

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES**

APRIL 18, 2023

I. Call to Order

President DeBolt called the meeting to order at 10:35 am in the Kendall County Office Building - Second Floor Board Meeting Rooms 209 and 210.

II. Pledge of Allegiance

The Pledge of Allegiance was recited at the start of the Kendall County Board Meeting.

III. Invocation

An invocation was offered at the start of the Kendall County Board Meeting.

IV. Roll Call

X	Bachmann	X	Koukol
X	DeBolt	X	Peterson
X	Flowers	X	Rodriguez
X	Gengler	X	Shanley
X	Kellogg	X	Wormley

Roll call: Commissioners Bachmann, Flowers, Gengler, Kellogg, Koukol, Peterson, Rodriguez, Shanley, Wormley, and DeBolt were all present.

V. Approval of Agenda

Commissioner Peterson made a motion to approve the agenda as presented. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

VI. Public Comment

No public comments were offered from citizens in attendance.

VII. CONSENT AGENDA

A. Approval of Minutes

- Kendall County Forest Preserve District Finance Committee Meeting of March 30, 2023
- Kendall County Forest Preserve District Commission Meeting of April 5, 2023

B. Approval of Claims in the Amount of \$18,160.52

C. MOTION: Approval of an Increased Hourly Pay Scale Differential of \$10 per hour to District Non-Exempt Staff Members Extending Facility and Events Attendant Support of Weddings and Similar Functions Held at Meadowhawk Lodge, the Pickerill Estate House, and Ellis House

- D. MOTION: Approval of Stipend Payments for District Exempt Staff Members Extending Facility and Events Attendant Support of Weddings and Similar Functions Held at Meadowhawk Lodge, the Pickeril Estate House, and Ellis House in the Amount of \$100.00 per Function (Lead Role: Full Event Support Extended), or \$50.00 per Function (Supporting Role: Partial Event Support Extended)
- E. MOTION: Approval of a Letter of Engagement from Mack & Associates, P.C. for Auditing and Billing Statement Certifications for the District's Illinois Department of Natural Resources – PARC Grant #21-114 for an amount Not-to-Exceed \$1,5000

Commissioner Flowers made a motion to approve the Consent Agenda as presented.
Seconded by Commissioner Gengler.

Motion: Commissioner Flowers
Second: Commissioner Gengler

Roll call: Consent Agenda

Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Bachmann	X		Koukol	X	
DeBolt	X		Peterson	X	
Flowers	X		Rodriguez	X	
Gengler	X		Shanley	X	
Kellogg	X		Wormley	X	

Motion unanimously approved.

Roll call: Commissioners Bachmann, Flowers, Gengler, Kellogg, Koukol, Peterson, Rodriguez, Shanley, Wormley, and DeBolt, aye. Opposed, none. Motion unanimously approved.

VIII. OLD BUSINESS

No items posted for consideration.

IX. NEW BUSINESS

- A. MOTION: Approval of Grant Agreement No. OS-23-2290 between the State of Illinois – Department of Natural Resources and the Kendall County Forest Preserve District in the Amount of \$600,000.00, including a District Matching Fund Commitment of \$814,300.00 for Completion of the Subat Nature Center Project

Commissioner Shanley made a motion to approve Grant Agreement No. OS-23-2290 between the State of Illinois – Department of Natural Resources and the Kendall County Forest Preserve District in the amount of \$600,000.00, including a District matching funds commitment of \$814,300.00 for completion of the Subat Nature Center project. Seconded by Commissioner Wormley.

Motion: Commissioner Shanley
Second: Commissioner Wormley

Roll call: IDNR Grant Agreement No. OS-23-2290

Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Bachmann	X		Koukol	X	
DeBolt	X		Peterson	X	
Flowers	X		Rodriguez	X	
Gengler	X		Shanley	X	
Kellogg	X		Wormley	X	

Motion unanimously approved.

Roll call: Commissioners Bachmann, Flowers, Gengler, Kellogg, Koukol, Peterson, Rodriguez, Shanley, Wormley, and DeBolt, aye. Opposed, none. Motion unanimously approved.

- B. MOTION: Approval of the State of Illinois Funding Distribution – Advance Payment Agreement for Grant Agreement No. OS-23-2290 Accepting a 50% Advance Payment of the \$600,000.00 OSLAD Grant, including a 2-Year Term Limitation for Fully Expending or Legally Obligating the Advanced Payment of Grant Funds**

Commissioner Shanley made a motion to approve the State of Illinois Funding Distribution – Advance Payment Agreement for grant agreement No. OS-23-2290 accepting a 50% advance payment of the \$600,000.00 OSLAD Grant, including a 2-Year term limitation for fully expending or legally obligating the advanced payment of grant funds. Seconded by Commissioner Gengler.

Motion: Commissioner Shanley
Second: Commissioner Gengler

Roll call: IDNR Funding Distribution 50% of the Subat Nature Center OSLAD Grant

Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Bachmann	X		Koukol	X	
DeBolt	X		Peterson	X	
Flowers	X		Rodriguez	X	
Gengler	X		Shanley	X	
Kellogg	X		Wormley	X	

Motion unanimously approved.

Roll call: Commissioners Bachmann, Flowers, Gengler, Kellogg, Koukol, Peterson, Rodriguez, Shanley, Wormley, and DeBolt, aye. Opposed, none. Motion unanimously approved.

X. Committee Chairman Reports: Commissioners Wormley (Finance) and Koukol (Operations)

No Committee reports were presented.

XI. Public Comments

County Administrator Koeppel provided comments on his enjoyment of the Kendall County Forest Preserves during his time at the County, and plans to continue to use them.

XII. Executive Session

None.

XIII. Other Items of Business

None.

XIV. Adjournment

Commissioner Koukol made a motion to adjourn. Seconded by Commissioner Gengler. Aye, all. Opposed, none.

Meeting adjourned at 10:48 am.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District