

**IN THE CIRCUIT COURT FOR THE TWENTY-THIRD JUDICIAL CIRCUIT  
KENDALL COUNTY**

**ADMINISTRATIVE ORDER 23 - 3**

***IN THE MATTER OF CASH  
BALANCES LESS THAN \$5.00***

**FILED**

March 23, 2023

MATTHEW G. PROCHASKA *MP*  
CIRCUIT CLERK KENDALL CO.

WHEREAS, the records of this court show that cash balances remain on closed cases after payment of obligations in the cases;

WHEREAS, the efficient administration of justice requires that the Clerk apply such cash balances to other obligations owed by said defendant in other cases in this court; and

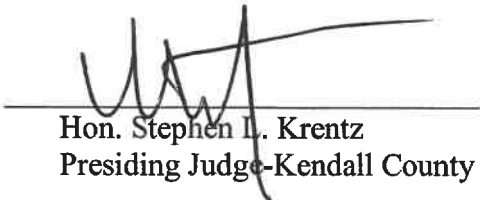
WHEREAS, amounts of less than \$5.00 are considered de minimis;

IT IS HEREBY ORDERED, In the absence of a specific order from the trial court in the case in which a cash payment is made, the Circuit Clerk shall apply all cash from the defendant in the following order of preference.

1. To satisfy all fines, costs, restitution, and/or fees in the case on which the cash payment has been made
2. To satisfy all fines, costs, restitution, and/or fees due from the same defendant in any other case.
3. To refund any balance of \$5.01 or more to the defendant.
4. To assess a miscellaneous administrative fee of any balance of \$5.00 or less.

This Administrative Order shall be effective on March 23, 2023.

Enter: March 23, 2022.

  
\_\_\_\_\_  
Hon. Stephen L. Krentz  
Presiding Judge-Kendall County