

KENDALL COUNTY FOREST PRESERVE DISTRICT

MEETING AGENDA

TUESDAY, MAY 2, 2023

6:00 PM

KENDALL COUNTY OFFICE BUILDING - ROOMS 209 & 210

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Roll Call:
Brian DeBolt (President), Ruben Rodriguez (Vice President), Seth Wormley (Secretary), Scott Gengler, Jason Peterson, Zach Bachmann, Elizabeth Flowers, Matt Kellogg, Dan Koukol, and Brooke Shanley
- V. Approval of Agenda
- VI. Public Comments
- VII. ⁽¹⁾ CONSENT AGENDA
 - A. Approval of Minutes
 - Kendall County Forest Preserve District Commission Meeting of April 11, 2023
 - Kendall County Forest Preserve District Committee of the Whole Meeting of April 18, 2023
 - B. ⁽¹⁾ Approval of Claims in the Amount of \$15,377.77
 - C. ⁽¹⁾ MOTION: Approval of Change Order #006 for Lite Construction Contract #19-429-1250 - Ken Pickerill House Renovations Project for the Patching and Sealing of a Subgrade Window Opening in the Amount of \$948.00, Resulting Contract Increase of \$948.00, and Increasing the Total Contract Cost to \$1,097,131.00
 - D. ⁽¹⁾ MOTION: Authorizing and Directing Treasurer Ferko to Transfer \$230,377.00 from the Kendall County Forest Preserve District's Fox River Bluffs RTP Grant Fund (Fund 1908) to the Forest Preserve Capital Fund (Fund 1907) by May 15, 2023
 - E. ⁽¹⁾ MOTION: Authorizing and Directing Treasurer Ferko to Distribute \$100,000.00 from the Kendall County ARPA Fund to the Forest Preserve District American Rescue Plan Act (ARPA) Fund (Fund 1914) in Accordance with the September 7, 2021 Intergovernmental Agreement between Kendall County and the Kendall County Forest Preserve District by May 15, 2023
- VIII. OLD BUSINESS

No items posted for consideration.
- IX. NEW BUSINESS
 - A. ⁽¹⁾ MOTION: Approval of Agreement #1878 Amending and Replacing Agreement #1826 with Four Seasons Landscaping Plus in the Amount of \$23,407.00 for Landscape Bed Preparation and Edging (\$1,320.00), Planting Order Coordination (\$137.00); Installation of Outcropping Stone (10-tons) and Fabric (\$10,340.00); Installation of Flagstone (3-Tons) and Fabric (\$8,270.00); Installation of Pavilion-Edge Landscaping Fabric and Gravel (7-tons) and Installation of Building-Edge Landscaping Fabric, Edging Stone (2-tons) and Gravel (3.5-tons) (\$3,120.00); and Delivery of 3-Yards of Compost (\$220.00)
- X. Committee Chairman Reports: Seth Wormley (Finance) and Dan Koukol (Operations)
- XI. Public Comments
- XII. Executive Session
- XIII. OTHER ITEMS OF BUSINESS
- XIV. Adjournment

(1) Requires affirmative vote of the majority of those elected (6) for passage (KCFPD Rules of Order Section I.G.3.b.v.a)

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE of the WHOLE MEETING MINUTES
APRIL 11, 2023**

I. Call to Order

President DeBolt called the meeting to order at 4:30 pm in the Kendall County Office Building – Second Floor County Board Meeting Rooms 209 and 210.

II. Roll Call

X	Bachmann		Koukol
X	DeBolt		Peterson
	Flowers	X	Rodriguez
X	Gengler	X	Shanley
	Kellogg	X	Wormley

Commissioners Bachmann, DeBolt, Gengler, Rodriguez, Shanley and Wormley, were all present.

III. Approval of Agenda

Commissioner Rodriguez made a motion to approve the meeting agenda. Seconded by Commissioner Wormley. Aye, all. Opposed, none.

IV. Public Comments

No public comments were offered from citizens in attendance.

V. Executive Director’s Report

Director Guritz, provided an update on District projects.

VI. Motion to Forward Claims to Commission

Commissioner Shanley made a motion to forward claims to Commission for approval. Seconded by Commissioner Bachmann. Aye, all. Opposed, none.

VII. Review of Preliminary Financial Statements through March 31, 2023

Director Guritz presented a review of preliminary financial statements through March 31, 2023.

VIII. OLD BUSINESS

a) Facility Attendants – FLSA Exempt Staff Stipends and Non-Exempt Differential Pay Recommendations

Commissioner Bachmann made a motion to forward the Facility Attendants – FLSA Exempt Staff Stipends and Non-Exempt Differential Pay Recommendations to Commission for approval. Seconded by Commissioner Rodriguez. Aye, all. Opposed, none.

b) MOTION: Approval of Requested Date Changes for the University of Illinois Cooperative Extension - 4H Special Use Permits for Programmed Use of District Facilities

Director Guritz presented the change of dates for the University of Illinois Cooperative Extension - 4H Special Use Permits for Programmed Use of District Facilities to Committee of the Whole.

IX. NEW BUSINESS

a) Little Rock Creek Dam Removal, Shoreline Restoration Erosion Control Projects – Hey and Associates, Inc.

Dave Kraft, Hey and Associates, Inc., presented a presentation on the Little Rock Creek Dam removal and shoreline restoration erosion control project.

b) Mack & Associates, CPA – FY22 Audit Presentation Update

Director Guritz reported that the audit will be presented at the May Committee of the Whole meeting. The District is waiting to hear back from the IDNR on FY22 reimbursable PARC grant expenses in order to finalize end-of-year accrual entries.

c) Hoover – Fox River Bluffs Trail Connection – Concept Plan, Costs and Funding Strategies

The Committee of the Whole discussed the Hoover - Fox River Bluffs Forest Preserves Trail Connection. Director Guritz presented draft exhibits and construction cost estimates received from Upland Design. The majority of the proposed trail is located within the Eldmain Road corridor right-of-way. The Committee discussed the possibility of transferring property rights to the District to construct the trail. Director Guritz stated that if the County would like to construct the trail, than the Board could elect to utilize KC-TAP funds to fully fund the trail, or fund that portion of the trail that is located within the Eldmain Road right-of-way. A Regional Trails Program grant could offset \$200,000 of the \$387,000 estimated cost.

d) Wesley Hughes Remainder Estate Updates

Director Guritz provide an update on Wesley Hughes Estate after attending the reading of the charitable donations. Condolences were extended to the family. The District was informed all assets will be liquidated and monetary donations are expected of December FY24.

XVIII. Other Items of Business

a. Pickerill Estate House Construction Project Updates

i. IDNR Billing Statement Updates and Cost Assignments by Fund

ii. Mack & Associates, CPA Proposal

Commissioner Shanley made a motion to forward the Mack & Associates CPA proposal for auditing services for the IDNR-PARC grant billing statements to Commission for approval.

Seconded by Commissioner Wormley. All, aye. Opposed, none. Motion unanimously approved.

iii. GRNE Solar Array Installation Updates

iv. Furniture Order Update and Cost Savings

Director Guritz presented an updated working document showing the distribution of capital costs for the Pickerill estate house by fund assignment. Kluber Architects is waiting for final shop drawings from GRNE Solar. The solar array will likely be installed in July.

Director Guritz presented information on the updated tables and chairs order for the Pickerill estate house.

b. Little Rock Creek Forest Preserve – Cropland Conversion Project Updates

Grounds and Natural Resources Division Supervisor, Antoinette White provided a progress update on the Little Rock Creek Forest Preserve cropland conversion project. Over 5,200 trees were planted, with cover crop and pollinator mix prairie seed broadcast over the conversion areas.

XIX. Committee Chairman Reports: Seth Wormley (Finance) and Dan Koukol (Operations)

No report for Operations or Finance Committee.

XX. Public Comments

No public comments were offered from citizens in attendance.

XXI. Executive Session

No need for executive session.

XXII. Summary of Action Items

Director Guritz, provided a summary of action items to be presented to Commission for approval.

XXIII. Adjournment

Commissioner Wormley made a motion to adjourn. Seconded by Commissioner Shanley. Aye, all. Opposed, none. Meeting adjourned at 5:52 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES
APRIL 18, 2023**

I. Call to Order

President DeBolt called the meeting to order at 10:35 am in the Kendall County Office Building - Second Floor Board Meeting Rooms 209 and 210.

II. Pledge of Allegiance

The Pledge of Allegiance was recited at the start of the Kendall County Board Meeting.

III. Invocation

An invocation was offered at the start of the Kendall County Board Meeting.

IV. Roll Call

X	Bachmann	X	Koukol
X	DeBolt	X	Peterson
X	Flowers	X	Rodriguez
X	Gengler	X	Shanley
X	Kellogg	X	Wormley

Roll call: Commissioners Bachmann, Flowers, Gengler, Kellogg, Koukol, Peterson, Rodriguez, Shanley, Wormley, and DeBolt were all present.

V. Approval of Agenda

Commissioner Peterson made a motion to approve the agenda as presented. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

VI. Public Comment

No public comments were offered from citizens in attendance.

VII. CONSENT AGENDA

A. Approval of Minutes

- Kendall County Forest Preserve District Finance Committee Meeting of March 30, 2023
- Kendall County Forest Preserve District Commission Meeting of April 5, 2023

B. Approval of Claims in the Amount of \$18,160.52

C. MOTION: Approval of an Increased Hourly Pay Scale Differential of \$10 per hour to District Non-Exempt Staff Members Extending Facility and Events Attendant Support of Weddings and Similar Functions Held at Meadowhawk Lodge, the Pickerill Estate House, and Ellis House

- D. MOTION: Approval of Stipend Payments for District Exempt Staff Members Extending Facility and Events Attendant Support of Weddings and Similar Functions Held at Meadowhawk Lodge, the Pickeril Estate House, and Ellis House in the Amount of \$100.00 per Function (Lead Role: Full Event Support Extended), or \$50.00 per Function (Supporting Role: Partial Event Support Extended)
- E. MOTION: Approval of a Letter of Engagement from Mack & Associates, P.C. for Auditing and Billing Statement Certifications for the District’s Illinois Department of Natural Resources – PARC Grant #21-114 for an amount Not-to-Exceed \$1,5000

Commissioner Flowers made a motion to approve the Consent Agenda as presented.
 Seconded by Commissioner Gengler.

Motion: Commissioner Flowers					
Second: Commissioner Gengler					
Roll call: Consent Agenda					
Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Bachmann	X		Koukol	X	
DeBolt	X		Peterson	X	
Flowers	X		Rodriguez	X	
Gengler	X		Shanley	X	
Kellogg	X		Wormley	X	
Motion unanimously approved.					

Roll call: Commissioners Bachmann, Flowers, Gengler, Kellogg, Koukol, Peterson, Rodriguez, Shanley, Wormley, and DeBolt, aye. Opposed, none. Motion unanimously approved.

VIII. OLD BUSINESS

No items posted for consideration.

IX. NEW BUSINESS

- A. MOTION: Approval of Grant Agreement No. OS-23-2290 between the State of Illinois – Department of Natural Resources and the Kendall County Forest Preserve District in the Amount of \$600,000.00, including a District Matching Fund Commitment of \$814,300.00 for Completion of the Subat Nature Center Project

Commissioner Shanley made a motion to approve Grant Agreement No. OS-23-2290 between the State of Illinois – Department of Natural Resources and the Kendall County Forest Preserve District in the amount of \$600,000.00, including a District matching funds commitment of \$814,300.00 for completion of the Subat Nature Center project. Seconded by Commissioner Wormley.

Motion: Commissioner Shanley
 Second: Commissioner Wormley

Roll call: IDNR Grant Agreement No. OS-23-2290

Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Bachmann	X		Koukol	X	
DeBolt	X		Peterson	X	
Flowers	X		Rodriguez	X	
Gengler	X		Shanley	X	
Kellogg	X		Wormley	X	

Motion unanimously approved.

Roll call: Commissioners Bachmann, Flowers, Gengler, Kellogg, Koukol, Peterson, Rodriguez, Shanley, Wormley, and DeBolt, aye. Opposed, none. Motion unanimously approved.

- B. MOTION: Approval of the State of Illinois Funding Distribution – Advance Payment Agreement for Grant Agreement No. OS-23-2290 Accepting a 50% Advance Payment of the \$600,000.00 OSLAD Grant, including a 2-Year Term Limitation for Fully Expending or Legally Obligating the Advanced Payment of Grant Funds**

Commissioner Shanley made a motion to approve the State of Illinois Funding Distribution – Advance Payment Agreement for grant agreement No. OS-23-2290 accepting a 50% advance payment of the \$600,000.00 OSLAD Grant, including a 2-Year term limitation for fully expending or legally obligating the advanced payment of grant funds. Seconded by Commissioner Gengler.

Motion: Commissioner Shanley
 Second: Commissioner Gengler

Roll call: IDNR Funding Distribution 50% of the Subat Nature Center OSLAD Grant

Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Bachmann	X		Koukol	X	
DeBolt	X		Peterson	X	
Flowers	X		Rodriguez	X	
Gengler	X		Shanley	X	
Kellogg	X		Wormley	X	

Motion unanimously approved.

Roll call: Commissioners Bachmann, Flowers, Gengler, Kellogg, Koukol, Peterson, Rodriguez, Shanley, Wormley, and DeBolt, aye. Opposed, none. Motion unanimously approved.

X. Committee Chairman Reports: Commissioners Wormley (Finance) and Koukol (Operations)

No Committee reports were presented.

XI. Public Comments

County Administrator Koeppel provided comments on his enjoyment of the Kendall County Forest Preserves during his time at the County, and plans to continue to use them.

XII. Executive Session

None.

XIII. Other Items of Business

None.

XIV. Adjournment

Commissioner Koukol made a motion to adjourn. Seconded by Commissioner Gengler. Aye, all. Opposed, none.

Meeting adjourned at 10:48 am.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District

Claims Listing

4/26/2023 10:08:33 AM

Department	Vendor #	Vendor Name	Invoice #	Invoice Description	GL Account	Description	Invoice Amount
Ellis Grounds	1323	MENARDS	69693	Menards-papertowels, garbage bags, cleaner	19001162	68580	\$78.05
						Sub-Total	\$78.05
					Ellis Grounds	Total	\$78.05
Ellis House	2047	COMED	9361548011043023	ComEd-Ellis House	19001160	62270	\$702.69
						Sub-Total	\$702.69
					Ellis House	Total	\$796.26
Ellis Riding Lessons	124	BARRETT'S ECOWATER	001038104302023	Ellis Water Service	19001160	68580	\$49.45
	1877	WALDEN'S LOCK SERVICE	23112	Key duplicates-Ellis	19001160	68580	\$44.12
						Sub-Total	\$93.57
					Ellis House	Total	\$796.26
Ellis Riding Lessons	51	SYNCB/AMAZON	1XFC-G4NG-6VLJ	Joint Powder for Horses	19001164	63000	\$76.98
						Sub-Total	\$76.98
					Ellis Riding Lessons	Total	\$420.00
Ellis Riding Lessons	2057	MATTHEW CAVINESS	12023157	Horse-Trim and Shoes	19001164	63020	\$420.00
						Sub-Total	\$420.00
					Ellis Riding Lessons	Total	\$496.98

Environ. Educ. Laws of Nature	51	SYNCB/AMAZON	1NMN-9NC3-6KJD	Insect Pocket Guide, Moss	19001180	63030	Program Supplies	\$30.49
							Sub-Total	\$30.49
							Total	\$30.49
Environ. Educ. Other Pblc Prg	2779	KIMBERLY ADAMS	Reimburse43023	Reimbursement for supplies	19001179	63030	Program Supplies	\$31.77
							Sub-Total	\$31.77
							Total	\$31.77
Environmental Education Camps	51	SYNCB/AMAZON	1NMN-9NC3-6KJD	Insect Pocket Guide, Moss	19001177	63030	Program Supplies	\$84.69
							Sub-Total	\$84.69
							Total	\$84.69
Environmental Education School	2779	KIMBERLY ADAMS	Reimburse43023	Reimbursement for supplies	19001176	63030	Program Supplies	\$4.10
							Sub-Total	\$4.10
							Total	\$4.10
Forest Preserve Director	1020	ILLINOIS STATE POLICE SERVICES FUND	20230305718	Backgrounds Check	190011	62000	Office Supplies	\$10.00
							Sub-Total	\$10.00
							Total	\$10.00

Forest Preserve Director	67	AMEREN ILLINOIS	27864440060430 23	Millbrook S Electric	190011 63510	Electric	\$27.93
	2047	COMED	93615780000430 23	ComEd-Baker Woods	190011 63510	Electric	\$19.11
						Sub-Total	\$47.04
	1007	ILLINOIS COUNTIES RISK MANAGEMENT TRUST	00100066904302 3	Liability Insurance Payment	190011 68000	Liability Insurance Premiums	\$8,326.38
						Sub-Total	\$8,326.38
	236	CENTRAL LIMESTONE CO INC	32888	Gravel for Ponderosa PlaySpace	190011 68500	Project Fund Expenses	\$392.49
	1323	MENARDS	69183	Menards-fencing materials	190011 68500	Project Fund Expenses	\$225.46
	4211	HEY AND ASSOCIATES	22-0380-16474	Little Rock Creek Dam	190711 68500	Project Fund Expenses	\$2,375.00
						Sub-Total	\$2,992.95
	1323	MENARDS	69455	Treated wood for bridge repair work	191411 68530	Preserve Improvements	\$194.69
1323	MENARDS	69467	Flange, screws, star drive	191411 68530	Preserve Improvements	\$3.32	
					Sub-Total	\$198.01	
				Forest Preserve Director	Total	\$11,574.38	
Grounds and Natural Resources	413	DEKANE EQUIPMENT CORP	IA89041	RTV Repair Parts-Belt, fan	19001183 62160	Equipment	\$51.82
	556	FLATSO'S TIRE SHOP	27228	Camper Wagon Tire Repair	19001183 62160	Equipment	\$90.00
					Sub-Total	\$141.82	

Grounds and Natural Resources													
1452	NICOR	85662610121043 02023	Nicor-Millbrook S	19001183	63090	Natural Gas							\$166.02
1452	NICOR	87946110001043 02023	Nicor-Harris	19001183	63090	Natural Gas							\$176.40
						Sub-Total							\$342.42
						Grounds and Natural Resources							\$484.24
Hoover													
21	ADS, INC	147996-1058	Alarm Services-Hoover	19001171	62270	Utilities							\$357.75
						Sub-Total							\$357.75
4304	JENNIFER EVERHART	23-00003	MHL Sec Dep Return	19001171	63040	Security Deposit Refund							\$195.00
4305	DAVID MANIGOLD	23-00078	Kingfisher Sec Dep Return	19001171	63040	Security Deposit Refund							\$100.00
4306	CHEVELLE VALDEZ	23-0068	MHL Sec Dep Return	19001171	63040	Security Deposit Refund							\$187.50
						Sub-Total							\$482.50
1452	NICOR	22827083027043 023	Nicor Hoover Shop	19001171	63090	Natural Gas							\$109.47
1452	NICOR	23336698297043 023	Nicor-Rookery	19001171	63090	Natural Gas							\$127.95
1452	NICOR	24614203628043 02023	Nicor-Blazing Star	19001171	63090	Natural Gas							\$105.42
1452	NICOR	28235299733043 023	Nicor Moonseed	19001171	63090	Natural Gas							\$102.99
1452	NICOR	30831034894043 023	Nicor-Kingfisher	19001171	63090	Natural Gas							\$129.33

Hoover	1452	NICOR	50980197128043 023	Nicor-Meadowhawk	19001171	63090	Natural Gas	\$56.23
	1452	NICOR	72389374124043 02023	Nicor Hoover Residence	19001171	63090	Natural Gas	\$58.71
	1452	NICOR	88551401149043 02023	Nicor Hoover Maintenance	19001171	63090	Natural Gas	\$102.28
							Sub-Total	\$792.38
	1323	MENARDS	69184	Menards-Pest spray, seafoam, sealant, glue	19001171	63120	Building Maintenance	\$22.93
	1323	MENARDS	69665	Menards-Brush, gloves, sealant	19001171	63120	Building Maintenance	\$11.97
							Sub-Total	\$34.90
	1323	MENARDS	69184	Menards-Pest spray, seafoam, sealant, glue	19001171	68580	Grounds and Maintenance	\$47.40
	1323	MENARDS	69665	Menards-Brush, gloves, sealant	19001171	68580	Grounds and Maintenance	\$81.88
							Sub-Total	\$129.28
					Hoover		Total	\$1,796.81
							Grand Total	\$15,377.77



Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
1250 - Ken Pickerill House Renovations
6350A Minkler Road
Yorkville, Illinois 60560

CONTRACT INFORMATION:
Contract For: General Construction
Date: September 7, 2022

CHANGE ORDER INFORMATION:
Change Order Number: 006
Date: April 26, 2023

OWNER: *(Name and address)*
Kendall County Forest Preserve District
110 W Madison Street
Yorkville, Illinois 60560

ARCHITECT: *(Name and address)*
Kluber, Inc.
41 W Benton Street
Aurora, Illinois 60506

CONTRACTOR: *(Name and address)*
Lite Construction, Inc.
711 S Lake Street
Montgomery, Illinois 60538

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Description:

1. Provide labor and material to patch/seal up basement window, \$948.00.

Contingency Allowance Remaining: \$0.00
Add to Contract Sum: \$948.00

Attachments: Change Order Request #010 as submitted by Lite Construction dated April 24, 2023.

The original Contract Sum was	\$	1,082,700.00
The net change by previously authorized Change Orders	\$	13,483.00
The Contract Sum prior to this Change Order was	\$	1,096,183.00
The Contract Sum will be increased by this Change Order in the amount of	\$	948.00
The new Contract Sum including this Change Order will be	\$	1,097,131.00

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be unchanged.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Kluber, Inc.
ARCHITECT *(Firm name)*

SIGNATURE
Chris Hansen, Project Manager
PRINTED NAME AND TITLE
April 26, 2023
DATE

Lite Construction Inc
CONTRACTOR *(Firm name)*
John Campbell
SIGNATURE
John Campbell/PM
PRINTED NAME AND TITLE
April 26, 2023
DATE

OWNER *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE

LITE CONSTRUCTION

711 South Lake Street
 P.O. Box 135
 MONTGOMERY, IL 60538

(630) 896-7220
 Fax (630) 896-1304

TO Kluber Inc

 41 W Benton St

 Aurora, IL 60506

CHANGE ORDER

Number 10

PHONE	DATE 4/24/23
JOB NAME/LOCATION Ken Pickerill House	
Renovations	
JOB NUMBER	JOB PHONE
EXISTING CONTRACT NO.	DATE OF EXISTING CONTRACT

We hereby agree to make the change(s) specified below:

Provide labor and material to patch/seal up basement window

LCI Labor hours	\$750.00
Material	\$75.00
LCI Self Performing Mark Up	\$123.00
Total	\$948.00

NOTE: This Change Order becomes part of and in conformance with the existing contract.

WE AGREE hereby to make the change(s) specified above at this price <input checked="" type="checkbox"/>		\$ 948	00
DATE 4/24/23	PREVIOUS CONTRACT AMOUNT	\$	
AUTHORIZED SIGNATURE (CONTRACTOR) <i>John Campbell</i>	REVISED CONTRACT TOTAL	\$	

ACCEPTED — The above prices and specifications of this Change Order are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise stipulated.

Date of acceptance _____
 Signature _____
 (OWNER)

To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Executive Director

RE: Approval of Fund Transfers

- \$230,377 from Fund 1908 to Fund 1907
- \$100,000 from the Kendall County ARPA Fund to Fund 1914

District staff recommends approval of the two motions posted to the May 2, 2023 Consent Agenda authorizing and directing Kendall County Forest Preserve District Treasurer Ferko to complete the scheduled transfers of funds in accordance with the FY23 approved budget for the District.

Current fund balances:

Fund	Balance	Summary of Authorizations
Fund 1907	\$42,868	KCFPD Capital Fund Balance
Fund 1908	\$230,277	Transfer of remaining fund balance to Fund 1907
Fund 1914	\$20,395	Disbursement of \$100,000 into Fund 1914 from the Kendall County ARPA Fund

FY23 budgets for impacted funds, and YTD MUNIS financial reports for Funds 1907, 1908 and 1914 are attached to this cover report.

Recommendation:

Approval of the Consent Agenda as presented.

YEAR-TO-DATE BUDGET REPORT

FOR 2023 05

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1907 Forest Preserve Capital Exp.							
190711 Forest Preserve Capital Exp.							
00 No Department							
190711 40370 Transf. from OSLAD Fu	-230,377	-230,377	.00	.00	.00	-230,377.00	.0%
190711 41350 Interest Income	0	0	-1,108.39	.00	.00	1,108.39	100.0%
190711 42490 Other Revenue	0	0	-9,642.50	.00	.00	9,642.50	100.0%
190711 62160 Equipment	165,373	165,373	.00	.00	.00	165,373.00	.0%
190711 66500 Miscellaneous Expense	32,006	32,006	3,270.96	.00	.00	28,735.04	10.2%
190711 68500 Project Fund Expenses	60,651	60,651	45,174.55	2,375.00	.00	15,476.45	74.5%
190711 68610 Morton Arboretum Land	18,184	18,184	3,623.47	.00	.00	14,560.53	19.9%
TOTAL Forest Preserve Capital Exp	45,837	45,837	41,318.09	2,375.00	.00	4,518.91	90.1%
TOTAL Forest Preserve Capital Exp	45,837	45,837	41,318.09	2,375.00	.00	4,518.91	90.1%
TOTAL REVENUES	-230,377	-230,377	-10,750.89	.00	.00	-219,626.11	
TOTAL EXPENSES	276,214	276,214	52,068.98	2,375.00	.00	224,145.02	
PRIOR FUND BALANCE			84,185.97				
CHANGE IN FUND BAL - NET OF REVENUES/EXPENSES			-41,318.09				
REVISED FUND BALANCE			42,867.88				

FP Fox River Bluffs Public Access RTP Grant Fund Fund 1908

ACCOUNT & DESCRIPTION	BUDGET 2020	BUDGET 2021	BUDGET 2022	FY22 AMD 15-Nov-22	BUDGET 2023	% CHANGE IN BUDGET
Beginning Balance	0	0	30,300	30,300	71,195	
REVENUE						
190811 42970 Grant Award	177,100		30,300	17,918	159,182	
190811 43800 Transfer In from Series 2021 Bond Proceeds Fund #1912		30,300	0	100,941	0	
190811 40300 Transfer In from Capital Fund #1907	44,375			143,023	0	
190811 40300 Transfer In from Land Cash Fund #1910				52,700	0	
Total Revenue	221,475	30,300	30,300	314,582	159,182	
EXPENDITURE						
190811 61420 Transfer out to Fund 1907	221,475				230,377	Project residual
190811 66500 Other Expenditures					0	
190811 70650 Professional Services (Architect & Engineer)		30,300	30,300	29,396	0	
190811 70330 Construction				244,292	0	
Total Expenditures	221,475	30,300	30,300	273,688	230,377	
Revenue over/(under) Expenditure	0	0	0	40,895	(71,195)	
Ending Balance	0	0	30,300	71,195	0	

Kendall County



YEAR-TO-DATE BUDGET REPORT

FOR 2023 05

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1908 Fox River Bluffs Access RTP Gr							
190811 Fox River Bluffs Access RTP Gr							
00 No Department							
190811 42970 Grant Award	-159,182	-159,182	.00	.00	.00	-159,182.00	.0%*
190811 61420 Trnsf. to FP Capital	230,377	230,377	.00	.00	.00	230,377.00	.0%
TOTAL Fox River Bluffs Access RTP	71,195	71,195	.00	.00	.00	71,195.00	.0%
TOTAL Fox River Bluffs Access RTP	71,195	71,195	.00	.00	.00	71,195.00	.0%
TOTAL REVENUES	-159,182	-159,182	.00	.00	.00	-159,182.00	
TOTAL EXPENSES	230,377	230,377	.00	.00	.00	230,377.00	
PRIOR FUND BALANCE				230,377.48			
CHANGE IN FUND BAL - NET OF REVENUES/EXPENSES				.00			
REVISED FUND BALANCE				230,377.48			

FP American Rescue Plan Act Fund Fund 1914

ACCOUNT & DESCRIPTION	BUDGET 2021	BUDGET AMD 11-21	BUDGET 2022	FY22 AMD 16-Aug-22	FY23 Budget	Notes
Beginning Balance					40,728	
REVENUE						
191411 Interest Income			2,976	7,594		
191411 40390 Transfer of American Rescue Plan Act Funds from Kendall County	30,000	30,000	100,000	100,000	100,000	
Total Revenue	30,000	30,000	100,000	100,000	100,000	
EXPENDITURE						
191411 51160 Salaries - Part Time Grounds Maintenance			17,280	17,280	20,160	
191411 51390 Salaries - Full Time Grounds Maintenance	8,000	3,700	32,600	32,600	36,474	
191411 61160 Transfer to KC IMRF Fund	716	331	2,272	2,272	2,145	
191411 63050 Transfer to KC SSI Fund	612	283	2,494	2,494	4,333	
191411 63060 ER Contr Health/Dental	5,000	2,710	11,500	11,500	12,432	
191411 66500 Other Expenditures						
191411 68530 Preserve Improvements/Master Plan			36,830	41,448	65,184	
191411 70040 Supplies						
191411 70050 Contractual Services	15,672					
191411 70060 Professional Services - A&E Services						
191411 70330 Construction		20,000				
Total Expenditure	30,000	27,024	102,976	107,594	140,728	
Revenue over/(under) Expenditure	0	2,976			(40,728)	
Ending Balance	0	2,976	(0)	(0)	0	

YEAR-TO-DATE BUDGET REPORT

FOR 2023 05

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1914 FP American Rescue Plan Act							
191411 FP American Rescue Plan Act							
00 No Department							
191411 40390 Transfer from ARPA Fu	-100,000	-100,000	.00	.00	.00	-100,000.00	.0%
191411 51160 Salaries - Part Time	20,160	20,160	2,695.00	1,491.00	.00	17,465.00	13.4%
191411 51390 Salaries - Full Time	36,474	36,474	14,309.07	2,805.70	.00	22,164.93	39.2%
191411 61160 Transf. to IMRF Fund	2,145	2,145	363.80	.00	.00	1,781.20	17.0%
191411 63050 Employer Contr. SSI &	4,333	4,333	432.85	.00	.00	3,900.15	10.0%
191411 63060 Employer Cont Hlthden	12,432	12,432	5,036.41	.00	.00	7,395.59	40.5%
191411 68530 Preserve Improvements	65,184	65,184	4,570.18	2,416.74	.00	60,613.82	7.0%
TOTAL FP American Rescue Plan Act	40,728	40,728	27,407.31	6,713.44	.00	13,320.69	67.3%
TOTAL FP American Rescue Plan Act	40,728	40,728	27,407.31	6,713.44	.00	13,320.69	67.3%
TOTAL REVENUES	-100,000	-100,000	.00	.00	.00	-100,000.00	
TOTAL EXPENSES	140,728	140,728	27,407.31	6,713.44	.00	113,320.69	
PRIOR FUND BALANCE				47,802.14			
CHANGE IN FUND BAL - NET OF REVENUES/EXPENSES				-27,407.31			
REVISED FUND BALANCE				20,394.83			

Four Seasons Landscaping Plus
 6139 CATON FARM ROAD
 YORKVILLE, IL 60560 US
 815-475-7229
 michelle4seasons@yahoo.com

Agreement



ADDRESS
Kendall County Forest Reserve

SHIP TO
Kendall County Forest Reserve Ken Pickerill House 635A Minkler Road Yorkville

AGREEMENT #	DATE
1878	04/26/2023

	DESCRIPTION	QTY	RATE	AMOUNT
Prevailing Wage	Clean bed by handy cap spots, dig out grass and weeds. Edge new beds. Jean to set out the plants for you to install. Forest preserve to purchase all plant materials. Forest Preserve to install ALL plant material. Rate reflects paying prevailing wage rate.	1	1,320.00	1,320.00
Plantings**	4 Seasons bought border lily bulbs for Forest Preserve to install.	1	137.00	137.00
Outcropping Stone	Outcropping Stone: Labor, fabric, machinery, and delivery. Install 6-10 inch outcropping stones (Chilton – 10 tons) with fabric and gravel (Red Flint SM () – 7 tons) to provide drip edge for pavilion and to lessen slope along back side and around corner to fire place. The fabric will be installed beneath and behind outcropping stones and under gravel, that will be installed between outcropping and pavilion. (District to provide stone; 4 Seasons to provide landscape fabric)	1	10,340.00	10,340.00
Flagstone	Drainage Swale Flagstone: Labor, fabric, machinery, and delivery. Install New York irregular full color blue stone strip flagstone extending out from overlapped Outcropping. Landscape fabric will be installed under flagstone out to topsoil slope edge with " red flint gravel installed to fill flagstone joint gaps. Fabric to be installed below flagstone and gravel. (District to provide stone; 4 Seasons to provide landscape fabric) **The landscape fabric along the pavilion will be a single width.	1	8,270.00	8,270.00
Stone**	Estate House Foundation Stone and Edging: Labor, fabric, machinery, and delivery. Install drywall edging (Eden 3-4 – 2 tons) and stone (American Heritage – SM (3/4") – 3.50 tons). (District to provide the stone; 4 Seasons to provide the landscape fabric)	1	3,120.00	3,120.00

	DESCRIPTION	QTY	RATE	AMOUNT
	***Deduct Alternate: Estate House Foundation Stone and Edging: District to install the fabric, 3-4 inch edge, and gravel along the estate house foundation. (4 Seasons to provide fabric) DEDUCT \$3,040.00			
Prevailing Wage	Labor to install mulch: To be done by forest preserve (mulch provided and delivered by Forest Preserve)	1		0.00
Compost	Compost delivered and provided (not installed) by 4 Seasons Landscaping. 3 yards	1	220.00	220.00
Design Fee	Design fee	1	3,800.00	3,800.00
Discount	Donation to Forest Preserve. Design fee	1	-3,800.00	-3,800.00
Estimate Only	ESTIMATE ONLY! These prices are for a package deal. Price will differ if project is not done in full. Unforeseen obstacles underground may result in additional cost. **Not responsible for damage to sprinkler systems.	1	0.00	0.00
TOTAL				\$23,407.00

Accepted By

Accepted Date