

**KENDALL COUNTY FOREST PRESERVE DISTRICT
OPERATIONS COMMITTEE MEETING MINUTES**

MARCH 1, 2022

I. Call to Order

Commissioner Koukol called the meeting to order at 6:00 pm in the Kendall County Administrative Office Building – Kendall County Second Floor Board Meeting Rooms 209 and 210.

II. Roll Call

X	Bachmann	X	Koukol
	DeBolt		Peterson
X	Flowers	X	Rodriguez
X	Gengler		Shanley
	Kellogg		Wormley

Commissioners Bachmann, Flowers, Gengler, Rodriguez, and Koukol were all present.

III. Approval of Agenda

Commissioner Rodriguez made a motion to approve the meeting agenda as presented. Seconded by Commissioner Gengler. Aye, all. Opposed, none.

IV. Public Comments

No public comments were offered from citizens in attendance.

V. Review of Financial Statements and Cost Center Reports through February 28, 2023

Director Guritz presented an overview of the financial statements and cost center reports through February 28, 2023.

VI. APPROVAL OF SPECIAL USE PERMITS

- A. Kendall County 2023 LEAD Youth Program (KC Sheriff's Office Deputy Dan Briars) – Harris Forest Preserve - June 23, July 21st from 9-12:30
- B. Kendall County State's Attorney's Office Juvenile Justice Council and Kendall County CASA – SKY 5K Run at Hoover Forest Preserve – Saturday, April 22, 2023
- C. University of Illinois Cooperative Extension Office: 1) Amended License Agreement Template, and 2) Request to Waive Fees and Charges
 - a. 4H – Horse Show on July 15, 2023 (Harris F.P. Horse Arena and Shelter 7)
 - b. 4H – Outdoor Adventure Cooking Workshop on April 26, 2023 (Hoover F.P. Moonseed Bunk House Shelter + 2-bundles of firewood)
 - c. 4H – Outdoor Adventures Overnight on May 19 to May 20, 2023 (Hoover F.P. Moonseed Bunk House + 2-bundles of firewood)

Dan Briars, KC Sheriff's Office Deputy, presented an overview of a LEADs program partnership with the District at Harris Forest Preserve. Direction was received to extend sponsorship of the LEAD youth program by extending education division program support and use of Harris Forest Preserve.

Commissioner Bachmann made a motion to approve the Special Use Permit for the Kendall County State's Attorney's Office Juvenile Justice Council and Kendall County CASA – SKY 5K Run at Hoover Forest Preserve – Saturday, April 22, 2023. Seconded by Commissioner Flowers. Aye, Commissioner Bachmann, Flowers, Koukol, and Rodriguez. Abstained, Commissioner Gengler. Motion carried by a vote of 4:1.

Commissioner Bachmann made a motion to approve the Special Use Permit for University of Illinois Cooperative Extension Office including approval of the amended license agreement template, and request to waive fees and charges for the 4H – Horse Show on July 15, 2023 (Harris F.P. Horse Arena and Shelter 7; the 4H – Outdoor Adventure Cooking Workshop on April 26, 2023 (Hoover F.P. Moonseed Bunk House Shelter + 2-bundles of firewood), and the 4H – Outdoor Adventures Overnight on May 19 to May 20, 2023 (Hoover F.P. Moonseed Bunk House + 2-bundles of firewood). Seconded by Commissioner Gengler. Aye, all. Opposed, none.

VII. FY22 Audit Progress Report and Moody's Bond Rating

Director Guritz presented an update on the FY22 Audit progress and the updated Moody's bond Rating for the District. The District's bond rating has improved. The audit is wrapping up, and will be presented to the Committee of the Whole in March.

VIII. Grounds and Natural Resources Reports

Antoinette White, Grounds and Natural Resources Division Supervisor, provided a report on current funding available within the District's ARPA fund. The Operations Committee requested Committee review of all proposed vehicle and/or equipment purchases.

IX. Environmental Education Report

Environmental Education and Special Projects Manager, Stefanie Wiencke presented updates on the education department school programs.

Director Guritz presented an update on the possible transition of the Kendall County Outdoor Education Center's services to the District. The District received notification from President DeBolt that the KCOEC will continue to operate at Hoover Forest Preserve under the terms of the current license agreement. The District will need to examine the fair market value exchange for use of District facilities at the time of renewal based on guidance received from the State's Attorney's Office for compliance with Illinois state law.

X. Other Items of Business

1. Ken Pickerill Estate House Renovation Project Updates
 - a) 02/16/23 Field Report
 - b) Change Orders Summary and Remaining Fund Contingencies
 - c) Kendall County Board – Approved ARPA Intergovernmental Agreement
2. KCFPD Application for Employment (Amended)

Commissioner Bachmann made a motion to forward the KCFPD Application for Employment to Commission for approval. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

Director Guritz announced the award of a \$600,000.00 OSLAD grant for the Subat Forest Preserve Nature Center.

XI. Chairman’s Report

None.

XII. Public Comments

No public comments were offered from citizens in attendance.

XIII. Executive Session

None.

XIV. Adjournment

Commissioner Bachmann made a motion to adjourn at 6:56 pm. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District