

**KENDALL COUNTY FOREST PRESERVE DISTRICT
FINANCE COMMITTEE MEETING**

AGENDA

THURSDAY, MARCH 30, 2023

4:00 P.M.

KENDALL COUNTY OFFICE BUILDING – ROOMS 209 AND 210, YORKVILLE IL 60560

- I. Call to Order
- II. Roll Call: Seth Wormley (Chairman), Jason Peterson (Vice-Chair), Brian DeBolt, Matt Kellogg, and Brooke Shanley
- III. Approval of Agenda
- IV. Public Comments
- V. Motion to Forward Claims to Commission for Approval
- VI. Capital Fund Balances and Review and Eligible Expenses (Fund 1907 (Capital); 1908 (FRP-RTP); 1910 (Land-Cash); 1913 (IDNR-PARC), and 1914 (ARPA))

OLD BUSINESS

No items posted for consideration

NEW BUSINESS

- A. Pickerill-Pigott Estate House – Construction Updates
 - I. Construction Project Updates - Field Report #12
 - II. **MOTION:** Approval of a Motion to Forward Change Order #005, including an Increase in the Lite Construction Contract #19-429-1250 Increase of \$13,483.00 to Commission and the Illinois Department of Natural Resources for Approval
 - III. Review of HRH Clean Fill, Topsoil, and Site Grading Proposal
 - IV. Review of the Four Seasons Landscaping Proposal
 - V. Review of Billing Statement #1 - FY21 IDNR-PARC Grant
- B. Village of Minooka Request – FY24 IDNR OSLAD Grant Concept Discussion
- III. **OTHER ITEMS OF BUSINESS**
 - A. FY22 Audit Presentation Updates
 - B. FY23 IDNR-OSLAD Grant – Subat Nature Center – Notification of State Award
 - C. Wesley Hughes Estate
 - D. Little Rock Creek Dam Removal Project – Hey and Associates Construction Estimation Phase Update
- IV. Public Comments
- V. Executive Session
- VI. Adjournment

Kendall County Office Building - Rooms 209 and 210 - 111 W. Fox Street - Yorkville, Illinois 60560

If special accommodations or arrangements are needed to attend this District meeting, please contact the Administration Office at 630-553-4025 a minimum of 24-hours prior to the meeting time.

Claims Listing

3/29/2023 12:16:25 PM

Department	Vendor #	Vendor Name	Invoice #	Invoice Description	GL Account	Description	Invoice Amount
County Board	4262	AMANDA FELDT	23-00058	Historic Courthouse Sec Dep Return	140325 66500	Miscellaneous Expense	\$100.00
						Sub-Total	\$100.00
					County Board	Total	\$100.00
Ellis Grounds	51	SYNCB/AMAZON	1CTW-9MRP-19V6	Mosquito dunks, bridle hooks, trash can loop	19001162 68580	Grounds and Maintenance	\$48.41
	236	CENTRAL LIMESTONE CO INC	32551	Gravel for Ellis Drive	19001162 68580	Grounds and Maintenance	\$218.57
						Sub-Total	\$266.98
					Ellis Grounds	Total	\$266.98
Ellis House	2047	COMED	9361548011033123	ComEd Ellis House	19001160 62270	Utilities	\$984.54
						Sub-Total	\$984.54
					Ellis House	Total	\$1,109.24
	124	BARRETT'S ECOWATER	0010381033123	Ellis Water Service, Delivery	19001160 68580	Grounds and Maintenance	\$22.97
	1323	MENARDS	67188	Ellis-Toilet paper, entry mat, trash bags, tide	19001160 68580	Grounds and Maintenance	\$101.73
						Sub-Total	\$124.70
					Ellis House	Total	\$1,109.24

Environ. Educ. Laws of Nature	1871	JESSICA VOSBURGH	AnimalsMarch2023	Reimbursement-animal care	19001180 63030	Program Supplies	\$34.42
						Sub-Total	\$34.42
Environ. Educ. Other Pblc Prg					Environ. Educ. Laws of Nature	Total	\$34.42
	1323	MENARDS	67198	Soil-Public Programs	19001179 63030	Program Supplies	\$2.67
						Sub-Total	\$2.67
Environmental Educ. Natrl Beg.					Environ. Educ. Other Pblc Prg	Total	\$2.67
	51	SYNCB/AMAZON	16CV-HDPG-4NDD	NB-Lacing Yarn	19001178 63030	Program Supplies	\$29.92
	1323	MENARDS	67068	Sponges, bags, bottle brush	19001178 63030	Program Supplies	\$13.36
						Sub-Total	\$43.28
Forest Preserve Director					Environmental Educ. Natrl Beg.	Total	\$43.28
	51	SYNCB/AMAZON	1L4W-LDWV-69TD	Replacement battery-Motorola	190011 62000	Office Supplies	\$72.20
	1020	ILLINOIS STATE POLICE SERVICES FUND	20230205718	Background Checks	190011 62000	Office Supplies	\$20.00
						Sub-Total	\$92.20

Forest Preserve Director	4263	GOVERNMENT EXECUTIVE MEDIA GROUP	115333	Leadership Program- Professional Dev	190011 62040	Conferences	\$3,000.00
						Sub-Total	\$3,000.00
	67	AMEREN ILLINOIS	27864440060331 23	Ameren Millbrook S	190011 63510	Electric	\$51.55
	2047	COMED	93615780000331 23	ComEd Baker Woods	190011 63510	Electric	\$19.11
						Sub-Total	\$70.66
	575	FOREST FOUNDATION OF KENDALL COUNTY	DonationMarch2 023	Donation-Kellogg-Pass Through	190011 68500	Project Fund Expenses	\$1,000.00
	1199	KLUBER, INC.	8405	Pickerill Roofing Project	190711 68500	Project Fund Expenses	\$286.25
						Sub-Total	\$1,286.25
	1199	KLUBER, INC.	8404	Pickerill Conversion	191311 70650	Professional Services (A&E)	\$1,616.31
						Sub-Total	\$1,616.31
				Forest Preserve Director	Total	\$6,065.42	
Grounds and Natural Resources	51	SYNCB/AMAZON	1F9H-WCN1- GX9H	Grounds Uniforms	19001183 62400	Uniforms / Clothing	\$63.50
						Sub-Total	\$63.50
	1452	NICOR	85662610121033 123	Nicor Millbrook S	19001183 63090	Natural Gas	\$165.35
	1452	NICOR	87946110001033 123	Nicor Harris	19001183 63090	Natural Gas	\$215.24
						Sub-Total	\$63.50

Hoover	1452	NICOR	30831034894033 123	Nicor Kingfisher	19001171	63090	Natural Gas	\$166.07
	1452	NICOR	50980197128033 123	Nicor Meadowhawk	19001171	63090	Natural Gas	\$56.79
	1452	NICOR	72389374124033 12023	Nicor Hoover Residence	19001171	63090	Natural Gas	\$80.86
	1452	NICOR	88551401149033 123	Nicor Hoover Maintenance	19001171	63090	Natural Gas	\$128.30
							Sub-Total	\$863.90
	1153	KENDALL CO HIGHWAY DEPT	Salt 2022	Salt	19001171	63110	Shop Supplies	\$155.74
	1323	MENARDS	67403	Metal cutting, N95 mask, sharpen stone	19001171	63110	Shop Supplies	\$3.99
							Sub-Total	\$159.73
	1323	MENARDS	67403	Metal cutting, N95 mask, sharpen stone	19001171	63120	Building Maintenance	\$43.30
							Sub-Total	\$43.30
	51	SYNCB/AMAZON	1CGX-PHGR- 16MR	Tire, Line Rope, Ball Bearing	19001171	68580	Grounds and Maintenance	\$124.91
							Sub-Total	\$124.91
					Hoover		Total	\$1,919.34
							Grand Total	\$10,618.99

**KCFP Endowment Fund
Fund 1904
For Period Ended 2/28/2023**

1 Month Budget % = **16.7%**

<u>ACCOUNT & DESCRIPTION</u>	Budget 2023	Actual YTD	% of Budget
Beginning Balance	\$ 872,618	\$ 872,618	
REVENUE			
190411 41350 Interest Income	6,700	6,050	90.3%
190411 42970 Grant Award	600,000		0.0%
Total Revenue	606,700	6,050	1.0%
EXPENDITURE			
190411 62150 Contractual Services	145,800		0.0%
190411 70330 Construction	1,268,500		0.0%
Total Expenditure	1,414,300	0	0.0%
Ending Balance	\$ 65,018	\$ 878,668	
Revenue over/(under) Expenditure	\$ (807,600)		

**Forest Preserve Capital Fund
Fund 1907
For Period Ended 2/28/2023**

1 Month Budget % = 16.7%

ACCOUNT & DESCRIPTION	Budget 2023	Actual YTD	% of Budget
Beginning Balance	\$ 84,186	\$ 84,186	
REVENUE			
190711 40370 Transfer In from OSRAD Fund #1905	230,377		
190711 41350 Interest Income		703	
190711 42490 Other Revenue		9,643	
Total Revenue	230,377	10,346	4.5%
EXPENDITURE			
190711 62160 Equipment Replacement	165,373		0.0%
190711 66500 Project Fund Expense	32,006	1,900	5.9%
190711 68500 Project Fund Expenses	60,651	33,513	55.3%
190711 68610 Project Fund Expense - Morton Arboretum Landscape	18,184		0.0%
Total Expenditure	276,214	35,413	12.8%
Ending Balance	\$ 38,349	\$ 59,118	
Revenue over/(under) Expenditure	\$ (45,837)		

KCFP Fox River Bluffs Access RTP Grant Fund
Fund 1908
For Period Ended 2/28/2023

1 Month Budget % = 16.7%

ACCOUNT & DESCRIPTION	Budget 2023	Actual YTD	% of Budget
Beginning Balance	\$ 71,195	\$ 71,195	
REVENUE			
190811 42970 Grant Award	159,182	159,182	
Total Revenue	159,182	159,182	100.0%
EXPENDITURE			
190811 61420 Transfer to FP Capital Fund 1907	230,377		0.0%
Total Expenditure	230,377	0	0.0%
Ending Balance	\$ 0	\$ 230,377	
Revenue over/(under) Expenditure	\$ (71,195)		

**FP Land Cash
Fund 1910
For Period Ended 2/28/2023**

1 Month Budget % = 16.7%

<u>ACCOUNT & DESCRIPTION</u>	Budget 2023	Actual YTD	% of Budget
Beginning Balance	\$ 140,668	\$ 140,668	
REVENUE	66,959		
191011 42910 Transfer In From Land Cash			
Total Revenue	66,959	0	0.0%
EXPENDITURE	207,627	4,964	2.4%
191011 67410 Land Acquisition			
Total Expenditure	207,627	4,964	2.4%
Ending Balance	\$ -	\$ 135,704	
Revenue over/(under) Expenditure	\$ (140,668)		

Forest Preserve District Pickerill-Piggott IDNR-PARC Grant Fund
Fund 1913
For Period Ended 2/28/2023

1 Month Budget % = 16.7%

ACCOUNT & DESCRIPTION	Budget 2023	Actual YTD	% of Budget
Beginning Balance	\$ 595,890	\$ 595,890	
REVENUE			
191311 40390 ARPA Grant Award	100,000		
191311 41350 Interest Income	200		0.0%
191311 42250 Revenue		2,146	
191311 42970 Grant Award	828,200		
Total Revenue	928,400	2,146	0.2%
EXPENDITURE			
191311 70330 Construction	684,583	210,116	30.7%
191311 70650 Professional Services	11,384	3,233	28.4%
Total Expenditure	695,967	213,348	30.7%
Ending Balance	<u>\$ 828,323</u>	<u>\$ 384,688</u>	
Revenue over/(under) Expenditure	<u>\$ 232,433</u>		

Forest Preserve District American Rescue Plan Act (ARPA) Fund
Fund 1914
For Period Ended 1/31/2023

1 Month Budget % = 16.7%

ACCOUNT & DESCRIPTION	Budget 2023	Actual YTD	% of Budget
Beginning Balance	\$ 47,802	\$ 47,802	
REVENUE			
191411 40390 ARPA Grant Award	100,000		0.0%
191411 41350 Interest Income			
Total Revenue	100,000	0	0.0%
EXPENDITURE			
191411 51160 Salaries - Part Time	20,160	7,294.82	36.2%
191411 51390 Salaries - Full Time	36,474	363.80	1.0%
191411 61160 IMRF Expense	2,145	432.85	20.2%
191411 63050 FICA Expense	4,333	3,232.71	74.6%
191411 63060 Health Insurance Expense	12,432	3,248.49	26.1%
191411 68530 Preserve Improvements	65,184		0.0%
191411 70330 Construction			
Total Expenditure	140,728	14,573	10.4%
Ending Balance	\$ 7,074	\$ 33,229	
Revenue over/(under) Expenditure	\$ (40,728)		

FIELD OBSERVATION REPORT

CLIENT: Kendall County Forest Preserve District
PROJECT: Pickerill Estate Renovations
PROJECT NO. 1250/1371

FIELD REPORT NO.	12	REPORT DATE:	March 11, 2023
OBSERVATION DATE:	March 2, 2023	WEATHER:	Cloudy
OBSERVATION TIME:	08:00 AM	TEMPERATURE:	36 degrees F
EST. % COMPLETE:	75%	CONFORMANCE WITH SCHEDULE:	Yes

PRESENT AT SITE:

Structural Engineer, Owner, General Contractor, Finish trades and Electrical Contractor.

OBSERVATIONS:

1. Toilet accessories and plumbing fixtures are currently being installed in the bathrooms.
2. Interior pendant ceiling fixtures were currently being installed.
3. Interior painting is complete.
4. Panel siding around canopy beams and chimney has been installed. (Photo 03 & 05)
5. Wall sconce lights are currently being installed on canopy piers. (Photo 04)
6. Countertop in kitchen is in the process of being installed.
7. Electrical wall heaters are currently being installed, however, no electrical wall heater submittal has been provided.

ACTION REQUIRED:

1. Contractor had spliced the LVL reinforcing joists in the basement to order to install. Kluber will review as-built condition and provide supplemental reinforcing detail. This will be issued as an ASI.

CONTRACTOR QUESTIONS:

- A. None.

ATTACHMENTS: Photos 01-08

REPORT BY: Jeffrey M. Bruns

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Bloomington Office
2401 East Washington Street
Bloomington, Illinois 61704
309.430.6460

Chicago Office
222 South Riverside Street Plaza
Chicago, Illinois 60606
312.667.5670

Aurora Office
41 West Benton Street
Aurora, Illinois 60506
630.406.1213

FIELD OBSERVATION REPORT

CLIENT: Kendall County Forest Preserve District

PROJECT: Pickerill Estate Renovations

PROJECT NO. 1250/1371



FIELD OBSERVATION PHOTO

FIELD REPORT NO: 12

PHOTO NUMBER: 01

PHOTO DATE: March 2, 2023

PHOTO AUTHOR: Jeffrey M. Bruns

LOCATION: Exterior canopy

COMMENTS:

COMMENTS AUTHOR: Jeffrey M. Bruns

All canopy beams have been furred-out with fiber cement. Canopy is awaiting delivery and installation of can light fixtures before installation of soffit planks can begin. Exterior lighting on piers installation process underway.

REPORT BY: Jeffrey M. Bruns

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FIELD OBSERVATION REPORT

CLIENT: Kendall County Forest Preserve District
PROJECT: Pickerill Estate Renovations
PROJECT NO. 1250/1371



FIELD OBSERVATION PHOTO

FIELD REPORT NO: 12

PHOTO NUMBER: 02

PHOTO DATE: March 2, 2023

PHOTO AUTHOR: Jeffrey M. Bruns

LOCATION: Exterior canopy

COMMENTS:

COMMENTS AUTHOR: Jeffrey M. Bruns

All canopy beams have been furred-out with fiber cement. Canopy is awaiting delivery and installation of can light fixtures before installation of soffit planks can begin. Fireplace and paver installation nearing completion.

REPORT BY: Jeffrey M. Bruns

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FIELD OBSERVATION REPORT

CLIENT: Kendall County Forest Preserve District
PROJECT: Pickerill Estate Renovations
PROJECT NO. 1250/1371



FIELD OBSERVATION PHOTO

FIELD REPORT NO: 12

PHOTO NUMBER: 03

PHOTO DATE: March 2, 2023

PHOTO AUTHOR: Jeffrey M. Bruns

LOCATION: Exterior canopy

COMMENTS:

COMMENTS AUTHOR: Jeffrey M. Bruns

All canopy beams have been furred-out with fiber cement. Canopy is awaiting delivery and installation of can light fixtures before installation of soffit planks can begin. Exterior lighting on piers installation process underway.

REPORT BY: Jeffrey M. Bruns

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FIELD OBSERVATION REPORT

CLIENT: Kendall County Forest Preserve District
PROJECT: Pickerill Estate Renovations
PROJECT NO. 1250/1371



FIELD OBSERVATION PHOTO

FIELD REPORT NO: 12

PHOTO NUMBER: 04

PHOTO DATE: March 2, 2023

PHOTO AUTHOR: Jeffrey M. Bruns

LOCATION: Basement

COMMENTS:

COMMENTS AUTHOR: Jeffrey M. Bruns

Spliced LVL reinforcing joist. See Action Item #1.

REPORT BY: Jeffrey M. Bruns

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FIELD OBSERVATION REPORT

CLIENT: Kendall County Forest Preserve District
PROJECT: Pickerill Estate Renovations
PROJECT NO.: 1250/1371



FIELD OBSERVATION PHOTO

FIELD REPORT NO: 12

PHOTO NUMBER: 05

PHOTO DATE: March 2, 2023

PHOTO AUTHOR: Jeffrey M. Bruns

LOCATION: Basement

COMMENTS:
Spliced LVL reinforcing joist. See Action Item #1.

COMMENTS AUTHOR: Jeffrey M. Bruns

REPORT BY: Jeffrey M. Bruns

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FIELD OBSERVATION REPORT

CLIENT: Kendall County Forest Preserve District
PROJECT: Pickerill Estate Renovations
PROJECT NO. 1250/1371



FIELD OBSERVATION PHOTO

FIELD REPORT NO: 12

PHOTO NUMBER: 06

PHOTO DATE: March 2, 2023

PHOTO AUTHOR: Jeffrey M. Bruns

LOCATION: Bathroom 103

COMMENTS:

COMMENTS AUTHOR: Jeffrey M. Bruns

Finishes progressing and toilet partitions installed.

REPORT BY: Jeffrey M. Bruns

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FIELD OBSERVATION REPORT

CLIENT: Kendall County Forest Preserve District

PROJECT: Pickerill Estate Renovations

PROJECT NO. 1250/1371



FIELD OBSERVATION PHOTO

FIELD REPORT NO: 12

PHOTO NUMBER: 07

PHOTO DATE: March 2, 2023

PHOTO AUTHOR: Jeffrey M. Bruns

LOCATION: Bathroom 103

COMMENTS:

COMMENTS AUTHOR: Jeffrey M. Bruns

Finishes progressing and plumbing fixtures and accessories installed.

REPORT BY: Jeffrey M. Bruns

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FIELD OBSERVATION REPORT

CLIENT: Kendall County Forest Preserve District
PROJECT: Pickerill Estate Renovations
PROJECT NO. 1250/1371



FIELD OBSERVATION PHOTO

FIELD REPORT NO: 12

PHOTO NUMBER: 08

PHOTO DATE: March 2, 2023

PHOTO AUTHOR: Jeffrey M. Bruns

LOCATION: Bathroom 103

COMMENTS:
Floor tile installed.

COMMENTS AUTHOR: Jeffrey M. Bruns

REPORT BY: Jeffrey M. Bruns

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Change Order

PROJECT: *(Name and address)*
1250 - Ken Pickerill House Renovations
6350A Minkler Road
Yorkville, Illinois 60560

CONTRACT INFORMATION:
Contract For: General Construction
Date: September 7, 2022

CHANGE ORDER INFORMATION:
Change Order Number: 005
Date: March 16, 2023

OWNER: *(Name and address)*
Kendall County Forest Preserve District
110 W Madison Street
Yorkville, Illinois 60560

ARCHITECT: *(Name and address)*
Kluber, Inc.
41 W Benton Street
Aurora, Illinois 60506

CONTRACTOR: *(Name and address)*
Lite Construction, Inc.
711 S Lake Street
Montgomery, Illinois 60538

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Description:

1. Provide labor and material to install flooring in sun room and trim cased opening per Owner request. \$1,525.00
2. Provide material and labor to install drain tile at front sidewalk per Owner request. \$1,675.00
3. Provide labor and material to replace asphalt paving at south drive/walkway per Owner request. \$29,780.00

Total Items 1-3 Above:	\$32,980.00
Deduct Contingency Allowance Remaining:	-\$20,139.00
Total this Change Order Equals:	\$12,841.00

Lite Construction mark-up on this Change Order due to alloances being exhasted equals \$12,841.00 x 0.05% = \$642.00

Grand Total this Change Order #5 equals \$13,483.00

Attachments: Change Order Request #006 as submitted by Douglas Floor Covering and Lite Construction dated March 16, 2023,
Change Order Request #007 as submitted by Douglas Floor Covering and Lite Construction dated March 17, 2023,
Change Order Request #008 as submitted by Douglas Floor Covering and Lite Construction dated March 17, 2023

The original Contract Sum was	\$	1,082,700.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	1,082,700.00
The Contract Sum will be increased by this Change Order in the amount of	\$	13,483.00
The new Contract Sum including this Change Order will be	\$	1,096,183.00


The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be unchanged.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Kluber, Inc.
 ARCHITECT *(Firm name)*

 SIGNATURE
 Chris Hansen, Project Manager
 PRINTED NAME AND TITLE
 3.20.23
 DATE

Lite Construction Inc
 CONTRACTOR *(Firm name)*

 SIGNATURE
 John Campbell / Project Manager
 PRINTED NAME AND TITLE
 3/21/23
 DATE

OWNER *(Firm name)*
 SIGNATURE
 PRINTED NAME AND TITLE
 DATE

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200 Alder Drive
North Aurora, IL 60542

Phone: (630) 892-8620 Fax: (630) 630-897-8387

Date: 3/15/2023

Billing Name: Lite Construction
Address: 711 S Lake Street
City,State,Zip: Montgomery, IL 60538
Phone# : 0

Job Name: Pickerill House
Address: 6350 Minkler Rd
City,State,Zip: Yorkville, IL 60560
Phone#: Ryan - 815-508-4901
Job Number: CO - 632

CO #1

We Propose hereby to furnish material and labor - complete in accordance with specifications below, for the sum of: \$1,225.00
Note: This proposal may be withdrawn if not accepted within 20 days.

Salesperson: Brian Droeske - Brian@douglasflooring.com - 630-768-6491

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specification below involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Unit of Quantity measure Area	Description	Price
	Prime and prep existing sheet vinyl to receive new LVT	\$1,225.00
	Furnish and install new LVT-1 in sun room	

Price is Tax Exempt
Prevailing Wage

Unless otherwise stated, this bid does not include moving any furniture, prep time, cleanup to start the job, or removal of existing flooring. Any additional work that is necessary to complete the job, but not specified in the contract will incur a charge that will be added to the final bill.

(Includes applicable labor & taxes) **Proposal Total:** \$1,225.00

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date Accepted: _____

Signature: _____

LITE CONSTRUCTION

711 South Lake Street
 P.O. Box 135
 MONTGOMERY, IL 60538

(630) 896-7220
 Fax (630) 896-1304

Kluber Inc

41 W Benton St

Aurora, IL 60506

ITEM # 2 - C.O. # 005

CHANGE ORDER

Number 7

PHONE	DATE 3/17/23
JOB NAME/LOCATION Ken Pickerill House	
Renovations	
JOB NUMBER	JOB PHONE
EXISTING CONTRACT NO.	DATE OF EXISTING CONTRACT

We hereby agree to make the change(s) specified below:

Provide material and labor to install drain tile at front sidewalk

LCI Labor 10 hrs at \$150.00	\$1,500.00
LCI Material	\$175.00
Total	\$1,675.00

NOTE: This Change Order becomes part of and in conformance with the existing contract.

WE AGREE hereby to make the change(s) specified above at this price ⇨	\$ 1,675	00
DATE 3/17/23	PREVIOUS CONTRACT AMOUNT	\$
AUTHORIZED SIGNATURE (CONTRACTOR) <i>John Campbell</i>	REVISED CONTRACT TOTAL	\$

ACCEPTED — The above prices and specifications of this Change Order are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise stipulated.

Date of acceptance _____
 Signature _____
(OWNER)

LITE CONSTRUCTION
 711 South Lake Street
 P.O. Box 135
 MONTGOMERY, IL 60538

(630) 896-7220
 Fax (630) 896-1304

Kluber Inc

41 W Benton St

Aurora, IL 60506

CHANGE ORDER

ITEM #3 - C.O. #005

Number 8

PHONE	DATE 3/17/23
JOB NAME/LOCATION Ken Pickerill House	
Renovations	
JOB NUMBER	JOB PHONE
EXISTING CONTRACT NO.	DATE OF EXISTING CONTRACT

We hereby agree to make the change(s) specified below:

Provide labor and material for new pavement

Novak Option 1-2" Resurface

~~\$25,480.00~~

Novak Option 2- New Asphalt 3"

\$29,780.00

OWNER WANTS THIS OPTION

Deduct to remove asphalt demolition

~~\$2,250.00~~

ADD 5% G.A. MARK-UP ON OVERAGE
 DEDUCT AMOUNT OF CANTILEVER
 = \$642.00 AS NOTED ON C.O. THIS
 AMOUNT IS DUE LITE CONTRACT.

NOTE: This Change Order becomes part of and in conformance with the existing contract.

WE AGREE hereby to make the change(s) specified above at this price

DATE	PREVIOUS CONTRACT AMOUNT	\$	
AUTHORIZED SIGNATURE (CONTRACTOR) <i>John Campbell</i>	REVISED CONTRACT TOTAL	\$	

ACCEPTED — The above prices and specifications of this Change Order are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise stipulated.

Date of acceptance _____

Signature _____ (OWNER)

PROPOSAL

James NOVAK PAVING, INC.

BUSINESS LICENSE - Office Use



Stonehill Landscaping, Inc.

(630)554-5300

Fax: (630)554-1779

jamesnovakpaving@gmail.com



**62 Stonehill Road
Oswego, IL 60543**

PROPOSAL SUBMITTED TO:

David Guritz / Antoinette White

PHONE:

630-553-4131

DATE:

3/7/23

BUSINESS:

Kendall County Forest Preserve

Permit #

Office Use



Inspection



J.U.L.I.E

JOB ADDRESS:

6350 A. Minkler Road. Yorkville, IL 60560

HOMEOWNER IS RESPONSIBLE FOR ANY/ALL PERMITS REQUIRED AT JOB LOCATION.

JOB DESCRIPTION:

Pickerill Pigott Forest Preserve-

- Removal & Replacement
- Stone & Pave
- Grade & Pave
- Patch
- Add On
- Other

Section 1- Excavate approx. 30'x10'
Install 8-10" stone base and compact
Install 3" asphalt
Total= \$6,490.00

Section 2- Resurface approx. 215'x10'
Resurface with 2" asphalt
Total= \$7,525.00

Section 2- Remove & Replace approx. 215'x10'
Grade stone base and compact
Install 3" asphalt
Total= \$11,825.00

Forest Preserve Driveway

Section 3- Excavate approx. 53'x10'
Install 8-10" stone base and compact
Taper out to 15' at garage doors
Saw cut approx. 10' existing asphalt of current driveway
Install 3" asphalt
Total= \$11,465.00

Approximate Sq. Ft. _____
Antoinette White 630-746-1005

**Alternate to remove asphalt demolition from scope
Total= \$-2,250.00

We propose hereby to furnish material and labor - complete in accordance with above specifications for the sum of:

Note: This proposal may be withdrawn if not accepted within 30 days.

PAYMENT UPON COMPLETION

A finance charge of 1.5% per month will be added on accounts over 30 days past due. This is an annual percentage of 18%.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders, and will be an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond control. Owner to carry fire, tornado and other necessary insurances. Our workers are fully covered by Workman's compensation Insurance.

Acceptance of Proposal - The above prices, specification and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Authorized Signature

JOB TOTAL:

Date of Acceptance: _____

Signature: _____

Signature: _____

www.jamesnovakpaving.com

To: Kendall County Forest Preserve District Committee of the Whole Meeting
 From: David Gurtz and Antoinette White
 RE: FY23 Capital Funding Allocations
 Date: UPDATED - 03/20/2023

Fund 1907 - Ken Pickerill Estate House Roofing Replacement Contract		
Approved contract contingency:	\$5,000	
CHANGE ORDER #	Amount	Description
Remaining contract contingency:	\$5,000	Contract Credit to the Fund 1907 Budget

Fund 1913 - Ken Pickerill Estate House Renovation Contract		
Approved contract contingency:	\$45,000	
CHANGE ORDER #	Amount	Description
1	(\$2,878)	Wall heater replacements X3 (Greenhouse/Garage)
2	(\$1,372)	HVAC-RTU single point power kit and component assembly
3	(\$6,729)	Greenhouse interior finishes & two elect. outlets.
3	(\$5,982)	Fire alarm system Fire Marshall required modifications.
4	(\$7,900)	HVAC-RTU electric service extension (\$2-3K Est. - TBD)
5a	(\$29,780)	Asphalt Drive Replacement (EST. - FINAL TBA)
5b	(\$1,525)	Lighting Change Order (Dimmable Fixture Switches)
5c	(\$1,675)	Sunroom flooring
5d	(\$1,675)	Drain tile installs - north face entry ramp gutters
	(\$57,841)	Change Orders Total
Remaining contract contingency:	(\$12,841)	Lite Construction Contract Increase

5% Lite
 Construction
 GC&O
 (\$642.05)

Unobligated Capital Funds 191311 70330		
FY23 Construction Funds	\$	684,583
FY23 Lite Construction Contract Rem.	(\$666,610)	
Balance of Funding (Fund 1913) Available	\$	17,973
Capital Imp. & Purchases		
Tables and Chairs - FINAL	\$	(12,277)
Wire Wizard Security System - FINAL	\$	(1,267)
Other Coded Supply Expenses	\$	(46)
Refrigerator/Freezer Contingency (Est.)	\$	(5,000)
Landscaping/Other Improvements Contingency		Top Soil; Erosion Control; Seeding; Planting; Entry Drive Lighting
Balance of Funding Available (Fund 1913)	\$	(18,590)

Other Coded Supply Expenses
 Menards (door knobs) \$ 45.92 022823F
 Lighting Fixture Replacements TBD

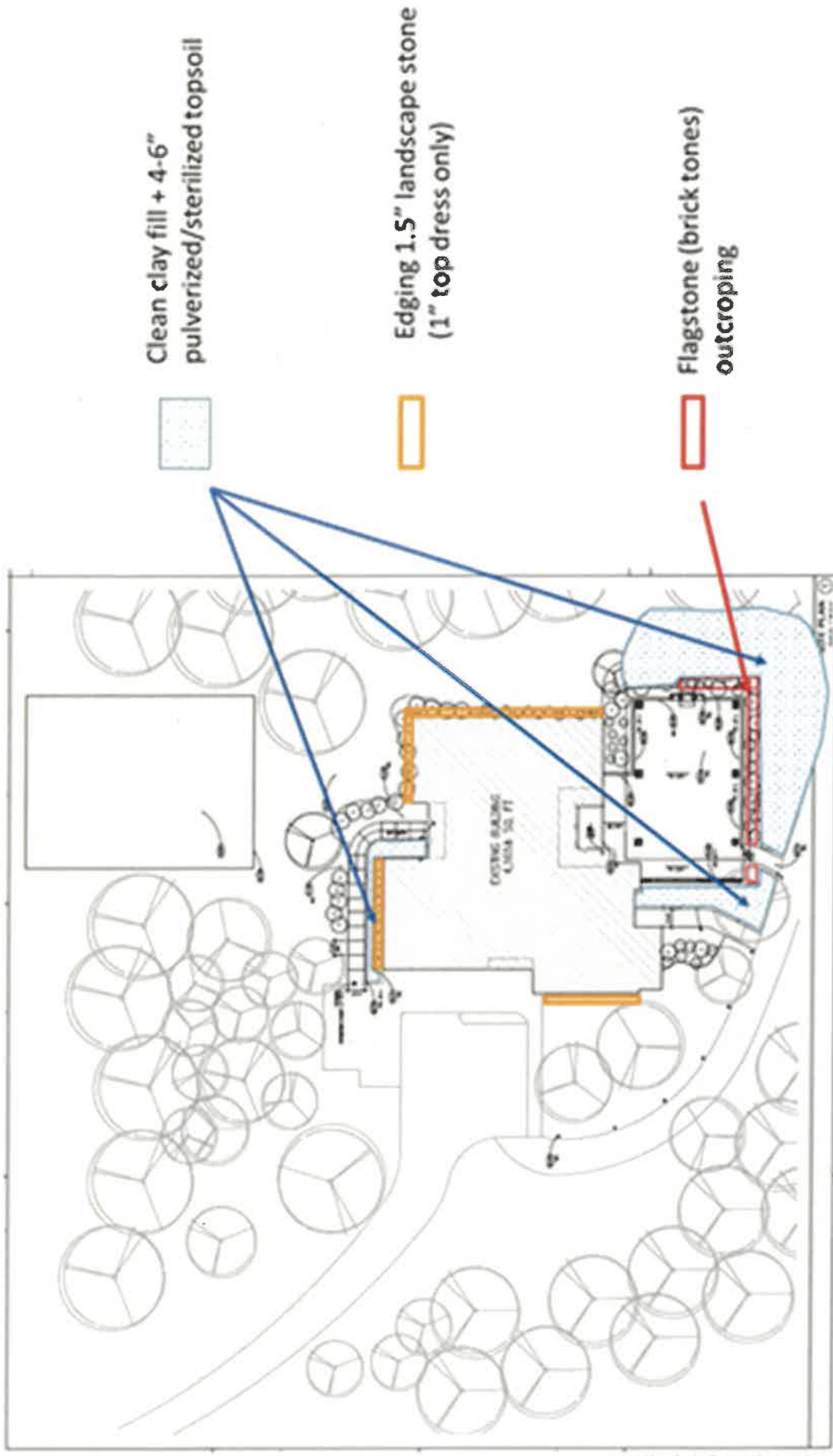
To: Kendall County Forest Preserve District Finance Committee
 From: David Guritz and Antoinette White
 RE: FY23 Capital Funding Allocations - Fund 1907
 Date: 30-Mar-23

Vehicle Replacement Funds - Fund 1907

	\$	165,373	FY23 Vehicle Replacement Funding
Capital Fund 1907 62160			
F350 1-Ton Dump with Plow Assembly	\$	(65,000)	
Less 2008 White Ford F350 (1-ton dump)			TBD
Less Plow Assembly			TBD
Vehicle 1 Total	\$	(65,000)	Est.
F250 with Plow Assembly	\$	(45,000)	
Less 2011 White Ford F350 Truck			TBD
Less Plow Assembly			TBD
Vehicle 2 Total	\$	(45,000)	Est.
Total Estimated Expenditures	\$	(110,000)	
Rem. Vehicle Repl Funds 1907 62160	\$	55,373	

FY23 Summary - Unobligated Capital Funding

Starting Fund Balance	\$	84,186
FY23 Budgeted Revenues	\$	230,377 RTP Fund 1908 Transfer In
FY23 Budgeted Expenditures	\$	(276,214) FY23 Total
	\$	38,349 Est. Remaining Unobligated Fund Balance (Fund 1907)

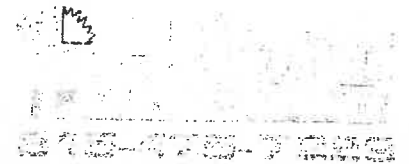


HRH Quote

1. 15-20 cubic yards of clay per semi load. Truck load delivered \$175. (10 loads estimated – total cost \$1,750.00).
 2. Final grade the clay and topsoil for \$2000.00 if it's 20 loads together (if more loads are required, price will be negotiated.)
- Total for fill and final grading: \$3,750.00.**

Four Seasons Landscaping Plus
 6139 CATON FARM ROAD
 YORKVILLE, IL 60560 US
 815-475-7229
 michelle4seasons@yahoo.com

Agreement



Kendall County Forest Reserve

Kendall County Forest Reserve
 Ken Pickerill House
 635A Minkler Road
 Yorkville

1826 03/24/2023

Prevailing Wage	Labor to prep and edge beds. Forest preserve to purchase all plant materials. Install all trees and shrubs. (Forest preserve to install all perennials) Rate reflects paying prevailing wage rate.	1	5,780.00	5,780.00
Outcropping Stone	Labor, fabric, machinery, and delivery. Forest preserve to provide materials. (prevailing) Install 6-10 inch outcropping stones with fabric, and river rock to provide drip edge for pavilion and to lessen slope along back side and around corner to fire place. The fabric will be installed behind stones and under river rock, that will be installed between out cropping and pavilion.	1	10,340.00	10,340.00
Stone**	Labor and fabric (prevailing) Forest preserve to purchase stone materials. Install western sunset stone on side of house and around corner to front entrance. Includes fabric under stone.	1	1,600.00	1,600.00
Optional Features	Optional: Labor (prevailing) Forest preserve to purchases stone materials. Natural drywall stone for edge to keep in western sunset stone separated from grass.	1	1,920.00	1,920.00
Prevailing Wage	Labor to install mulch: To be done by forest preserve	1		0.00
Design Fee	Design fee	1	3,800.00	3,800.00
Discount	Donation to Forest Preserve. Design fee	1	-3,800.00	-3,800.00
Estimate Only	ESTIMATE ONLY! These prices are for a package deal. Price will differ if project is not done in full. Unforeseen obstacles underground may result in additional cost. **Not responsible for damage to sprinkler systems.	1	0.00	0.00

TOTAL

\$19,640.00

Accepted By

Accepted Date

STATE OF ILLINOIS
DEPARTMENT OF NATURAL RESOURCES

DEVELOPMENT PROJECT BILLING STATEMENT
(ILLINOIS PARK AND RECREATIONAL FACILITY CONSTRUCTION GRANT PROGRAM)

Project #: PARC 21-114 Project Billing#: 01 Awarded Grant Amount \$ \$828,200.00
 Grantee Name: Kendall County Forest Preserve District
 Project Title: Pickerill-Pigott Estate House Public Access Improvements

DEVELOPMENT COSTS SUMMARY STATEMENT

Cost Category		Expenditure
Construction Costs (Contracted)	bid contracts	\$637,900.02
	Non-bid contracts	\$21,096.75
Construction Costs (Force Account)	In-House labor	
	Material Supplies	
Architectural/Engineering Fees		\$66,063.06
Other (specify)		
CPA Attestation Fee, if applicable (attach copy of invoice & proof of payment)		
TOTAL		\$725,059.83
Less Local Agency Share		\$172,274.81*
Amount of Grant Reimbursement Claimed		\$552,785.02

*Local Agency Share includes \$100,000 in Kendall County ARPA grant expenses.

CERTIFICATION STATEMENT:

I do hereby certify that this Billing is correct and just and based on actual payment(s) of record by the Project Sponsor; that payment from the State of Illinois has not been received for these costs; and that the completed work and services or purchases are in accordance with provisions of the Illinois Park and Recreational Facility Construction Grant Program (17 IL adm Code 3070) and the signed Project Agreement, including amendments thereto, with the Illinois Department of Natural Resources.

BY: David Guritz
 NAME: _____
 (Signature)
 TITLE: Executive Director
 AGENCY: Kendall County Forest Preserve District

DATE: March 30, 2023

(Document must be attested to by local agency fiscal officer)

ATTESTED BY: Jill Ferko
 (Signature)

Treasurer, Kendall County
 (Title)

Fund 1913-Invoices and Payments June 30, 2021 through February 28, 2023

Periodic Financial Report September 1, 2021 through June 30, 2022

Vendor Name	Invoice Date	Invoice #	Claims Run #	Check Number	GL Account	Description	Amount	KCFPD FY22	KCFPD FY23	IDNR FY22	IDNR FY23	ARPA FY22	ARPA FY23
Kluber	3/31/2022	8031	043022F	18602	191311 70650	Pickerill House Conversion Consultants	\$3,575.46	\$ 3,575.46					
Kluber	1/31/2022	7959	02822F	17201	191311 70650	Pickerill House Conversion Consultants	\$1,005.62	\$ 1,005.62					
Kluber	12/31/2021	7921	011522F	16953	191311 70650	Pickerill House Conversion Consultants	\$4,225.59	\$ 4,225.59					
Kluber	11/19/2021	7866	113021F	15558	191311 70650	Pickerill House Conversion Consultants	\$7,542.15	\$ 7,542.15					
Kluber	10/31/2021	7835	11521F	15016	191311 70650	Pickerill House Conversion Consultants	\$12,570.25	\$ 12,570.25					
Kluber	9/30/2021	7806	103121F	14709	191311 70650	Pickerill House Conversion Consultants	\$10,056.20	\$ 10,056.20					
Kluber	6/30/2021	7715	091521F	14059	191311 70660	Pickerill House Conversion Consultants	\$15,084.30	\$ 15,084.30					
Owens Supply Company, LLC	6/22/2022	5642513	071522F	21154	190711 66500	Re-bar for Concrete Reinforcement	\$1,923.00	\$ 1,923.00					
06/30/2022 Periodic Financial Report Total							\$55,982.57	\$ 55,982.57					

Periodic Financial Report July 1, 2022 through February 28, 2023

Vendor Name	Invoice Date	Invoice #	Claims Run #	Check Number	GL Account	Description	Amount	KCFPD FY22	KCFPD FY23	IDNR FY22	IDNR FY23	ARPA FY22	ARPA FY23
Blood Hound LLC	5/29/2022	511093	053122F	19593	191311 70330	Pickerill Line Locating	\$822.50	\$ 822.50					
Environmental Design Service	7/17/2022	22-162	071522F	21150	191311 70650	Field Data & Septic Design	\$1,320.00	\$ 1,320.00					
Kluber	12/31/2022	8320	011523F	25858	191311 70650	Pickerill House Conversion Consultants	\$1,616.31	\$1,616.31					
Kluber	10/31/2022	8231	111522F	23861	191311 70650	Pickerill House Conversion Consultants	\$5,208.11	\$ 5,208.11					
Kluber	9/30/2022	8205	103122F	23240	191311 70650	Pickerill House Conversion Consultants	\$2,514.26	\$ 2,514.26					
Kluber	8/31/2022	8172	095022F	22879	191311 70650	Pickerill House Conversion Consultants	\$2,664.81	\$ 2,664.81					
Lite Construction	1/30/2023	19-429-1250	021523F	26416	191311 70330	Pay Application 4	\$109,078.02				\$ 109,078.02		
Lite Construction	12/27/2022	19-429-1250	011523F	25860	191311 70330	Pay Application 3	\$99,248.70				\$ 74,708.00		
Lite Construction	11/11/2022	19-429-1250	121522F	25194	191311 70330	Pay Application 2	\$203,031.00			\$ 185,481.00	\$ 17,550.00		\$ 24,540.70
Lite Construction	10/31/2022	19-429-1250	111522F	23862	191311 70330	Pay Application 1	\$226,542.30			\$ 168,633.00	\$ 57,909.30		
Trane	10/26/2022	313080559	111522F	23878	191311 70330	Access Door	\$236.27			\$ 236.27			
Trane	8/24/2022	312904186	091522F	22184	191311 70330	Filter Frame	\$98.51			\$ 98.51			
Trane	8/1/2022	312843410	083122F	21915	191311 70330	Thermostat Unit	\$163.39			\$ 163.39			
Trane	7/30/2022	312836196	083122F	21914	191311 70330	Access Door	\$240.68			\$ 240.68			
Trane	7/25/2022	R146296	073122F	21552	191311 70330	Furnace Parts, labor costs	\$34,146.15			\$ 14,146.15			
Groot	2/1/2023	101370921102	021523F	26409	191311 70330	Pickerill Dumpster Fees*	\$446.25			\$ 446.25			
Groot	1/1/2023	98693531102	021523F	26407	191311 70330	Pickerill Dumpster Fees*	\$1,275.00			\$ 1,275.00			
Groot	12/1/2022	98125041102	121522F	25187	191311 70330	Pickerill Dumpster Fees*	\$425.00			\$ 425.00			
02/28/2023 Periodic Financial Report Total							\$669,077.26	\$ 12,954.68	\$ 3,337.56	\$ 368,999.00	\$ 183,786.02	\$ 75,459.30	\$ 24,540.70
Total Project Expenditures through 021523F (Periodic Financial Reports 1 and 2)							\$725,059.83	\$68,997.25	\$3,337.56	\$368,999.00	\$183,786.02	\$75,459.30	\$24,540.70

(* Lite Construction Contract - Pay Request Credit Pending - Site Construction Dumpster Payments

Total IDNR - PARC Grant Reimbursement Requested \$552,785.02

To: Kendall County Forest Preserve District Finance Committee
 From: David Guritz, Director
 RE: Rt. 52 Parcel Acquisition Option - Request from the Village of Minooka
 Date: 30-Mar-23

Acquisition Concept for Discussion Purposes Only

Project Summary - Costs

Rt. 52 Parcel Value	\$ 384,000.00
Zavala Parcel Value	\$ 475,000.00
TCF Project Fee	\$ 15,000.00
	<u>\$ 874,000.00</u>
	Total Costs

Project Summary - Sources

Rt. 52 - Donated Value Est. (TCF)	\$ 309,000.00	(\$384K - \$75K) TCF Contributed Donation from Discounted Purchase Price - Rt. 52 Parcel
Minooka - Cash Match	\$ 128,000.00	Paid to TCF by Minooka (\$128,000 towards Zavala Parcel - 100% Ownership by Minooka)
District - Cash Match	\$ -	District pays closing fees only on Rt. 52 Parcel - 100% Ownership by KCFPD
OSLAD/LWCF Award	\$ 437,000.00	50% Project Costs
	<u>\$ 874,000.00</u>	

1. Instructions Exhibit A – Project Description

Subat Nature Center – Project Description

Development Project: This project will complete master plan improvements as presented in concept form in the Kendall County Forest Preserve District's FY23 OSLAD grant application at Subat Forest Preserve.

Existing Preserve Improvements:

1. Gravel parking lot (13-spaces) with ADA accessible stall (asphalt);
2. Connecting ADA multi-use trail improvements;
3. *Small picnic shelter;
4. *Fen/creek wooden overlook deck;
5. *One composting toilet facility;
6. Turf trails (woodland spur and prairie loop).

() No changes to existing preserve amenities*

FY23 OSLAD-Funded Project Improvements:

Planning:

1. Final designs and bid specifications
2. Phase II archaeological survey

Construction:

1. Reconfiguration and expansion of the existing, accessible gated parking lot (13-spaces to 29 spaces) to allow for school bus entry, drop off, and exit.
2. Construction of a new ADA-accessible three-season, open-air nature center with an outdoor classroom area, storage room, fireplace, and integrated interpretive exhibits for public education.
3. Addition of one additional composting toilet facility.
4. Multi-use limestone screenings trail and wetland boardwalk improvements (all 8-ft. width):
 - a. From the reconfigured Subat Forest Preserve parking area to the new composting toilet facility and three season nature center;
 - b. From the three season nature center to a new wetland boardwalk;
 - c. From the wetland boardwalk to the south east pedestrian crossing at Eldamain Road.
5. Site directional and interpretive signage.

2. Exhibit C – Contact Information

Grantee Principal Office Address	Grantee Payment Office Address	Contact name	Official Contact Title	Official Contact Address	Official Contact Phone	Official Contact Email
110 W Madison Street Yorkville, IL 60560	110 W Madison Street Yorkville, IL 60560	David Guritz	Executive Director	110 West Madison Street Yorkville, IL 60560	630-553-4131 (o) 630-538-6303 (c)	kcforest@kendallcountyil.gov
		Grant Administration Contact name	Grant Administration Contact Title	Grant Administration Contact Address	Grant Administration Contact Phone	Grant Administration Contact Email
		David Guritz	Executive Director	110 West Madison Street Yorkville, IL 60560	630-553-4131 (o) 630-538-6303 (c)	kcforest@kendallcountyil.gov