

**Minutes of the Executive Board Meeting  
Held Thursday, November 29<sup>th</sup>, 2022  
5:42 p.m.**

<b>Member</b>	<b>Agency</b>	<b>Present</b>	<b>Absent</b>
Brian DeBolt	Kendall County Board		X
Mike Peters	Kendall County Sheriff's Office	X	
David Thompson	Newark Fire District		X
James Bateman	Bristol Kendall Fire District		X
Darald Nelson	Village of Newark	X	
John Cornish	Oswego Fire District	X	
Scott Cryder	Lisbon Seward Fire District		X
Larry Nelson	Member at Large	X	
Greg Witek	Little Rock Fox Fire District	X	
Chris Funkhouser	City of Yorkville		X
Jennifer Jones Sinnott	Village of Oswego	X	
Scott Mulliner	City of Plano	X (5:50pm)	

Others present: Lynette Bergeron, KenCom Director; Jen Stein, KenCom Assistant Director; Bonnie Walters, Executive Assistant.

Greg Witek called the meeting to order and requested a roll call of the membership. Six of the twelve members were present and a quorum was not present for voting purposes.

Scott Mulliner joined the meeting at 5:50 which created a quorum for voting purposes.

Witek called for a motion to approve the agenda. Cornish made a motion to approve the agenda, seconded by Jones Sinnott. Discussion. All seven members present voting aye. Motion carried

Witek called for Public Comment – None

Witek called for Correspondence – Bergeron gave an update in regards to direct deposit for the Surcharge funds from the State. After discussion, Bergeron is going to reach back out to the State in regards to KenCom's EIN number being separate from the County's to see if direct deposit is possible.

Staff Report – Bergeron gave a Personnel Report as follows: KenCom is currently down one position. Applicant background checks are in the process of being completed. Training as follows: KenCom's Lead Trainer will complete one on one Flock Training for all dispatchers. All staff will complete annual anti-harassment and fire extinguisher training in December using Alliant's training portal. Information as follows: AT&T failed to install the new 9-1-1 circuit which gives diverse 9-1-1 paths for KenCom and Grundy. The new date is in early December to do it again. Project updates as follows: IDOT has approved the installation of the cameras in Newark and Plano. Flock will advise of an installation date once it is scheduled. Text to 9-1-1 totals for the month of October 2022 was 4.

Closed Session Minutes but do not release – L. Nelson made a motion to approve the October 27, 2022 closed session meeting minutes but do not release, seconded by Cornish. All members present voting aye. Motion carried.

Consent Agenda – Witek called for approval of the consent agenda. L. Nelson made a motion, seconded by Cornish to approve the consent agenda as follows:

- Treasurer’s Report – October 2022
- October 27<sup>th</sup>, 2022 Executive Board Minutes

All members present voting aye. Motion carried.

Standing Committee Reports:

Report of the Finance Committee – No Report

Report of the Executive Board Chair – No Report

Report of the Operations Board Chair – No Report

Report of the Personnel Committee – No Report.

Report of the Strategic Planning Committee – No Report.

Witek called for Old Business:

Discussion of 2-1-1 – L. Nelson stated they have been incorporated and have a board. They have done preliminary interviews to hire an independent contractor to be a spokesperson in the community subject to Board approval. The next meeting is December 12<sup>th</sup> at 7 am at Sunfield Restaurant in Yorkville. There is funding for 211 from the County that is good for three years. Nelson mentioned adding a cell phone on KenCom’s AT&T Firstnet bill for 211 to keep it cost-effective and 211 will reimburse KenCom for the fee. There was a consensus by the Executive Board to go ahead and add that cell phone to KenCom’s Firstnet.

Whistle Blower Policy – No Report.

988/CESSA Information – Bergeron stated letters went out to create the subcommittees. Discussion ensued. Bergeron stated the Mobile Crisis Team’s home base is now at the Montgomery Police Department.

Fiscal Year 2023 Operations Budget – L. Nelson made a motion to approve the Fiscal Year 2023 Operations Budget as presented, seconded by Cornish. Discussion. A roll call was taken with all seven members present voting aye. Motion carried.

Fiscal Year 2023 Surcharge Budget – Cornish made a motion to approve the Fiscal Year 2023 Surcharge Budget as presented, seconded by L. Nelson. A roll call was taken with all seven members present voting aye. Motion carried. Witek stated the budget process went the smoothest of any year and is due to how well Bergeron and Stein put the budget together and the presentation was excellent.

Other Old Business – None

Witek called for New Business:

Executive Board Closed Session Audio Destruction – None

Property and Liability, and Cyber Insurance – Bergeron presented the proposed Property and Liability and Cyber Insurance contained in the packet. KenCom’s broker, Alliant shopped around due to another increase with ICRMT and found VFIS which came in significantly lower with the same amount of coverage for Property and Liability. The best rate they could find for Cyber Insurance, which is shopped every year, was with Coalition with the same terms and a better rate. Mulliner made a motion to approve switching both Property and Liability Insurance to VFIS and Cyber Insurance to Coalition, seconded by D. Nelson. A roll call was taken with all seven members present voting aye. Motion carried.

Other business from the floor – None

Closed Session – None

Action After Closed Session – None

The next scheduled Executive Board Meeting is Tuesday, December 22<sup>nd</sup>, 2022 at 5:30 p.m at the Plano Police Department lower level training room. Cornish made a motion to adjourn the meeting, seconded by D. Nelson. All ten members present voted aye. Motion carried. The meeting adjourned at 6:09 p.m.

Meeting recorded by Bonnie Walters.

Respectfully Submitted,

Dwight Baird  
Secretary