



**COUNTY OF KENDALL, ILLINOIS  
FINANCE AND BUDGET COMMITTEE  
Meeting Minutes for Thursday, March 2, 2023 at 4:00pm**

**Call to Order**

The meeting was called to order by Committee Chair Scott Gengler at 4:04 p.m.

**Roll Call**

<b>Attendee</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
Scott Gengler	present		
Brian DeBolt	present		
Matt Kellogg	absent		
Seth Wormley	present		
Jason Peterson	present		

**Staff Present:** Attorney Eric Weis, Latreese Caldwell, Jennifer Breault, Dan Polvere, Luke Prisco

**Others Present:** Director of Yorkville Parks and Recreation Tim Evans, Paul Mulligan of Non-Profit (PLAY)

**Approval of Agenda** – Member DeBolt made a motion to approve the agenda, second by Member Wormley. **With four members voting aye, the motion carried by a vote of 4 -0.**

**Approval of January 26, 2023 Minutes** – Member Peterson made a motion to approve the minutes, second by Member DeBolt. **With four members voting aye, the motion carried by a vote of 4 -0.**

**Approval of Claims** - Member Peterson made a motion to approve the claims, second by Member Wormley. **With four members present voting aye, the motion carried by a vote of 4 -0.**

**Committee Reports and Updates – None**

**New Committee Business -**

**A. \*PRESENTATION** – Mr. Paul Mulligan from Patrons Launching Arts in Yorkville (PLAY) gave a presentation to the board asking for ARPA funding to build an Amphitheater on the Yorkville Riverfront. Mr. Mulligan discussed some plan ideas but could not at this time confirm a location for the project. The project is in the beginning stages and more solid information as regards to other funding sources is needed for any use of ARPA funds. The consensus of the committee was to table this project for now, and when the organization has more specific financial plans and project location, they can come back to present at next finance committee meeting.

**B. Approval of County credit card for Animal Control Director Taylor Cosgrove \$5,000 limit** – Ms. Caldwell stated that Animal Control Director Taylor Cosgrove needs the ability to

purchase microchips for the animals at the shelter and having the credit card would improve the accounting process.

Member DeBolt made a motion to approve County credit card for Animal Control Director Taylor Cosgrove \$5,000 limit, second by Member Wormley. **With four members voting aye, the motion carried by a vote of 4-0.**

**C. Tax Abatement: Approval of Ordinance Abating the Taxes levied for the Year 2022 Payable 2023 to Pay Debt Service on General Obligation Bonds (Alternate Revenue Source) Series 2016, 2017, & 2019B for the County of Kendall, Illinois** – Ms. Caldwell

explained that this is general obligation refunding bond paid for by alternate revenue sources, in this case by the Public Safety Sales Tax. Each year the county abates the amount of taxes for that debt service for that year from the property tax levy, so that citizens do not pay for this through their property taxes.

Member Peterson made a motion to forward to the next County Board meeting the Ordinance Abating the Taxes levied for the Year 2022 Payable 2023 to Pay Debt Service on General Obligation Bonds (Alternate Revenue Source) Series 2016, 2017, & 2019B for the County of Kendall, Illinois, second by DeBolt. **With four members voting aye, the motion carried by a vote of 4 -0.**

**D. Letter to nominate Jennifer Breault, Program Compliance Oversight Monitor (PCOM) for Kendall Area Transit** - Ms. Caldwell explained that IDOT needs a formal letter

signed by the County Board Chairman and approved by the County Board changing the duties that had previously been performed by Latreese Caldwell to Jennifer Breault. The letter and the PCOM job description was supplied in the packet to the board.

Member DeBolt made a motion to forward to County Board Meeting under the consent agenda the to nominate Jennifer Breault, Program Compliance Oversight Monitor (PCOM) for Kendall Area Transit, second by Member Wormley. **With a voice vote of four ayes, the motion carried by a vote of 4- 0.**

**E. Approval of Budget Revision to reclassify \$275,000 Historical Courthouse HVAC from Building Fund #1401 to ARPA Fund #1770** - Ms. Caldwell explained the necessity of the

budget revision request to the committee. Facilities Director answered questions about the scope of work that is required for the historical courthouse HVAC system and the need for this project because of damage that was caused by the old HVAC system.

Member DeBolt made a motion to APPROVE Budget Revision to reclassify \$275,000 Historical Courthouse HVAC from Building Fund #1401 to ARPA Fund #1770, second by Member Wormley. **With a voice vote of four ayes, the motion carried by a vote of 4- 0.**

**F. Approval of Budget Revision to Public Safety Sales Tax Fund #1327 and Public Safety Capital Fund #1404 to increase Courthouse Roof Replacement Project from \$250,000 to \$615,000** – Mr. Polvere directed the board to pages 15-19 in the packet for scope of work,

details, and drawings of this project. He answered questions regarding the necessity to increase the project's funding for the courthouse roof.

Member DeBolt made a motion to forward to County Board Approval of Budget Revision to Public Safety Sales Tax Fund #1327 and Public Safety Capital Fund #1404 to increase Courthouse Roof Replacement Project from \$250,000 to \$615,000, second by Member Peterson. **With four members voting aye, the motion carried by a vote of 4-0.**

**G. Approval of Budget Revision to General Fund Org #11000530 for a Color Copier for the Human Resources Department** – Chairman Gengler stated that the Human Resources Department given the confidentiality necessary for their job needs to have a copier that is exclusive to the Human Resources Department.

Member Peterson made a motion to approve Budget Revision to General Fund Org #11000530 for a Color Copier for the Human Resources Department, second by Member DeBolt. **With four members voting aye, the motion carried by a vote of 4 -0.**

**H. Discussion of Opioid Fund-** Ms. Caldwell explained to the board that Kendall County received \$240,000 from the federal Opioid Settlement Fund. They can start to program that money in FY23 or wait until FY24. She directed the board to page 28 of the packet that outlines the approved uses for the Opioid Fund. Recommend that the Health Department and/or the Sheriff's Department best departments to use these funds.

**I. Discussion ARPA FY23-FY24** – Ms. Breault shared the current spreadsheet of ARPA money and possible allocation. She explained all money to be allocated by the end of 2024 and spend by the end of 2026. Discussion will continue as to salaries; as the ARPA fund period ends. There is \$3 million dollars that will need to be earmarked for projects by end of FY24. Member Wormley wants to go on record to state that he would hate for Kendall County to be the first one in on funding the Amphitheater project. If we fund the organization with \$200,000 and it goes nowhere, and we pay them and project never happens, he is not willing to support that. It was explained that all ARPA projects need be ready to go and allocated properly, otherwise money must be returned.

**J. Discussion and Approval of Budget Revision to ARPA Fund #1770 for Domestic Violence Unit for the amount of \$25,000** – Attorney Eric Weis briefed the board on how this money will be spent. The Health Department spends the money helping families to secure hotels rooms for a few days, food, gas money, and cell phones for those that have experienced domestic violence.

Member DeBolt made a motion to approve of Budget Revision to ARPA Fund #1770 for Domestic Violence Unit for the amount of \$25,000, second by Member Peterson. **With four members voting aye, the motion carried by a vote of 4-0.**

**Old Committee Business - None**

**Chairman's Report – Appointment of Seth Wormley as Vice-Chair of the Finance Committee**

Member Gengler made a motion to approve Seth Wormley as Vice-Chair of the Finance Committee, second by Member DeBolt. **With four members voting aye, the motion carried by a vote of 4-0.**

**Public Comment -None**

**Questions from the Media -None**

**Executive Session – None**

**Items for Committee of the Whole- None**

**Action Items for County Board -**

The following to the 3/7/23 CB Agenda under Finance Standing Committee Reports:

- Approval of Ordinance Abating the Taxes levied for the Year 2022 Payable 2023 to Pay Debt Service on General Obligation Bonds (Alternate Revenue Source) Series 2016, 2017, & 2019B for the County of Kendall, Illinois
- Approval of Budget Revision to Public Safety Sales Tax Fund #1327 and Public Safety Capital Fund #1404 to increase Courthouse Roof Replacement Project from \$250,000 to \$615,000
- Approval of Claims

The following will be sent to 3/7/23 CB Agenda under Consent Agenda:

- Approval letter to nominate Jennifer Breault, Program Compliance Oversight Monitor (PCOM) for Kendall Area Transit

**Adjournment** – Member Peterson made a motion to adjourn, second by Member DeBolt. **With four members present in agreement; the meeting was adjourned at 5:22 p.m.**

Respectfully submitted,

Sally A. Seeger

Administrative Assistant and Recording Clerk