

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes for Thursday, April 20, 2023

Call to Order – Committee Chair Scott Gengler called the Budget and Finance Committee to order 4:00 p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Scott Gengler (Chair)	Here		
Brian DeBolt	absent		
Matt Kellogg	Here		
Seth Wormley	Here		
Jason Peterson	absent		

Others Present – Jennifer Karales, Scott Koeppel, Leslie Johnson

Approval of Agenda – Member Kellogg made a motion to approve the agenda, second by Member Wormley. **With three (3) members present voting aye, the motion carried by a vote of 3-0.**

Committee Reports and Updates – None

New Committee Business

A. Approval of Budget Revision to increase Human Resources Generalist Position from one to two. Human Resources Director Leslie Johnson led the discussion about the need for an additional Human Resources Generalist for the HR department. They discussed the possibility of expanded services in HR and the salary for the position. The HR Generalist can assist with any and all functions of the HR department, including payroll and benefits, support in onboarding and off boarding, and risk management. There is a job description for this position in place.

Member Kellogg made a motion to forward to the next County Board meeting the Approval of Budget Revision to increase Human Resources Generalist Position from one to two with a starting salary of \$55,000, second by Member Wormley. **With three (3) members present voting aye, the motion carried 3-0.**

B. SENIOR LEVY PRESENTATION

a. VNA Health Care Clinic - Crystal Phillips VNA Health Care Liaison for Special Events and Erin Weldon, Philanthropy and Communications Associate presented to the board

their application for the senior levy. She gave a brief history of VNA Health Care, they currently have five hundred employees at thirteen locations, they made 210,000 visits last year, and are 50% grant funded. Anticipating for this coming year in Kendall County to service five hundred fifty seniors (550) providing in-home services.

- b. Fox Valley Older Adult Services – Executive Director Suzanne Kinsey gave a presentation to the committee highlighting the services they provide to seniors in Kendall County. They provide meals through the senior luncheon program, active senior programs, and adult day center. They encourage participation in community life and improve independent living and connect seniors to important services.
- c. Community Nutrition Network & Senior Services Association – Manager Louise Maritato explained their main mission is to provide meals and resources to older adults and persons with disabilities and assist them in leading active healthy lives. Meals on Wheels provides approximately 130 seniors in-home meals Monday through Friday. Most grant money goes for the cost of food and transportation. They also started a partnership program (Dine Around Town) with a local restaurant to provide a balanced healthy meal at the set price of \$6/meal.
- d. Prairie State Legal Services - Staff Attorney Kathleen Finn and Grant Manager Marge Askin explained that their mission is to provide civil legal aid services and representation to low-income, elderly, and vulnerable people in Kendall County. They use money from Kendall County as a match to receive other funding and this adds about 25% more funding.
- e. Oswegoland Seniors Inc. – Executive Director Michelle Bergeron gave a brief presentation on the services they provide to the senior community. The new senior center is now open in the old police station in Oswego, they provide educational, recreational, and social programs. Questions from the committee centered around the purchase and on-going loan costs for the building and what other entities they plan to ask for funding. Michelle explained that they did hire a contracted grant writer, working on a capital campaign, and renting out space in the building.
- f. Senior Services Associates – Executive Director Micki Miller and Associate Director Franklin Ramirez gave a brief presentation on the services provided by the Senior Services Associates. One care coordination for each county in the state, this organization is the hub for Kendall County and all senior service assessments come to them and they access and refer out to the other senior services. They serve the entire county, and their employees go into the homes assessing that the seniors’ basic needs are being met. They also provide advocacy for adults in long-term facilities.

C. **DISCUSSION:** Review and Discussion of Senior Tax Levy Recommendation for Senior Levy Discussion – The committee discussed the various presentations and the amount requested by each organization. Jennifer Karales instructed the committee that for FY23 \$363,000 is available and the total of the current requests is \$404,000. The committee has worked on a rough draft but would like to continue the discussion and finalize the senior levy budget at the next Finance and Budget meeting on April 27, 2023.

Old Committee Business – None

Public Comment – None

Executive Session – None

Items for Committee of the Whole - None

Action Items for the County Board

- Forward to the next County Board meeting the Approval of Budget Revision to increase Human Resources Generalist Position from one to two with a salary range of \$55,000 to \$65,000.

Adjournment – Member Kellogg made a motion to adjourn the Budget and Finance Committee meeting, second by Member Wormley. **With three (3) members present voting aye, the meeting was adjourned at 5:26 p.m. by a vote of 3-0.**

Respectfully submitted,

Sally A. Seeger
Administrative Assistant and Recording Clerk