

**KENDALL COUNTY BOARD AGENDA
ADJOURNED SEPTEMBER MEETING**

Kendall County Office Building, Rooms 209 & 210, Yorkville IL 60560

Tuesday, May 16, 2023, at 9:00 a.m.

1. Call to Order
2. Pledge of Allegiance – Kendall County Veteran’s Assistance Commission
3. Invocation
4. Roll Call
5. Determination of a Quorum
6. Approval of Agenda
7. Special Recognition
 - A. Resolution Honoring Kendall County Citizen of the Year
 - B. Presentation of a 2023 Kendall County Historic Preservation Commission Award for a Lifetime of Dedication to the Field of Historic Preservation to Lowell W. Mathre
 - C. Presentation of a 2023 Kendall County Historic Preservation Commission Award for a Lifetime of Dedication to the Field of Historic Preservation to Stephenie Todd
 - D. Resolution Honoring Military Appreciation Month
8. Public Comment
9. Consent Agenda
 - A. Approval of County Board Minutes from April 18, 2023
 - B. Standing Committee Minutes Approval
 - C. Approval of Claims in an amount not to exceed \$2,903,859.60
 - D. Approval of Petition 23-01 A Request from the Kendall County Planning, Building and Zoning Committee for the Involuntary Revocation of a Special Use Permit for a Specialty Gift Store Granted by Ordinance 2009-25 at 7275 Route 34, Oswego (PIN: 02-14-452-005) in Bristol Township; Property is Zoned R-3 with A Special Use Permit
 - E. Approval of Petition 23-05 A Request from the Kendall County Planning, Building and Zoning Committee for Text Amendments to Appendix 7 of the Kendall County Subdivision Control Ordinance by Removing Phone Numbers and Related Text Adjustments
 - F. Approval of Petition 23-06 A Request from the Kendall County Planning Building and Zoning Committee for Text Amendments to Appendix 7 of the Kendall County Subdivision Control Ordinance by Removing References to Specific Engineering Companies, Engineers, and Related Text Adjustments
 - G. Approval of Petition 23-07 A Request from the Kendall County Planning Building and Zoning Committee for Text Amendments to Appendix 9 A and Appendix 9 B of the Kendall County Subdivision Control Ordinance by Removing Dead Website Links and Related Text Adjustments
 - H. Approval of Petition 23-08 A Request from the Kendall County Planning Building and Zoning Committee for Text Amendments to Section 3:02 of the Kendall County Zoning Ordinance by Amending the Definitions of Brew Pub and Microbrewery
 - I. Approval of Petition 23-09 A Request from the Kendall County Planning Building and Zoning Committee for Text Amendments to Section 3:02 of the Kendall County Zoning Ordinance by Amending the Definitions of Tent
 - J. Approval of Petition 23-10 A Request from the Kendall County Planning Building and Zoning Committee for Text Amendments to Section 11:05 of the Kendall County Zoning Ordinance by Amending the Permitting Requirements of Occupied Recreational Trailers and Mobile Homes (Specifically Deleting the Reference to the Illinois Mobile Home Safety Act)
 - K. Approval of Petition 23-11 A Request from the Kendall County Planning Building and Zoning Committee for the Repealing of Ordinance 1998-10 and Text Amendments to Section 13:01 of the Kendall County Zoning Ordinance by Establishing Procedures to Close Inactive Zoning Related Petitions
 - L. Approval of Petition 23-13 A Request from the Kendall County Planning Building and Zoning Committee for Text Amendments to the Kendall County Zoning Ordinance by Amending Kendall County’s Kennel Regulations
 - M. Approval of Annual Facility Inspection Report for NPDES Permit for Stormwater Discharges from Separate Storm Sewer Systems (MS4); Filing Fee of \$1,000 to be Paid from Planning, Building and Zoning Department’s NPDES Permit Fee Line Item (11001902-63670)
 - N. Revised Organizational Chart and Headcount for County Departments
 - O. Amendment No. 1 to Services Agreement between Meisrow Insurance Services, Inc. and Kendall County, Illinois effective October 1, 2023 through September 30, 2024 in an amount not to exceed \$49,000
 - P. Fee Agreement between The Horton Group, Inc. and Kendall County, Illinois effective July 1, 2023 through June 30, 2024 in an amount not to exceed \$3,693/month with the option to extend for two additional years at 3% increase per year
 - Q. Exit Interview Form
 - R. Resolution Regarding Authorized Driver Procedures
 - S. Agreement between Kendall County and Mathewson Land Services in the amount of \$34,500 for right-of-way consulting services on the Galena Road – Cannonball Trail Intersection Improvement.
 - T. Approval of Kendall County Title VI Statement of Policy and Program Update

- U. Approval of Authorization for Human Resources Department to purchase one license for LinkedIn Recruiter Lite subscription in an amount not to exceed \$1,678.88.
 - V. Approval of Water Supply Ordinance
 - W. Approve Resolution granting the Kendall County Circuit Clerk the authority to enter into agreements with JANO Technologies on behalf of Kendall County, Illinois
10. Old Business
 11. New Business
 - A. Fiscal Year 2021-22 Audited Financial Statements Presentation – Mack & Associates
 - B. Discussion and Approval of Fiscal Year 2021-22 Audited Financial Statements
 - C. Approve Ordinance to Amend the County Recording Fee Schedule for State Increase to the Rental Housing Support Program Surcharge
 12. Elected Official Reports & Other Department Reports
 - A. Sheriff
 - B. County Clerk and Recorder
 - C. Treasurer
 - D. Clerk of the Court
 - E. State’s Attorney
 - F. Coroner
 - G. Health Department
 - H. Supervisor of Assessments
 - I. EMA
 13. Standing Committee Reports
 - A. Human Resources/Insurance
 1. Amendment to Insurance Benefits Policy set forth in Section 7.7 of the Kendall County Employee Handbook
 2. Revised County Administrator Job Description
 3. Planning, Building & Zoning Department Director Job Description
 4. Administrative Services Department Intern Job Description
 5. Human Resources Department Intern Job Description
 6. Revised Economic Development Coordinator Job Description
 7. Revised Planning, Building & Zoning Department Office Assistant (Part-time) Job Description
 8. Revised Planning, Building & Zoning Department Code Official (Full-time) Job Description
 9. Revised Planning, Building & Zoning Department Code Official (Part-time) Job Description
 - B. Planning Building & Zoning
 1. Approval of Petition 23-12 A Request from the Kendall County Planning Building and Zoning Committee for Text Amendments to the Kendall County Zoning Ordinance By Amending Kendall County’s Zoning Regulations Pertaining to Commercial Solar Energy Facilities, Commercial Wind Energy Facilities, Test Solar Energy Facilities, Test Wind Towers, Small Wind Energy Systems, Private Solar Energy Systems, Commercial Wind Farms, Solar Gardens, and Solar Farms
 2. Approval of Petition 23-19 A Request from Brent A. Stary and Tracy A. Stary on Behalf of MCB52, Inc. (Property Owner) and Roman Correa on Behalf of R&S Landscaping and Nursery, Inc. (Tenant) for a Special Use Permit for a Landscaping Business, Including Outdoor Storage, Variance to Section 4:05.B and Section 11:02.F.7 of the Kendall County Zoning Ordinance Allowing Parking and Loading No Closer Than Twenty-Five Feet from the Right-of-Way Line of Route 126 and to Allow the Handicapped Accessible Parking Space No Closer than Sixty-Nine Feet of the Right-Of-Way Line of Route 126, Variance to Section 11:02.F.4 of the Kendall County Zoning Ordinance to Allow Parking Spaces at a Depth of Eighteen Feet With a Two Foot Overhang, and a Variance to Section 4:09.A of the Kendall County Zoning Ordinance to Allow the Driveway Off of Grove Road to be less than Twenty Feet in Width Until Such Time as the Driveway is Replaced at 5022 Route 126, Yorkville (PINs: 06-18-200-011 and 06-18-200-013) in Na-Au-Say Township; Property is Zoned A-1 Agricultural
 14. Special Committee Reports
 15. Liaison Reports
 16. Other Business
 17. Chairman’s Report

Appointments

Jason Bragg (Alternate) -KenCom Executive Board (Oswego Fire District)

18. Public Comment
19. Questions from the Press
20. Executive Session
21. Adjournment

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at 630-553-4171, a minimum 24-hours prior to the meeting time.