

**KENDALL COUNTY BOARD  
ADJOURNED SEPTEMBER MEETING  
APRIL 18, 2023**

STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF KENDALL    )

The Kendall County Board Meeting was held at the Kendall County Office Building, Rooms 209 & 210, in the City of Yorkville on Tuesday, April 18, 2023, at 9:00 a.m. The Clerk called the roll. Members present: Matt Kellogg, Zach Bachmann, Brian DeBolt, Elizabeth Flowers, Scott Gengler, Dan Koukol, Jason Peterson, Ruben Rodriguez, Brooke Shanley (9:12am) and Seth Wormley. Member(s) absent: None.

The Clerk reported to the Chairman that a quorum was present to conduct business.

**PLEDGE OF ALLEGIANCE**

Taylor Cosgrove along with several puppies from Animal Control led the Pledge of Allegiance.

**INVOCATION**

Mike Alexander gave the invocation.

**THE AGENDA**

Member DeBolt moved approve the agenda. Member Gengler seconded the motion. Chairman Kellogg asked for a voice vote on the motion. All members present voting aye. Motion carried.

**SPECIAL RECOGNITION**

**Joseph Gruber III, DDS**

Member Peterson moved to approve the proclamation honoring Joseph Gruber III, DDS. Member Rodriguez seconded the motion. Chairman Kellogg asked for a voice vote on the motion. All members present voting aye. Motion carried.

A complete copy of IGAM 23-13 is available in the Office of the County Clerk.

**Patricia Walker**

Member Gengler moved to approve the resolution honoring Patricia Walker. Member DeBolt seconded the motion. Chairman Kellogg asked for a voice vote on the motion. All members present voting aye. Motion carried.

A complete copy of Resolution 23-17 is available in the Office of the County Clerk.

**Scott Koepfel**

Member Flowers moved to approve the resolution honoring Kendall County Administrator Scott Koepfel. Member Koukol seconded the motion. Chairman Kellogg asked for a voice vote on the motion. All members present voting aye. Motion carried.

A complete copy of Resolution 23-18 is available in the Office of the County Clerk.

**PUBLIC COMMENT**

Mike Alexander stated that he works alongside his children in the Ministry of Mentoring Kids.

Margaret Sheehan spoke about elections.

**CONSENT AGENDA**

Member DeBolt moved to approve the consent agenda of  
A. Approval of County Board Minutes from March 21, 2023  
B. Standing Committee Minutes Approval  
C. Approval of Claims in an amount not to exceed \$1,464,267.95

- D. Approve Facilities Management Department Administrative Assistant Job Description
- E. Approve Facilities Management Department Maintenance I Job Description
- F. Approve Facilities Management Department Maintenance II Job Description
- G. Approve Updated Organizational Chart and Headcount for Kendall County Departments
- H. Approve Amendment to Flextime Policy
- I. Approve Resolution Regarding Personnel Action Notice Procedure
- J. Approval of the Release of the Finance & Budget Committee Executive Session review minutes dated August 25, 2022, and March 30, 2023
- K. Approval of the Release of the Human Resources & Insurance Committee Executive Session review minutes dated August 15, 2015; February 28, 2017; June 27, 2017; July 20, 2017; March 16, 2022; October 6, 2022; and April 3, 2023
- L. Approval to the Release the Executive Session Minutes of the April 10, 2023, Planning, Building and Zoning Committee Meeting
- M. Approval of Resolution authorizing applications for and execution of a FY2022 and FY2023 Section 5310 grant agreement under the Regional Transportation Authority's general authority to make such Grants.
- N. Approval of Resolution for the Kendall Area Transit Program on Behalf of Kendall County, Illinois Granting Signature Authority to the County Administrator or the Deputy County Administrator in the Administrator's Absence.
- O. Resolution awarding contracts to the low bidders for the following projects:  
23-00000-00-GM to Superior Road Striping in the amount of \$290,838.20  
23-00000-01-GM to D Construction, Inc. in the amount of \$240,245.75  
23-00000-02-GM to D Construction, Inc. in the amount of \$2,139,939.20  
23-01000-00-GM to A.C. Pavement Striping in the amount of \$71,908.00  
23-02000-00-GM to D Construction, Inc. in the amount of \$68,956.75  
23-03000-00-GM to A.C. Pavement Striping in the amount of \$104,935.50  
23-04000-00-GM to D Construction, Inc. in the amount of \$415,485.04  
23-05000-00-GM to A.C. Pavement Striping in the amount of \$75,690.00  
23-06000-00-GM to D Construction, Inc. in the amount of \$156,537.65  
23-07000-00-GM to D Construction, Inc. in the amount of \$171,804.95  
23-08000-00-GM to D Construction, Inc. in the amount of \$402,594.25  
23-09000-00-GM to A.C. Pavement Striping in the amount of \$63,342.00
- P. Approve the Intergovernmental Agreement between Kendall County, Illinois and the City of Joliet, Illinois, relating to the construction of Ridge Road, Section 19-00149-00-PW
- Q. Approve a Resolution authorizing the use of eminent domain to acquire certain parcels of land for roadway purposes on Fox Rive Drive (N. Johnson St.) in Kendall County, Illinois
- R. Awarding to EVT Tech the bid for fleet vehicle upfit and emergency maintenance service for Sheriff's Office vehicles
- S. Approval of the updated Intergovernmental Agreement with DuPage County for inmate housing.  
Member Peterson seconded the motion. Chairman Kellogg asked for a roll vote on the motion. All members present voting aye. Motion carried.

**C) COMBINED CLAIMS:** ADMIN \$12,416.23; ANML CNTRL WRDN \$3,354.37; CIR CT CLK \$793.63; CIR CRT JDG \$8,965.49; CMB CRT SRV \$1,268.24; CORONR \$1,847.16; CORR \$48,311.58; CNTY ADMIN \$125,019.66; CNTY BRD \$162,004.55; CNTY CLK \$8,648.67; HIGHWY \$193,898.17; CNTY TRSR \$3,116.65; ELECTION \$20,341.77; EMA DIR \$3,687.52; EMA \$563.80; FCLT MGMT \$25,289.28; GIS COORD \$5,863.06; HLTH & HMN SRV \$160,071.58; JURY \$398.00; MERIT \$16,065.00; PBZ \$1,909.79; POST \$1,492.98; PRSD JDGE \$8,585.97; PROB SPVSR \$13,515.78; PUB DFNDR \$1,609.73; ROE \$7,478.87; SHRF \$40,389.63; ST ATTY \$4,030.88; TECH \$9,315.61; TRSR \$230.10; UTIL \$25,699.54; VET \$2,340.47; FP \$18,160.52; SHF \$396,594.42; SHF \$86,366.91; ELECTION \$44,622.34.

- I) A complete copy of Resolution 23-19 is available in the Office of the County Clerk.
- M) A complete copy of Resolution 23-20 is available in the Office of the County Clerk.
- N) A complete copy of Resolution 23-21 is available in the Office of the County Clerk.
- O) A complete copy of Resolution 23-22 is available in the Office of the County Clerk.
- P) A complete copy of IGAM 23-16 is available in the Office of the County Clerk.
- Q) A complete copy of Resolution 23-23 is available in the Office of the County Clerk.
- R) A complete copy of IGAM 23-14 is available in the Office of the County Clerk.
- S) A complete copy of IGAM 23-15 is available in the Office of the County Clerk.

## NEW BUSINESS

**Interim County Administrator**

Member Shanley moved to Latreese Caldwell as the Interim County Administrator with a stipend in the amount of \$3,000.00 per month to be paid in bi-weekly installments pursuant to Kendall County's regular payroll schedule, effective retroactively to April 10, 2023. Member Rodriguez seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

**ELECTED OFFICIAL & OTHER DEPARTMENT REPORTS**

**Sheriff**

Under Sheriff Richardson reviewed the report in the packet.

**County Clerk & Recorder**

Revenue Report		3/1/23-3/31/23	3/1/22-3/31/22	3/1/21-3/31/21
Line Item	Fund	Revenue	Revenue	Revenue
CLKFEE	County Clerk Fees	\$615.50	\$900.00	\$1,542.50
MARFEE	County Clerk Fees - Marriage License	\$930.00	\$1,050.00	\$1,260.00
CIVFEE	County Clerk Fees - Civil Union	\$0.00	\$0.00	\$0.00
ASSUME	County Clerk Fees - Assumed Name	\$20.00	\$75.00	\$100.00
CRTCOP	County Clerk Fees - Certified Copy	\$1,806.00	\$1,760.00	\$1,886.00
NOTARY	County Clerk Fees - Notary	\$0.00	\$360.00	\$290.00
MISINC	County Clerk Fees - Misc	\$67.00	\$110.00	\$92.00
	County Clerk Fees - Misc Total	\$3,438.50	\$4,255.00	\$5,170.50
RECFEE	County Clerk Fees - Recording	\$22,490.00	\$32,324.00	\$51,622.00
	Total County Clerk Fees	\$25,928.50	\$36,579.00	\$56,792.50
CTYREV	County Revenue	\$40,922.50	\$52,345.00	\$63,959.75
DCSTOR	Doc Storage	\$12,990.50	\$18,910.00	\$30,421.50
GISMAP	GIS Mapping	\$41,250.00	\$60,000.00	\$96,218.00
GISRCD	GIS Recording	\$2,750.00	\$4,000.00	\$6,414.00
INTRST	Interest	\$124.02	\$28.95	
RECMIS	Recorder's Misc	\$4,121.25	\$8,096.25	\$5,585.50
RHSP	RHSP/Housing Surcharge	\$11,079.00	\$16,200.00	\$27,765.00
TAXCRT	Tax Certificate Fee	\$1,800.00	\$1,880.00	\$1,640.00
TAXFEE	Tax Sale Fees	\$500.00	\$670.00	\$1,020.00
PSTFEE	Postage Fees	\$405.00	\$491.11	\$575.64
CK # 19648	To KC Treasurer	\$141,870.77	\$199,200.31	\$290,391.89

**Treasurer**

Office of Jill Ferko  
 Kendall County Treasurer & Collector  
 111 W. Fox Street Yorkville, IL 60560

**Kendall County General Fund**

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES  
 FOR FOUR MONTHS ENDED 03/31/2023

Annual	2023 YTD	2023 YTD%	2022 YTD	2022 YTD
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<u>REVENUES*</u>	<u>Budget</u>	<u>Actual</u>	<u>%</u>	<u>Actual</u>	<u>%</u>
Personal Property Repl. Tax	\$915,000	\$291,442	31.85%	\$309,978	66.66%
State Income Tax	\$3,158,685	\$979,467	31.01%	\$970,883	37.71%
Local Use Tax	\$760,000	\$214,019	28.16%	\$208,012	21.90%
State Sales Tax	\$650,000	\$186,300	28.66%	\$156,069	26.77%
County Clerk Fees	\$350,000	\$83,681	23.91%	\$111,599	31.89%
Circuit Clerk Fees	\$1,050,000	\$322,754	30.74%	\$278,496	22.28%
Fines & Foreits/St Atty.	\$250,000	\$90,880	36.35%	\$64,844	23.58%
Building and Zoning	\$80,000	\$14,651	18.31%	\$37,509	50.01%
Interest Income	\$75,000	\$293,460	391.28%	\$10,990	27.48%
Health Insurance - Empl. Ded.	\$1,488,365	\$436,767	29.35%	\$408,842	25.74%
1/4 Cent Sales Tax	\$3,228,750	\$834,584	25.85%	\$791,871	24.53%
County Real Estate Transf Tax	\$450,000	\$111,760	24.84%	\$158,431	35.21%
Federal Inmate Revenue	\$584,000	\$122,960	21.05%	\$477,200	25.14%
Sheriff Fees	\$113,663	\$35,460	31.20%	\$31,887	27.73%
<b>TOTALS</b>	<b>\$13,153,463</b>	<b>\$4,018,185</b>	<b>30.55%</b>	<b>\$4,016,610</b>	<b>29.02%</b>
<b>Public Safety Sales Tax</b>	<b>\$7,500,000</b>	<b>\$1,599,460</b>	<b>21.33%</b>	<b>\$1,525,328</b>	<b>27.67%</b>
<b>Transportation Sales Tax</b>	<b>\$7,500,000</b>	<b>\$1,599,460</b>	<b>21.33%</b>	<b>\$1,525,328</b>	<b>25.42%</b>

**\*\*All Accruals have been completed at this time. So these figures are where we currently stand for FY2023**

\*Includes major revenue line items excluding real estate taxes which are to be collected later.

To be on Budget after 4 months the revenue and expense should at 33.32%

Treasurer, Jill Ferko stated that the audit is wrapping up and tax bills will be headed to the printer soon.

**State's Attorney**

State's Attorney, Eric Weis thanked the board for coming to their office for the Committee of the Whole meeting. Mr. Weis also thanked Scott Koeppel for all his work with the County.

### **Coroner**

Coroner Jacquie Purcell presented the monthly report.

### **Health Department**

Executive Director RaeAnn VanGundy presented the 2022 Annual Report.

### **EMA**

Roger Bonuchi thanked Scott Koeppel for his service to the County. The hazard mitigation plan meeting is today. They had their storm watcher training.

## **STANDING COMMITTEE REPORTS**

### **Finance**

#### **Budget Revision**

Member Gengler moved to approve the budget revision to increase FY23 Non-Union salaries to 5% increase. Member DeBolt seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

### **Facilities and Technology**

#### **Annex Demolition**

Member Rodriguez moved to approve Phase One BG1 BP#1 Annex Demolition with Fowler Enterprises LLC Including Alternates #1, #2, #3 in an amount not to exceed \$55,250. Member Peterson seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

#### **101 W Fox St Purchase**

Member Gengler moved to approve a Resolution Granting the Kendall County Board Chair Authority to Execute All Documents Necessary for the Purchase of 101 W. Fox Street, Yorkville, Illinois. Member Wormley seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Resolution 23-24 is available in the Office of the County Clerk.

## **SPECIAL COMMITTEE REPORTS**

### **Agriculture Areas Committee**

#### **Petition 23-02**

Member DeBolt moved to approve Petition 23-02, Request from Kirk Friestad, Phyllis Friestad, Friestad Farms, Inc., KEJ Farms, Scott Friestad, Kristin A. Friestad, Jared Friestad, Nicole Hughes, Dana Friestad and Laurie Friestad for the Creation of an Agricultural Area on the Properties Identified by the Following Parcel Identification Numbers in Lisbon Township: 08-17-400-004, 08-17-400-003, 08-09-126-004, 08-09-126-005, 08-18-300-003, 08-18-300-008, 08-18-300-007 (Part), 08-18-300-010 (Part) 08-18-300-006, 08-18-400-017, 08-18-400-016, and 08-07-200-001 . Member Kellogg seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye except Koukol. **Motion carried 9-1.**

A complete copy of Resolution 23-25 is available in the Office of the County Clerk.

#### **Petition 23-03**

Member DeBolt moved to approve Petition 23-03, Request from Kirk Friestad, Phyllis Friestad, C Robert Friestad and Sharon L. Friestad on Behalf of the C Robert Friestad and Sharon L Friestad Family Trust, and Scott Friestad for the Creation of an Agricultural Area on the Properties Identified by the Following Parcel Identification Numbers in Lisbon Township: 08-33-300-001, 08-33-300-002, 08-33-200-001, 08-33-200-009, and 08-34-100-004. Member Kellogg seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye except Koukol. **Motion carried 9-1.**

A complete copy of Resolution 23-26 is available in the Office of the County Clerk.

**Petition 23-04**

Member DeBolt moved to approve Petition 23-04 Request from Dana Friestad, Laurie M. Friestad, C Robert Friestad and Sharon L Friestad on Behalf of the C Robert Friestad and Sharon L. Friestad Family Trust, Scott Friestad, Kristin A. Friestad, and Ralph E. Fletcher, Jr. on Behalf of the Fletcher Family Trust for the Creation of an Agricultural Area on the Properties Identified by the Following Parcel Identification Numbers in Lisbon Township: 08-28-400-018, 08-28-400-017, 08-28-400-016, 08-21-400-009, 08-21-400-008 (Part), 08-21-200-006, 08-21-200-009, 08-16-400-008, 08-15-400-001, 08-16-400-005, 08-16-400-009, 08-15-300-002 (Part), 08-15-300-001 (Part), 08-28-200-004, and 08-27-100-001 . Member Kellogg seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye except Koukol. **Motion carried 9-1.**

A complete copy of Resolution 23-27 is available in the Office of the County Clerk

**Connect Kendall County Commission**

Member Bachmann stated that they are meeting tonight and will have a presentation.

**CHAIRMAN'S REPORT**

Member DeBolt moved to approve the appointment(s). Member Flowers seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

**Appointments**

Steve Gengler – Public Aid Appeals Committee (Kendall Township) – 2 year term – expires April 2025  
Robert Walker - Public Aid Appeals Committee (Bristol Township) – 2 year term – expires April 2025  
Brad Blocker – Public Aid Appeals Committee (Na-Au-Say Township) – 2 year term – expires April 2025  
Tim O'Brien – Public Aid Appeals Committee (Seward Township) – 2 year term – expires April 2025  
Joe West – Public Aid Appeals Committee Alternate (Oswego Township) – 2 year term - expires April 2025

**ADJOURNMENT**

Member Koukol moved to adjourn the County Board Meeting until the next scheduled meeting. Member Bachmann seconded the motion. Chairman Kellogg asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 8th day of May 2023.

Respectfully submitted by,  
Debbie Gillette  
Kendall County Clerk