

KenCom Finance Committee Meeting Minutes
Held June 20th, 2019
9:00 a.m.

Member	Agency	Present	Absent
Greg Witek	LRFFD	X (9:09 am)	
Matt Prochaska	Kendall County Board Member	X	
Mike Peters	KCSO	X	
Bob Hausler	City of Plano	X	
Larry Nelson	Member At Large	X	
Josh Flanders	Oswego FD	X	

Others Present: Lynette Bergeron, KenCom Director; Jennifer Stein, Assistant Director; Bonnie Walters, Executive Assistant; Eric Hanson, Mahoney, Silverman & Cross.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with five of the six members present which resulted in having a quorum for voting purposes.

Nelson called for a motion to approve the agenda. Prochaska made a motion to approve the agenda moving Somonauk Police up on the agenda when the Sheriff arrives, seconded by Hausler. All members present voting aye. Motion carried.

Nelson called for Public Comments – None

Nelson called for Correspondence – None

Staff Report – Bergeron gave a report as follows: Personnel as follows: One new employee started on May 6th, 2019 and is currently in Phase I of KenCom’s training program. KenCom will be conducting new applicant testing in the near future. Training as follows: KenCom Supervisors and Administrators attended an Active Threat Integrated Response meeting on Wednesday, May 29th in Willmington. In house training was held on Tuesday, May 28th for all staff. Carmen Kaufman from Rush Copley was a quest speaker on STEMI protocols. Also covered was a review of Emergency Medical Dispatch and some fire dispatch procedures. Mindi Jahp, Cheryl Gianfrancisco, Danielle Quirk and Lindsey Ingram attended Exelon Dresden training on Monday, June 10th. Sarah Berry attended Active Shooter Rescue Task Force Training on June 3rd and 4th with the KCSO. Information as follows: KenCom Administrators attended a training/demo of the new Tyler Munis software the County has purchased for account payables and receivables on Wednesday, May 15th and May 31st. Stein and Bergeron attended the newly formed Crisis Intervention Team meeting, created by the Oswego Police Department on Tuesday, May 28th. KenCom conducted on-scene operations for the command van during Prairiefest June 13th-16th. KenCom activated the Tyler disaster recovery solution on our back-up server on June 7th due to a corrupt file on the SANs which caused a complete outage of all Tyler software. KenCom began operating off the back-up servers approximately 2.5 hours after we went down. County IT worked exhaustively through the weekend to stabilize operations on the back-up environment. KenCom resumed normal operations from the equipment at the primary dispatch center on June 18th. CAD Project Updates as follows: GIS is currently working on KenCom’s PSAP boundaries for submission to the State for NG911. Bi-weekly maintenance status calls with Kim Knutsen (Tyler C-SAM) are scheduled for 9 a.m. every other Tuesday

with the next meeting scheduled for July 9th and at 10 a.m. Wireless 9-1-1 statistics for the month of May 2019 represented 89% of 9-1-1 calls received.

Closed Session Meeting Minutes – None

Consent Agenda – Nelson called for approval of the consent agenda. Prochaska made a motion, seconded by Hausler to approve the consent agenda which includes approval of the May 2019 Treasurer’s Report, and May 16th, 2019 Finance Committee Meeting Minutes. All members present voting aye. Motion carried.

Nelson called for the Standing Committee Reports:
Personnel Committee Report – No Report

Strategic Planning Committee Report – Nelson stated they met and will discuss further down in the agenda.

Operations Board Chair Report – Flanders noted they approved updated policy’s.

Finance Committee Report:

Approval of Bills:

Operation Bills – Hausler made a motion to approve the June 2019 Operation Bills in the amount of \$273,874.81, seconded by Prochaska. Discussion ensued. A roll call vote was taken with all five members present voting aye. Motion carried.

Surcharge Bills – Hausler made a motion to approve the June 2019 Surcharge Bills in the amount of \$28,325.37 seconded by Prochaska. Discussion. A roll call was taken with all five members present voting aye. Motion carried.

Anticipated Expenses – None

Nelson called for Old Business:

Grundy County 9-1-1 Backup/Microwave Radio Expansion /Fiber Connection – Bergeron mentioned A Beep sent a letter from Cielo Networks, which is contained in the packet, for the GSA pricing discount to add the microwave from KenCom to the Newark Tower and Grundy County will go from their location to the Newark Tower. Bergeron stated the amount of the pricing is \$56,492.00. Nelson noted since KenCom received GSA pricing that should waive bidding on the project. Nelson stated there was board approval when they were going to build the entire microwave instead of half of it, so this is for informational purposes only. Nelson stated that KenCom’s portion of the project is anticipated to be done by the end of summer.

Microwave Radio/Radio Reception (Montgomery) – No Report

Upgrading Police 5 and/or Police 7 – Nelson mentioned there is a proposal contained in the packet from A Beep to upgrade Police 5 and 7. Police 5 will go to digital and be on all the transmit/receive sites and Police 7 will remain in analog and also be on all the transmit/receive sites. The goal is to have the project completed no later than December 1, 2019 and give a full year with just Police 5 on digital before going encrypted. Bergeron stated this was decided after meeting with the police chiefs to give the police agencies a year to purchase digital capable radios in their fleet, test them and on December 1, 2020 they will turn on the encryption. Along with the upgrade contained in the quote is diversification between the towers to eliminate the single point of failure. Nelson reviewed the quote from A Beep for an amount of approximately \$450,000.00. Nelson stated there was already \$400,000 dedicated in the budget for P5 and

an additional \$150,000 dedicated for receive site improvements. For informational purposes, they will use the \$400,000 from the P5 line and the remainder from the receive site improvements to complete the project. Hausler made a motion to move forward in the upgrade of Police 5 and Police 7 for an amount not to exceed \$450,000.00, seconded by Prochaska. Discussion. A roll call was taken with all six members present voting aye. Motion carried.

Greg Witek joined the meeting at 9:09 a.m.

Dwight Baird joined the meeting at 9:15 a.m.

Somonauk Police/Fire – Nelson stated KenCom had entered an agreement for dispatch services with the Village of Somonauk on July 8th, 2015. Before entering into the contract there was testing with the police department and they checked out the radio system all over the village, which included the school and other key locations, that could not/still cannot get reception with the DeKalb County Sherriff's existing system. After entering into the contract, KenCom went out and mapped their entire village which involved many hours with KenCom and involved a supervisor going out and riding with the police chief in Somonauk to double check. Nelson stated there were some changes with the state and originally the surcharge money would come directly to the counties and it was switched to go to the State. The State takes care of all the lines between the homes, the 9-1-1, the cell tower for 9-1-1, the selective router and the PSAP's. KenCom went to the state, Cindy Barbera-Brelle, and she agreed to put in a line from the selective router at DeKalb from Frontier directly down to KenCom (KenCom bought a module to allow us to take different types of technology information for ALI/ANI that comes from Frontier). The system is now a dual system that can do AT&T and Frontier. KenCom is now a PSAP off a selective router for DeKalb County which allows calls to be hot keyed with ALI/ANI information. After completion, test calls were made with the Village Clerk of Somonauk and other cellular calls around the village. A notice was then sent over to the Village of Somonauk stating KenCom was ready to proceed with the agreement and prepared to dispatch as of June 1, 2019 and an invoice was sent out for the first quarter as stated in their IGA. KenCom received notice back from the Mayor of Somonauk they no longer wanted to proceed with the agreement. Nelson stated Lynette, Jen and himself attended the Village of Somonauk's board meeting last week and invited the mayor to attend KenCom's next Finance meeting. Somonauk's Village attorney, Eric Hanson, was at the meeting to speak to the committee on behalf of the Village of Somonauk. Hanson stated the Village of Somonauk entered into a five-year contract and for four of those years KenCom could not provide services at no fault of KenCom or the village. Over the four years' things have changed and the village believes if they move over to KenCom now it will cost them more and there is a cost savings if they stay with their current dispatch center. Hanson stated the Village does not know if, when, or by how much the DeKalb pricing will change in the future. Hanson mentioned the village is being told by DeKalb County as well as the State that the direct line is something that DeKalb County still has the authority to approve or disapprove. The second concern is the new line that was installed and the village has been told by DeKalb County officials it is only a one-way line. Bergeron noted that is not a true statement and KenCom does have the ability to route it back. Hanson continued that the village does understand that KenCom has put a lot of time and money into this and would like to come to an agreement to cancel the contract and discuss a payment to KenCom to cover their costs and efforts. Witek pointed out the County of DeKalb officials have spent these several years raising/claiming one obstacle after another, essentially forcing the Village into staying with the inadequacies of the DeKalb dispatch. As each objection was studied/researched by KenCom officials plus other industry and technology experts, and shown to be either surmountable issues or outright falsehoods, another would be raised. When no more technical, logistic, or bureaucratic obstacles could be found, DeKalb officials took the position of simply refusing to let Somonauk's 9-1-1 calls leave the county. Witek stated the public deserves to have all the facts put in front of them and see a full five-year financial picture to verify if it is actually less expensive to stay with DeKalb. Witek asked Hanson if he had seen a five-year number to compare KenCom's fees to DeKalb County for the public. It was stated by Nelson they do not have a contract currently and only have numbers out for a year and a half. Nelson stated and Hanson confirmed

that currently there is no contract with DeKalb County, just a stated resolution that if the Sheriff was to enter into a contract with the cities and does not include the use of the new radio system. During discussion, Witek stated KenCom is not here out of self-seeking and there is no profit or self-gain for KenCom. The intent is to consolidate dispatch operations to save the tax payers money and his concern if this contract is cancelled the tax payers need to know they are going from a fixed fee to a variable fee that can be changed at any time. Witek believes the public would be better served at KenCom. After discussion, the Finance Committee asked Hanson if the Village of Somonauk would like out of the contract to go back to them and bring back an offer to KenCom for further discussion. Hanson stated he would be able to get a response back quickly.

Eric Hanson left the meeting at 9:46 a.m. after the Village of Somonauk discussion.

NG9-1-1 Grant Phone Upgrade – Bergeron stated Grundy County has ordered their equipment and KenCom will be soon. Nelson mentioned they are going to be hanging another microwave dish on the tower at the public safety building and about seven years ago did a tower site survey of all the items on the tower and he would like to update that and make sure everything is listed. Nelson would like to send it off to the manufacturer, Pyrod, to do a structural analysis. Nelson approximates it would be about \$3,500 and would come out of the general maintenance. There was a consensus by the committee to move forward with the structural analysis.

Kendall County Probations IGA for dispatching – Bergeron stated she is working on a draft. She is waiting on probations to get her as close as they can get on a real CAD count. Witek mentioned if they are not able to get an accurate estimate another option is to bill for a per call amount at the end of the year.

IGA's to Cover the Adoption for IPFlex – Bergeron stated that is with the attorney for review.

Any other Old Business – None

Nelson called for New Business:

Net Motion License List – Bergeron stated they did an inventory of all the net motion licenses out there and the last time they were logged in. They were able to delete some that had not been logged into for a couple of years. Currently the amount of net motion licenses that are in use are 125 which leaves extra ones.

KenCom Lease – Nelson reviewed the current KenCom lease contained in the packet. He mentioned the first term was for ten years to repay for the buildout. After that we have an option for two more five year terms. There is a provision that we have to give notice that KenCom wants to executive the five-year term twelve months in advance. The current term is up at the end of 2022 and would like to put on the Executive Board agenda the next time they meet to authorize to give notice they would like to continue. Nelson mentioned in the next five years they need to be prepared to possibly pay for a new air conditioner/heating system. In the lease KenCom is responsible for maintenance and/or replace after the initial \$5,000.00. Nelson recommended once KenCom receives an approximate amount for a replacement to begin putting money aside in the maintenance fund. Discussion ensued.

Finance Committee Closed Session Audio Destruction – None

Contract with West Safety Systems – Bergeron reviewed the maintenance agreement from West Safety Solutions which is contained in the packet. Prochaska made a motion to approve the West Safety Solutions 5-year maintenance for the upgrade to the Viper Phone System for an amount not to exceed

\$123,715.00, seconded by Hausler. A roll call was taken with all six members present voting aye. Motion carried.

Dwight Bair left the meeting at 10:05 a.m.

Any Other New Business – Bergeron noted there was another period where audio was lost on the nice recording system on June 9th from 1:31 am to 5:15 am. It was caught when a supervisor went back to look for audio in that time frame. A ticket was started with Word Systems and they applied a fix to prevent from happening in the future but unfortunately unable to find any recordings in that time frame. KenCom is supposed to get an alarm when that occurs and did not receive one. Bergeron mentioned in the budget for next year they are getting a quote for an upgrade to the Nice System along with a redundant system. Discussion ensued on the concerns with the recording system and the unknowns of why it stopped recordings, why it did not alarm KenCom and how many more recordings may be missing that KenCom does not know about. After discussion, they would like answers why it did not record and why the alarm did not notify KenCom in writing.

Closed Session – None

Action After Closed Session – None

Nelson stated the next Finance Committee meeting is Thursday July 18th, 2019 at the Public Safety Center - 9:00 a.m. Hausler made a motion to adjourn the meeting, seconded by Prochaska. All members present voting aye. Meeting adjourned at 10:20 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary