

**COUNTY OF KENDALL, ILLINOIS**  
**COMMITTEE OF THE WHOLE**  
**Thursday, April 13, 2023 at 9:00 AM**  
**Meeting Minutes**

**Call to Order** - The meeting was called to order at 9:01 a.m. by County Board Vice-Chairman Scott Gengler who led the Committee in the Pledge of Allegiance to the American Flag.

**Roll Call**

<b>Board Member</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
Matt Kellogg	absent		
Scott Gengler	here		
Zach Bachmann	here		10:35 a.m.
Brian DeBolt	here		
Elizabeth Flowers	absent		
Dan Koukol	here		
Jason Peterson	here		
Ruben Rodriguez	here		
Brooke Shanley	here		
Seth Wormley		9:05 a.m.	

With seven (7) members present a quorum was established.

**Staff Present:** Judge Krentz, Judge McAdams, Eric Weis, Jason Majer, Mark Shlifka, Jim Webb, Matthew Prochaska, Dwight Baird, Latreese Caldwell, Scott Koeppel, Jacquie Purcell, Alice Elliott, Bobby Richardson, Luke Prisco, Dan Polvere, Bill Hardiman

**Approval of Agenda** – Motion made by Member DeBolt, second by Member Koukol. **With seven (7) members present voting aye, the motion carried by a vote of 7-0.**

**Approval of Claims** – Motion made by Member Shanley, second by Member Peterson. Vice-Chairman Gengler asked for a roll call vote. **With seven (7) members present voting aye, the motion carried by a vote of 7- 0.**

<b>Attendee</b>	<b>Status</b>
Matt Kellogg	absent
Scott Gengler	yes
Zach Bachmann	yes
Brian DeBolt	yes
Elizabeth Flowers	absent
Dan Koukol	yes
Jason Peterson	yes
Ruben Rodriguez	yes
Brooke Shanley	yes
Seth Wormley	absent

**New Committee Business:**

- A. Bond Court Call - Circuit Clerk Matt Prochaska led the committee into courtrooms CR114 (Traffic and Misdemeanor Cases Courtroom) and CR115 (Felony Cases Courtroom) for observation of the courtrooms in full session.
- B. Court House Department / Office Presentations:
  - 1. Judge Stephen Krentz presented the board on court operations and personnel. There are currently six judges working in Kendall County, with the possibility of expansion in the future. One to two weeks of every month are held open for jury trials.
  - 2. Director of Probation Court Services Alice Elliott, presented on court services and probation, a handout was provided to the committee members. In Illinois probation is separated from parole and decentralized. This allows each county to develop programs, services and structures that are best suited to meet the needs of the county. Probation currently has 26 staff members: 24 full-time, and 2 part-time.
  - 3. Public Defender Jason Majer presented information regarding the public defender’s role and their offices. The Public Defenders office is available to county residents that meet a certain criterion and works on the 6<sup>th</sup> Amendment right to have an attorney. Currently working in his offices are five Assistant Public Defenders, one full-time Paralegal and one full-time Investigator.
  - 4. States Attorney Eric Weis gave a presentation on the role of the States Attorneys’ office and the workload of his offices. The States Attorney offices currently have nineteen (19) staff members. Next month they have thirty-eight (38) jury trials set to begin. Attorney Weis answered questions regarding workload, staffing, future expansion needs and document storage. 1<sup>st</sup> Assistant ASA- Criminal Division Mark Shlifka presented an example of a closing argument to the committee and the innovative way in which they use technology (PowerPoint) to connect to the jury and lay out the facts of the case.
  - 5. Circuit Clerk Matthew Prochaska led a presentation on the role of the Circuit Clerks’ offices and their role as the hub of the court system. Every single document filed in any of the courtrooms comes through the Clerk’s office, he explained their current case management system. The County Clerk’s office is the most public-facing office in the courthouse. Currently the Clerk’s office has twenty-four (24) staff members.
- C. Courthouse Tour – Tour did not occur during the meeting, the meeting was adjourned before a quorum was lost.
- D. MOTION (RC) - Discussion and Approval of Budget Revision to increase FY23 Non-Union salaries to 5% increase

Motion made by Member DeBolt to forward the discussion and approval of Budget Revision to increase FY23 Non-Union salaries to 5% increase to County Board meeting on April 18, 2023, second by Member Shanley. **With seven (7) members present voting aye, the motion carried by a vote of 7-0.**

**Roll Call Vote:**

<b>Attendee</b>	<b>Status</b>
Matt Kellogg	absent
Scott Gengler	yes
Zach Bachmann	absent
Brian DeBolt	yes

Elizabeth Flowers	absent
Dan Koukol	yes
Jason Peterson	yes
Ruben Rodriguez	yes
Brooke Shanley	yes
Seth Wormley	yes

**Old Committee Business** - None

**Elected Official and Department Head Reports** - None

**Public Comment** – None

**Questions from the Media** – None

**Chairman’s Report** – None

**Review Board Action Items** –

- Approval of Claims
- Discussion and Approval of Budget Revision to increase FY23 Non-Union salaries to 5% increase.

**Executive Session** – None

**Adjournment** – Member Rodriguez made a motion to adjourn the meeting, second by Member Koukol. Vice- Chairman Gengler asked for a voice vote on the motion. **With 7 members present voting aye, the meeting adjourned at 11:17 a.m.**

Respectfully Submitted,

Sally A. Seeger  
Recording Secretary/Administrative Assistant