

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE of the WHOLE MEETING MINUTES**

APRIL 11, 2023

I. Call to Order

President DeBolt called the meeting to order at 4:30 pm in the Kendall County Office Building – Second Floor County Board Meeting Rooms 209 and 210.

II. Roll Call

X	Bachmann		Koukol
X	DeBolt		Peterson
	Flowers	X	Rodriguez
X	Gengler	X	Shanley
	Kellogg	X	Wormley

Commissioners Bachmann, DeBolt, Gengler, Rodriguez, Shanley and Wormley, were all present.

III. Approval of Agenda

Commissioner Rodriguez made a motion to approve the meeting agenda. Seconded by Commissioner Wormley. Aye, all. Opposed, none.

IV. Public Comments

No public comments were offered from citizens in attendance.

V. Executive Director's Report

Director Guritz, provided an update on District projects.

VI. Motion to Forward Claims to Commission

Commissioner Shanley made a motion to forward claims to Commission for approval. Seconded by Commissioner Bachmann. Aye, all. Opposed, none.

VII. Review of Preliminary Financial Statements through March 31, 2023

Director Guritz presented a review of preliminary financial statements through March 31, 2023.

VIII. OLD BUSINESS

a) Facility Attendants – FLSA Exempt Staff Stipends and Non-Exempt Differential Pay Recommendations

Commissioner Bachmann made a motion to forward the Facility Attendants – FLSA Exempt Staff Stipends and Non-Exempt Differential Pay Recommendations to Commission for approval. Seconded by Commissioner Rodriguez. Aye, all. Opposed, none.

b) MOTION: Approval of Requested Date Changes for the University of Illinois Cooperative Extension - 4H Special Use Permits for Programmed Use of District Facilities

Director Guritz presented the change of dates for the University of Illinois Cooperative Extension - 4H Special Use Permits for Programmed Use of District Facilities to Committee of the Whole.

IX. NEW BUSINESS

a) Little Rock Creek Dam Removal, Shoreline Restoration Erosion Control Projects – Hey and Associates, Inc.

Dave Kraft, Hey and Associates, Inc., presented a presentation on the Little Rock Creek Dam removal and shoreline restoration erosion control project.

b) Mack & Associates, CPA – FY22 Audit Presentation Update

Director Guritz reported that the audit will be presented at the May Committee of the Whole meeting. The District is waiting to hear back from the IDNR on FY22 reimbursable PARC grant expenses in order to finalize end-of-year accrual entries.

c) Hoover – Fox River Bluffs Trail Connection – Concept Plan, Costs and Funding Strategies

The Committee of the Whole discussed the Hoover - Fox River Bluffs Forest Preserves Trail Connection. Director Guritz presented draft exhibits and construction cost estimates received from Upland Design. The majority of the proposed trail is located within the Eldmain Road corridor right-of-way. The Committee discussed the possibility of transferring property rights to the District to construct the trail. Director Guritz stated that if the County would like to construct the trail, than the Board could elect to utilize KC-TAP funds to fully fund the trail, or fund that portion of the trail that is located within the Eldmain Road right-of-way. A Regional Trails Program grant could offset \$200,000 of the \$387,000 estimated cost.

d) Wesley Hughes Remainder Estate Updates

Director Guritz provide an update on Wesley Hughes Estate after attending the reading of the charitable donations. Condolences were extended to the family. The District was informed all assets will be liquidated and monetary donations are expected of December FY24.

XVIII. Other Items of Business

a. Pickerill Estate House Construction Project Updates

i. IDNR Billing Statement Updates and Cost Assignments by Fund

ii. Mack & Associates, CPA Proposal

Commissioner Shanley made a motion to forward the Mack & Associates CPA proposal for auditing services for the IDNR-PARC grant billing statements to Commission for approval.

Seconded by Commissioner Wormley. All, aye. Opposed, none. Motion unanimously approved.

iii. GRNE Solar Array Installation Updates

iv. Furniture Order Update and Cost Savings

Director Guritz presented an updated working document showing the distribution of capital costs for the Pickerill estate house by fund assignment. Kluber Architects is waiting for final shop drawings from GRNE Solar. The solar array will likely be installed in July.

Director Guritz presented information on the updated tables and chairs order for the Pickerill estate house.

b. Little Rock Creek Forest Preserve – Cropland Conversion Project Updates

Grounds and Natural Resources Division Supervisor, Antoinette White provided a progress update on the Little Rock Creek Forest Preserve cropland conversion project. Over 5,200 trees were planted, with cover crop and pollinator mix prairie seed broadcast over the conversion areas.

XIX. Committee Chairman Reports: Seth Wormley (Finance) and Dan Koukol (Operations)

No report for Operations or Finance Committee.

XX. Public Comments

No public comments were offered from citizens in attendance.

XXI. Executive Session

No need for executive session.

XXII. Summary of Action Items

Director Guritz, provided a summary of action items to be presented to Commission for approval.

XXIII. Adjournment

Commissioner Wormley made a motion to adjourn. Seconded by Commissioner Shanley. Aye, all. Opposed, none. Meeting adjourned at 5:52 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District