

**Minutes of the KenCom Operations Board Meeting
Held, Thursday, January 16th, 2019
2:00 p.m.**

Member	Agency	Present	Absent
Josh Flanders	OFD	X	
Phil Smith	MPD	X	
Mike Peters	KCSO	X	
Tim Fairfield	BKFD	X	
Norman Allison	PPD	X	
Terry Klingel	YPD	X	
Joe Severson	Village of Newark		X
Dave Kellogg	NFD		X
Jeff Spang	LRFFD		X
Tim Wallace	LSFD	X	
Nathan King	SFD	X	
Kevin Norwood	OPD	X	
Thomas Meyers	MFD	X	
Dave Kunkel	ATFD		X

Others Present: Lynette Bergeron, KenCom Director; Jennifer Stein, KenCom Assistant Director; Bonnie Walters, KenCom Executive Assistant.

Josh Flanders called the meeting to order and requested a roll call of the membership. Ten of the fourteen members were present which resulted in having a quorum for voting purposes.

Flanders called for approval of the agenda. Smith made a motion to approve the agenda as submitted, seconded by Fairfield. Discussion. All members present voting aye. Motion carried.

Flanders called for Public Comment – None

Flanders called for Correspondence – Bergeron mentioned that Alex Geltz’s family sent a thank you note for the plant the KenCom Board and employees sent to Alex’s funeral.

Staff Report – Bergeron gave a report on Personnel as follows: KenCom is fully staffed. Training as follows: KenCom dispatchers and supervisors will be attending a training session on January 24th given by Kendall County States Attorney, Eric Weis, in regards to court testimony. In house training of Rapid SOS and Tyler New World CAD will take place after the State’s Attorney training. Information as follows: Staff along with Larry Nelson met with Grundy County on Dec 20th to discuss back-up center solutions and connection. Little Rock-Fox along with Neely Zuhn and Alexandra Geltz received Cardiac Run of the Quarter Awards on Friday, December 28th. Alex’s family was in attendance to accept the award on her behalf. Pierro Electric will be installing the new diesel generator in the near future and will need to make final connections during which the electric to the tower will be shut off. Pierro Electric believes this will only take about twenty minutes and the UPS system should keep everything running during that time. In the event it takes longer and the UPS system goes down, the radio receive and transmit site at Hill and Rt. 30 will be off line. CAD Project Updates as follows: Tyler New World Fire Inspections Training was held on Friday, January 4th at the Oswego Fire Station One. Fire Inspections Training follow-up will be held on Friday, February 1, 2019 at 0800 hours at the Oswego Fire Station One. KenCom is steadily working through resolving issues with Tyler software. Staff is working closely with representatives of the police and fire agencies to determine best practices for workflows that changed

as a result of the new software. Wireless 9-1-1 statistics for the month of December 2018 represented 77% of 9-1-1 calls received.

Consent Agenda – Flanders called for approval of the consent agenda. Klingel made a motion, seconded by Fairfield to approve the consent agenda which includes approval of the December 2018 Treasurer’s Report and the December 19th, 2018 Operations Board Minutes. All members present voting aye. Motion carried.

Flanders called for the Standing Committee Reports:

Finance Committee Report:

Operation Bills – Fairfield made a motion to approve the January 2019 bills for payment in the amount of \$210,732.27 seconded by Klingel. Discussion. A roll call was taken with all ten members present voting aye. Motion carried.

Surcharge Bills – Fairfield made a motion to approve the January 2019 bills for payment in the amount of \$87,670.31 seconded by Norwood. Discussion. A roll call was taken with all ten members present voting aye. Motion carried.

Anticipated Expenses – Bergeron reviewed the anticipated expenses as follows: Additional NetMotion licenses which are bundled in increments of five for an amount not to exceed \$1,500.00; two laptop computers for the use with support tickets with Tyler Technologies for when they remote desktop in for an amount not to exceed \$3,000.00. Meyers made a motion to approve the anticipated expenses for an amount not to exceed \$4,500.00, seconded by Fairfield. Discussion. A roll call was taken with all ten members present voting aye. Motion carried.

Flanders called for Old Business:

Tyler/New World Update – Discussed in staff report.

Rapid SOS – Stein noted Rapid SOS was approved and there is training on January 24th and will go live after training.

NG9-1-1 Grant Phone/9-1-1 Call Load Study – Bergeron stated the next step is to do a 30-day study with AT&T with turning off the two wireless circuits and rerouting to the landline circuits. Bergeron has to sign an implementation letter in order to do the study, which is contained in the packet for review.

Any Other Old Business – None

Flanders called for New Business:

Policy and Procedures – Stein reviewed the Major Crimes Task Force policy contained in the packet. Smith made a motion to approve the revised policy, seconded by Peters. Discussion. All members present voting aye. Motion carried.

Officer Self-Initiated Call – Norwood stated the Oswego Police Department has a desire to look into allowing officers to self-initiate on certain calls that they feel would not need much involvement from KenCom. He would like to research the effects to the billing process and procedural. Norwood mentioned they would like to run some of their own incidents and not be charged by KenCom, if KenCom has no involvement. After discussion it was decided to meet with the police agencies and their police user group to explore the possibilities for nature codes and how reports would be run. Norwood will report back to the Operations Board after these discussions.

IPFlex to Change from POTS Lines – Bergeron stated this is a discussion that came out of meeting with Grundy County. Currently today if KenCom had to abandon the main 9-1-1 center and go to the backup center all the seven digit lines with the exception of the County lines, one Oswego and Plano line, KenCom would have to call forwarded. In the case of an emergency those lines would not be transferred. AT&T offers a system called IPFlex that you can run as many needed concurrent calls and numbers. This gives the opportunity for the seven-digit lines to be rolled over to Grundy County in an emergency if needed and vice versa for Grundy County. Additionally, after beginning to get pricing it appears that this may save some of the agencies money. Instead of each individual agency purchasing lines that ring into KenCom, it would be a bundle billed to KenCom and KenCom in return would bill the agencies. Smith made a motion to research and move forward with IPFlex, seconded by Norwood. Discussion. All members present voting aye. Motion carried.

Radio Inoperability with Aurora University – Bergeron stated the Chief of Police from Aurora University reached out to her about having radio inoperability in regards to Spartan Field. Currently Aurora University has no way of directly communicating with any officers responding into Spartan Field and would like to purchase a radio (at the expense of Aurora University) to be programmed for KenCom's radio frequency. Smith made a motion to move forward for Aurora University to have a radio programmed in KenCom's radio frequency, seconded by Fairfield. Discussion. All members present voting aye. Motion carried.

Other New Business – None

Closed Session – None

Flanders stated the next Operations Board Meeting is Wednesday, February 20th, 2019 at 2:00 p.m. Fairfield made a motion to adjourn the meeting, seconded by Norwood. All members present voting aye. Meeting adjourned at 2:46 p.m.

Respectively Submitted,

Bonnie Walters
Recording Secretary