



**COUNTY OF KENDALL, ILLINOIS  
HUMAN RESOURCES & INSURANCE**  
Kendall County Office Building, 111 W. Fox Street  
County Board Rm 209 & 210, Yorkville, IL 60560  
**Monday, March 6, 2023 at 5:30 p.m.**  
**MEETING AGENDA**

1. **Call to Order**
2. **Roll Call:** Ruben Rodriguez (Chairman), Jason Peterson (Vice Chairman), Elizabeth Flowers, Zach Bachmann, and Matt Kellogg
3. **\*MOTION (VV) Approval of Agenda**
4. **\*MOTION (VV) Approval of Minutes – February 6, 2023**
5. **Committee Reports and Updates**
  - A. Horton Group – Kendall County Employee Benefits Report and Update
  - B. Alliant Insurance Services, Inc. – Kendall County Insurance Report and Update
  - C. Monthly Benefits Report Provided by Kendall County Treasurer’s Office
  - D. Monthly Report Provided by Kendall County Human Resources Department
6. **New Committee Business**
  - A. **\*MOTION (VV) (Forward to CB) Property Inventory Form**
  - B. **\*MOTION (VV) (Forward to CB) EEO-4 Survey Form**
  - C. **\*MOTION (VV) (Forward to CB) Probationary Period Performance Evaluation Form**
  - D. **\*MOTION (VV) (Forward to CB) Economic Development Coordinator Job Description**
  - E. **\*MOTION (VV) (Forward to CB) Agreement to Accept Compensatory Time Off in Lieu of Overtime Pay (for Non-Exempt, Non-Union Employee)**
  - F. **\*MOTION (VV) (Forward to CB 3/21/23 Meeting) Resolution Honoring Women’s History Month in Kendall County**
7. **Old Committee Business**
  - A. **\*MOTION (VV) (Forward to CB 6/20/23 Meeting) Identification Badge Policy**
  - B. **\*MOTION (VV) (Forward to CB 6/20/23 Meeting) Safe Driving Policy Amendment**
  - C. **\*MOTION (VV): Authorize Human Resources Department to Proceed with 2023 Employee Service Awards in an amount not to exceed \$1,975.00**
  - D. **\*MOTION (VV) (Forward to Finance & Budget Committee): Authorize the purchase of Kendall County water bottles in an amount not to exceed \$5,062.00**
8. **Chairman’s Report**
9. **Public Comment**

*If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at 630-553-4171, a minimum of 24-hours prior to the meeting time.*

**10. Executive Session for the purpose of the review of discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, 5ILCS 120-2/21**

**11. Items for Committee of the Whole**

**12. Action Items for County Board**

**13. Adjournment**

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