Commissioner Gryder made a motion to adjourn from Executive Session. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

Regular meeting reconvened at 10:27 am.

**XII. Other Items of Business**

- A. Notice of Meeting Cancellation: KCFPD Commission Meeting of December 6, 2022 at 6 PM at the Kendall County Office Building

**XIII. Adjournment**

Commissioner Cesich made a motion to adjourn. Seconded by Commissioner Gengler. Aye, all. Opposed, none.

Meeting adjourned at 10:27 am.

Respectfully submitted,

David Guritz  
Director, Kendall County Forest Preserve District