

**KENDALL COUNTY FOREST PRESERVE DISTRICT
OPERATIONS COMMITTEE MEETING MINUTES**

FEBRUARY 1, 2022

I. Call to Order

Chairman Koukol called the meeting to order at 6:11 pm in the Kendall County Administrative Office Building – Kendall County Second Floor Board Meeting Rooms 209 and 210.

II. Roll Call

| | | | |
|---|----------|---|-----------|
| | Bachmann | X | Koukol |
| | DeBolt | | Peterson |
| X | Flowers | X | Rodriguez |
| | Gengler | | Shanley |
| | Kellogg | | Wormley |

Commissioners Flowers, Rodriguez, and Koukol were all present.

III. Approval of Agenda

Commissioner Flowers made a motion to approve the meeting agenda as presented. Seconded by Commissioner Rodriguez. Aye, all. Opposed, none.

IV. Public Comments

No public comments were offered from citizens in attendance.

V. Review of Financial Statements and Cost Center Reports through January 31, 2023

Director Guritz presented an overview of the preliminary financial statements and cost center reports through January 31, 2023.

VI. Approval of Special Use Permits

Director Guritz reported on direction received from President DeBolt to reach out to the University of Illinois Cooperative Extension Service to request formal review and edits to the District's facility license agreement so that Extension's Office permit requests could be considered.

VII. FY22 Audit Progress

Director Guritz presented progress updates on the FY22 audit.

VIII. 3-Year Capital Funding Analysis

The Operations Committee discussed the working 3-Year Capital Plan, and reviewed limitations on the District's remaining capital funding sources and rolling grant fund allocations.

IX. Grounds and Natural Resources Reports

- a) **22-23 CWD Bow Hunt Report and 21-22 CWD Annual Report**
- b) **Life Ring Discussion (Harris, Pickerill-Pigott and Baker Woods (Ellis))**

Grounds and Natural Resources Division Supervisor Antoinette White presented a report on the KCFPD 22-23 CWD Bow Hunt program and the IDNR 21-22 CWD annual report. 48 deer were harvested during the 22-23 season, with successful take from all preserve locations. CWD test results are pending.

The Operations Committee gave direction to purchase a life ring unit for placement at Harris Forest Preserve's Leifheit Lake as a pilot program.

X. Environmental Education Report

- a) **Program Enrollment Updates**
- b) **Y115 Early Childhood Center – Teacher Institute Day and Winter Pilot Program**
- c) **Carbon Credit National Sale Updates – Third Party Certification**

Environmental Education and Special Projects Manager Stefanie Wiencke presented updates on the education department's offerings including current program registrations and enrollments, and results from a recently extended teacher institute day with the Y115 Early Childhood Center.

A report was given on the final third party certification of the District's credits offered for purchase within the 2023 national sale of carbon credits.

XI. Ellis Equestrian Center Reports

- a) **Program Enrollment Updates and FY23 Objectives**
- b) **Assistant Equestrian Program Coordinator Promotion**

Ellis Farm Manager, Marty Vick presented updates on the enrollment for the Equestrian Center's current program offerings.

Marty Vick presented a report on the promotion of Irene Sommers to the vacant Equestrian Program Coordinator Assistant position.

XII. Other Items of Business

- 1. **Ken Pickerill Estate House Renovation Project Updates**
 - a) **01/23 Field Report**
 - b) **Tables and Chairs – Quantities, Option, and Recommendations**
 - c) **General Use Ordinance Amendment**

Commissioner Flowers made a motion to forward the quote for the purchase of tables and chairs for the Pickerill Estate House, with the addition of final shipping costs to be determined to Commission for approval. Seconded by Commissioner Rodriguez. Aye, all. Opposed, none.

Commissioner Flowers made a motion to forward the General Use Ordinance amendment to Commission approval on the Consent Agenda. Seconded by Commissioner Rodriguez. Aye, all. Opposed, none.

2. Hoover Forest Preserve – Eldamain Road Bridge Crossing Final Trail Connection Configuration

Director Guritz presented updates on the Eldamain Road Bridge crossing and configuration of the final trail connection.

XIII. Chairman's Report

Chairman Koukol reported that the updates requested and received from the Ellis House and Equestrian Center served as his report to the Committee.

XIV. Public Comments

No public comments were offered from citizens in attendance.

XV. Executive Session

None.

XVI. Adjournment

Commissioner Flowers made a motion to adjourn. Seconded by Commissioner Rodriguez. Aye, all. Opposed, none. Meeting adjourned at 7:19 pm

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District