

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE OF THE WHOLE MEETING
AGENDA**

**TUESDAY, MARCH 14, 2023
4:30 P.M.**

KENDALL COUNTY OFFICE BUILDING – ROOMS 209 AND 210, YORKVILLE IL 60560

- I. Call to Order
- II. Roll Call: Brian DeBolt (President), Ruben Rodriguez (Vice President), Seth Wormley (Secretary), Scott Gengler, Jason Peterson, Zach Bachmann, Elizabeth Flowers, Matt Kellogg, Dan Koukol, and Brooke Shanley
- III. Approval of Agenda
- IV. Public Comments
- V. Executive Director's Report
- VI. Motion to Forward Claims to Commission
- VII. Review of Preliminary Financial Statements through February 28, 2023
- VIII. **OLD BUSINESS**
No items posted for consideration.
- IX. **NEW BUSINESS**
 - a. Facility Attendants - Hiring Salary and Staff Stipends Discussion
 - b. National Association of Counties - High Performance Leadership Academy Registration Costs
- X. **OTHER ITEMS OF BUSINESS**
 - a. Pickerill Estate House Construction Project Updates
 - i. Lite Construction Pay Request #5 Review
 - ii. Change Order Updates (Asphalt Drive Replacement; Interior Lighting, Site Landscaping/Lighting)
 - iii. Volunteer Business Commitment Agreement – Garage Doors Donation
 - iv. IDNR Notification of Approval to Submit 50% Completion Billing Statement
 - v. Kendall County ARPA Grant - Pavilion Project Expense Allocations
 - b. Little Rock Creek Forest Preserve – Cropland Conversion and Design for Restoration
 - c. Subat Forest Preserve Nature Center and Master Plan Improvements
 - i. Grant Project Timeframes for Completion
 - ii. Architectural Firm Discussion
- XI. Committee Chairman Reports: Seth Wormley (Finance) and Dan Koukol (Operations)
- XII. Public Comments
- XIII. Executive Session
- XIV. Summary of Action Items
- XV. Adjournment

Kendall County Office Building - Rooms 209 and 210 - 111 W. Fox Street - Yorkville, Illinois 60560

If special accommodations or arrangements are needed to attend this District meeting, please contact the Administration Office at 630-553-4025 a minimum of 24-hours prior to the meeting time.

To: Kendall County Forest Preserve District Committee of the Whole
From: David Guritz, Executive Director
RE: February 2023 – March 2023 Director’s Report
Date: March 14, 2023

Meetings, Events, Trainings and Preserve Maintenance/Improvement Projects

February 9, 2023	Forest Foundation of Kendall County Board Meeting
February 16, 2023	Pickerill Estate House Renovation Project Field Meeting
February 22, 2023	Moody’s Bond Rating Conference Call
February 28, 2023	ZPAC Monthly Meeting
March 1, 2023	Prairie State Conservation Coalition Conference – Strategic Planning
March 2, 2023	Pickerill Estate House Renovation Project Field Meeting
March 3, 2023	Prairie State Conservation Coalition Conference – Carbon Credits Presentation
March 9, 2023	Progressive Energy Meeting – Solar Field Discussions
March 9, 2023	Forest Foundation of Kendall County Board of Trustees Meeting
March 11, 2023	Maple Syrup Public Program
March 14, 2023	The Conservation Foundation – Rt. 52 Parcel – Site Plan for Restoration
March 16, 2023	Pickerill Estate House Renovation Project Field Meeting

Fiscal Year 2022 Audit

The District’s FY2022 Audit presentation has been pushed back to the April Committee of the Whole. Fund 1914 FY22 grant-funded expense allocations for the Kendall County ARPA Grant and IDNR-PARC Grant have been communicated to Mack & Associates, Inc.

For Fund 1900, accrual entries are presumed complete, with the fund balance increased from \$470,609 in FY22 to \$600,007 for FY23.

Moody’s Bond Rating

Moody’s improved the District’s bond rating from A1 with a positive outlook to Aa3 and no assigned outlook. Moody’s cited the following reasons for the change in their credit opinion:

- Large and diverse tax base situated within the Chicago metropolitan area
- Strong operating reserves and liquidity attributed to debt service funds
- Modest pension burden

A press release was distributed on March 8, 2023.

IDNR-OSLAD Grant – Subat Forest Preserve – John and Mary Subat Nature Center

The District received notification that the State of Illinois – Illinois Department of Natural Resources has awarded a \$600,000 OSLAD grant to complete improvements at Subat Forest Preserve.

The estimated cost to complete the improvements at Subat Forest Preserve is \$1.4M. The OSLAD program grant will cover 42% of the project costs, with the remaining covered by the private contributions received and held in the District’s endowment fund.

OSLAD-funded Improvements will include a three-season nature center pavilion with educational exhibits and site interpretation focused on the preserve's wildlife and habitat areas, reconfigured parking for school buses, a wetland boardwalk, and a multi-use trail connection to Hoover Forest Preserve by way of the new Eldamain Road - Fox River bridge crossing.

A press release was distributed on March 8, 2023

Pickerill Estate House Renovation Project Updates

Two articles were published last week by Reporters Mark Foster, Kendall County Record and Ethan Krueger, WSPY News on the District's progress with opening the Ken Pickerill Estate House to the public:

1. <https://www.shawlocal.com/kendall-county-now/news/local/2023/03/07/its-going-to-be-a-jewel-kendall-forest-preserve-district-transforming-pickerill-home-into-events-center/>
2. https://www.wspynews.com/news/local/kendall-county-forest-preserve-district-eyeing-summer-opening-for-pickerill-estate-house/article_fd433706-aba5-11ed-ad36-d3d0310c47db.html

The latest Estate House Conversion Pay Request #5 and Pickerill Roofing Pay Request #4 (final with 10% contract retention withheld) are included in the Committee of the Whole meeting packets for review.

The District is waiting to receive change order quotes for replacement of the estate house asphalt drive (Lite Construction), and landscape design (Kluber Architects). A site meeting is scheduled with Four Seasons to determine costs for development of a landscape plan for the grounds of the estate house.

Completion of the asphalt drive, and remaining change orders will require submission for approval to the IDNR, as well as approval of a Lite Construction Contract 19-429-1250 increase (final amount TBD) based on final estimates and direction received from the Board of Commissioners.

The Forest Foundation of Kendall County is beginning efforts to generate an invitations list for a preview event to be held on July 15, 2023 following completion of construction activities and final landscaping improvements.

District staff have received notification from the IDNR approving submission of a 50% Project Completion Billing Statement. The billing statement will be submitted by the end of the month.

Fox River Bluffs – Hoover Trail Connection

A site inspection of the Eldamain Bridge trail connection at Hoover Forest Preserve is scheduled with Upland Design for March 21.

Little Rock Creek Dam Removal Project

The District anticipates receiving concept plans in April for presentation to the Board of Commissioners. A site inspection of erosion formations with Hey and Associates along the Maramech Forest Preserve north property line is scheduled for March 24.

3-Year Capital Plan

Based on discussions with the Finance Committee, the District's 3-year capital plan will be revisited to examine available funds and facility repair priorities.

Capital priorities include:

1. Vehicle and equipment replacements;
2. Structural improvements (Hoover "Old Shop" and Ellis House Roofs)
3. Completion of the Subat Nature Center and Master Plan Improvements
4. Completion of the Little Rock Creek low head dam removal project (with possible preserve improvements \$387K - \$1.2M est.),

5. Completion of the Hoover Forest Preserve – Fox River Bluffs Forest Preserve trail connection (Cost-TBD: Upland Design trail design and construction est. in 2023)
6. Land acquisition and related acquisition and/or preserve improvement project grants

License Agreement Renewals

2023 farm license agreements and notification letters were sent out by certified mail on March 10, 2023. Mark and Tom Mathre have already dropped off their signed agreement and requested data.

Prairie State Conservation Coalition

District staff presented on carbon crediting at the recent PSCC statewide conference held on March 2-3 at Starved Rock State Park. The presentation was well received by the 120+ attendees representing open space agencies and land trusts across Illinois.

Hoover Nature Play Space Project

Forest Foundation President Jeff Wehrli has offered to extend support with construction of the new “Ponderosa Playhouse” element scheduled for completion this may. Final fundraising efforts are underway, with a completion date of May 31, 2023.

MUNIS HR Module

The District is preparing for transition into the MUNIS HR Module starting with payroll management. Timeframe for the transition is not yet determined.

Respectfully submitted,

Dave Guritz

March 07, 2023 at 5:00 am CST

'It's going to be a jewel': Kendall Forest Preserve District transforming Pickerill home into events center

By Mark Foster

A huge pavilion is becoming the focal point of a house nestled in a Kendall County forest preserve, soon to become a nature and events center.

The Kendall County Forest Preserve District is transforming the home of the late Ken and Jackie Pickerill into a place for public events, weddings, private parties, school programs and nature studies.

The architecturally notable house sits secluded within the Pickerill-Pigott Forest Preserve on Minkler Road, just south of Oswego.

Now, the house is flurry of activity as construction workers renovate the modern-style 1970s structure for use by the public.

"It's going to be a jewel when it's complete," Kendall County Forest Preserve District President Brian DeBolt said.

Both inside and out, crews are restoring the house to its original glory, along with necessary improvements to comply with the Americans With Disabilities Act.

The dark green cedar siding on the house exterior has been replaced with a heavy-duty composite "smart board" material that is expected to last a long time but retains the character of the original.

But the most notable improvement is the 3,000-square-foot pavilion right outside the back door.

The massive roof is angled to align with the sloping roof sections on the house, making the pavilion appear as though it were original to the home.

Likewise, the brick-faced columns supporting the pavilion roof mimic the brick work on the house. A low stone wall surrounds the space and a beautifully decorated fireplace sits at one end.

Beyond sheltering guests, the angled pavilion roof will serve another practical purpose. Solar panels will be mounted atop the roof to help provide power for the all-electric home.

"We're trying to make it as self-sufficient as we can," DeBolt said.

The Pickerills donated their home and surrounding acreage to the forest preserve district, which purchased the adjacent Pigott property, creating a 99-acre forest preserve.

Ken Pickerill was a much-beloved athletic director who coached Oswego High School football and wrestling teams to multiple state championships, while Jackie Pickerill was a prominent Oswego businessperson, operating The Jacqueline Shop on the village's Main Street from 1957 to 1996.

The preserve with its hiking trails and other amenities was opened to the public in 2020.

Forest Preserve District Director Dave Guritz obtained an \$828,000 grant from the Illinois Department of Natural Resources for the project and is using another \$265,000 in forest preserve district bond money for the work.

In addition, Kendall County recently awarded the district \$100,000 in federal American Rescue Plan Act funding for the project.

Lite Construction of Montgomery is the general contractor on the project and the architectural work was performed by Kluber Architects and Engineers of Aurora.

The project is expected to be completed this spring. Guritz said an Oswego High School class has already booked a fiftieth reunion party in the fall.

Inside the home's front door visitors find themselves in a great hall dominated by a mammoth stone fireplace.

Above, a catwalk runs through the center of the open, vaulted ceiling that connects the two second-floor bedroom wings of the house, while a grand staircase leads from the hall to the upper floor.

The house features large windows that bring daylight and the surrounding scenes of nature directly into the home.

The project includes replacement of plumbing, septic and mechanical systems, as well as lighting.

No work is to be performed on the second floor, which will remain closed to the public.



The roof of the pavilion at the Pickerill house will be fitted with solar panels to help power the all-electric building, seen here March 2, 2023. (Mark Foster)



Kendall County Forest Preserve District President Brian DeBolt, left, and District Director Dave Guritz are seen here March 2, 2023 outside the Pickerill house. (Mark Foster)



The renovated exterior of the Pickerill home is seen from under the roof of the new pavilion on March 2, 2023 at the Pickerill-Pigott Forest Preserve in unincorporated Yorkville. (Mark Foster)

To: Kendall County Forest Preserve District Committee of the Whole

From: Antoinette White, Grounds and Natural Resources Division Supervisor

RE: KCFPD Grounds and Natural Resource Project Updates

Date: March 14, 2023

The Grounds Maintenance staff has continued with maintenance on vehicles and equipment, oil changes, chainsaw sharpening, and tune-ups. Maintenance to buildings, including routine cleaning and screen repairs was performed. Routine grounds maintenance such as trail clearing and firewood prep was done. Additional invasive species removal was done, with the majority of Harris Forest Preserve cleared of invasive honeysuckle.

There is an Eagle Scout project taking place at Little Rock Creek Forest Preserve to help extend the trail. Meeting and site prep by staff was performed, with the project expected to take place in April.

Grounds staff installed a memorial bench in honor of Craig Johnson (pictured) and the informational kiosk at Fox River Bluffs FP.

Interruptive signage along preserve trails were removed and refinished (pictured).

The burnt building clean-up has made progress with the removal of the scrap metal.

Blake Salek was hired by the District as a part-time Grounds Maintenance staff, stationed at Harris FP. The District is working to hire a part-time preserve closer for weekend days.

Debris from the construction at Pickerill was reported. The site was cleaned prior to discussions, with minimal garbage reported. The site will be cleaned by both parties post construction efforts.

Rentals of shelters and Meadowhawk Lodge have picked up, with some larger scale rentals at Harris FP and only a handful of open weekend dates left for Meadowhawk Lodge left through July.







Natural Resource Tour Schedule and Stations		Natural Resource Tour Station Schedule, May 4th									
Station Number	Station	9:30-9:52	9:57-10:19	10:24-10:46	10:51-11:13	11:18-11:40	11:45-12:07	12:12-12:34	12:39-1:01	1:06-1:28	1:33-1:55
Names of Presenters:											
1	Wildlife	Crawford	Break	Cooper *	McKeever	Frese	Lunch	Haake	Mang	Kerley	Pfingston
2	Mosquito and Tick 101	De La Cruz	Crawford	Break	Cooper *	McKeever	Lunch	Frese	Haake	Mang	Kerley
3	Tree Talk	Pfingston	De La Cruz	Crawford	Break	Cooper *	Lunch	McKeever	Frese	Haake	Mang
4	River Testing	Kerley	Pfingston	De La Cruz	Crawford	Break	Lunch	Cooper *	McKeever	Frese	Haake
5	Illinois Jeopardy	Mang	Kerley	Pfingston	De La Cruz	Crawford	Lunch	Break	Cooper *	McKeever	Frese
6	Monarchs	Haake	Mang	Kerley	Pfingston	De La Cruz	Lunch	Crawford	Break	Cooper *	McKeever
7		Frese	Haake	Mang	Kerley	Pfingston	Lunch	De La Cruz	Crawford	Break	Cooper *
8	Bird Migration	McKeever	Frese	Haake	Mang	Kerley	Lunch	Pfingston	De La Cruz	Crawford	Break
9	Recycling Sort-Out	Cooper *	McKeever	Frese	Haake	Mang	Lunch	Kerley	Pfingston	De La Cruz	Crawford
10	Soils	Break	Cooper *	McKeever	Frese	Haake	Lunch	Mang	Kerley	Pfingston	De La Cruz
	School: YIS, Jill Pfingston	*Cooper's class has Addy a student that is also blind and will need the use of descriptive words and touch									
Natural Resource Tour Schedule and Stations		Natural Resource Tour Station Schedule, May 11th									
Station Number	Station	9:30-9:52	9:57-10:19	10:24-10:46	10:51-11:13	11:18-11:40	11:45-12:07	12:12-12:34	12:39-1:01	1:06-1:28	1:33-1:55
Names of Presenters:											
1	Wildlife	Break	Klingberg	Martin	Ramirez	Eller	Lunch	King	Pursel	Olson	Haddock
2	Mosquito and Tick 101	Haddock	Break	Klingberg	Martin	Ramirez	Lunch	Eller	King	Pursel	Olson
3	Tree Talk	Olson	Haddock	Break	Klingberg	Martin	Lunch	Ramirez	Eller	King	Pursel
4	River Testing	Pursel	Olson	Haddock	Break	Klingberg	Lunch	Martin	Ramirez	Eller	King
5	Illinois Jeopardy	King	Pursel	Olson	Haddock	Break	Lunch	Klingberg	Martin	Ramirez	Eller
6	Monarchs	Eller	King	Pursel	Olson	Haddock	Lunch	Break	King	Martin	Ramirez
7		Ramirez	Eller	King	Pursel	Olson	Lunch	Haddock	Break	King	Martin
8	Bird Migration	Martin	Ramirez	Eller	King	Pursel	Lunch	Olson	Break	King	Martin
9	Recycling Sort-Out	Klingberg	Martin	Ramirez	Eller	King	Lunch	Pursel	Haddock	Break	King
10	Soils	Break	King	Pursel	Olson	Haddock	Lunch	King	Olson	Haddock	Break
	School: Emily G. Johns, Kelly Klingberg										

Natural Resources Tour Silver Springs State Park Station Map



Legend

-  East Entrance
-  Parking
-  Station
-  Restroom



1:3,000



INVOICE ENTRY PROOF LIST

CLERK: jgranholm BATCH: 3303 NEW INVOICES

VENDOR REMIT NAME INVOICE PO CHECK RUN NET AMOUNT EXCEEDS PO BY PO BALANCE CHK/WIRE

51 00001 AMAZON.COM 1DNC-H4WG-L9HX 031523F .00
 CASH 000008 2023/04 INV 03/05/2023 SEP-CHK: Y DISC: .00
 ACCT 1Y210 DEPT 11 DUE 04/04/2023 DESC:Amazon-Carburetors 19001183 62160 50.62 1099:
 CONDITIONS THAT PREVENT POSTING INVOICE 51/38603

* Invoice must be approved or voided to post.

51 00001 AMAZON.COM 1YDW-GQ34-6R1Y 031523F .00
 CASH 000008 2023/04 INV 03/03/2023 SEP-CHK: Y DISC: .00
 ACCT 1Y210 DEPT 11 DUE 04/02/2023 DESC:Pancakes for Syrup Fest 19001179 63030 49.98 1099:
 CONDITIONS THAT PREVENT POSTING INVOICE 51/38604

* Invoice must be approved or voided to post.

51 00001 AMAZON.COM 1H1P-XXY1-HMPF 031523F .00
 CASH 000008 2023/04 INV 03/12/2023 SEP-CHK: Y DISC: .00
 ACCT 1Y210 DEPT 11 DUE 04/11/2023 DESC:Root enhancer, soil vigor 190711 68610 58.47 1099:
 CONDITIONS THAT PREVENT POSTING INVOICE 51/38655

* Invoice must be approved or voided to post.

51 00001 AMAZON.COM 13FF-WNLP-9FTG 031523F .00
 CASH 000008 2023/04 INV 03/10/2023 SEP-CHK: Y DISC: .00
 ACCT 1Y210 DEPT 11 DUE 04/09/2023 DESC:Chainsaw Safety Gear 19001183 62180 59.99 1099:
 CONDITIONS THAT PREVENT POSTING INVOICE 51/38657

* Invoice must be approved or voided to post.

51 00001 AMAZON.COM 1W97-63VM-74FW 031523F .00
 CASH 000008 2023/04 INV 03/14/2023 SEP-CHK: Y DISC: .00
 ACCT 1Y210 DEPT 11 DUE 04/13/2023 DESC:Calendar, cleaner towels, wonder walkers 19001178 63030 40.38 1099:
 CONDITIONS THAT PREVENT POSTING INVOICE 51/38698

* Invoice must be approved or voided to post.

INVOICE ENTRY PROOF LIST

CLERK: jgranholm BATCH: 3303

NEW INVOICES

VENDOR	REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE
506	00000 ELBURN NAPA, INC	4860031523		031523F	52.24		.00	.00	
CASH	000008	2023/04	INV 02/28/2023	SEP-CHK: Y	DISC: .00				
ACCT	1Y210	DEPT 11	DUE 03/14/2023	DESC:Hose clamp, connector, oil, filter		19001183	62160	52.24	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 506/38453									
* Invoice must be approved or voided to post.									
529	00000 EQUINE VETERINAR	11759031523		031523F	334.00		.00	.00	
CASH	000008	2023/04	INV 03/01/2023	SEP-CHK: Y	DISC: .00				
ACCT	1Y210	DEPT 11	DUE 03/15/2023	DESC:Beau-Medical Services		19001164	63020	334.00	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 529/38460									
* Invoice must be approved or voided to post.									
541	00000 FIRST NATIONAL B	3583Guritz022023		031523F	1,021.88		.00	.00	
CASH	000008	2023/04	INV 03/03/2023	SEP-CHK: Y	DISC: .00				
ACCT	1Y210	DEPT 11	DUE 03/28/2023	DESC:Guritz Credit Card-Feb2023		19001164	63000	510.94	1099:
						19001167	63000	510.94	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 541/38612									
* Invoice must be approved or voided to post.									
541	00000 FIRST NATIONAL B	3433Wiencke0223		031523F	29.98		.00	.00	
CASH	000008	2023/04	INV 03/03/2023	SEP-CHK: Y	DISC: .00				
ACCT	1Y210	DEPT 11	DUE 03/28/2023	DESC:Wiencke-Credit Card-Feb2023		19001178	63030	29.98	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 541/38613									
* Invoice must be approved or voided to post.									
556	00000 FLATSO'S TIRE SH	26831		031523F	25.00		.00	.00	
CASH	000008	2023/04	INV 03/03/2023	SEP-CHK: Y	DISC: .00				
ACCT	1Y210	DEPT 11	DUE 04/02/2023	DESC:Kubota repair-Ellis		19001183	62160	25.00	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 556/38607									
* Invoice must be approved or voided to post.									
843	17855 IL DEPT OF NAT'L	5178		031523F	3,565.00		.00	.00	
CASH	000008	2023/04	INV 03/07/2023	SEP-CHK: Y	DISC: .00				
ACCT	1Y210	DEPT 11	DUE 03/14/2023	DESC:Mason State Tree Nursery-Tree Purchases		190711	68610	3,565.00	1099:

INVOICE ENTRY PROOF LIST

CLERK: jgranholm BATCH: 3303 NEW INVOICES

VENDOR REMIT NAME INVOICE PO CHECK RUN NET AMOUNT EXCEEDS PO BY PO BALANCE CHK/WIRE

CONDITIONS THAT PREVENT POSTING INVOICE 843/38510

* Invoice must be approved or voided to post.

1007 00000 ILLINOIS COUNTIE 001000669031523 031523F 8,326.38 .00
 CASH 000008 2023/04 INV 03/01/2023 SEP-CHK: Y DISC: .00
 ACCT 1Y210 DEPT 11 DUE 03/14/2023 DESC:Liability Insurance Payment-April 2023 190011 68000 8,326.38 1099:

CONDITIONS THAT PREVENT POSTING INVOICE 1007/38524

* Invoice must be approved or voided to post.

1060 00000 JOHN DEERE FINAN 1113-29745031523 031523F 159.75 .00
 CASH 000008 2023/04 INV 02/27/2023 SEP-CHK: Y DISC: .00
 ACCT 1Y210 DEPT 11 DUE 03/10/2023 DESC:Hoover, Harris supplies 19001183 63110 14.99 1099:
 19001183 62160 109.36 1099:

CONDITIONS THAT PREVENT POSTING INVOICE 1060/38526

* Invoice must be approved or voided to post.

1060 00000 JOHN DEERE FINAN 1113-41567031523 031523F 401.45 .00
 CASH 000008 2023/04 INV 03/01/2023 SEP-CHK: Y DISC: .00
 ACCT 1Y210 DEPT 11 DUE 03/21/2023 DESC:Ellis supplies and Equip 19001183 62180 15.93 1099:
 19001171 63110 351.47 1099:

CONDITIONS THAT PREVENT POSTING INVOICE 1060/38659

* Invoice must be approved or voided to post.

1153 00000 KENDALL CO HIGHW Feb 2023 031523F 949.52 .00
 CASH 000008 2023/04 INV 03/01/2023 SEP-CHK: Y DISC: .00
 ACCT 1Y210 DEPT 11 DUE 03/15/2023 DESC:Fuel and Diesel-Feb 2023 19001183 62180 949.52 1099:

CONDITIONS THAT PREVENT POSTING INVOICE 1153/38601

* Invoice must be approved or voided to post.

1323 00000 MENARDS 65733 031523F 293.39 .00
 CASH 000008 2023/04 INV 02/23/2023 SEP-CHK: Y DISC: .00
 ACCT 1Y210 DEPT 11 DUE 03/14/2023 DESC:Various supplies-Hoover-Buildings, shop, 19001171 63110 137.84 1099:
 19001171 63120 148.19 1099:

CONDITIONS THAT PREVENT POSTING INVOICE 1323/38440

* Invoice must be approved or voided to post.

19001171 68580 7.36 1099:

INVOICE ENTRY PROOF LIST

CLERK: jgranholm BATCH: 3303 NEW INVOICES

VENDOR	REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE
1323	00000 MENARDS	65853		031523F	38.93	.00	.00	
CASH	000008 2023/04	INV 02/25/2023	SEP-CHK: Y	DISC: .00				
ACCT	1Y210 DEPT 11	DUE 03/14/2023	DESC:Hoover-soap, water softener salt		19001171	63120	38.93	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 1323/38442								
* Invoice must be approved or voided to post.								
1323	00000 MENARDS	66166		031523F	38.86	.00	.00	
CASH	000008 2023/04	INV 03/02/2023	SEP-CHK: Y	DISC: .00				
ACCT	1Y210 DEPT 11	DUE 03/14/2023	DESC:Ellis-soap, paint, tray liners, roller		19001160	68580	38.86	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 1323/38451								
* Invoice must be approved or voided to post.								
1323	00000 MENARDS	66048		031523F	37.10	.00	.00	
CASH	000008 2023/04	INV 02/28/2023	SEP-CHK: Y	DISC: .00				
ACCT	1Y210 DEPT 11	DUE 03/14/2023	DESC:Hoover-rope, caulk		19001171	63120	25.12	1099:
					19001171	68580	11.98	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 1323/38452								
* Invoice must be approved or voided to post.								
1323	00000 MENARDS	66230		031523F	132.08	.00	.00	
CASH	000008 2023/04	INV 03/03/2023	SEP-CHK: Y	DISC: .00				
ACCT	1Y210 DEPT 11	DUE 03/15/2023	DESC:Menards-gloves, bleach, lumber		19001183	63110	36.53	1099:
					191411	68530	95.55	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 1323/38653								
* Invoice must be approved or voided to post.								
1323	00000 MENARDS	66231		031523F	7.88	.00	.00	
CASH	000008 2023/04	INV 03/03/2023	SEP-CHK: Y	DISC: .00				
ACCT	1Y210 DEPT 11	DUE 03/15/2023	DESC:Menards-Hinges		191411	68530	7.88	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 1323/38654								
* Invoice must be approved or voided to post.								
1452	00000 NICOR	23-33-66-98297031523		031523F	225.33	.00	.00	
CASH	000008 2023/04	INV 02/10/2023	SEP-CHK: Y	DISC: .00				
ACCT	1Y210 DEPT 11	DUE 03/28/2023	DESC:Nicor-Rookery		19001171	63090	225.33	1099:

INVOICE ENTRY PROOF LIST

CLERK: jgranholm BATCH: 3303 NEW INVOICES

VENDOR REMIT NAME INVOICE PO CHECK RUN NET AMOUNT EXCEEDS PO BY PO BALANCE CHK/WIRE

CONDITIONS THAT PREVENT POSTING INVOICE 1452/38611

* Invoice must be approved or voided to post.

1655 00000 SERVICE SANITATI 50-493234031523 031523F 271.25 .00
 CASH 000008 2023/04 INV 03/03/2023 SEP-CHK: Y DISC: .00 271.25 1099:
 ACCT 1Y210 DEPT 11 DUE 03/15/2023 DESC:Portable toilet services 19001183 63070

CONDITIONS THAT PREVENT POSTING INVOICE 1655/38606

* Invoice must be approved or voided to post.

1665 00000 SHAW MEDIA 022310085118 031523F 59.99 .00
 CASH 000008 2023/04 INV 02/28/2023 SEP-CHK: Y DISC: .00 59.99 1099:
 ACCT 1Y210 DEPT 11 DUE 03/31/2023 DESC:Website Hosting 190011 68430

CONDITIONS THAT PREVENT POSTING INVOICE 1665/38461

* Invoice must be approved or voided to post.

1820 00000 UNIQUE PRODUCTS 445636-1 031523F 130.54 .00
 CASH 000008 2023/04 INV 03/01/2023 SEP-CHK: Y DISC: .00 130.54 1099:
 ACCT 1Y210 DEPT 11 DUE 03/31/2023 DESC:Dog Bags 19001183 63110

CONDITIONS THAT PREVENT POSTING INVOICE 1820/38605

* Invoice must be approved or voided to post.

1849 00001 VERIZON 9928071415 031523F 156.39 .00
 CASH 000008 2023/04 INV 02/19/2023 SEP-CHK: Y DISC: .00 156.39 1099:
 ACCT 1Y210 DEPT 11 DUE 03/11/2023 DESC:Cell Phone Services 19001183 63540

CONDITIONS THAT PREVENT POSTING INVOICE 1849/38455

* Invoice must be approved or voided to post.

1937 00000 WIRE WIZARD OF I 359718 031523F 75.00 .00
 CASH 000008 2023/04 INV 02/20/2023 SEP-CHK: Y DISC: .00 75.00 1099:
 ACCT 1Y210 DEPT 11 DUE 03/22/2023 DESC:Removal Carbon Monoxide Detectors 19001171 62270

CONDITIONS THAT PREVENT POSTING INVOICE 1937/38585

* Invoice must be approved or voided to post.

INVOICE ENTRY PROOF LIST

CLERK: jgranholm BATCH: 3303 NEW INVOICES

VENDOR	REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE
1937	00000 WIRE WIZARD OF I 360224	031523F			180.00	.00	.00	
CASH 000008	2023/04 INV 03/01/2023 SEP-CHK: Y DISC: .00					180.00	1099:	
ACCT 1Y210	DEPT 11 DUE 04/01/2023 DESC:Alarm Monitoring-Meadowhawk			19001171	62270			
CONDITIONS THAT PREVENT POSTING INVOICE 1937/38593								
* Invoice must be approved or voided to post.								
1937	00000 WIRE WIZARD OF I 360225	031523F			105.00	.00	.00	
CASH 000008	2023/04 INV 03/01/2023 SEP-CHK: Y DISC: .00					105.00	1099:	
ACCT 1Y210	DEPT 11 DUE 04/01/2023 DESC:Alarm Monitoring-Rookery			19001171	62270			
CONDITIONS THAT PREVENT POSTING INVOICE 1937/38600								
* Invoice must be approved or voided to post.								
1950	00000 YORKVILLE ACE & 400515031523	031523F			26.97	.00	.00	
CASH 000008	2023/04 INV 02/28/2023 SEP-CHK: Y DISC: .00					26.97	1099:	
ACCT 1Y210	DEPT 11 DUE 03/31/2023 DESC:Hoover-Air filters			19001171	63120			
CONDITIONS THAT PREVENT POSTING INVOICE 1950/38602								
* Invoice must be approved or voided to post.								
2047	00000 COMED 1938021081031523	031523F			86.50	.00	.00	
CASH 000008	2023/04 INV 03/03/2023 SEP-CHK: Y DISC: .00					86.50	1099:	
ACCT 1Y210	DEPT 11 DUE 03/27/2023 DESC:ComEd Hoover Bathhouse			19001171	63100			
CONDITIONS THAT PREVENT POSTING INVOICE 2047/38525								
* Invoice must be approved or voided to post.								
2047	00000 COMED 5514710005031523	031523F			25.10	.00	.00	
CASH 000008	2023/04 INV 02/28/2023 SEP-CHK: Y DISC: .00					25.10	1099:	
ACCT 1Y210	DEPT 11 DUE 04/17/2023 DESC:ComEd Harris Arena			190011	63510			
CONDITIONS THAT PREVENT POSTING INVOICE 2047/38532								
* Invoice must be approved or voided to post.								
2047	00000 COMED 5514711002031523	031523F			84.63	.00	.00	
CASH 000008	2023/04 INV 02/28/2023 SEP-CHK: Y DISC: .00					84.63	1099:	
ACCT 1Y210	DEPT 11 DUE 04/17/2023 DESC:ComEd Harris			190011	63510			

INVOICE ENTRY PROOF LIST

CLERK: jgranholm BATCH: 3303 NEW INVOICES

VENDOR REMIT NAME INVOICE PO CHECK RUN NET AMOUNT EXCEEDS PO BY PO BALANCE CHK/WIRE

CONDITIONS THAT PREVENT POSTING INVOICE 2047/38534

* Invoice must be approved or voided to post.

2047	00000	COMED	5514229027031523	031523F	14.10	.00	.00	
CASH	000008	2023/04	INV 02/27/2023	SEP-CHK: Y	DISC: .00			
ACCT	1Y210	DEPT 11	DUE 03/21/2023	DESC:ComEd Pickering		19001184	63100	14.10 1099:

CONDITIONS THAT PREVENT POSTING INVOICE 2047/38575

* Invoice must be approved or voided to post.

2047	00000	COMED	5514228011031523	031523F	1,302.03	.00	.00	
CASH	000008	2023/04	INV 02/27/2023	SEP-CHK: Y	DISC: .00			
ACCT	1Y210	DEPT 11	DUE 03/21/2023	DESC:ComEd Pickering	House	19001184	63100	1,302.03 1099:

CONDITIONS THAT PREVENT POSTING INVOICE 2047/38578

* Invoice must be approved or voided to post.

2047	00000	COMED	0927007163031523	031523F	23.42	.00	.00	
CASH	000008	2023/04	INV 02/27/2023	SEP-CHK: Y	DISC: .00			
ACCT	1Y210	DEPT 11	DUE 03/14/2023	DESC:ComEd Richard Young		190011	63510	23.42 1099:

CONDITIONS THAT PREVENT POSTING INVOICE 2047/38580

* Invoice must be approved or voided to post.

2047	00000	COMED	1123166102031523	031523F	22.63	.00	.00	
CASH	000008	2023/04	INV 02/23/2023	SEP-CHK: Y	DISC: .00			
ACCT	1Y210	DEPT 11	DUE 04/25/2023	DESC:ComEd Jay Woods		190011	63510	22.63 1099:

CONDITIONS THAT PREVENT POSTING INVOICE 2047/38583

* Invoice must be approved or voided to post.

2047	00000	COMED	0793673015031523	031523F	1,108.00	.00	.00	
CASH	000008	2023/04	INV 03/08/2023	SEP-CHK: Y	DISC: .00			
ACCT	1Y210	DEPT 11	DUE 04/24/2023	DESC:ComEd Hoover Multiple		19001171	63100	1,108.00 1099:

CONDITIONS THAT PREVENT POSTING INVOICE 2047/38675

* Invoice must be approved or voided to post.

INVOICE ENTRY PROOF LIST

CLERK: jgranholm BATCH: 3303

NEW INVOICES

VENDOR	REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE
2057	00000 MATTHEW CAVINESS 12023065	031523F		031523F	480.00		.00	.00	
CASH	000008 2023/04 INV 02/15/2023 SEP-CHK: Y DISC: .00					19001164	63020	480.00	1099: N
ACCT	1Y210 DEPT 11 DUE 03/15/2023 DESC:Shoes and Nail trims-Ellis horses								
CONDITIONS THAT PREVENT POSTING INVOICE 2057/38697									
* Invoice must be approved or voided to post.									
2826	00000 LITE CONSTRUCTIO 19-429-1250031523	031523F		031523F	109,150.20		.00	.00	
CASH	000008 2023/04 INV 03/06/2023 SEP-CHK: Y DISC: .00					191311	70330	109,150.20	1099:
ACCT	1Y210 DEPT 11 DUE 03/14/2023 DESC:Pay Application 5-Picker11								
CONDITIONS THAT PREVENT POSTING INVOICE 2826/38511									
* Invoice must be approved or voided to post.									
2826	00000 LITE CONSTRUCTIO 19-429-12600031523	031523F		031523F	9,000.00		.00	.00	
CASH	000008 2023/04 INV 03/06/2023 SEP-CHK: Y DISC: .00					190711	68500	9,000.00	1099:
ACCT	1Y210 DEPT 11 DUE 03/14/2023 DESC:Pay Application 4-Roof-Picker11								
CONDITIONS THAT PREVENT POSTING INVOICE 2826/38512									
* Invoice must be approved or voided to post.									
3131	00000 GROOT INC 10264168T102	031523F		031523F	268.85		.00	.00	
CASH	000008 2023/04 INV 03/01/2023 SEP-CHK: Y DISC: .00					19001183	63070	200.28	1099:
ACCT	1Y210 DEPT 11 DUE 03/15/2023 DESC:Waste Services					19001168	63070	68.57	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 3131/38650									
* Invoice must be approved or voided to post.									
3131	00000 GROOT INC 10262929T102	031523F		031523F	446.25		.00	.00	
CASH	000008 2023/04 INV 03/01/2023 SEP-CHK: Y DISC: .00					191311	70330	446.25	1099:
ACCT	1Y210 DEPT 11 DUE 03/15/2023 DESC:Picker11 Dumpster								
CONDITIONS THAT PREVENT POSTING INVOICE 3131/38652									
* Invoice must be approved or voided to post.									
3533	00000 SHANDRA TREMAIN 23-00016	031523F		031523F	82.50		.00	.00	
CASH	000008 2023/04 INV 03/02/2023 SEP-CHK: Y DISC: .00					19001171	63040	82.50	1099:
ACCT	1Y210 DEPT 11 DUE 03/15/2023 DESC:sec Dep Return-MHL								

INVOICE ENTRY PROOF LIST

CLERK: jgranholm BATCH: 3303 NEW INVOICES

VENDOR	REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE
CONDITIONS THAT PREVENT POSTING INVOICE 3533/38610								
* Invoice must be approved or voided to post.								
3837	00000 T-MOBILE	982008249031523		031523F	301.84	.00	.00	
CASH 000008	2023/04	INV 02/21/2023	SEP-CHK: Y	DISC: .00				
ACCT 1Y210	DEPT 11	DUE 03/13/2023	DESC:Cell phone services		19001183	63540	301.84	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 3837/38454								
* Invoice must be approved or voided to post.								
4243	00000 KATLYN HUBER	23-00002		031523F	172.50	.00	.00	
CASH 000008	2023/04	INV 03/11/2023	SEP-CHK: Y	DISC: .00				
ACCT 1Y210	DEPT 11	DUE 03/15/2023	DESC:Sec Dep Return-MHL		19001171	63040	172.50	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 4243/38608								
* Invoice must be approved or voided to post.								
4244	00000 MARK COYLE	23-00059		031523F	100.00	.00	.00	
CASH 000008	2023/04	INV 03/12/2023	SEP-CHK: Y	DISC: .00				
ACCT 1Y210	DEPT 11	DUE 03/15/2023	DESC:Sec Dep Return-Blazing Star		19001171	63040	100.00	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 4244/38609								
* Invoice must be approved or voided to post.								
4248	00000 TREETOP PRODUCTS	INVTRE20289		031523F	1,370.96	.00	.00	
CASH 000008	2023/04	INV 02/28/2023	SEP-CHK: Y	DISC: .00				
ACCT 1Y210	DEPT 11	DUE 03/15/2023	DESC:Craig Johnson Memorial Bench		190711	66500	1,370.96	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 4248/38459								
* Invoice must be approved or voided to post.								
48 HELD INVOICES					TOTAL		140,953.84	
0 INVOICE(S)					REPORT POST TOTAL		.00	
REPORT TOTALS							.00	

Kendall County Forest Preserve
Income Statement
For Period Ended 2/28/2023

3 Month Budget Percent = 25.0%

FOREST PRESERVES & PROGRAMS

	Current Year FY23		Prior Year FY22		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Beginning Balance	\$ 600,007	\$ 600,007	\$ 470,609	\$ 470,609	\$ 129,398	
Revenue						
Revenue - Administration	828,024	2,056	794,849	18,259	-16,203	-89%
Revenue - Ellis House & Equestrian Center	151,970	21,393	133,540	20,539	854	4%
Revenue - Hoover FP	72,200	26,615	73,231	15,938	10,678	67%
Revenue - Env. Education	218,560	117,971	217,546	90,419	27,552	30%
Revenue - Grounds & Natural Resources	38,500	6,202	41,307	1,591	4,612	290%
Revenue - Pickerill Pigott FP	8,000	940	-	-	940	
Total Revenue	1,317,254	175,177	1,260,473	146,745	28,432	19%
Expenditure						
Expenditure - Administration	387,591	117,237	386,861	115,164	2,073	2%
Expenditure - Ellis House & Equestrian Center	199,264	30,743	195,321	32,775	-2,032	-6%
Expenditure - Hoover FP	235,286	46,659	218,706	46,564	94	0%
Expenditure - Env. Education	202,226	37,456	177,077	31,907	5,549	17%
Expenditure - Grounds & Natural Resources	284,078	59,338	243,697	54,421	4,917	9%
Expenditure - Pickerill Pigott FP	7,000	2,064	8,494	1,941	123	6%
Total Expenditure	1,315,545	293,497	1,230,156	282,772	10,725	4%
ENDING BAL	\$ 601,716	\$ 481,687	\$ 500,926	\$ 334,582	\$ 147,105	44.0%
Surplus/(Deficit)	\$ 1,709	\$ (118,320)	\$ 30,317	\$ (136,027)	\$ 17,707	

Kendall County Forest Preserve
Income Statement
For Period Ended 2/28/2023

3 Month Budget Percent = 25.0%

FOREST PRESERVE CATEGORIES

	Current Year FY23		Prior Year FY22		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Beginning Balance	\$	600,007	\$	470,609	\$	129,398
Revenue						
Property Tax	710,448	-	657,738	-	0	0.0%
Interest Income	533	952	467	42	910	2170%
Other Income	42,043	5,422	52,569	17,445	-12,022	-69%
Donations	6,500	2,185	7,016	-	2,185	0.0%
Rental Revenue	79,200	21,505	71,974	14,855	6,650	45%
Program Revenue	362,530	136,728	344,870	107,258	29,470	27%
Farm License Revenue	97,000	(74)	110,000	-	-74	0.0%
Security Deposits	15,500	7,445	12,552	6,133	1,313	21%
Credit Card Revenue	3,500	1,014	3,287	1,013	0	0%
Total Revenue	1,317,254	175,177	1,260,473	146,745	28,432	19%
Expenditure						
Personnel	747,864	140,192	668,609	127,957	12,235	10%
Benefits	280,319	95,293	273,052	92,436	2,856	3%
Contractual	69,219	16,132	69,015	20,491	-4,359	-21%
Commodities	143,516	33,596	138,377	27,640	5,956	22%
Other	74,627	8,284	81,103	14,247	-5,963	-42%
Total Expenditure	1,315,545	293,497	1,230,156	282,772	10,725	4%
ENDING BAL	\$	601,716	\$	334,582	\$	147,105
Surplus/(Deficit)	\$	1,709	\$	(118,320)	\$	17,707

Kendall County Forest Preserve
Income Statement
For Period Ended 2/28/2023

3 Month Budget Percent = 25.0%

ADMINISTRATION

	Current Year FY23		Prior Year FY22		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Property Tax	710,448	-	657,738	-	910	2170%
Interest Income	533	952	467	42	-17,164	-100%
Other Income	11,543	40	18,357	17,204	124	
Donations	5,000	124	5,000	-	-74	
Farm License Revenue	97,000	(74)	110,000	-		
Security Deposit Revenue						
Credit Card Revenue	3,500	1,014	3,287	1,013	0	0%
Program Revenue						
Transfers In						
Total Revenue	828,024	2,056	794,849	18,259	(16,203)	-89%
Expenditure						
Personnel	174,757	33,850	172,952	35,188	-1,338	-4%
Benefits	153,768	68,873	142,433	59,758	9,115	15%
Contractual	41,519	12,180	38,315	15,875	-3,695	-23%
Commodities	14,950	2,335	18,958	4,343	-2,009	-46%
Other	2,697	-	14,203	-		
Total Expenditure	387,691	117,237	386,861	115,164	2,073	2%
Surplus/(Deficit)	\$ 440,333	\$ (115,181)	\$ 407,988	\$ (96,905)		

Kendall County Forest Preserve
Income Statement
For Period Ended 2/28/2023

3 Month Budget Percent = 25.0%

ELLIS HOUSE & EQUESTRIAN CENTER

	Current Year FY23		Prior Year FY22		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	-	-	-	-		
Security Deposit	7,500	1,100	4,200	3,700	-2,600	-70%
Credit Card Revenue	-	-	-	-		
Program Revenue	144,470	20,293	129,340	16,899	3,454	21%
Total Revenue	151,970	21,393	133,540	20,539	854	4%
Expenditure						
Personnel	119,593	20,343	122,101	21,147	-804	-4%
Employee Benefits	13,771	1,868	14,499	2,777	-909	-33%
Contractual	11,200	767	11,200	995	-227	-23%
Commodities	35,200	6,326	28,945	6,448	-122	-2%
Other	19,500	1,439	18,576	1,408	31	2%
Total Expenditure	199,264	30,743	195,321	32,775	(2,032)	-6%
Surplus/(Deficit)	\$ (47,294)	\$ (9,350)	\$ (61,781)	\$ (12,236)		

Kendall County Forest Preserve
Income Statement
For Period Ended 2/28/2023

3 Month Budget Percent = 25.0%

HOOVER FOREST PRESERVE

Revenue

Donations
Rental Revenue
Security Deposit Rev
Program Revenue
Total Revenue

90.3%
9.7%
100.0%

Expenditure

Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure

20.0%
3.5%
100.0%

Surplus/(Deficit)

	Current Year FY23		Prior Year FY22		YTD Variance	
	Budget	YTD	%	Budget	YTD	%
Donations	-	-		-	-	
Rental Revenue	65,200	20,270	31.1%	13,505	13,505	20.8%
Security Deposit Rev	7,000	6,345	90.6%	2,433	2,433	29.1%
Program Revenue	-	-		-	-	
Total Revenue	72,200	26,615	36.9%	15,938	15,938	21.8%
Personnel	135,349	22,323	16.5%	119,631	23,222	19.4%
Employee Benefits	43,887	8,944	20.4%	43,331	11,544	26.6%
Contractual	-	-		-	-	
Commodities	47,050	12,051	25.6%	46,744	10,725	22.9%
Other	9,000	3,340	37.1%	9,000	1,073	11.9%
Total Expenditure	235,286	46,659	19.8%	218,706	46,564	94.6%
Surplus/(Deficit)		\$ (163,066)	\$ (20,044)	\$ (145,475)	\$ (30,627)	
					10,678	67%
					-899	-4%
					-2,600	-23%
					1,326	12%
					2,268	211%
					94	0%

Kendall County Forest Preserve
Income Statement
For Period Ended 2/28/2023

3 Month Budget Percent = 25.0%

ENVIRONMENTAL EDUCATION

	Current Year FY23		Prior Year FY22		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations						
Security Deposit						
Credit Card Revenue						
Program Revenue						
Total Revenue						
	0.2%	500	2,016	-	1,536	
	98.8%	218,060	215,530	90,419	26,016	29%
	100.0%	218,560	217,546	90,419	27,552	30%
Expenditure						
Personnel						
Employee Benefits						
Contractual						
Commodities						
Other						
Total Expenditure						
	84.4%	170,620	147,198	27,981	4,914	18%
	8.3%	16,786	21,445	3,301	-434	-13%
	3.7%	7,550	-	625	319	51%
	3.6%	7,270	2,974	-	749	
	100.0%	202,226	177,077	31,907	5,549	17%
Surplus/(Deficit)						
		\$ 16,334	\$ 40,469	\$ 58,512		
		\$ 80,515				

Kendall County Forest Preserve
Income Statement
For Period Ended 2/28/2023

3 Month Budget Percent = 25.0%

GROUNDS & NATURAL RESOURCES

	Current Year FY23		Prior Year FY22		YTD Variance	
	Budget	YTD	%	Budget	YTD	%
Revenue						
Other Income		4,187	13.7%	241	241	0.7%
Donations	1,000	525		-	525	1641%
Grants	-	-		-	-	
Credit Card Revenue	7,000	1,175	16.8%	1,350	1,175	-13%
Rental Revenue	38,500	5,887	15.3%	41,307	4,297	270%
Total Revenue						
	79.2%					
	2.6%					
	18.2%					
	100.0%					
Expenditure						
Personnel	147,545	30,780	20.9%	106,727	20,419	19.1%
Employee Benefits	52,707	12,741	24.5%	51,344	15,057	29.3%
Contractual	16,500	3,184	19.3%	19,500	3,622	18.6%
Commodities	32,766	9,876	30.1%	29,716	3,557	12.0%
Other	35,160	2,756	7.8%	36,410	11,767	32.3%
Total Expenditure	284,078	59,338	20.9%	243,697	54,421	22.3%
Surplus/(Deficit)	\$ (245,578)	\$ (53,450)		\$ (202,390)	\$ (52,831)	

Forest Preserve District Debt Service - Series 2003/2012
Fund 1902
For Period Ended 2/28/2023

1 Month Budget % = 16.7%

ACCOUNT & DESCRIPTION	Budget 2023	Actual YTD	% of Budget
Beginning Balance	\$ 957,927	\$ 957,927	
REVENUE			
190211 41010 Current Tax	950	1,857	195.5%
190211 41350 Interest Income			
Total Revenue	950	1,857	195.5%
EXPENDITURE			
190211 68640 Fiscal Agent Fee	1,057	0	0.0%
190211 68650 Debt Service - Interest 2012	6,450	6,450	100.0%
190211 68700 Debt Service - Principal 2012	430,000	430,000	100.0%
Total Expenditure	437,507	436,450	99.8%
Ending Balance	\$ 521,370	\$ 523,334	
Revenue over/(under) Expenditure	\$ (436,557)		

Forest Preserve District Debt Service - Series 2007/15/16/17
Fund 1903
For Period Ended 2/28/2023

1 Month Budget % = 16.7%

ACCOUNT & DESCRIPTION	Budget 2023	Actual YTD	% of Budget
Beginning Balance			
REVENUE			
190311 41010 Current Tax	5,294,458	0	0.0%
190311 41350 Interest Income	4,000	7,723	193.1%
Total Revenue	5,298,458	7,723	0.1%
EXPENDITURE			
190311 66500 Other Expenditure	475	0	0.0%
190311 68640 Fiscal Agent Fee	1,900	0	0.0%
190311 68710 Debt Service - Interest 2015	352,950	176,790	50.1%
190311 68720 Debt Service - Principal 2015	45,000	45,000	100.0%
190311 68730 Debt Service - Interest 2016	285,688	143,994	50.4%
190311 68740 Debt Service - Principal 2016	115,000	115,000	100.0%
190311 68750 Debt Service - Interest 2017	302,250	197,875	65.5%
190311 68760 Debt Service - Principal 2017	3,740,000	3,740,000	100.0%
Total Expenditure	4,843,263	4,418,659	91.2%
Ending Balance			
Revenue over/(under) Expenditure	\$ 5,512,870	\$ 646,739	
	\$ 455,195		

**KCFP Endowment Fund
Fund 1904
For Period Ended 2/28/2023**

1 Month Budget % = 16.7%

ACCOUNT & DESCRIPTION	Budget 2023	Actual YTD	% of Budget
Beginning Balance	\$ 872,618	\$ 872,618	
REVENUE			
190411 41350 Interest Income	6,700	6,050	90.3%
190411 42970 Grant Award	600,000		0.0%
Total Revenue	606,700	6,050	1.0%
EXPENDITURE			
190411 62150 Contractual Services	145,800		0.0%
190411 70330 Construction	1,268,500		0.0%
Total Expenditure	1,414,300	0	0.0%
Ending Balance	<u>\$ 65,018</u>	<u>\$ 878,668</u>	
Revenue over/(under) Expenditure	<u>\$ (807,600)</u>		

**Forest Preserve Capital Fund
Fund 1907
For Period Ended 2/28/2023**

1 Month Budget % = 16.7%

ACCOUNT & DESCRIPTION	Budget 2023	Actual YTD	% of Budget
Beginning Balance	\$ 84,186	\$ 84,186	
REVENUE			
190711 40370 Transfer In from OSLAD Fund #1905	230,377		
190711 41350 Interest Income		703	
190711 42490 Other Revenue		9,643	
Total Revenue	230,377	10,346	4.5%
EXPENDITURE			
190711 62160 Equipment Replacement	165,373		0.0%
190711 66500 Project Fund Expense	32,006	1,900	5.9%
190711 68500 Project Fund Expenses	60,651	33,513	55.3%
190711 68610 Project Fund Expense - Morton Arboretum Landscape	18,184		0.0%
Total Expenditure	276,214	35,413	12.8%
Ending Balance	\$ 38,349	\$ 59,118	
Revenue over/(under) Expenditure	\$ (45,837)		

KCFP Fox River Bluffs Access RTP Grant Fund
Fund 1908
For Period Ended 2/28/2023

1 Month Budget % = 16.7%

ACCOUNT & DESCRIPTION	Budget 2023	Actual YTD	% of Budget
Beginning Balance	\$ 71,195	\$ 71,195	
REVENUE			
190811 42970 Grant Award	159,182	159,182	
Total Revenue	159,182	159,182	100.0%
EXPENDITURE			
190811 61420 Transfer to FP Capital Fund 1907	230,377		0.0%
Total Expenditure	230,377	0	0.0%
Ending Balance	\$ 0	\$ 230,377	
Revenue over/(under) Expenditure	\$ (71,195)		

**FP Land Cash
Fund 1910
For Period Ended 2/28/2023**

1 Month Budget % = 16.7%

ACCOUNT & DESCRIPTION	Budget 2023	Actual YTD	% of Budget
Beginning Balance	\$ 140,668	\$ 140,668	
REVENUE			
191011 42910 Transfer In From Land Cash	66,959		
Total Revenue	66,959	0	0.0%
EXPENDITURE			
191011 67410 Land Acquisition	207,627	4,964	2.4%
Total Expenditure	207,627	4,964	2.4%
Ending Balance	\$ -	\$ 135,704	
Revenue over/(under) Expenditure	\$ (140,668)		

**KCFP Liability Insurance Fund
Fund 1911**

For Period Ended 2/28/2023

1 Month Budget % = 16.7%

ACCOUNT & DESCRIPTION	Budget 2023	Actual YTD	% of Budget
Beginning Balance	\$ 46,300	\$ 46,300	
REVENUE			
191111 40020 Transfer from FP			
191111 40320 Transfer from FP Operating Fund			
191111 41350 Insurance Claim Reimbursement			
191111 42120 Interest Income			
Total Revenue	0		
EXPENDITURE			
191111 68990 Claims/Deductibles	25,000		0.0%
Total Expenditure	25,000	0	0.0%
Ending Balance	\$ 21,300	\$ 46,300	
Revenue over/(under) Expenditure	\$ (25,000)		

**KCFP Series 2021 Bond Proceeds Fund
Fund 1912
For Period Ended 2/28/2023**

1 Month Budget % = 16.7%

ACCOUNT & DESCRIPTION	Budget 2022	Actual YTD	% of Budget
Beginning Balance	\$ 173	\$ 173	
REVENUE			
191211 41350 Interest Income	0	0	
191211 42970 Bond Proceeds			
Total Revenue	0	0	
EXPENDITURE			
191211 61370 Transfer to Fox River Bluffs Fund			
191211 61420 Transfer to FP Capital Fund #1907	145		
191211 61440 Transfer to FP Fund 1913			
Total Expenditure	145	0	0.0%
Ending Balance	\$ 28	\$ 173	
Revenue over/(under) Expenditure	\$ (145)		

Forest Preserve District Pickerill-Piggott IDNR-PARC Grant Fund
Fund 1913
For Period Ended 2/28/2023

1 Month Budget % = 16.7%

ACCOUNT & DESCRIPTION	Budget 2023	Actual YTD	% of Budget
Beginning Balance	\$ 595,890	\$ 595,890	
REVENUE			
191311 40390 ARPA Grant Award	100,000		
191311 41350 Interest Income	200		0.0%
191311 42250 Revenue		2,146	
191311 42970 Grant Award	828,200		
Total Revenue	928,400	2,146	0.2%
EXPENDITURE			
191311 70330 Construction	684,583	210,116	30.7%
191311 70650 Professional Services	11,384	3,233	28.4%
Total Expenditure	695,967	213,348	30.7%
Ending Balance	<u>\$ 828,323</u>	<u>\$ 384,688</u>	
Revenue over/(under) Expenditure	\$ 232,433		

Forest Preserve District American Rescue Plan Act (ARPA) Fund
Fund 1914
For Period Ended 1/31/2023

1 Month Budget % = **16.7%**

ACCOUNT & DESCRIPTION	Budget 2023	Actual YTD	% of Budget
Beginning Balance	\$ 47,802	\$ 47,802	
REVENUE			
191411 40390 ARPA Grant Award	100,000		0.0%
191411 41350 Interest Income			
Total Revenue	100,000	0	0.0%
EXPENDITURE			
191411 51160 Salaries - Part Time	20,160	7,294.82	36.2%
191411 51390 Salaries - Full Time	36,474	363.80	1.0%
191411 61160 IMRF Expense	2,145	432.85	20.2%
191411 63050 FICA Expense	4,333	3,232.71	74.6%
191411 63060 Health Insurance Expense	12,432	3,248.49	26.1%
191411 68530 Preserve Improvements	65,184		0.0%
191411 70330 Construction			
Total Expenditure	140,728	14,573	10.4%
Ending Balance	\$ 7,074	\$ 33,229	
Revenue over/(under) Expenditure	\$ (40,728)		

Forest Preserve District Debt Service - Series 2021
Fund 1915
For Period Ended 1/31/2023

1 Month Budget % = 16.7%

ACCOUNT & DESCRIPTION	Budget 2023	Actual YTD	% of Budget
Beginning Balance	\$ 46,652	\$ 46,652	
REVENUE			
191511 41010 Current Tax	84,544		0.0%
191511 41350 Interest Income	100		0.0%
Total Revenue	84,644	0	0.0%
EXPENDITURE			
191511 66500 Miscellaneous Expense	475		0.0%
191511 68640 Fiscal Agent Fee	1,107		0.0%
191511 68790 Debt Service - Interest 2021	35,144	17,872	50.9%
191511 68800 Debt Service - Principal 2021	30,000	30,000	
Total Expenditure	66,726	47,872	71.7%
Ending Balance	\$ 64,570	\$ (1,220)	
Revenue over/(under) Expenditure	\$ 17,918		

To: Kendall County Forest Preserve District Committee of the Whole

From: David Guritz, Executive Director

RE: Starting Salary Discussion for District Event Facility Attendants

Date: March 10, 2023

The District is experiencing expanded increased demand for large-event bookings with service of alcohol for use of Meadowhawk Lodge.

The District is also beginning to receive interest in use of the Pickerill Estate House and Pavilion.

District staff is recommending the hiring of part time facility attendants with a starting salary range of \$16-\$18 per hour in order to attract qualified individuals. The premium pay over market rates is recommended based on the limited hours and intermittent scheduling for the positions.

District staff also recommends extending \$50 per event stipend payments over and above hourly and/or annual salaries for both exempt and non-exempt staff extending large event staffing support in order to insure proper event coverage, supervision, and fulfillment of client expectations.

The District is projecting hosting up to 20 large events for FY23 (current bookings report attached).

Each large event requires two staff members and approximately 15 hours of total staff time per event, with a total anticipated budget impact (salaries only) of \$5,400.00. Benefit costs will vary depending on staff member serving, but will add an additional 7.65% to 13.54% of costs beyond base salary.

The District anticipates that this cost will be covered within the currently approved budget limits, with revenues for event licenses exceeding FY23 budget projections.

Special Event/Wedding Reservations 2023
Meadowhawk Lodge

Date	Event	Approx # of people	Hosts Needed	License Fees	Security Deposit
4/8-4/9/23	Family Birthday Party	80	0	\$1,950.00	\$950.00
6/2/2023	Wedding/Reception	80	2	\$1,950.00	\$950.00
6/10/2023	Wedding/Reception	100	2	\$1,950.00	\$950.00
6/17/2023	Reception	70	2	\$1,950.00	\$950.00
7/22/2023	Wedding/Reception	100	2	\$1,950.00	\$950.00
8/12/2023	Wedding/Reception	100	2	\$1,950.00	\$950.00
9/23/2023	Wedding/Reception	100	2	\$1,950.00	\$950.00
10/7/2023	Birthday/Retirement Party	75	1	\$1,950.00	\$950.00
10/28/2023	Wedding/Reception	100	2	\$1,950.00	\$950.00
				\$17,550.00	\$8,550.00

Budget 2023	
Revenue MHL	\$24,500.00
Revenue Projected from above events:	\$17,550.00
	71.63%
	Budgeted Revenue

Other Dates that have toured:
 10/14/2023 Wedding/Reception MHL
 Sept or Oct 2023 Wedding/Reception MHL

Event Attendant Analysis

Position	Organization	Salary
Visitor Services Clerk	Lake County Forest Preserve District	\$16.98-\$25.44
Seasonal Event Attendant-St. James Farm	Forest Preserve District of DuPage County	\$15.00
Event Host	Addison Park District	\$14.00
Special Event Attendant-Historic Homes	Oak Park Park District	\$14.00
Rental Attendant/Event Host	Mt. Prospect Park District	\$16.00
Special Event Assistant	Glencoe Park District	\$15.00

**KENDALL COUNTY FOREST PRESERVE DISTRICT
JOB DESCRIPTION**

CLASS TITLE: Facilities and Events Attendant
WAGE CATEGORY: Non-Exempt
REPORTS TO: Ellis House and Equestrian Center Manager and Administrative Assistant
EFFECTIVE DATE: May 3, 2016

SUMMARY:

This position supports rental functions at District facilities including weddings and other special events at Ellis House and Equestrian Center and Meadowhawk Lodge at Hoover Forest Preserve.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Assists with the promotion of the District's facility rentals program at Ellis House and Equestrian Center and Hoover Forest Preserve – Meadowhawk Lodge including but not limited to weddings, conferences, parties, trade shows, business meetings and athletic events.
- Supports coordination of contracted business services for facility rentals and program events including but not limited to catering firms, entertainers, decorators, and florists.
- Assists with pre-event and post-event activities including trash receptacle staging and removal, trash cleanup, house cleaning, washroom supply stocking, and setup and take down of tables and chairs.
- Provides pre-scheduled tours of the Ellis House and Meadowhawk Lodge buildings and grounds for prospective renters.
- Assists with event coordination with District event support staff and volunteers.
- Assists with the preparation of event contracts, including coordination of event logistics and communication of District policies.
- Assists with calendar planning in coordination with the District's Equestrian Program Coordinator and Administrative Assistant.
- Enforces District policy guidelines for use of District facilities.
- Utilizes word processing, database, spreadsheet, and communication software packages to create and modify a variety of promotional materials and communication tools for the District.
- Composes and edits routine correspondence and reports.
- Prepares mailings; faxes and emails documents; and distributes mail, faxes and other documents to District staff.
- Responds to general inquiries from the public, elected officials, District employees, and Kendall County employees regarding District policies, practices, procedures and programs.
- Supports office bookkeeping activities including development of rental agreements and documentation of payments.
- Assists with client communications including communications to secure event rental payments.
- Provides support for the District's permitting process by performing tasks such as:
 - Ordering, issuing and tracking District permits;
 - Creating entries within the District's reservation system; and
 - Ensuring that certificates of insurance are timely received and maintained by event contractors in compliance with District policies and contractual requirements.
- Performs other duties as assigned.

SUPERVISORY RESPONSIBILITIES:

- No supervisory responsibilities at this time.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform all essential duties satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required for the position.

A. EDUCATION and/or EXPERIENCE:

- High school diploma or general education degree (GED).
- Word processing and personal computer training.

- A minimum of two (2) years' experience in special events coordination; or equivalent combination of training and experience is preferred.
- Requires knowledge of office practices, principles of modern record keeping, and setup and maintaining filing systems.
- Requires knowledge of bookkeeping software and all Microsoft Office programs including, but not limited to Excel, Word, Publisher, and Power Point.

B. LANGUAGE SKILLS:

- Ability to read and interpret documents such as governmental regulations, legal documents, operating instructions, and procedure manuals.
- Ability to develop rental agreements, and client and contractor correspondence.
- Ability to speak effectively with the public and employees of the organization.
- Requires good knowledge of the English language, spelling and grammar.

C. MATHEMATICAL SKILLS:

- Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions, and decimals.
- Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

D. REASONING ABILITY:

- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
- Ability to deal with problems involving several concrete variables in standardized situations.

E. CERTIFICATES, LICENSES, REGISTRATIONS:

- All certificates and registrations required for the position.

PHYSICAL DEMANDS:

- Employee must frequently stand and bend.
- Employee must frequently be able to walk on forest preserve grounds and between buildings.
- Employee must be able to sit at a desk for extended periods of time.
- Employee must frequently lift and/or move up to 50 pounds. Employee must occasionally lift up to 75 pounds.
- Employee must be able to use hands to finger, handle or feel.
- Employee must be able to reach, push and pull with hands and arms.
- Employee must be able to talk and hear in person and via use of telephone.
- Specific vision abilities required by this job include close vision, depth perception and distance vision.

WORK ENVIRONMENT:

- The noise level in the work environment is usually moderately quiet, and occasionally loud.
- Employee must be able to perform all assigned job duties during normal business hours and after normal business hours, as required in the event of an emergency or special event.
- Employee may be required to provide own transportation to travel to and from meetings, trainings, conferences, and the various District preserves and locations.

The above information is not intended to be all-inclusive and can be expanded or modified as necessary.

Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
JOB DESCRIPTION**

CLASS TITLE: Facilities and Events Attendant

WAGE CATEGORY: Non-Exempt

REPORTS TO: Grounds and Natural Resources Supervisor and
Ellis House and Equestrian Center Manager

EFFECTIVE DATE: February XX, 2023

SUMMARY:

This position supports rental functions at District facilities including weddings and other special events at Ellis House and Equestrian Center, Meadowhawk Lodge, and the Ken Pickerill Estate House,

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Assists with the promotion of the District's facility rentals program at Ellis House and Equestrian Center including but not limited to weddings, conferences, parties, trade shows, business meetings and athletic events.
- Supports coordination of contracted business services for facility rentals and program events including but not limited to catering firms, entertainers, decorators, and florists.
- Assists with pre-event and post-event activities including trash receptacle staging and removal, trash cleanup, house cleaning, washroom supply stocking, and setup and take down of tables and chairs.
- Provides pre-scheduled tours of the Ellis House buildings and grounds for prospective renters.
- Assists with event coordination with District event support staff and volunteers.
- Assists with the preparation of event contracts, including coordination of event logistics and communication of District policies.
- Assists with calendar planning in coordination with the District's Equestrian Program Coordinator.
- Enforces District policy guidelines for use of District facilities.
- Utilizes word processing, database, spreadsheet, and communication software packages to create and modify a variety of promotional materials and communication tools for the District.
- Composes and edits routine correspondence and reports.
- Prepares mailings; faxes and emails documents; and distributes mail, faxes and other documents to District staff.
- Responds to general inquires from the public, elected officials, District employees, and Kendall County employees regarding District policies, practices, procedures and programs.
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 - Requires knowledge of office practices, principles of modern record keeping, and setup and maintaining filing systems.
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- C. MATHEMATICAL SKILLS:**
- Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions, and decimals.
 - Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.
- D. REASONING ABILITY:**
- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
 - Ability to deal with problems involving several concrete variables in standardized situations.
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- Employee may be required to provide own transportation to travel to and from meetings, trainings, conferences, and the various District preserves and locations.

The above information is not intended to be all-inclusive and can be expanded or modified as necessary.

Kendall County Forest Preserve District

May 3, 2016

Amended: February XX, 2023

To: Kendall County Forest Preserve District Committee of the Whole

From: Antoinette White, Grounds and Natural Resources Division Supervisor

RE: National Association of Counties – High Performance Leadership Academy

Date: March 14, 2023

The District was informed of an opportunity for the National Association of Counties – High Performance Leadership Academy. It is a 14-week online class that provides leadership training practical to the government workplace.

The District would like to enroll 2 participants in the program, Stefanie Wiencke and Antoinette White. Cost and highlights are outlined below, and more information on the following 2 pages.

Highlights:

Efficient: 12 weeks, 100% online (no travel; no time out of office)

Expertise: Created in collaboration with General Colin Powell, Marshall Goldsmith, and seasoned executives and academics

Continuing Education Credits: HRCI (54), SHRM (45), IAAO (24), ICMA (45), IIMC and others

Cost Effective: \$2,995: \$1,995 -- discounted rate for Kendall County to enroll - you have been awarded a \$1,000 discount

2 enrollees - \$3,000

Program dates: April 24, 2023 to July 28, 2023

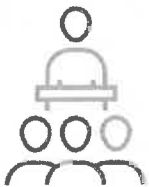


HIGH PERFORMANCE LEADERSHIP ACADEMY



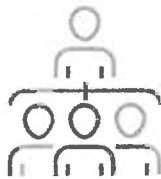
Counties affect the lives of residents every day. When our frontline staff are empowered as leaders, we deliver services more effectively. **The NACo High Performance Leadership Academy is a resource that connects your staff with practical leadership training.** HPLA uses an innovative, interactive online learning platform that combines real-time webinars, recorded sessions and small group discussions to deliver effective training without traveling away from the county – saving money and maximizing time.

THE ACADEMY FOCUSES ON FIVE ESSENTIAL SKILLS:



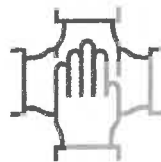
LEAD:

Engage teams and stakeholders to foster positive climates and exceed common expectations



ORGANIZE:

Plan, lead and execute organizational change more effectively and consistently



COLLABORATE:

Establish alignment and strong partnerships through building stronger relationships



DELIVER:

Measure projects and processes to deliver results aligned with county and community priorities



COMMUNICATE:

Create clarity, confidence and community

The NACo High Performance Leadership Academy empowers frontline county government professionals with fundamental, practical leadership skills to deliver results for counties and residents.

NACo Member County cost per enrollee begins at \$1,995.

Additional discounts may apply. Contact us for more details.

With a curriculum developed by *General Colin Powell* and public and private sector leaders, NACo High Performance Leadership Academy gives students the opportunity to learn from world-class faculty. All content is guided by an expert facilitator.



Find out more at NACo.org/Skills

A 12-week online program with content provided by industry leading executives. This program provides best practices in leadership, organizational development and change management, negotiation and collaboration, effective business communication, and delivering value within high performance management.

Course 1: Leadership Mindset & Positive Engagement

This course provides insights from members of the program's National Leadership Board on the ways leaders shift their mindset from being excellent individual contributors to becoming highly effective leaders. The course also focuses on increasing empowerment and engagement to achieve individual, team and enterprise success. The second half of this course demonstrates how leaders enable "positively deviant" performance and engender positive culture and communication.

Course 2: Leading Effective Change

The emphasis of this course is to prepare participants to engage in change initiated by others and to drive effective change as an active change agent. This course illustrates three facets of organizational change, including planning, executing and sustaining successful change. A balance of theoretical and pragmatic insights allows participants to understand the strategic, financial or market-based reasons for change and drive toward breakthrough results.

Course 3: Communication and Collaboration

Participants learn and practice the skills needed to improve the quality of interpersonal communication in a variety of contexts. Participants will learn how to effectively speak the language of business and convey information across diverse stakeholder groups, as well as break down silos between business divisions to drive better decision making. Each participant will understand effective communication as it relates to leading others, managing conflict, providing and receiving feedback, and negotiating with the Mutual Gains Approach.

Course 4: Leading High Performance Teams

This closing course focuses on measures, metrics, and practices used across the enterprise to achieve high performance. Participants learn that business results – values and benefits – may differ from one company to the next and even from department to department within a single company, but the consistent variable is It's All About People.

COURSE 1

- Module 1: Your Leadership Mindset
- Module 2: Your Potential as a Positive Leader
- Module 3: Positive Leadership and Your Team:
Empowerment & Engagement
- Module 4: Leadership Rules and Your Oath
- Break Week

COURSE 2

- Module 1: The Process of Change: Planning
- Module 2: The Process of Change: Executing
- Module 3: The Process of Change: Sustaining
- Module 4: Leadership Rules and Your Oath
- Break Week

COURSE 3

- Module 1: Speaking the Language of Business
- Module 2: Positive Communications
- Module 3: Mutual Gains Approach

COURSE 4

- Module 1: It's All About People
- Graduation



"Many frontline managers are exactly the people we cannot afford to lose. The NACo High Performance County Leadership Academy helps to retain these vital employees and helps enable them to be better leaders."

Matt Chase, Executive Director, NACo

Letter of Transmittal

From: Chris Hansen	Attn: Dave Guritz
Re: 1250 - Kendall County Forest Preserve - Ken Pickerill House Renovations	Address: Kendall County Forest Preserve District 110 W. Madison Street Yorkville, Illinois 60560
Date: March 6, 2023	Tel: (630) 553-4131
Sent From: Kane County Office	Via: Electronically / Email
The listed items are: Enclosed	

Qty.	Date	Description
1	03/06/2023	Pay Application Package No. 5
		- AIA Documents G702 & G703
		- Lite Construction, Inc.'s Waiver of Lien to Date
		- Certified Payroll

Reviewed
 For Your Information
 Please Comment
 Reply ASAP
 See Below

Remarks: Please process payment for Lite Construction, Inc. in the amount of \$109,150.20.

Copies to: Kluber, Inc. File; Antoinette White, awhite@kendallcountyil.gov

Bloomington Office 2401 East Washington Street Suite 200-B2 Bloomington, Illinois 61704 309.430.6460	Chicago Office 222 South Riverside Street Plaza Suite 1500 Chicago, Illinois 60606 312.667.5670	Aurora Office 41 W Benton Street Aurora, Illinois 60506 630.406.1213
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AIA Document G702™ - 1992

DURS E+I

Application and Certificate for Payment

TO OWNER:
Kendall County Forest Preserve
District

110 West Madison
Yorkville, IL 60560

FROM CONTRACTOR:
Lite Construction, Inc.
711 South Lake Street
Montgomery, IL 60538

PROJECT:

Ken Pickenill House Renovations
6350A Minkler Rd.
Yorkville, IL 60560

VIA ARCHITECT:

Kluber Architects + Engineers

APPLICATION NO: App 5
PERIOD TO: 02/28/2023
CONTRACT FOR: Interior and Exterior Renovations
CONTRACT DATE: 09/22/2022
PROJECT NOS: 19-429-1250

Distribution to:
OWNER
ARCHITECT
CONTRACTOR
FIELD
OTHER

E-MAILED
02/14/23

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract, AIA Document G703™, Continuation Sheet, is attached.

- 1. ORIGINAL CONTRACT SUM \$ 1,082,700.00
- 2. NET CHANGE BY CHANGE ORDERS \$ 0.00
- 3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 1,082,700.00
- 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 830,055.80

5. RETAINAGE:

- a. 10.00 % of Completed Work
(Columns D + E on G703) \$ 83,005.58
- b. % of Stored Material
(Column F on G703) \$ 0.00

Total Retainage (Lines 5a + 5b, or Total in Column I of G703) \$ 83,005.58

6. TOTAL EARNED LESS RETAINAGE \$ 747,050.22
(Line 4 minus Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 637,900.02
(Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE \$ 109,150.20

9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 335,649.78
(Line 3 minus Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$	\$
Total approved this month	\$	\$
TOTAL	\$ 0.00	\$ 0.00
NET CHANGES by Change Order	\$	0.00

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: 
State of: Illinois
County of: Kane
Jim Campbell, President

Date: 02/28/2023

"OFFICIAL SEAL"
DAWN L KANTORSKI
NOTARY PUBLIC, STATE OF ILLINOIS
My Commission Expires 07/11/2026

Subscribed and sworn to before me this 28th day of February, 2023

Notary Public:
My commission expires:  7/11/26

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 109,150.20
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet are changed to conform with the amount certified.)

ARCHITECT: 
By: 

Date: 3/3/2023

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Assurance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



Document G703™ - 1992

Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
 In tabulations below, amounts are in US dollars.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: App 5
 APPLICATION DATE: 02/28/2023
 PERIOD TO: 02/28/2023
 ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (Not in D or E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)	% (G ÷ C)					
1000	Bond / Insurance	22,000.00	22,000.00	0.00	0.00	0.00	22,000.00	0.00	2,200.00
1001	LCI Allowance	45,000.00	0.00	0.00	0.00	0.00	0.00	45,000.00	0.00
2002	Foundation Labor	32,000.00	32,000.00	0.00	0.00	0.00	32,000.00	0.00	3,200.00
2005	Carpentry Labor	180,798.00	125,000.00	15,000.00	0.00	0.00	140,000.00	40,798.00	14,000.00
2010	Demo Inhouse Labor	65,000.00	65,000.00	0.00	0.00	0.00	65,000.00	0.00	6,500.00
3002	Foundation Concrete	9,000.00	9,000.00	0.00	0.00	0.00	9,000.00	0.00	900.00
3510	Lumber	27,050.00	25,000.00	0.00	0.00	0.00	25,000.00	2,050.00	2,500.00
4002	Equipment Rental	7,500.00	6,000.00	0.00	0.00	0.00	6,000.00	1,500.00	600.00
4500	Hardware	24,900.00	0.00	0.00	0.00	0.00	0.00	24,900.00	0.00
4530	Security Builders Supply	22,602.00	0.00	0.00	0.00	0.00	0.00	22,602.00	0.00
4545	Pro Millwork	21,673.00	0.00	0.00	0.00	0.00	0.00	21,673.00	0.00
4545	Clad Window / Doors	24,600.00	23,450.00	0.00	0.00	0.00	23,450.00	1,150.00	2,345.00
5000	Sears Windows & Doors Inc.	47,600.00	30,265.00	17,535.00	0.00	0.00	47,800.00	0.00	4,780.00
5501	HVAC								
	Arllip & Sors Inc								
	Plumbing								
	John's Service & Sales								
	GRAND TOTAL	529,923.00	337,715.00	32,535.00		0.00	370,250.00	159,673.00	37,025.00

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10/21/06/004



AIA Document G703™ - 1992

Continuation Sheet

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In tabulations below, amounts are in US dollars.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: App 5
 APPLICATION DATE: 02/28/2023
 PERIOD TO: 02/28/2023
 ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (Not in D or E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)	% (G ÷ C)					
5502	Electric Valley Electric	190,000.00	131,362.80	18,593.00	0.00	149,955.80	78.92	40,044.20	14,995.58
5505	Brick Layer Lasswell Masonry Inc	19,500.00	19,500.00	0.00	0.00	19,500.00	100.00	0.00	1,950.00
5506	Painting LCI	28,900.00	0.00	21,675.00	0.00	21,675.00	75.00	7,225.00	2,167.50
5507	Drywall LCI	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00	0.00	1,500.00
5508	Ceiling LCI	4,070.00	0.00	3,050.00	0.00	3,050.00	74.93	1,020.00	305.00
5513	Ceramic LCI	32,000.00	0.00	32,000.00	0.00	32,000.00	100.00	0.00	3,200.00
5516	Flooring Douglas Floor Covering, Inc.	16,700.00	0.00	0.00	0.00	0.00	0.00	16,700.00	0.00
5517	Landscaping Aztech	88,500.00	88,500.00	0.00	0.00	88,500.00	100.00	0.00	8,850.00
5522	Toilet partitions/accessories Commercial Specialties Inc	5,884.00	0.00	0.00	0.00	0.00	0.00	5,884.00	0.00
5525	Casework Michael Hutchings, Lic	9,850.00	0.00	4,925.00	0.00	4,925.00	50.00	4,925.00	492.50
5534	Trusses Fox River Components Inc	16,900.00	16,900.00	0.00	0.00	16,900.00	100.00	0.00	1,690.00
5536	Septic Kendall Excavating	17,000.00	17,000.00	0.00	0.00	17,000.00	100.00	0.00	1,700.00
5538	Siding Material LCI	35,000.00	35,000.00	0.00	0.00	35,000.00	100.00	0.00	3,500.00
GRAND TOTAL		479,304.00	323,262.80	80,243.00	0.00	403,505.80		75,798.20	40,350.58

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10/21/04/004



Document G703™ - 1992

Continuation Sheet

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APPLICATION NO: App 5
 APPLICATION DATE: 02/28/2023
 PERIOD TO: 02/28/2023
 ARCHITECT'S PROJECT NO.:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (Not in D or E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)						
9000	Overhead LCI	73,473.00	47,800.00	8,500.00	0.00	56,300.00	17,173.00	5,630.00	
GRAND TOTAL		1,082,700.00	708,777.80	121,278.00	0.00	830,055.80	252,644.20	83,005.58	

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10/29/04-G004

Letter of Transmittal

From: Chris Hansen

Attn: Dave Guritz

Re: 1250 - Kendall County Forest Preserve - Ken
Pickerill House Roofing

Address: Kendall County Forest Preserve District
110 W. Madison Street
Yorkville, Illinois 60560

Date: March 6, 2023

Tel: (630) 553-4131

Sent From: Kane County Office

Via: Electronically / Email

The listed items are: Enclosed

Qty.	Date	Description
1	03/06/2023	Pay Application Package No. 004
		- AIA Documents G702 & G703
		- Lite Construction, Inc.'s Waiver of Lien to Date
		- Certified Payroll

Reviewed
 For Your Information
 Please Comment
 Reply ASAP
 See Below

Remarks: Please process payment for Lite Construction, Inc. in the amount of \$9,000.00.

Copies to: Kluber, Inc. File; Antoinette White, awhite@kendallcountyil.gov

Bloomington Office
2401 East Washington Street
Suite 200-B2
Bloomington, Illinois 61704
309.430.6460

Chicago Office
222 South Riverside Street Plaza
Suite 1500
Chicago, Illinois 60606
312.667.5670

Aurora Office
41 W Benton Street
Aurora, Illinois 60506
630.406.1213



AIA Document G702™ - 1992

Ours E+I

Application and Certificate for Payment

TO OWNER:
Kendall County Forest Preserve
District
110 West Madison
Yorkville, IL 60560

PROJECT:
Ken Pickert House Reno. Roofing
6350A Minkler Rd.
Yorkville, IL 60560

FROM CONTRACTOR:
Life Construction, Inc.
711 South Lake Street
Montgomery, IL 60538

APPLICATION NO: App 4
PERIOD TO: 02/28/2023

CONTRACT FOR: Interior and Exterior Renovations

CONTRACT DATE: 09/22/2022

PROJECT NOS: 19-429-1250

Distribution to:
OWNER
ARCHITECT
CONTRACTOR
FIELD
OTHER

E-MAILED
2/12/2023

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$ 110,000.00
2. NET CHANGE BY CHANGE ORDERS	\$ 0.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$ 110,000.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$ 102,387.00

5. RETAINAGE:

- a. 10.00 % of Completed Work (Columns D + E on G703) \$ 10,238.70
- b. % of Stored Material (Column F on G703) \$ 0.00

Total Retainage (Lines 5a + 5b, or Total in Column I of G703) \$ 10,238.70

6. TOTAL EARNED LESS RETAINAGE \$ 92,148.30

(Line 4 minus Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 83,148.30

(Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE \$ 9,000.00

9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 17,851.70

(Line 3 minus Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$	\$
Total approved this month	\$	\$
TOTAL	\$ 0.00	\$ 0.00
NET CHANGES by Change Order	\$	\$ 0.00

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: 
State of: Illinois
County of: Kane
Subscribed and sworn to before me this 28th day of February, 2023

Date: 02/28/2023

Jim Campbell, President

Notary Public: Dawn Kantorski
My commission expires: 7/11/2026



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 9,000.00
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: 
Date: 3/3/2023

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



AIA Document G703™ - 1992

Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
 In tabulations below, amounts are in US dollars.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: App 4
 APPLICATION DATE: 02/28/2023
 PERIOD TO: 02/28/2023
 ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (Not in D or E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE (if variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1000	Bond / Insurance LCI	2,200.00	2,200.00	0.00	0.00	0.00	2,200.00	0.00	220.00
1001	Allowance LCI	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0.00
5514	Flat Roofing	52,350.00	52,350.00	0.00	0.00	0.00	52,350.00	0.00	5,235.00
5572	Malcor Roofing of Illinois Inc. Shingle Roof	49,250.00	36,937.00	9,850.00	9,850.00	0.00	46,787.00	2,463.00	4,678.70
9000	Filotta Roofing Overhead LCI	1,200.00	900.00	150.00	150.00	0.00	1,050.00	150.00	105.00
GRAND TOTAL		110,000.00	92,387.00	10,000.00	10,000.00	0.00	102,387.00	7,613.00	10,238.70

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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10719ACD04

WAIVER OF LIEN TO DATE

STATE OF ILLINOIS
COUNTY OF Kane

} SS

Gty #
Escrow #

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Kendall County Forest Preserve to furnish Interior and Exterior Renovations for the premises known as Ken Pickerill House Reno. Roofing of which Kendall County Forest Preserve is the owner.

THE undersigned, for and in consideration of Nine Thousand and 00/100 Dollars (\$9,000.00) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of ILLINOIS, relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material, fixtures, apparatus or machinery, furnished to this date by the undersigned for the above-described premises, INCLUDING EXTRAS.*

DATE February 28, 2023 COMPANY NAME Lite Construction, Inc. ADDRESS 711 South Lake Street, Montgomery, IL 60538

SIGNATURE AND TITLE:

Jim Campbell, President

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS
COUNTY OF Kane

} SS

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, (NAME) Jim Campbell BEING DULY SWORN, DEPOSES AND SAYS THAT HE OR SHE IS (POSITION) President OF (COMPANY NAME) Lite Construction, Inc. WHO IS THE CONTRACTOR FURNISHING Interior and Exterior Renovations WORK ON THE BUILDING LOCATED AT 6350A Minkler Rd., Yorkville, IL 60560 OWNED BY Kendall County Forest Preserve

That the total amount of the contract including extras* is \$110,000.00 on which he or she has received payment of \$83,148.30 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and addresses of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

Table with 6 columns: NAMES AND ADDRESSES, WHAT FOR, CONTRACT PRICE INCLDNG EXTRAS*, AMOUNT PAID, THIS PAYMENT, BALANCE DUE. Rows include LCI (Bond / Insurance), LCI (Allowance), Malcor Roofing of Illinois Inc. (Flat Roofing), Filotta Roofing (Shingle Roof), LCI (Overhead), and a TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE row.

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

DATE February 28th, 2023

SIGNATURE:

Handwritten signature of Jim Campbell, President

SUBSCRIBED AND SWORN TO BEFORE ME THIS 28th DAY OF FEBRUARY, 2023

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE

ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

Handwritten signature of Dawn L Kantorski, Notary Public, dated 7/11/20



WAIVER OF LIEN TO DATE

STATE OF ILLINOIS
 COUNTY OF _____

File# _____
 Escrow# _____

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Lite Construction, Inc.

to furnish roofing

for the premises known as Ken Pickerill House Renovations , Kendall County Forest Preserve

of which. Kendall County Forest Preserve is the owner.

THE undersigned, for and in consideration of Thirty Three Thousand Two Hundred Forty Three Dollars and 30/100

\$33,243.30 Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es)
 do hereby waive and release any and all lien or claim of, of right to, under the statutes of the State of Illinois relating to mechanical liens, with respect
 to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the
 moneys, funds or other considerations due or to become due from the owner, on account of labor services, material, fixtures, apparatus or machinery,
 furnished to this date by the undersigned for the above-described premises, INCLUDING EXTRAS.

Date December 23, 2022 Company Name: Filotto Construction, Inc.

Address: 2111 Oakland Ave. Crest Hill, IL 60403

SIGNATURE AND TITLE:



President

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS

COUNTY OF Will

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, (NAME) James Filotto BEING DULY SWORN, DEPOSES
 AND SAYS THAT HE OR SHE IS President OF Filotto Construction, Inc.
 WHO IS THE CONTRACTOR FURNISHING roofing WORK ON THE BUILDING

LOCATED AT 6350 Minkler Road, Yorkville, IL

OWNED BY Kendall County Forest Preserve That the total

amount of the contract including extras is \$ \$49,250.00 on which he has received payment of

\$0.00 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim

either legal or equitable to defeat the validity of said waivers. That the following are the names of all parties who have furnished material

or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the

construction thereof and the amount due or to become due to each, and the items mentioned include all labor and material required to complete said

work according to plans and specifications.

NAMES	WHAT FOR	CONTRACT PRICE	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
Filotto Construction	roofing	\$49,250.00	\$0.00	\$33,243.30	\$16,006.70
TOTAL LABOR AND MATERIAL TO COMPLETE		\$49,250.00	\$0.00	\$33,243.30	\$16,006.70

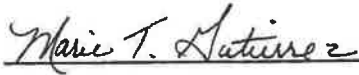
That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

Date December 23, 2022

SIGNATURE



Subscribed and sworn to before me this 23 day of December, 2022

To: Kendall County Forest Preserve District Committee of the Whole Meeting
 From: David Guritz and Antoinette White
 RE: FY23 Capital Funding Allocations
 Date: UPDATED - 03/14/2023

Fund 1907 - Ken Pickerill Estate House Roofing Replacement Contract

Approved contract contingency: **\$5,000**

CHANGE ORDER # Amount Description

Remaining contract contingency: **\$5,000**

Fund 1913 - Ken Pickerill Estate House Renovation Contract

Approved contract contingency: **\$45,000**

CHANGE ORDER # Amount Description
 1 (\$2,878) Wall heater replacements X3 (Greenhouse/Garage)
 2 (\$1,372) HVAC-RTU single point power kit and component assembly
 3 (\$6,729) Greenhouse interior finishes & two elect. outlets.
 3 (\$5,982) Fire alarm system Fire Marshall required modifications.
 4 (\$7,900) HVAC-RTU electric service extension (\$2-3K Est. - TBD)
 5 (\$29,780) Asphalt Drive Replacement (EST. - FINAL TBA)
 6a Lighting Change Order (Dimmable Fixture Switches)
 6b Lighting Fixtures - Installation of Replacements X2 (Sun Room and Pantry)

(\$54,641) Change Orders Total

Remaining contract contingency: **(\$9,641)**

Combined remaining contract contingency: (\$4,641)

Unobligated Capital Funds 191311 70330

FY23 Construction Funds \$ 684,583

FY23 Lite Construction Contract Rem. \$ (653,127)

Balance of Funding Available \$ 31,456

Capital Imp. & Purchases

Tables and Chairs - FINAL \$ (12,277)

Wire Wizard Security System - FINAL \$ (1,267)

Other Coded Supply Expenses \$ (46)

Refrigerator/Freezer Contingency (Est.) \$ (5,000)

Landscaping/Other Improvements Contingency \$ (8,225)

Landscapes Design (Final Amount TBA - Kluber + Four Seasons)

\$ (26,815)

Balance of Funding Available \$ 4,641

**KENDALL COUNTY FOREST PRESERVE DISTRICT
PICKERILL HOUSE VOLUNTEER PROJECT**

The Kendall County Forest Preserve District (“District”) has started renovations of the Pickerills’ former estate (hereinafter referred to as “the Project”). The District appreciates your business’ interest in volunteering its services, labor, and/or materials toward this Project to honor the legacy and philanthropic spirit of the late Ken and Jacqueline Pickerill.

Please complete the below Volunteer Business Commitment Agreement and Waiver and Release of Liability Form on behalf of your business and return it to the District’s Executive Director, Dave Guritz prior to performing any volunteer work on the Project. We thank you for your continued support of the District, the Pickerills’ legacy, and this important Project!

**VOLUNTEER BUSINESS COMMITMENT AGREEMENT AND
WAIVER AND RELEASE OF LIABILITY (“AGREEMENT”)**

Volunteer’s Full Legal Name: Doors by Russ, Inc.
Volunteer’s Contact Person: Josh Horeni
Mailing Address: 11941 S Aero Drive
Plainfield IL 60585
Telephone Number: 630-961-0947
Email Address: josh@doorsbyruss.com

In consideration for being granted access to perform the Volunteer Services for the District’s Project, **Doors by Russ, Inc.**, an Illinois corporation licensed to do business in the State of Illinois, (hereinafter “Volunteer”) hereby affirms and agrees to the following:

1. **Commitment to Provide Volunteer Services.** By signing below, Volunteer commits to providing the following donated labor, services and materials for the Project at no cost to the District (hereinafter referred to collectively as “Volunteer Services”):
 - a. Volunteer will furnish and install two garage doors for the outdoor pavilion canopy at the Project site in accordance with the specifications set forth in **Exhibit 1**. To complete this work, Volunteer agrees to:
 - i. Maintain insurance while rendering Volunteer Services that is at least as broad as the insurance provisions set forth in the attached **Exhibit 2**.
 - ii. Provide one volunteers/officers/employees/workers/agents (hereinafter “workers”) to perform the Volunteer Services.
 - iii. Ensure that each worker assigned by Volunteer to perform Volunteer Services at the Project site signs and returns the Volunteer Acknowledgment and Waiver Form attached hereto as **Exhibit 3** and returns it to the District’s Executive Director before the Volunteer’s worker performs any work at the Project site.

- iv. Completes the Volunteer Services within approximately three to four weeks after Volunteer begins the work set forth in this Agreement. Volunteer will coordinate its schedule with the District's Executive Director or designee so that all Volunteer Services are provided in a timely manner, and Volunteer agrees to promptly notify the District's Executive Director if any scheduling changes become necessary.
- v. Provide its own tools, equipment, and supplies to perform the Volunteer Services.
- vi. Ensure all Volunteer Services are carried out by Volunteer's competent and properly trained workers to the highest standards and to the satisfaction of the District. Volunteer ensures all Volunteer Services, materials and components conform to relevant manufacturers' and equipment suppliers' specifications, and all materials and spare parts shall be obtained from the original equipment manufacturers or from suppliers approved by them. No warranties implied or explicit may be waived or denied.
- vii. Comply with the District's General Use Ordinance, all terms and conditions set forth in this Agreement, all applicable local, state and federal laws and regulations, and all District volunteer policies, safety rules, and directions.
- viii. Participate in any safety training required by the District and ensure Volunteer's workers use all safety equipment required by the District while at the Project site.

2. **Volunteer Status.** Volunteer is providing the Volunteer Services to the District for civic, charitable, or humanitarian reasons, and Volunteer is doing so freely and without coercion from the District, Kendall County, Illinois and their respective elected officials, contractors, employees, and agents (hereinafter referred to collectively as "Releasees"). Volunteer shall pay all wages, benefits and all other compensation due and owing to Volunteer's workers for the Volunteer Services, and Volunteer shall be solely responsible for making all required payroll deductions and other tax and wage withholdings for Volunteer's workers. Volunteer shall obtain appropriate insurance coverage for the benefit of the Volunteer's workers and agrees that Releasees are not responsible for providing any insurance coverage for the benefit of the Volunteer and Volunteer's workers.

3. **No Compensation.** Volunteer affirms it is providing the Volunteer Services at no cost to the Releasees. Volunteer shall not be reimbursed by the District for any expenses, fees (including attorneys' fees and expert fees), damages, penalties, interest, and costs incurred by Volunteer while performing the Volunteer Services.

4. **Volunteer Certifications.** Volunteer understands and agrees to the following:

- a. If Volunteer pays its workers to perform the Volunteer Services, Volunteer understands that such Volunteer Services are subject to the requirements of the Illinois Prevailing Wage Act, 820 ILCS 130/.01 *et seq.* ("the Act"). The Act requires Volunteer to pay its workers to perform services on the Project no less than the current "prevailing rate of wages" (hourly cash wages plus fringe benefits) in the county where the work is performed (i.e., Kendall County) and to comply with all notice and record keeping duties.

The Illinois Department of Labor (“Department”) publishes the prevailing wage rates on its website at <http://labor.illinois.gov/>. The Department revises the prevailing wage rates, and the Volunteer must check the Department’s website for revisions to prevailing wage rates.

- b. Volunteer and Volunteer’s workers agree not to commit unlawful discrimination/unlawful harassment and further agree to comply with all applicable provisions of the Illinois Human Rights Act, Title VII of the Civil Rights Act of 1964, as amended, the Americans with Disabilities Act, the Age Discrimination in Employment Act, Section 504 of the Federal Rehabilitation Act, the Illinois Public Works Employment Discrimination Act, 775 ILCS 10/0.01 *et seq.*, as amended, and all applicable rules and regulations. To the extent required by law, Volunteer shall maintain a written sexual harassment policy that complies with the requirements of 775 ILCS 5/2-105 and shall comply with all fair employment practices and equal employment opportunity/affirmative action requirements set forth in applicable state and federal laws and regulations.
- c. Volunteer agrees to comply with all applicable provisions of the Substance Abuse Prevention on Public Works Act, 820 ILCS 265/1 *et seq.* and the Illinois Drug Free Workplace Act, 30 ILCS 580/1 *et seq.*
- d. When applicable, Volunteer shall furnish Material Safety Data Sheets for their products, in compliance with the Illinois Toxic Substance Disclosure to Employee Act, Safety Inspection and Education Act & “Right to Know” law, 820 ILCS 255/1 *et seq.*, 820 ILCS 220/0.01 *et seq.* and 820 ILCS 225/0.1 *et seq.*
- e. If, during the term of this Agreement, there is a period of excessive unemployment in Illinois as defined in the Employment of Illinois workers on Public Works Act, 30 ILCS 570/0.01 *et seq.*, (hereinafter referred to as “the Public Works Act”), Volunteer agrees to employ Illinois laborers on this Project in accordance with the Act. Volunteer understands the Public Works Act defines (a) “period of excessive unemployment” as “as any month following two consecutive calendar months during which the level of unemployment in the State of Illinois has exceeded 5%, as measured by the United States Bureau of Labor Statistics in its monthly publication of employment and unemployment figures”, and (b) “Illinois laborer” as “any person who has resided in Illinois for at least thirty (30) days and intends to become or remain an Illinois resident.” *See* 30 ILCS 570/1.
- f. If, during the term of the Agreement, the District notifies the Volunteer in writing that federal funds in excess of \$2,000 are being used to fund the Project, Volunteer agrees to comply with the Davis Beacon Act, 40 U.S.C. 3141 *et seq.* The Davis-Bacon and Related Acts, apply to contractors performing work on federally funded or assisted contracts in excess of \$2,000 for the construction, alteration, or repair (including painting and decorating) of public buildings or public works. When applicable, the Davis-Bacon Act and Related Act requires such contractors to pay their laborers employed under the contract no less than the locally prevailing wages and fringe benefits for corresponding work on similar projects in the area. The Davis-Bacon Act directs the U.S. Department of Labor to determine such locally prevailing wage rates. The Davis-Bacon Act prevailing wage provisions apply to the “Related Acts,” under which federal agencies assist

construction projects through grants, loans, loan guarantees, and insurance (e.g., the American Recovery and Reinvestment Act of 2009, the American Rescue Plan Act, etc.)

5. **Photography**. Volunteer understands there is considerable community interest and involvement in the Project, and photographers may be present to memorialize the construction of the Project. Volunteer grants the Releasees permission to use its name, logos, and trademarks, regardless of whether such trademarks are registered with the United States Patent and Trademark Office, in photographs, videos, or other digital media (“photo”) in all publications, including web-based publications, or on its website, without payment or other consideration. Volunteer agrees that all photos taken by the Releasees or on behalf of the Releasees will become the property of the District. Volunteer irrevocably authorizes the Releasees to edit, alter, copy, exhibit, publish, or distribute these photos for any lawful purpose. Volunteer also waives any right to inspect or approve the finished product wherein its name, logos or trademarks appears and waives any right to royalties or other compensation arising or related to the use of the photo.
6. **Waiver and Release of Claims**. Volunteer is aware that Volunteer’s workers’ participation in the Volunteer Services for this Project involve certain risks including, without limitation: lifting heavy objects; handling glass and other sharp materials; using hot or sharp objects or other tools; being exposed to dust, loud noises, machinery, and construction equipment; and interacting with and being in the presence of other volunteers, Releasees’ staff, contractors, and other people. Volunteer understands these risks include risks of injury, illness, death, and property damage or loss, and that they may arise from my own actions or from the actions of others at or near the Project or encountered when traveling to perform some of the Volunteer Services, if needed, offsite. Volunteer also understands that, even if the Releasees, Volunteer, and other persons present at the Project site follow all health and safety protocols, Volunteer’s workers’ may still be exposed to COVID-19 or other infectious diseases.

Knowing the risks described above, Volunteer agrees, on behalf of itself, Volunteers’ workers, parent companies, subsidiaries, and assigns to assume all the risks and responsibilities surrounding the Volunteer Services. Volunteer shall indemnify, hold harmless and defend with counsel of the Releasees’ own choosing, the Releasees from and against all liability, claims, suits, causes of action, demands, proceedings, set-offs, liens, attachments, debts, expenses, judgments, or other liabilities including costs, reasonable fees and expense of defense, arising from any loss, damage, injury, death, or loss or damage to property, of whatsoever kind or nature (collectively, the “Claims”) regarding and relating to the Volunteer Services performed by Volunteer and Volunteer’s workers. No attorney may be assigned to represent the Releasees unless the Kendall County State’s Attorney has pre-approved the appointment of the attorney to represent the Releasees. Releasees’ participation in its defense shall not remove my duty to indemnify, defend, and hold Releasees harmless, as set forth above. Releasees do not waive their defenses or immunities under the Local Government and Governmental Employees Tort Immunity Act (745 ILCS 10/1 *et seq.*) by reason of this indemnification provision. Indemnification shall survive the termination of this Agreement.

7. **Kotecki Waiver**. Volunteer agrees to assume all liability for all personal injury claims asserted and suffered by Volunteer’s workers on the Project; waives any limitation of liability defense based upon the Workers’ Compensation Act, court interpretations of said Workers’ Compensation Act or otherwise; and, to the fullest extent permitted by law, agrees to indemnify and hold harmless and defend the Releasees from and against all such loss, expense, damage or

injury, including attorneys' and experts' fees, that Releasees may sustain as a result of such claims, except to the extent that Illinois law prohibits indemnity for the Releasees' own negligence. Releasees are designated and recognized as explicit third-party beneficiaries of this Kotecki entered into in furtherance of this Agreement. This Kotecki Waiver shall survive termination of the Agreement.

- 8. **Waiver of Lien.** Volunteer hereby waives any claim of lien against Releasees' property on behalf of Volunteer and Volunteer's workers. Upon completion of the Project, Volunteer shall tender to the District a final waiver of lien for all subcontractors and suppliers, if any, were used by Volunteer to perform the Volunteer Services.
- 9. **Certification.** Volunteer certifies that Volunteer, its parent companies, subsidiaries, and affiliates are not barred from entering into this Agreement as a result of a violation of either 720 ILCS 5/33E-3 or 5/33E-4 (bid rigging or bid rotating) or as a result of a violation of 820 ILCS 130/1 *et seq.* (the Illinois Prevailing Wage Act). Volunteer further certifies by signing this Agreement that Volunteer, its parent companies, subsidiaries, and affiliates have not been convicted of, or are not barred for attempting to rig bids, price-fixing or attempting to fix prices as defined in the Sherman Anti-Trust Act and Clayton Act. 15 U.S.C. § 1 *et seq.*; has not been convicted of or barred for bribery or attempting to bribe an officer or employee of a unit of state or local government or school district in the State of Illinois in that officer's or employee's official capacity; nor has Volunteer made an admission of guilt of such conduct.
- 10. **Severability.** If any provision of this Agreement is found to be invalid or unenforceable by a court of competent jurisdiction, that provision shall be severed from this Agreement with the remaining provisions of this Agreement to remain valid and enforceable to the fullest extent allowed by law.
- 11. **Term of Agreement.** This Agreement shall be effective as of the date of final signature below and shall continue in force and effect until the Volunteer Services have been fully completed to the satisfaction of the District. This Agreement may be terminated at anytime by either party upon providing written notice to the other party to this Agreement.

I HAVE READ THIS AGREEMENT AND UNDERSTAND ITS CONTENTS. I HAVE LEGAL AUTHORITY TO BIND VOLUNTEER TO THE TERMS OF THIS AGREEMENT AND INDEMNIFY RELEASEES FOR ANY DETRIMENTAL RELIANCE SUFFERED BY THEM FOR THEIR RELIANCE UPON MY AFFIRMATION. I AM AWARE THIS IS A RELEASE OF LIABILITY, AND SIGN IT ON BEHALF OF VOLUNTEER OF MY OWN FREE WILL.

By: _____
Date

Printed Name _____
Title

Received by: _____

On behalf of the Kendall County Forest Preserve District _____
Date

**EXHIBIT 1-
APPLICABLE PROJECT SPECIFICATIONS**

PLACEHOLDER FOR Kluber Architects + Engineers – May 19, 2022 Letter of Transmittal



**EXHIBIT 1-
APPLICABLE PROJECT
SPECIFICATIONS**

www.kluberinc.com

Letter of Transmittal

From: Jeff Bruns

Attn: Tyler Cannell

Re: 1250 - Kendall County Forest Preserve - Ken
Pickerill House Renovations

Address: Garbe Iron Works

Date: May 19, 2022

Tel: (630) 897-5100

Sent From: Kane County Office

Via: Electronically / Email

The listed items are: Enclosed

Qty.	Date	Description
1	05/19/2022	Submittal - 051200 - Structural Steel Framing SD

EXHIBIT 2 –

MINIMUM INSURANCE REQUIREMENTS FOR VOLUNTEERS

Volunteer shall maintain insurance while rendering Volunteer Services that is at least as broad as the insurance provisions set forth below. All coverage shall be placed with insurers authorized to conduct business in Illinois with a current A.M. Best's rating of no less than A:VII. Each insurance policy shall not be cancelled or changed without thirty (30) calendar days prior written notice, given by the insurance carrier to the District.

Minimum Scope and Limit of Insurance. All coverage shall be at least as broad as the following:

Commercial General Liability ("CGL"): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than \$1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be \$2,000,000.

Umbrella/Excess Liability: Limits of liability equal to or greater than \$5,000,000 per occurrence and \$5,000,000 in aggregate.

Automobile Liability: Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto), or if the Company has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than \$1,000,000 per accident for bodily injury and property damage.

Workers' Compensation Insurance: Insurance as required by the State of Illinois, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease. (Not required if company provides written verification it has no employees.)

Professional Liability (Errors and Omissions) Insurance: If applicable, Professional insurance appropriate to Volunteer's profession, with limit no less than \$2,000,000 per occurrence or claim and \$2,000,000 aggregate.

If Volunteer maintains broader coverage and/or higher limits than the minimums shown above, the Releasees shall be entitled to the broader coverage and/or the higher limits maintained by Volunteer. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the Releasees.

Additional Insured Status: Releasees are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of Volunteer including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to Volunteer's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 forms if later revisions used).

Primary Coverage: For any claims related to this Agreement, Volunteer's insurance coverage shall be primary insurance primary coverage at least as broad as ISO CG 20 01 04 13 with respect to the

Releasees. Any insurance maintained by the Releasees shall be excess of Volunteer's insurance and shall not contribute with it.

Waiver of Subrogation: Volunteer hereby grants to the Releasees a waiver of any right to subrogation which any insurer of said Volunteer may acquire against the Releasees by virtue of the payment of any loss under such insurance. Volunteer agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the Releasees has received a waiver of subrogation endorsement from the insurer.

Self-Insured Retentions: Self-insured retentions must be declared to and approved by the District. The District may require Volunteer to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or the Releasees.

Claims Made Policies: If any of the required policies provide coverage on a claims-made basis, (1) the Retroactive Date must be shown and must be before the date of this Agreement or the beginning of the Volunteer Services; (2) insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the Volunteer Services; and (3) if coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, Volunteer must purchase "extended reporting" coverage for a minimum of five (5) years after completion of Volunteer Services.

Verification of Coverage: Volunteer shall furnish the District with original Certificates of Insurance including all required amendatory endorsements (or copies of the applicable policy language effecting coverage required by this clause) and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to the District before work begins. However, failure to obtain the required documents prior to the work beginning shall not waive the Volunteer's obligation to provide them. The District reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

Subcontractors: The District shall require and verify that all of Volunteer's subcontractors, if any, maintain insurance meeting all the requirements stated herein, and Volunteer shall ensure that Releasees are additional insureds on insurance required from subcontractors.

Special Risks or Circumstances: The District reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

EXHIBIT 3

KENDALL COUNTY FOREST PRESERVE DISTRICT KEN PICKERILL HOUSE VOLUNTEER PROJECT

VOLUNTEER ACKNOWLEDGMENT AND WAIVER AND RELEASE OF LIABILITY¹

I, _____ (*print full legal name*), am a worker of _____ (*print name of Volunteer Company*) (the "Company") which has offered to volunteer its services to the Kendall County Forest Preserve District ("District") for the project commonly known as the Ken Pickerill House Renovations (the "Project"). By signing below, I acknowledge that I will perform services on behalf of the Company for the benefit of the District (hereinafter referred to as "Volunteer Services"). I acknowledge that my execution of this Volunteer Acknowledgment and Waiver and Release of Liability (the "Waiver") in no way creates a contract of employment with the District, Kendall County, Illinois, or their respective past, present and future elected officials, employees, insurers, and agents (collectively referred to herein as "Releasees").

In consideration for being granted access to perform the Volunteer Services for the Project, the undersigned hereby affirms and agrees to the following:

1. **District Volunteer.** By signing my name below, I affirm that I am providing the Volunteer Services with no expectation or promise of compensation from the Releasees, and that I shall not receive any compensation from the Releasees for my Volunteer Services. Additionally, I understand and agree that Releasees shall not be liable for any compensation and benefits found due and owing to me for my Volunteer Services performed at the Project.
2. **Volunteer Requirements.** As a volunteer for the District, I agree to perform my Volunteer Services to the best of my ability and in a professional, safe and timely manner. I also agree to comply with the District's General Use Ordinance, all applicable local, state and federal laws and regulations, and all District volunteer policies, safety rules, training, and directions.
3. **Acknowledgment and Acceptance of Risks.** I understand that my participation in the Volunteer Services involves certain risks. They include, without limitation: my lifting heavy objects or otherwise exerting myself; handling glass and other sharp materials; using hot or sharp objects or other tools; being exposed to dust, loud noises, machinery, and construction equipment; and interacting with and being in the presence of other volunteers, Releasees' staff, contractors, and other people. I understand these risks include risks of injury, illness, death, and property damage or loss, and they may arise from my own actions or from the actions of others at or near the Project or encountered when traveling to perform my Volunteer Services. I understand that, even if everyone at the Project site follows all health and safety protocols, I may still be exposed to COVID-19 or other infectious diseases. By signing my name below, I affirm that I am voluntarily performing the Volunteer Services with knowledge of the hazards and potential dangers involved, and I agree to accept all risks set forth above.

¹ This Volunteer Acknowledgment and Waiver and Release must be signed by each worker prior to performing any Volunteer Services at the Project site.

4. **Medical Conditions.** I understand that I am solely responsible for knowing my own physical condition and my ability to perform the Volunteer Services. **By signing my name below, I acknowledge that I have been advised that I should consult with a physician before performing any Volunteer Services to determine if I have any physical or medical conditions that may affect my participation in the Project and, if any such physical or medical restrictions become known to me after my execution of this Waiver, I should not perform the Volunteer Services for Releasees.**

5. **Photography.** I consent for the Releasees to photograph, film and/or record me and to use such photographs and recordings and my name for promotional and/or publicity purposes. I give permission to Releasees to use my likeness in photographs, videos, and other digital media (“photo”) in their publications, including web-based publications/websites, without payment or other consideration. I agree that all photos taken by or on behalf of the Releasees will become the property of the Releasees. I hereby irrevocably authorize the Releasees to edit, copy, publish, and distribute these photos for any lawful purpose. I waive any right to inspect or approve the finished product and any right to royalties or other compensation related to the use of the photo.

6. **Waiver and Release of Claims.** I agree that I, and my assignees, heirs, guardians, and legal representatives, will not make a claim against or sue the Releasees for injury or damage resulting from the acts or omissions, however caused, by Releasees relating to my Volunteer Services. I understand that, if I am injured in the course of performing Volunteer Services on the Project, I am *not* covered by the Releasees’ workers’ compensation and/or liability insurance.

7. **Authorization to Seek Emergency Medical Treatment.** I authorize the Company and the Releasees to seek emergency medical treatment on my behalf in case of injury, accident or illness to me arising from my involvement as a volunteer at the Project. I understand and agree the Releasees shall *not* be responsible for payment of any medical, dental and vision care expenses and for any other expenses and damages that I sustain from such injury, accident and/or illness.

8. **Severability.** If any provision of this Waiver is found to be invalid or unenforceable by a court of competent jurisdiction, that provision shall be severed from this Waiver with the remaining provisions of this Waiver to remain valid and enforceable to the fullest extent allowed by law.

I READ THIS AGREEMENT AND ACCEPT ITS TERMS. I KNOW THIS IS A RELEASE OF LIABILITY, AND SIGN IT OF MY OWN FREE WILL.

 Volunteer (print name)

 Volunteer’s Signature

 Date

Received by:

 On behalf of the Kendall County Forest Preserve District

 Date

EXHIBIT 1-

MINIMUM INSURANCE REQUIREMENTS FOR VOLUNTEERS

Volunteer shall maintain insurance while rendering Volunteer Services that is at least as broad as the insurance provisions set forth below. All coverage shall be placed with insurers authorized to conduct business in Illinois with a current A.M. Best's rating of no less than A:VII. Each insurance policy shall not be cancelled or changed without thirty (30) calendar days prior written notice, given by the insurance carrier to the District.

Minimum Scope and Limit of Insurance. All coverage shall be at least as broad as the following:

Commercial General Liability ("CGL"): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than \$1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be \$2,000,000.

Umbrella/Excess Liability: Limits of liability equal to or greater than \$5,000,000 per occurrence and \$5,000,000 in aggregate.

Automobile Liability: Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto), or if the Company has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than \$1,000,000 per accident for bodily injury and property damage.

Workers' Compensation Insurance: Insurance as required by the State of Illinois, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease. (Not required if company provides written verification it has no employees.)

Professional Liability (Errors and Omissions) Insurance: Professional insurance appropriate to Volunteer's profession, with limit no less than \$2,000,000 per occurrence or claim and \$2,000,000 aggregate.

If Volunteer maintains broader coverage and/or higher limits than the minimums shown above, the District shall be entitled to the broader coverage and/or the higher limits maintained by Volunteer. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the District.

Additional Insured Status: Releasees are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of Volunteer including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to Volunteer's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 forms if later revisions used).

Primary Coverage: For any claims related to this Agreement, Volunteer's insurance coverage shall be primary insurance primary coverage at least as broad as ISO CG 20 01 04 13 with respect to the Releasees. Any insurance maintained by the Releasees shall be excess of Volunteer's insurance and shall not contribute with it.

Waiver of Subrogation: Volunteer hereby grants to the Releasees a waiver of any right to subrogation which any insurer of said Volunteer may acquire against the Releasees by virtue of the payment of any loss under such insurance. Volunteer agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the Releasees has received a waiver of subrogation endorsement from the insurer.

Self-Insured Retentions: Self-insured retentions must be declared to and approved by the District. The District may require Volunteer to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or the Releasees.

Claims Made Policies: If any of the required policies provide coverage on a claims-made basis, (1) the Retroactive Date must be shown and must be before the date of this Agreement or the beginning of the Volunteer Services; (2) insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the Volunteer Services; and (3) if coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, Volunteer must purchase "extended reporting" coverage for a minimum of five (5) years after completion of Volunteer Services.

Verification of Coverage: Volunteer shall furnish the District with original Certificates of Insurance including all required amendatory endorsements (or copies of the applicable policy language effecting coverage required by this clause) and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to the District before work begins. However, failure to obtain the required documents prior to the work beginning shall not waive the Volunteer's obligation to provide them. The District reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

Subcontractors: The District shall require and verify that all of Volunteer's subcontractors, if any, maintain insurance meeting all the requirements stated herein, and Volunteer shall ensure that Releasees are additional insureds on insurance required from subcontractors.

Special Risks or Circumstances: The District reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

David Guritz

From: Fletcher, Ann <Ann.Fletcher@Illinois.gov>
Sent: Thursday, March 9, 2023 9:02 AM
To: David Guritz
Subject: [External]RE: IDNR-PARC Grant 21-114 - KCFPD - Change Order Inquiry

CAUTION - This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Morning Dave,

Yes, you can submit a 50% billing (this means that 50% of the work is complete, it is not 50% of the total grant amount).

You will follow the same procedures as you do when you submit your final billing.

Let me know if you have any questions.

Ann Fletcher
Conservation Grant Administrator
Illinois Department of Natural Resources
Office of Grant Management and Assistance
One Natural Resources Way
Springfield, IL 62702
PH: 217-557-7815
Cell: 217-993-1554
Office Hours: M-F 8:30-4:30

From: David Guritz <dguritz@kendallcountyil.gov>
Sent: Tuesday, February 28, 2023 8:31 AM
To: Fletcher, Ann <Ann.Fletcher@Illinois.gov>
Subject: [External] IDNR-PARC Grant 21-114 - KCFPD - Change Order Inquiry

Hello Ann:

Would the IDNR be willing to accept a 50% billing statement for IDNR-PARC Grant 21-114?

Exhibit B on page 28 of our executed agreement indicates this consideration is subject to IDNR approval.

If yes, than I am assuming the maximum amount we are able to request is 50% of the grant total, or \$414,100, correct?

I have attached preliminary billing statement information showing our project-to-date expenditures.

Thanks in advance for taking a look.

Sincerely appreciated,

Dave

Kendall County Forest Preserve District Finance Committee
 IDNR-PARC Grant Project-to-Date Expense Report - 02/28/2023
 IDNR-PARC 21-114

	Projected Form PARC/DOC-4	Contracts Awarded Project Budget	Expenditures-to-Date As of 02/28/2023
Construction Contract (Lite Construction)			
Estate House Renovation	\$ 452,127.00		
Site Construction	\$ 190,637.00		
Exterior Lighting	\$ 7,237.00		
Exterior Siding & Trim	\$ 84,830.00		
Mechanical Systems	\$ 59,822.00		
South Patior Roof & FP	\$ 226,350.00		
Gen Cont Bonding/Ins.	\$ 11,561.00		
Total Costs for Construction	\$ 1,032,564.00	\$ 1,037,700.00	\$ 637,900.02
Construction Contract Contingency		\$ 45,000.00	
A/E (Kluber Architects)			
	\$ 71,831.00	\$ 71,830.00	\$ 63,209.68
Reimbursible Expenses (Kluber)			
Permit (EDS)	\$ 2,500.00	\$ 4,000.00	\$ 2,853.38
CPA	\$ 1,000.00	\$ 1,320.00	\$ 1,320.00
Miscellaneous Expenses			
Owens Supply (Rebar)		\$ 1,923.00	\$ 1,923.00
Private Utility Locate (Bloodhound)		\$ 822.50	\$ 822.50
HVAC - RTU's (X 2) Trane		\$ 14,885.00	\$ 14,885.00
Groot - Waste Connections		\$ 2,146.25	\$ 2,146.25
Total Project Costs	\$ 1,107,895.00	\$ 1,179,626.75	\$ 725,059.83

	Periodic Financial Report #1 - Expenses Through 06/30/2022	Periodic Financial Report #2 - 50% Billing Statement through 02/28/2023
IDNR Grant Agreement - PARC 21-114		
IDNR Grant	\$ 828,200	\$ 552,785.02
Required District Match	\$ 279,695	\$ 16,292.24
ARPA Fund	\$ 100,000	\$ 100,000.00
Total Project Expenses Required	\$ 1,207,895	\$ 669,077.26

Fund 19133-invoices and Payments June 30, 2021 through February 26, 2023

Periodic Financial Report September 1, 2021 through June 30, 2022

Vendor Name	Invoice Date	Invoice #	Claims Run #	Check Number	GL Account	Description	Amount	KCFPD FY22	KCFPD FY23	IDNR FY22	IDNR FY23	ARPA FY22	ARPA FY23
Kluber	3/31/2022	8031	043022F	18602	191311 70650	Pickerrill House Conversion Consultants	\$3,575.46	\$	3,575.46				
Kluber	1/31/2022	7959	022822F	17201	191311 70650	Pickerrill House Conversion Consultants	\$1,005.62	\$	1,005.62				
Kluber	12/31/2021	7921	011522F	16553	191311 70650	Pickerrill House Conversion Consultants	\$4,225.59	\$	4,225.59				
Kluber	11/19/2021	7866	113021F	15558	191311 70650	Pickerrill House Conversion Consultants	\$7,542.15	\$	7,542.15				
Kluber	10/31/2021	7835	111521F	15016	191311 70650	Pickerrill House Conversion Consultants	\$12,570.25	\$	12,570.25				
Kluber	9/30/2021	7806	103121F	14709	191311 70650	Pickerrill House Conversion Consultants	\$10,056.20	\$	10,056.20				
Kluber	6/30/2021	7715	091521F	14059	191311 70060	Pickerrill House Conversion Consultants	\$15,084.30	\$	15,084.30				
Owens Supply Company, LLC	6/22/2022	5642513	071522F	21154	190711 66500	Re-bar for Concrete Reinforcement	\$1,923.00	\$	1,923.00				
06/30/2022 Periodic Financial Report Total							\$55,982.57	\$	\$55,982.57	\$	\$	\$	\$

Periodic Financial Report July 1, 2022 through February 28, 2023

Vendor Name	Invoice Date	Invoice #	Claims Run #	Check Number	GL Account	Description	Amount	KCFPD FY22	KCFPD FY23	IDNR FY22	IDNR FY23	ARPA FY22	ARPA FY23	
Blood Hound LLC	5/23/2022	511093	053122F	19593	191311 70330	Pickerrill Line Locating	\$822.50	\$	822.50					
Environmental Design Service	7/7/2022	22-162	071522F	21150	191311 70650	Field Data & Septic Design	\$1,320.00	\$	1,320.00					
Kluber	12/31/2022	8320	011522F	25858	191311 70650	Pickerrill House Conversion Consultants	\$1,616.31		\$1,616.31					
Kluber	10/31/2022	8331	111522F	23861	191311 70650	Pickerrill House Conversion Consultants	\$5,208.11		\$5,208.11					
Kluber	9/30/2022	8205	103122F	23240	191311 70650	Pickerrill House Conversion Consultants	\$2,514.26		\$2,514.26					
Kluber	8/31/2022	8172	093022F	22879	191311 70650	Pickerrill House Conversion Consultants	\$2,664.81		\$2,664.81					
Lite Construction	1/30/2023	19-429-1250	021523F	26416	191311 70330	Pay Application 4	\$109,078.02				\$ 109,078.02			
Lite Construction	12/27/2022	19-429-1250	011523F	25860	191311 70330	Pay Application 3	\$99,248.70				\$74,708.00		\$ 24,540.70	
Lite Construction	11/11/2022	19-429-1250	121522F	25194	191311 70330	Pay Application 2	\$203,081.00			\$185,481.00		\$ 17,550.00		
Lite Construction	10/31/2022	19-429-1250	111522F	23862	191311 70330	Pay Application 1	\$226,542.30			\$168,633.00		\$ 57,909.30		
Trane	10/26/2022	313080559	111522F	23878	191311 70330	Access Door	\$236.27			\$ 236.27				
Trane	8/24/2022	312904186	091522F	22184	191311 70330	Filter Frame	\$98.51			\$ 98.51				
Trane	8/1/2022	312843410	083122F	21915	191311 70330	Thermostat Unit	\$163.39			\$ 163.39				
Trane	7/30/2022	312856196	083122F	21914	191311 70330	Access Door	\$240.68			\$ 240.68				
Trane	7/25/2022	R146296	073122F	21552	191311 70330	Furnace Parts, labor costs	\$14,146.15			\$ 14,146.15				
Groot	2/1/2023	101370927102	021523F	26409	191311 70330	Pickerrill Dumpster Fees*	\$446.25		\$446.25					
Groot	1/1/2023	98695531102	021523F	26407	191311 70330	Pickerrill Dumpster Fees*	\$1,275.00		\$1,275.00					
Groot	12/1/2022	98125047102	121522F	25187	191311 70330	Pickerrill Dumpster Fees*	\$425.00		\$425.00					
02/28/2023 Periodic Financial Report Total							\$669,077.26	\$	12,954.68	\$ 3,337.56	\$ 368,999.00	\$ 183,786.02	\$ 75,459.30	
Total Project Expenditures through 021523F (Periodic Financial Reports 1 and 2)							\$725,059.83		\$68,937.25	\$3,337.56	\$368,999.00	\$183,786.02	\$75,459.30	\$24,540.70

(* Lite Construction Contract - Pay Request Credit Pending - Site Construction Dumpster Payments

Ken Pickerill Estate House Pavillion
 Kendall County ARPA Grant - Project # UEI GDTLKWCBEV33
 8-Mar-23

Kendall County Forest Preserve District is requesting allocation of the following pay request costs to the Kendall County ARPA Fund in accordance with the agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds.

<u>Lite Construction Pay Application #1</u>	Total KCFPD Payment	\$	226,542.30	Claims Run 111522F (FY22)	GL Code: 191311 70330
Landscaping (Aztech)	Work Completed	\$	47,443.67	Retainage	Amount Paid
				4,744.37	\$ 42,699.30
Trusses (Fox River Components, Inc.)		\$	16,900.00		\$ 15,210.00
Total Paid (ARPA Portion):				\$	57,909.30

Description: Purchase and installation of pavillion flooring. Purchase and installation of pavillion trusses.

<u>Lite Construction Pay Application #2</u>	Total KCFPD Payment	\$	203,031.00	Claims Run 121522F (FY22)	GL Code: 191311 70330
Brick Layer (Lasswell Masonry, Inc.)		\$	19,500.00		\$ 17,550.00
Total Paid (ARPA Portion):				\$	17,550.00

Description: Purchase and installation of brick for pavillion columns.

<u>Lite Construction Pay Application #3</u>	Total KCFPD Payment	\$	99,248.70	Claims Run 011523F (FY23)	GL Code: 191311 70330
Landscaping (Aztech)			41056.33		\$ 36,950.70
				4,105.63	\$
Total Paid (ARPA Portion):				\$	24,540.70

Description: Purchase and installation of pavillion flooring.

Total ARPA Expenditures \$ 100,000.00

Letter of Transmittal

From: Chris Hansen	Attn: Dave Guritz
Re: 1250 - Kendall County Forest Preserve - Ken Pickerill House Renovations	Address: Kendall County Forest Preserve District 110 W. Madison Street Yorkville, Illinois 60560
Date: October 31, 2022	Tel: (630) 553-4131
Sent From: Kane County Office	Via: Electronically / Email
The listed items are: Enclosed	

Qty.	Date	Description
1	10/31/2022	Pay Application Package No. 1
		- AIA Documents G702 & G703
		- Lite Construction, Inc.'s Waiver of Lien to Date

Reviewed
 For Your Information
 Please Comment
 Reply ASAP
 See Below

Remarks: Please process payment for Lite Construction, Inc. in the amount of \$226,542.30.

Copies to: Kluber, Inc. File; Antoinette White, awhite@kendallcountyl.gov

Bloomington Office 2401 East Washington Street Suite 200-B2 Bloomington, Illinois 61704 309.430.6460	Chicago Office 222 South Riverside Street Plaza Suite 1500 Chicago, Illinois 60606 312.667.5670	Aurora Office 41 W Benton Street Aurora, Illinois 60506 630.406.1213
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LITE CONSTRUCTION, INC.
 711 S. Lake St.
 P.O. Box 135
 MONTGOMERY, IL 60538-0135

LETTER OF TRANSMITTAL

(630) 896-7220
 FAX (630) 896-1304

TO **Kluber Inc.**
41 W. Benton St. Aurora IL 60506

DATE <u>10.31.22</u>	JOB NO.
ATTENTION Christopher Hansen	
RE: Ken Pickerill House Renovations	
Project 19-429-1250	

WE ARE SENDING YOU Attached Under separate cover via _____ the following items:

- Shop drawings Prints Plans Samples Specifications
 Copy of letter Change order _____

COPIES	DATE	NO.	DESCRIPTION
1	10.31.22		App #1 w/ our waiver

THESE ARE TRANSMITTED as checked below:

- For approval Approved as submitted Resubmit _____ copies for approval
 For your use Approved as noted Submit _____ copies for distribution
 As requested Returned for corrections Return _____ corrected prints
 For review and comment _____
 FOR BIDS DUE _____ PRINTS RETURNED AFTER LOAN TO US

REMARKS _____

 CP = Lite's

COPY TO _____

SIGNED: _____

If enclosures are not as noted, kindly notify us at once.

AIA Document G702™ - 1992

Application and Certificate for Payment

TO OWNER: Kendall County Forest Preserve District 110 West Madison Yorkville, IL 60560	PROJECT: Ken Pickett House Renovations 6350A Minkler Rd. Yorkville, IL 60560	APPLICATION NO: App 1 PERIOD TO: 10/31/2022 CONTRACT FOR: Interior and Exterior Renovations CONTRACT DATE: 09/22/2022 PROJECT NOS: 19-429-1256	Distribution to: OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> FIELD <input type="checkbox"/> OTHER <input type="checkbox"/>
FROM CONTRACTOR: Lite Construction, Inc. 711 South Lake Street Montgomery, IL 60538	VIA ARCHITECT: Kluber Architects + Engineers		

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$ 1,082,700.00
2. NET CHANGE BY CHANGE ORDERS	\$ 0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$ 1,082,700.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$ 251,713.67
5. RETAINAGE:	
a. ^{10.00} % of Completed Work (Columns D + E on G703)	\$ 25,171.37
b. % of Stored Material (Column F on G703)	\$ 0.00
Total Retainage (Lines 5a + 5b, or Total in Column I of G703)	\$ 25,171.37
6. TOTAL EARNED LESS RETAINAGE	\$ 226,542.30
(Line 4 minus Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$ 0.00
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE	\$ 226,542.30
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 minus Line 6)	\$ 856,157.70

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$	\$
Total approved this month	\$	\$
TOTAL	\$ 0.00	\$ 0.00
NET CHANGES by Change Order	\$	\$ 0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:
 By: Jen Campbell Date: 10/31/2022
 State of: Illinois Jen Campbell, President
 County of: Kane
 Subscribed and sworn to before
 me this 31st day of October, 2022
 Notary Public: Dawn L. Kantorski
 My commission expires 07/11/2026



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 226,542.30
 (Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: Kluber, Inc.
 By: Christina J. Hanna Date: 10.31.2022

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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AIA[®] Document G703[™] – 1992

Continuation Sheet

AIA Document G702[™]-1992, Application and Certificate for Payment, or G732[™]-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
In tabulations below, amounts are in US dollars.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: App 1
APPLICATION DATE: 10/31/2022
PERIOD TO: 10/31/2022
ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (Not in D or E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G + C)	I BALANCE TO FINISH (C - G)	J RETAINAGE (if variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1000	Bond / Insurance LCI	22,000.00	0.00	22,000.00	0.00	22,000.00	100.00	0.00	2,200.00
1001	Allowance LCI	45,000.00	0.00	0.00	0.00	0.00	0.00	45,000.00	0.00
2002	Foundation Labor LCI	32,000.00	0.00	32,000.00	0.00	32,000.00	100.00	0.00	3,200.00
2006	Carpentry Labor LCI	185,000.00	0.00	30,000.00	0.00	30,000.00	16.21	155,000.00	3,000.00
2010	Demo Inhouse Labor LCI	65,000.00	0.00	23,000.00	0.00	23,000.00	35.38	42,000.00	2,300.00
3002	Foundation Concrete LCI	9,000.00	0.00	9,000.00	0.00	9,000.00	100.00	0.00	900.00
3510	Lumber LCI	27,050.00	0.00	10,000.00	0.00	10,000.00	36.98	17,050.00	1,000.00
4002	Equipment Rental LCI	7,500.00	0.00	3,000.00	0.00	3,000.00	40.00	4,500.00	300.00
4500	Wood Doors TBL	40,000.00	0.00	0.00	0.00	0.00	0.00	40,000.00	0.00
4545	Clad Window / Doors Searls Windows & Doors Inc.	21,673.00	0.00	0.00	0.00	0.00	0.00	21,673.00	0.00
5000	HVAC Artip & Sons Inc	24,600.00	0.00	0.00	0.00	0.00	0.00	24,600.00	0.00
5501	Plumbing John's Service & Sales	47,800.00	0.00	0.00	0.00	0.00	0.00	47,800.00	0.00
5502	Electric Valley Electric	180,000.00	0.00	24,370.00	0.00	24,370.00	12.82	165,630.00	2,437.00
GRAND TOTAL		714,523.00	0.00	150,970.00	0.00	150,970.00	21.13	563,553.00	15,337.00

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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101910C04

AIA[®] Document G703[™] – 1992

Continuation Sheet

AIA Document G702[™]-1992, Application and Certificate for Payment, or G732[™]-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
In tabulations below, amounts are in US dollars.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: App 1
APPLICATION DATE: 10/31/2022
PERIOD TO: 10/31/2022
ARCHITECT'S PROJECT NO.:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (Not in D or E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G + C)	I BALANCE TO FINISH (C - G)	J RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
5505	Brick Layer Lasswell Masonry Inc	19,500.00	0.00	0.00	0.00	0.00	0.00	19,500.00	0.00
5506	Painting LCI	28,900.00	0.00	0.00	0.00	0.00	0.00	28,900.00	0.00
5507	Drywall LCI	15,000.00	0.00	0.00	0.00	0.00	0.00	15,000.00	0.00
5508	Ceiling LCI	4,070.00	0.00	0.00	0.00	0.00	0.00	4,070.00	0.00
5513	Ceramic LCI	32,000.00	0.00	0.00	0.00	0.00	0.00	32,000.00	0.00
5516	Flooring TBL	20,000.00	0.00	0.00	0.00	0.00	0.00	20,000.00	0.00
5517	Landscaping Aztech	88,500.00	0.00	47,443.67	0.00	47,443.67	53.60	41,056.33	4,744.37
5522	Toilet partitions/accessories Commercial Specialties Inc	5,884.00	0.00	0.00	0.00	0.00	0.00	5,884.00	0.00
5525	Casework Michael Hutchings, Llc	9,850.00	0.00	0.00	0.00	0.00	0.00	9,850.00	0.00
5534	Trusses Fox River Components Inc	16,900.00	0.00	16,900.00	0.00	16,900.00	100.00	0.00	1,580.00
5638	Septic Kendall Excavating	17,000.00	0.00	17,000.00	0.00	17,000.00	100.00	0.00	1,700.00
5538	Siding Material LCI	35,000.00	0.00	0.00	0.00	0.00	0.00	35,000.00	0.00
9000	Overhead LCI	73,473.00	0.00	17,000.00	0.00	17,000.00	23.13	56,473.00	1,700.00
GRAND TOTAL		1,082,786.00	0.00	344,713.67	0.00	344,713.67	33.24	738,072.33	29,171.37

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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Letter of Transmittal

From: Chris Hansen	Attn: Dave Guritz
Re: 1250 - Kendall County Forest Preserve - Ken Pickerill House Renovations	Address: Kendall County Forest Preserve District 110 W. Madison Street Yorkville, Illinois 60560
Date: November 11, 2022	Tel: (630) 553-4131
Sent From: Kane County Office	Via: Electronically / Email
The listed items are: Enclosed	

Qty.	Date	Description
1	11/30/2022	Pay Application Package No. 2
		- AIA Documents G702 & G703
		- Lite Construction, Inc.'s Waiver of Lien to Date
		- Certified Payroll

Reviewed
 For Your Information
 Please Comment
 Reply ASAP
 See Below

Remarks: Please process payment for Lite Construction, Inc. in the amount of \$203,031.00. Trailing Sub Waivers to follow.

Copies to: Kluber, Inc. File; Antoinette White, awhite@kendallcountyil.gov

Bloomington Office 2401 East Washington Street Suite 200-B2 Bloomington, Illinois 61704 309.430.6460	Chicago Office 222 South Riverside Street Plaza Suite 1500 Chicago, Illinois 60606 312.667.5670	Aurora Office 41 W Benton Street Aurora, Illinois 60506 630.406.1213
--	---	---

LITE CONSTRUCTION, INC.
 711 S. Lake St.
 P.O. Box 135
 MONTGOMERY, IL 60538-0135

LETTER OF TRANSMITTAL

(630) 896-7220
 FAX (630) 896-1304

TO Kluber Inc.
41 W. Benton St. Aurora IL 60506

DATE	11.9.22	JOB NO.	
ATTENTION	Christopher Hansen		
RE:	Ken Pickerill House Renovations		
	Project 19-429-1250		

WE ARE SENDING YOU Attached Under separate cover via _____ the following items:

- Shop drawings Prints Plans Samples Specifications
 Copy of letter Change order _____

COPIES	DATE	NO.	DESCRIPTION
1	11.30.22	App # 2	w/our waiver

THESE ARE TRANSMITTED as checked below:

- For approval Approved as submitted Resubmit _____ copies for approval
 For your use Approved as noted Submit _____ copies for distribution
 As requested Returned for corrections Return _____ corrected prints
 For review and comment _____
 FOR BIDS DUE _____ PRINTS RETURNED AFTER LOAN TO US

REMARKS _____

CP = Lites, Valley

COPY TO _____

SIGNED: 

If enclosures are not as noted, kindly notify us at once.



AIA Document G702™ - 1992

Application and Certificate for Payment

TO OWNER:
 Rendell
 District
 110 West Madison
 Yorkville, IL 60560

PROJECT:
 Ken Pickens House Renovations
 6350A Minkler Rd.
 Yorkville, IL 60560

APPLICATION NO: App 2
PERIOD TO: 11/30/2022
CONTRACT FOR: Interior and Exterior Renovations
CONTRACT DATE: 09/22/2022
PROJECT NOS: 19-429-1259

Distribution to:
 OWNER
 ARCHITECT
 CONTRACTOR
 FIELD
 OTHER

FROM CONTRACTOR:
 Lite Construction, Inc.
 711 South Lake Street
 Montgomery, IL 60538

VIA ARCHITECT:
 Kluber Architects + Engineers

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM \$ 1,082,700.00
2. NET CHANGE BY CHANGE ORDERS \$ 0.00
3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 1,082,700.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 477,803.87

5. RETAINAGE:

- a. 10.00 % of Completed Work
 (Columns D + E on G703) \$ 47,780.37
- b. _____ % of Stored Material
 (Column F on G703) \$ 0.00

Total Retainage (Lines 5a + 5b, or Total in Column I of G703) \$ 47,780.37

6. TOTAL EARNED LESS RETAINAGE \$ 429,573.30
 (Line 4 minus Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 226,542.30
 (Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE \$ 203,031.00

9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 653,126.70
 (Line 3 minus Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$	\$
Total approved this month	\$	\$
TOTAL	\$ 0.00	\$ 0.00
NET CHANGES by Change Order	\$	\$ 0.00

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assumes that changes will not be obscured.

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The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: Jim Campbell
 State of Illinois
 County of Kane
 Jim Campbell, President

Date: 11/30/2022

Subscribed and sworn to before me this 30th



Notary Public:

My commission expires: 7.11.26

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 203,031.00
 (Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: Kluber, Inc.

By: Christina

Date: Nov 11, 2022

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



AIA Document G703™ - 1992

Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
 In tabulations below, amounts are in US dollars.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: **APP 2**
 APPLICATION DATE: **11/30/2022**
 PERIOD TO: **11/30/2022**
 ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (Not in D or E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE (if variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1000	Bond / Insurance LCI	22,000.00	22,000.00	0.00	0.00	0.00	22,000.00	0.00	2,200.00
1001	Allowance LCI	45,000.00	0.00	0.00	0.00	0.00	0.00	45,000.00	0.00
2002	Foundation Labor LCI	32,000.00	32,000.00	0.00	0.00	0.00	32,000.00	0.00	3,200.00
2005	Carpentry Labor LCI	185,000.00	30,000.00	95,000.00	0.00	0.00	125,000.00	60,000.00	12,500.00
2010	Demo Inhouse Labor LCI	65,000.00	29,000.00	29,000.00	0.00	0.00	52,000.00	13,000.00	5,200.00
3002	Foundation Concrete LCI	9,000.00	9,000.00	0.00	0.00	0.00	9,000.00	0.00	900.00
3510	Lumber LCI	27,050.00	10,000.00	15,000.00	0.00	0.00	25,000.00	2,050.00	2,500.00
4002	Equipment Rental LCI	7,500.00	3,000.00	3,000.00	0.00	0.00	6,000.00	1,500.00	600.00
4500	Wood Doors TBL	40,000.00	0.00	0.00	0.00	0.00	-0.00	40,000.00	0.00
4545	Clad Window / Doors Sears Windows & Doors Inc.	21,873.00	0.00	0.00	0.00	0.00	0.00	21,873.00	0.00
5000	HVAC Artlip & Sons Inc	24,600.00	0.00	12,300.00	0.00	0.00	12,300.00	12,300.00	1,230.00
5501	Plumbing John's Service & Sales	47,800.00	0.00	10,540.00	0.00	0.00	10,540.00	37,260.00	1,054.00
5502	Electric Valley Electric	190,000.00	24,370.00	20,450.00	0.00	0.00	44,820.00	145,180.00	4,482.00
GRAND TOTAL		746,533.00	153,370.00	185,290.00	0.00	0.00	338,660.00	377,963.00	33,866.00

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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AIA Document G703™ - 1992

Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.

In tabulations below, amounts are in US dollars.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: App.2
 APPLICATION DATE: 11/30/2022
 PERIOD TO: 11/30/2022
 ARCHITECT'S PROJECT NO:

ITEM NO.	DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (Not in D or E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE (f/variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
5505	Brick Layer Lasswell Masonry Inc	19,500.00	0.00	19,500.00	0.00	0.00	19,500.00	0.00	1,950.00
5506	Painting LCI	28,900.00	0.00	0.00	0.00	0.00	0.00	28,900.00	0.00
5507	Drywall LCI	15,000.00	0.00	0.00	0.00	0.00	0.00	15,000.00	0.00
5508	Ceiling LCI	4,070.00	0.00	0.00	0.00	0.00	0.00	4,070.00	0.00
5513	Ceramic LCI	32,000.00	0.00	0.00	0.00	0.00	0.00	32,000.00	0.00
5516	Flooring TBL	20,000.00	0.00	0.00	0.00	0.00	0.00	20,000.00	0.00
5517	Landscaping Azlech	88,500.00	47,443.67	0.00	0.00	0.00	47,443.67	41,056.33	4,744.37
5522	Toilet partitions/accessories Commercial Specialties Inc	5,884.00	0.00	0.00	0.00	0.00	0.00	5,884.00	0.00
5525	Casework Michael Hutchings, Llc	9,850.00	0.00	0.00	0.00	0.00	0.00	9,850.00	0.00
5534	Trusses Fox River Components Inc	16,900.00	16,900.00	0.00	0.00	0.00	16,900.00	0.00	1,990.00
5536	Septic Kendall Excavating	17,000.00	17,000.00	0.00	0.00	0.00	17,000.00	0.00	1,700.00
5538	Siding Material LCI	35,000.00	0.00	5,500.00	0.00	0.00	5,500.00	29,500.00	550.00
9000	Overhead LCI	73,473.00	17,000.00	15,300.00	0.00	0.00	32,300.00	41,173.00	3,230.00
GRAND TOTAL		1,082,700.00	354,743.67	225,500.00	0.00	0.00	477,303.67	505,396.33	47,730.37

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Letter of Transmittal

From: Chris Hansen	Attn: Dave Guritz
Re: 1250 - Kendall County Forest Preserve - Ken Pickerill House Renovations	Address: Kendall County Forest Preserve District 110 W. Madison Street Yorkville, Illinois 60560

Date: December 27, 2022	Tel: (630) 553-4131
--------------------------------	----------------------------

Sent From: Kane County Office	Via: Electronically / Email
The listed items are: Enclosed	

Qty.	Date	Description
1	12/31/2022	Pay Application Package No. 003
		- AIA Documents G702 & G703
		- Lite Construction, Inc.'s Waiver of Lien to Date
		- Certified Payroll

Reviewed
 For Your Information
 Please Comment
 Reply ASAP
 See Below

Remarks: Please process payment for Lite Construction, Inc. in the amount of \$99,248.70. Trailing sub waivers to follow.

Copies to: Kluber, Inc. File; Antoinette White, awhite@kendallcountyil.gov

Bloomington Office 2401 East Washington Street Suite 200-B2 Bloomington, Illinois 61704 309.430.6460	Chicago Office 222 South Riverside Street Plaza Suite 1500 Chicago, Illinois 60606 312.667.5670	Aurora Office 41 W Benton Street Aurora, Illinois 60506 630.406.1213
--	---	---

LITE CONSTRUCTION, INC.
 711 S. Lake St.
 P.O. Box 135
 MONTGOMERY, IL 60538-0135

LETTER OF TRANSMITTAL

(630) 896-7220
 FAX (630) 896-1304

TO Kluber Inc.
41 W. Benton St. Aurora IL 60506

DATE	12/20/22	JOB NO.	
ATTENTION	Christopher Hansen		
RE:	Ken Pickerill House Renovations		
	Project 19-429-1250		

WE ARE SENDING YOU Attached Under separate cover via _____ the following items:

- Shop drawings Prints Plans Samples Specifications
 Copy of letter Change order _____


COPIES	DATE	NO.	DESCRIPTION
1	12/31/22		App 3 with our waiver

THESE ARE TRANSMITTED as checked below:

- For approval Approved as submitted Resubmit _____ copies for approval
 For your use Approved as noted Submit _____ copies for distribution
 As requested Returned for corrections Return _____ corrected prints
 For review and comment _____
 FOR BIDS DUE _____ PRINTS RETURNED AFTER LOAN TO US

REMARKS _____

COPY TO _____

SIGNED: 

If enclosures are not as noted, kindly notify us at once.

AIA Document G702™ - 1992

Application and Certificate for Payment

TO OWNER: Kendall County Forest Preserve District 110 West Madison Yorkville, IL 60590	PROJECT: Ken Pickerill House Renovations 6350A Minkler Rd. Yorkville, IL 60560	APPLICATION NO: App 3 PERIOD TO: 12/31/2022 CONTRACT FOR: Interior and Exterior Renovations CONTRACT DATE: 09/22/2022 PROJECT NOS: 19-429-1250	Distribution to: OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> FIELD <input type="checkbox"/> OTHER <input type="checkbox"/>
FROM CONTRACTOR: Lite Construction, Inc. 711 South Lake Street Montgomery, IL 60538	VIA ARCHITECT: Kluber Architects + Engineers		

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$	1,082,700.00
2. NET CHANGE BY CHANGE ORDERS	\$	0.00
3. CONTRACT SUM TO DATE (Lines 1 + 2)	\$	1,082,700.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	587,588.00
5. RETAINAGE:		
a. 10.00 % of Completed Work (Columns D + E on G703)	\$	58,758.00
b. % of Stored Material (Column F on G703)	\$	0.00
Total Retainage (Lines 5a + 5b, or Total in Column I of G703)	\$	58,758.00
6. TOTAL EARNED LESS RETAINAGE	\$	528,822.00
(Line 4 minus Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$	429,573.30
(Line 6 from prior Certificate)		
8. CURRENT PAYMENT DUE	\$	99,248.70
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$	553,878.00
(Line 3 minus Line 8)		

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$	\$
Total approved this month	\$	\$
TOTAL	\$ 0.00	\$ 0.00
NET CHANGES by Change Order	\$	0.00

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:
 By: Jan Campbell Date: 12/31/2022
 State of Illinois, Jan Campbell, President
 County of Kane
 Subscribed and sworn to before me this 31st day of December, 2022
 Notary Public: Dawn L Kantorski
 My commission expires 07/11/2026



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 99,248.70
 (Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: Kluber, Inc.
 By: [Signature] Date: 12-27-2022

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA[®] Document G703™ – 1992

Continuation Sheet

AIA Document G703™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
 In tabulations below, amounts are in US dollars.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: App 3
 APPLICATION DATE: 12/31/2022
 PERIOD TO: 12/31/2022
 ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED <i>(Not in D or E)</i>	G TOTAL COMPLETED AND STORED TO DATE <i>(D+E+F)</i>		H BALANCE TO FINISH <i>(C - G)</i>	I RETAINAGE <i>(If variable rate)</i>
			FROM PREVIOUS APPLICATION <i>(D + E)</i>	THIS PERIOD		% <i>(G + C)</i>			
1000	Bond / Insurance LCI	22,000.00	22,000.00	0.00	0.00	22,000.00	100.00	0.00	2,200.00
1001	Allowance LCI	45,000.00	0.00	0.00	0.00	0.00	0.00	45,000.00	0.00
2002	Foundation Labor LCI	32,000.00	32,000.00	0.00	0.00	32,000.00	100.00	0.00	3,200.00
2005	Carpentry Labor LCI	180,798.00	125,000.00	0.00	0.00	125,000.00	68.13	55,798.00	12,500.00
2010	Demo Inhouse Labor LCI	65,000.00	52,000.00	0.00	0.00	52,000.00	80.00	13,000.00	5,200.00
3002	Foundation Concrete LCI	9,000.00	9,000.00	0.00	0.00	9,000.00	100.00	0.00	900.00
3510	Lumber LCI	27,050.00	25,000.00	0.00	0.00	25,000.00	92.42	2,050.00	2,500.00
4002	Equipment Rental LCI	7,500.00	6,000.00	0.00	0.00	6,000.00	80.00	1,500.00	600.00
4500	Hardware Security Builders Supply	24,900.00	0.00	0.00	0.00	0.00	0.00	24,900.00	0.00
4530	Wood Door Pro Millwork	22,802.00	0.00	0.00	0.00	0.00	0.00	22,802.00	0.00
4545	Clad Window / Doors Sears Windows & Doors Inc.	21,873.00	0.00	0.00	0.00	0.00	0.00	21,873.00	0.00
5000	HVAC Artlip & Sons Inc	24,600.00	12,300.00	6,150.00	0.00	18,450.00	75.00	6,150.00	1,845.00
5501	Plumbing John's Service & Sales	47,800.00	10,540.00	13,800.00	0.00	24,140.00	50.50	23,660.00	2,414.00
GRAND TOTAL		529,921.00	283,840.00	19,750.00	0.00	313,590.00		216,331.00	31,350.00

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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AIA Document G703™ - 1992

Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached. In tabulations below, amounts are in US dollars. Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: App 3
 APPLICATION DATE: 12/31/2022
 PERIOD TO: 12/31/2022
 ARCHITECT'S PROJECT NO:

ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G + C)	BALANCE TO FINISH (C - G)	RETAINAGE (if variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
5502	Electric Valley Electric	190,000.00	44,820.00	4,970.00	0.00	49,790.00	26.20	140,210.00	4,979.00
5505	Brick Layer Leeswell Masonry Inc	19,500.00	19,500.00	0.00	0.00	19,500.00	100.00	0.00	1,950.00
5509	Painting LCI	28,900.00	0.00	0.00	0.00	0.00	0.00	28,900.00	0.00
5507	Orywall LCI	15,000.00	0.00	7,500.00	0.00	7,500.00	50.00	7,500.00	750.00
5508	Ceiling LCI	4,070.00	0.00	0.00	0.00	0.00	0.00	4,070.00	0.00
5513	Ceramic LCI	32,000.00	0.00	0.00	0.00	0.00	0.00	32,000.00	0.00
5516	Flooring Douglas Floor Covering, Inc.	16,700.00	0.00	0.00	0.00	0.00	0.00	16,700.00	0.00
5517	Landscaping Aztech	88,500.00	47,443.67	41,056.33	0.00	88,500.00	100.00	0.00	8,850.00
5522	Toilet partitions/accessories Commercial Specialties Inc	5,884.00	0.00	0.00	0.00	0.00	0.00	5,884.00	0.00
5525	Casework Michael Hutchings, Lic	9,850.00	0.00	0.00	0.00	0.00	0.00	9,850.00	0.00
5534	Trusses Fox River Components Inc	16,900.00	16,900.00	0.00	0.00	16,900.00	100.00	0.00	1,690.00
5538	Septic Kendall Excavating	17,000.00	17,000.00	0.00	0.00	17,000.00	100.00	0.00	1,700.00
5538	Sliding Material LCI	35,000.00	5,500.00	29,500.00	0.00	35,000.00	100.00	0.00	3,500.00
GRAND TOTAL		478,304.00	151,183.67	83,026.33	0.00	234,190.00		245,114.00	23,419.00

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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To: Kendall County Forest Preserve District Committee of the Whole

From: Antoinette White, Grounds and Natural Resources Division Supervisor

RE: Little Rock Creek FP– Cropland Conversion and Design for Reforestation

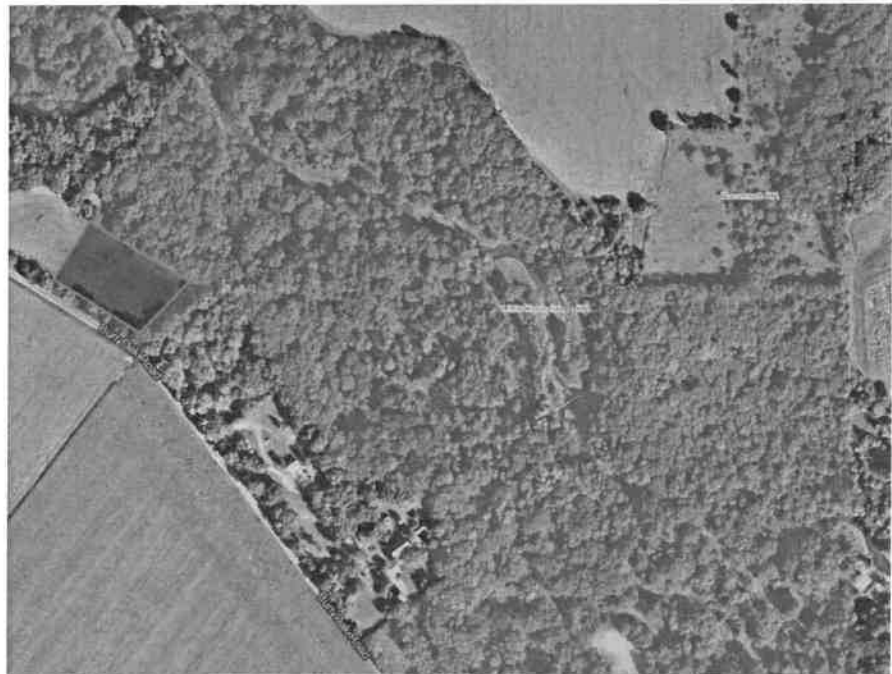
Date: March 14, 2023

The District is preparing for a cropland conversion and reforestation at Little Rock Creek Forest Preserve. There are approximately 6.25 acres of farmland that will be planted with native tree and shrub species and woodland edge seed mix. The 2 areas are outlined in the photos.

Trees and woodland edge seed mix is already acquired. Planting of the trees will be performed by District staff and possible volunteers over the course of 2 days, with seeding to follow. The methods used at Fox River Bluffs FP will be applied to this effort.

Tree Species to be planted:

American Plum
White Oak
Red Oak
Black Oak
Bur Oak
Hazelnut
Shagbark Hickory
Swamp White Oak
White Pine
Elderberry (shrub)



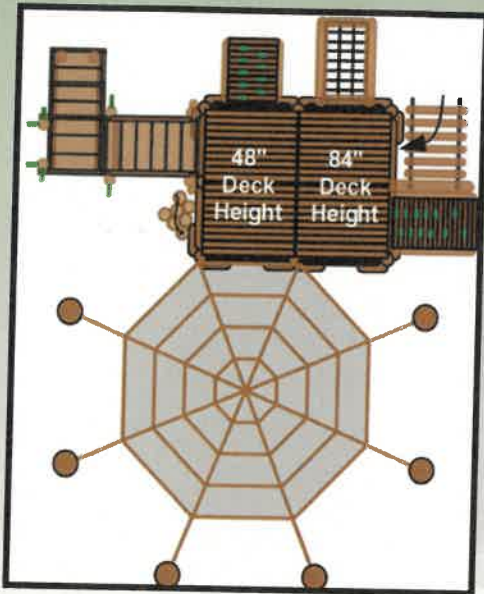
To: Kendall County Forest Preserve District Committee of the Whole
From: David Guritz, Executive Director
RE: Subat Nature Center - IDNR OSLAD Project Timeframe
Date: 14-Mar-23

Approval of Notice of State Award	Mar-23
IDNR-OSLAD Grant Agreement	May-23
Architects Contract Review and Approval	May-23
Nature Center Facility and Exhibit Designs	May - September 2023
Project Bidding	Oct-23
Construction	October 2023 - November 2024
Opening	TBD - 2025

Hoover Forest Preserve Nature Play Space

“Ponderosa Playhouse” Feature

Matching Donations Drive



The Forest Foundation of Kendall County is completing construction of the new “Ponderosa Playhouse” at Hoover Forest Preserve by June 2023. The Hoover Nature Play Space is an award-winning, popular destination for Kendall County families, hosting thousands of visitors each year. Please contribute to our match campaign to raise the final \$2,500.00 needed for construction supplies. All donations will go towards final purchases for the landscape border and safety surfacing for the new play space feature, and for future maintenance of all Hoover Nature Play Space features.



All donors are invited to attend the opening celebration and recognition event in Summer 2023

Donor Levels

\$2,500	Venerable Oak
\$1,000	Great Eagle
\$500	Stealthy Heron
\$250	Majestic Pine

Total Project Cost: \$22,714

\$14,715	Playhouse Structure—COMPLETE
\$2,999	Playhouse Shipping—COMPLETE
\$5,000	Playground Border and Safety Surfacing
<u>(\$2,500)</u>	1:1 Matching Pledge Extended
\$2,500	Final Fund Drive



Forest Foundation of Kendall County

Contact:

Name: _____

Company: _____

Address: _____

City: _____

State: _____ Zip: _____



Donor Levels:

_____ \$2,500 Venerable Oak

_____ \$1,000 Great Eagle

_____ \$500 Stealthy Heron

_____ \$250 Majestic Pine

Return form with payment to:

Forest Foundation of Kendall County
110 W. Madison St.
Yorkville, IL 60560

Payment:

_____ By Check Payable to:
Forest Foundation of Kendall County
_____ Credit Card

Name on card: _____

Card billing address: _____

Card Number: _____

_____ Visa

_____ Master Card

Exp. Date: _____

V-code: _____

Billing Zip Code: _____



For more information, or to process a credit card sponsorship payment by phone, contact the Kendall County Forest Preserve District's main office at 630-553-4025, or by email at kcforest@kendallcountyil.gov.