

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE of the WHOLE MEETING MINUTES**

FEBRUARY 14, 2023

I. Call to Order

President DeBolt called the meeting to order at 4:30 pm in the Kendall County Office Building – Second Floor County Board Meeting Rooms 209 and 210.

II. Roll Call

X	Bachmann	X	Koukol
X	DeBolt	X	Peterson (entered meeting at 4:58 pm)
	Flowers	X	Rodriguez
X	Gengler	X	Shanley
	Kellogg	X	Wormley

Commissioners Bachmann, Gengler, Koukol, Rodriguez, Shanley, Wormley, and DeBolt all were present.

Commissioner Peterson entered the meeting at 4:58 pm.

III. Approval of Agenda

Commissioner Koukol made a motion to approve the meeting agenda. Seconded by Commissioner Bachmann. Aye, all. Opposed, none.

IV. Public Comments

No public comments were offered from citizens in attendance.

V. Executive Director's Report

Director Guritz, provided an update on District projects.

VI. Motion to Forward Claims to Commission

Commissioner Koukol made a motion to forward claims to Commission for approval. Seconded by Commissioner Gengler. Aye, all. Opposed, none.

VII. Review of Preliminary Financial Statements through January 31, 2023

Director Guritz presented a review of preliminary financial statements through January 31, 2023. Financials will be adjusted based on accrual entries as part of the FY22 audit process.

VIII. Forest Foundation of Kendall County: Introductions, Past Accomplishments and Goals for 2023

Phil Smithmeyer, Forest Foundation of Kendall County, presented an overview of the Forest Foundation including goals for 2023.

IX. The Conservation Foundation: Introduction and Overview of Opportunities and Initiatives

Brook McDonald and Dan Lobbes, President and CEO and Vice President of The Conservation Foundation presented an introduction of TCF, past partnerships with the District and future opportunities. TCF is currently holding parcels for future donation to the District. The parcels represent a significant opportunity to apply the fair market value of the donation towards future grant matching requirements.

Commissioner Peterson entered the meeting at 4:58 pm.

X. OLD BUSINESS

a) 2023 Farm License Agreements: Updates and Directions

The Committee of the Whole discussed the 2023 Farm License Agreements, with review of a letter to current farm licensees providing notification on the possibility of restructuring of the 2024 agreements including possible re-bidding and requirement to soil test and apply limestone at the end of the 2023 growing season following harvest.

XI. NEW BUSINESS

a) Review of Furniture Quotes (Tables, Chairs and Carts) for the Ken Pickerill Estate House

Director Guritz presented an overview of furniture quotes for the Ken Pickerill Estate House.

Commissioner Shanley made a forward the purchase of tables, chairs and carts in the amount of \$12,201.90 plus shipping costs to Commission for approval. Seconded by Commissioner Peterson. Aye, all. Opposed, none.

XVIII. Other Items of Business

a. Pickerill Estate House Construction Project Updates

- i. Lite Construction Pay Request #4 Review**
- ii. Approved Change Order #004 (HVAC-RTU Electrical Service)**
- iii. Overview of Pending Change Orders: Asphalt Replacement and Landscape Design**

b. The Conservation Foundation 2023 Earth Day Benefit Dinner Sponsorship

Director Guritz presented updates on the Pickerill Estate House, including a review of pending change orders.

The Committee of the Whole gave direction to extend a Redbud sponsorship in support of the TCF Earth Day Benefit Dinner.

XIX. Committee Chairman Reports: Seth Wormley (Finance) and Dan Koukol (Operations)

No Committee reports.

XX. Public Comments

No public comments were offered from citizens in attendance.

XXI. Executive Session

No need for executive session.

XXII. Summary of Action Items

Director Guritz, provided a summary of action items to be presented to Commission for approval.

XXIII. Adjournment

Commissioner Gengler made a motion to adjourn. Seconded by Commissioner Rodriguez.
Aye, all. Opposed, none. Meeting adjourned at 5:49 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District