

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
February 21, 2023**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Rooms 209 & 210, in the City of Yorkville on Tuesday, February 21, 2023, at 9:00 a.m. The Clerk called the roll. Members present: Matt Kellogg, Zach Bachmann, Scott Gengler, Jason Peterson, Ruben Rodriguez, Brooke Shanley and Seth Wormley. Member(s) absent: Brian DeBolt, Elizabeth Flowers and Dan Koukol.

The Clerk reported to the Chairman that a quorum was present to conduct business.

PLEDGE OF ALLEGIANCE

INVOCATION

Pastor Matt Conrad from Cross Lutheran gave the invocation.

THE AGENDA

Member Peterson moved approve the agenda. Member Bachmann seconded the motion. Chairman Kellogg asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

PUBLIC COMMENT

Todd Milliron spoke about transparency and the mistake made at the Circuit Clerk's Office.

Matt Conrad from Cross Lutheran spoke about the Chaplin program, being embraced by the communities and Sheriff's Office.

CONSENT AGENDA

Member Rodriguez moved to approve the consent agenda of A. Approval of County Board Minutes from January 17, 2023; B. Standing Committee Minutes Approval; C. Approval of Claims in an amount not to exceed \$2,805,890.44; D. Approval of Human Resources Director Job Description; E. Approval of Human Resources Generalist Job Description; F. Approval of County Employment Application; G. Approval of Emergency Contact Form; H. Approval of Vehicle Use Acknowledgment Form; I. Approval of Confidentiality Agreement Form; J. Approval of a Resolution Approving an Intergovernmental Agreement for Reciprocal Building Inspection Services between Kendall County, Illinois and the United City of Yorkville, Illinois; K. Approval of Publishing the Annual Noxious Weed Notice in the Kendall County Record at a Cost Not to Exceed \$125.00; Related Invoice(s) to Be Paid from the PBZ Legal Publications Line Item 11001902-62090; L. Approval of a Proposal from WBK Engineering for Work Related to the Submittal of the Annual Report for the 2022 NPDES – MS 4 Requirements in an Amount Not to Exceed \$2,500 Plus Reimbursable Costs (Costs + 10%); Related Invoices to Be Paid from the PBZ Consultants Line Item 11001902-63630; M. Approve Resolution granting the Kendall County Sheriff authority to enter into agreement for towing services.; N. Approval of An ordinance granting variance to the Kendall County Highway Access Regulation Ordinance; O. Approval of a Petition for County Aid to Build or Repair Bridge, Culvert or Drainage Structure in Na-Au-Say Township (Schlapp Road Bridge); P. Approval of an Inter-Governmental Grant Agreement between the State of Illinois, Department of Transportation (IDOT) and Kendall County related to the reconstruction of U.S. Route 52 and Ridge Road intersection; Q. Approval of a Relocation Agreement between County of Kendall and Northern Illinois Gas Company to relocate NICOR facilities near the intersection of Grove Road and Collins Road, as part of the Collins Road Extension Project; R. Approval of a Resolution for Maintenance Under the Illinois Highway Code appropriating \$3,000,000 from the Motor Fuel Fund of Kendall County. Member Shanley seconded the motion. Chairman Kellogg asked for a roll vote on the motion. All members present voting aye. **Motion carried.**

C) COMBINED CLAIMS: ADMIN \$926.12; ANML CNTRL WRDN \$3,667.51; ASSMT \$3,408.09; CIR CT CLK \$7,172.24; CIR CRT JDG \$10,384.56; CMB CRT SRV \$5,177.00; CONTRCT \$79,597.47; CORONR \$5,945.61; CORR \$61,098.95; CNTY ADMIN \$750,000.00; CNTY BRD \$886,404.45; CNTY CLK \$6,915.67; HIGHWY \$301,572.59; TREASR \$3,187.33; ELECTION \$90,650.01; EMA DRCTR \$242.11; EMA \$1,364.23; FCLT MGMT \$61,727.11; GIS COORD \$139.96; HLTH & HMN SRV \$149,453.79; JURY \$6,558.33; PBZ \$2,188.19; PRSD JDGE \$7,055.71; PROB SPVSR \$14,273.16; PUB DFNDR \$430.82; ROE\$6,920.58; SHRF \$45,916.07; ST ATTY \$3,988.30; TECH \$12,628.42; TRSR \$1,114.41; UTIL \$31,822.49; VET \$1,585.67; FP \$134,082.97; SHF \$26,691.12; SHF \$29,899.76; SHF \$51,699.64.

J) A complete copy of Resolution 23-08 is available in the Office of the County Clerk.

- L) A complete copy of IGAM 23-05 is available in the Office of the County Clerk.
- M) A complete copy of Resolution 23-09 is available in the Office of the County Clerk.
- N) A complete copy of Ordinance 23-04 is available in the Office of the County Clerk.
- P) A complete copy of IGAM 23-06 is available in the Office of the County Clerk.
- Q) A complete copy of IGAM 23-07 is available in the Office of the County Clerk.
- R) A complete copy of Resolution 23-10 is available in the Office of the County Clerk.

NEW BUSINESS

Annual Probation Plan

Member Shanley moved to approve the approval and acknowledgement of the Fiscal Year 2023 Annual Probation Plan for the 23rd Judicial Circuit Court Kendall County. Member Rodriguez seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

ELECTED OFFICIAL & OTHER DEPARTMENT REPORTS

Sheriff

Sheriff Baird reviewed the annual report.

County Clerk & Recorder

Revenue Report		1/1/23-1/31/23	1/1/22-1/31/22	1/1/21-1/31/21
Fund				
CLKFEE	County Clerk Fees	\$506.00	\$1,018.00	\$1,254.00
MARFEE	County Clerk Fees - Marriage License	\$540.00	\$750.00	\$810.00
CIVFEE	County Clerk Fees - Civil Union	\$30.00	\$30.00	\$0.00
ASSUME	County Clerk Fees - Assumed Name	\$25.00	\$60.00	\$80.00
CRTCOP	County Clerk Fees - Certified Copy	\$1,370.00	\$1,948.00	\$1,898.00
NOTARY	County Clerk Fees - Notary	\$0.00	\$240.00	\$425.00
MISINC	County Clerk Fees - Misc	\$64.58	\$109.00	\$263.00
	County Clerk Fees - Misc Total	\$1,459.58	\$2,357.00	\$2,666.00
RECFEE	County Clerk Fees - Recording	\$18,986.00	\$35,116.00	\$42,268.00
	Total County Clerk Fees	\$21,521.58	\$39,271.00	\$46,998.00
CTYREV	County Revenue	\$41,381.50	\$61,862.00	\$41,157.25
DCSTOR	Doc Storage	\$10,991.00	\$20,602.00	\$24,789.00
GISMAP	GIS Mapping	\$34,950.00	\$65,280.00	\$78,450.00
GISRCD	GIS Recording	\$2,330.00	\$4,352.00	\$5,230.00
INTRST	Interest	\$127.40	\$36.86	\$41.39
RECMIS	Recorder's Misc	\$5,318.75	\$993.00	\$6,518.00
RHSP	RHSP/Housing Surcharge	\$9,108.00	\$18,324.00	\$22,572.00
TAXCRT	Tax Certificate Fee	\$1,080.00	\$1,440.00	\$1,720.00
TAXFEE	Tax Sale Fees	\$655.00	\$1,030.00	\$1,030.00
PSTFEE	Postage Fees	\$505.17	\$733.00	\$718.58
CK # 19604	To KC Treasurer	\$127,968.40	\$213,923.86	\$229,224.22

County Clerk Debbie Gillette spoke about the upcoming Consolidated Primary Election.

Treasurer

Office of Jill Ferko
 Kendall County Treasurer & Collector
 111 W. Fox Street Yorkville, IL
 60560

Kendall County General Fund

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES FOR
 TWO MONTHS ENDED 01/31/2023

<u>REVENUES*</u>	Annual <u>Budget</u>	2023 YTD <u>Actual</u>	2023 YTD% <u>%</u>	2022 YTD <u>Actual</u>	2022 YTD <u>%</u>
Personal Property Repl. Tax	\$915,000	\$194,895	21.30%	\$134,211	28.86%
State Income Tax	\$3,158,685	\$380,469	12.05%	\$348,315	13.53%
Local Use Tax	\$760,000	\$0	0.00%	\$0	0.00%
State Sales Tax	\$650,000	\$0	0.00%	\$0	0.00%
County Clerk Fees	\$350,000	\$43,643	12.47%	\$40,670	11.62%
Circuit Clerk Fees	\$1,050,000	\$107,932	10.28%	\$97,715	7.82%
Fines & Foreits/St Atty.	\$250,000	\$24,786	9.91%	\$21,067	7.66%
Building and Zoning	\$80,000	\$4,355	5.44%	\$17,695	23.59%
Interest Income	\$75,000	\$187,944	250.59%	\$4,060	10.15%
Health Insurance - Empl. Ded.	\$1,488,365	\$187,995	12.63%	\$83,760	5.27%
1/4 Cent Sales Tax	\$3,228,750	\$0	0.00%	\$0	0.00%
County Real Estate Transf Tax	\$450,000	\$44,217	9.83%	\$57,280	12.73%
Federal Inmate Revenue	\$584,000	\$42,720	7.32%	\$166,320	8.76%
Sheriff Fees	\$113,663	\$9,380	8.25%	\$12,122	10.54%
TOTALS	\$13,153,463	\$1,228,336	9.34%	\$983,214	7.10%
Public Safety Sales Tax	\$7,500,000	\$0	0.00%	\$0	0.00%
Transportation Sales Tax	\$7,500,000	\$0	0.00%	\$0	0.00%

****All Accruals have been completed at this time. So these figures are where we currently stand for FY2023**

*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 2 months the revenue and expense should at 16.66%

Treasurer, Jill Ferko stated that the revenues are coming in, the Auditors are finishing up and she will be attending mandatory training later in the week.

Coroner

Coroner, Jacquie Purcell presented the monthly report.

Health Department

Executive Director RaeAnn VanGundy stated that the Public Health Emergency is ending which will effect vaccines, SNAP benefits, LIHEAP, rent/mortgage assistance, WICK reopening and mental health visits.

Supervisor of Assessments

Supervisor of Assessments, Andy Nicoletti presented the estimated of the 2023 EAV.

EMA

Director, Roger Bonuchi spoke about the nuclear exercise and helping with the Polar Plunge.

STANDING COMMITTEE REPORTS

Finance

Kendall County Forest Preserve District

Member Shanley moved to approve the agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with Kendall County Forest Preserve District for the amount of \$100,000. Member Bachmann seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

CASA

Member Gengler shall be treated as if not in the room for this vote.

Member Shanley moved to approve the agreement for disbursement and use of Kendall County's American Rescue Plan Act Funds with CASA Kendall County for the amount of \$25,000. Member Peterson seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Planning, Building & Zoning

Petition 22-27

Member Rodriguez moved to approve Petition 22-27, a Request from Deb Howard on Behalf of Jade Restorations, Inc. (Current Owner) and Bullmastiff Construction Company, LTD for Major Amendments to the Special Use Permit for a Kennel and Veterinary Granted by Ordinance 2020-01 by Changing the Site Plan, Landscaping Plan, and Photometric Plan and a Variance to Section 7:01.D.29 of the Kendall County Zoning Ordinance Allowing Animals at the Kennel to be Outdoors after Sunset at 949 Bell Road, Minooka (PIN: 09-24-100-012) in Seward Township; Property is Zoned A-1 with a Special Use Permit. Member Gengler seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 23-05 is available in the Office of the County Clerk.

Human Resources & Insurance

Internship Program

Member Peterson moved to approve the Kendall County Internship Program & Application Form. Member Shanley seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

CHAIRMAN'S REPORT

Chairman Kellogg invited everyone to the Hometown Expo at the Oswego High School on Saturday.

ADJOURNMENT

Member Peterson moved to adjourn the County Board Meeting until the next scheduled meeting. Member Rodriguez seconded the motion. Chairman Kellogg asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 2nd day of March 2023.
Respectfully submitted by,
Debbie Gillette
Kendall County Clerk