



KENDALL COUNTY OFFICE OF THE SHERIFF

Dwight A. Baird, Sheriff
1102 Cornell Lane Yorkville Illinois 60560
Phone: 630-553-7500 Fax: 630-553-1972
www.kendallcountyil.gov/sheriff



The testing process for Patrol Deputy and/or Corrections Deputy for the Kendall County Sheriff's Office is as follows:

Several weeks prior to the start of the testing process, the Sheriff's Office will advertise in local papers, online, and on social media to provide notification of the upcoming test date.

Once you submit your application, you will be given information regarding the date, time, and location of the written exam. On the day of the written exam, you will need to bring with picture identification, preferably your driver's license.

Providing you successfully complete the written examination, preference points will be added and an eligibility list will be established. This list is good for eighteen months from the date of the written exam.

The top twenty candidates on the initial eligibility list will then be called for an oral interview. The top ten applicants that pass the interview will then go to the next phase of the testing process, which is an extensive background investigation.

The background investigation, including the polygraph examination, is an important part of the testing process and all documents requiring a response need to be filled out accurately and honestly. This background packet is used by the Sheriff's Office to determine if your background permits you to work for this office. Prior to submitting the background packet, verify that you have attached photocopies of the required personal documents including, but not limited to, your birth certificate, Social Security card, driver's license, military DD214, Military Authorization to Release Records Form, school transcripts, specialized training certificates, naturalization papers, and a NIPSTA card showing you successfully completed the POWER test within the past 12 months.

After the background investigation is complete, the Sheriff's Office will make a determination on whether or not an applicant is eligible to be hired. If a vacancy occurs in the division for which you have applied, the Sheriff's Office may offer you the position. At that time you will be called and instructed where to report for psychological and medical examinations. Upon successful completion of those examinations, you will be given a hire date and will begin your career with the Kendall County Sheriff's Office.

If the Sheriff's Office is not currently accepting applications and you would like to participate in the testing process, you can complete a preliminary application. A preliminary application is a short form that asks for basic information, such as your full name, address, telephone number, etc. You may obtain a preliminary application by coming into the Sheriff's Office during regular business hours, by filling it out online, or you may contact the Human Resources Manager for specific instructions at (630) 553-7500 extension 1115. You may fill out a preliminary application at any time.

When you turn in a preliminary application, it will be kept on file until the Sheriff's Office announces they will be hiring. You will then be notified by email that the Sheriff's Office is hiring for Patrol and/or Corrections and it is up to you to fill out the appropriate application.

The Kendall County Sheriff's Office is an Equal Opportunity Employer.