

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
FINANCE COMMITTEE MEETING MINUTES**

**DECEMBER 29, 2022**

**I. Call to Order**

Chairman Wormley called the meeting to order at 4:01 pm in the Kendall County Administration Building, Rooms 209 and 210.

**II. Roll Call**

	Bachmann		Koukol
X	DeBolt		Peterson
	Flowers		Rodriguez
	Gengler	X	Shanley
	Kellogg	X	Wormley

Commissioners DeBolt, Shanley, and Wormley were all present.

**III. Approval of Agenda**

Commissioner DeBolt made a motion to approve the meeting agenda as presented. Seconded by Commissioner Shanley. Aye, all. Opposed, none.

**IV. Public Comments**

No public comments were offered from citizens present.

**V. Motion to Forward Claims to Commission for Approval**

Commissioner Shanley made a motion to forward claims to Commission. Seconded by Commissioner DeBolt. Aye, all. Opposed, none.

**VI. Review of Preliminary End-of-Year Financial Statements through November 30, 2022**

Acting Director White presented an overview preliminary end-of-year financial statements through November 30, 2022.

**VII. Accrual Entries Summary Report (Preliminary)**

Acting Director White presented a review of accrual entries summary report.

**VIII. \*MOTION: Approval of the Finance Chair's Appointment of Jason Peterson as Vice-Chair of the Finance Committee**

Commissioner Shanley made a motion to approve the Finance Chair's Appointment of Jason Peterson as Vice-Chair of the Finance Committee. Secodned by Commissioner DeBolt. Aye, all. Opposed, none.

**OLD BUSINESS**

*No items posted for consideration.*

## **NEW BUSINESS**

### **A. Review of a Preliminary Draft of the Updated Three-Year Capital Plan (FY22 – FY24)**

Acting Director White presented a review of a preliminary draft of the three-year Capital plan.

### **B. Speer Financial Report – KCFPD Remaining Debt Service and LTGO Bonding Authority**

Acting Director White presented a review of the Speer financial report of the KCFPD remaining Debt Service and LTGO Bonding Authority.

### **C. 2023 Farm License Agreements Summary Spreadsheet Review**

Finance Committee discussed the 2023 Farm License agreements.

### **D. Pickerill-Pigott Estate House – Construction Updates**

#### **I. Construction Project Updates – 12/22 Field Report**

#### **II. Review of Pay Request #3**

#### **III. Change Order Updates (Change Order #4 (Pending) – HVAC Electric Service Line)**

#### **IV. Remote Monitoring System Proposal Review**

Acting Director White presented an overview of the Pickerill-Pigott Estate House construction updates.

Commissioner DeBolt made a motion to forward Pay Request #3 to Committee of the Whole. Seconded by Commissioner Shanley. Aye, all. Opposed, none.

### **IX. Other Items of Business**

No other items of business.

### **X. Public Comments**

No public in attendance offered comment.

### **XI. Executive Session**

Commissioner Shanley made a motion to enter executive session at 5:06 pm under 2(c)21 for the purpose of discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Seconded by Commissioner DeBolt. Aye, Commissioner DeBolt, Shanley, and Wormley. Opposed, none.

Commissioner DeBolt made a motion to adjourn executive session at 5:18 pm. Seconded by Commissioner Wormley. Aye, all. Opposed, none.

### **XII. Adjournment**

Commissioner Shanley made a motion to adjourn. Seconded by Commissioner DeBolt. Aye, all. Opposed, none.

Meeting adjourned at 5:20 pm.

Respectfully submitted,

**Antoinette White**  
**Acting Director, Kendall County Forest Preserve District**