

COUNTY OF KENDALL, ILLINOIS  
ORDINANCE # 2023- 23

**ORDINANCE TO AMEND THE COUNTY RECORDING FEE SCHEDULE  
FOR STATE INCREASE TO THE RENTAL HOUSING SUPPORT  
PROGRAM SURCHARGE**

*WHEREAS*, the Illinois General Assembly has enacted Public Act 102-1135 (HB3878) effective July 1, 2023, amending Sections 3/5018 and 3/5018.1 of the Counties Code (55 ILCS 5/3-5018 and 5/3-5018.1) to require the Recorder to increase the Rental Housing Support Program “RHSP” surcharge for the recordation of any real estate related document from nine dollars (\$9.00) to eighteen dollars (\$18.00); and

*WHEREAS*, under both the traditional fee and the predictable fee schedules provided for under Sections 3/5018 and 3/5018.1 of the Counties Code, the Kendall County Recorder currently collects a nine dollars (\$9.00) Rental Housing Support Program State surcharge fee for the recordation of any real estate related document, and it is submitted monthly to the Department of Revenue for deposit in the Rental Housing Support Program Fund; and

*WHEREAS*, the County Board may, by ordinance, increase the RHSP fee to eighteen dollars (\$18.00), as required by Sections 3/5018 and 3/5018.1 and collect such increased fees for the recordation of any real estate related document; and

*WHEREAS*, the Kendall County Recording Fee Schedule, needs amending to reflect the RHSP fee increase to eighteen dollars (\$18.00) that will become effective on July 1, 2023.

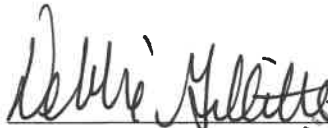
*NOW, THEREFORE, BE IT ORDAINED*, the Kendall County Board approves the Recorder charging a RHSP surcharge fee in the amount of eighteen dollars (\$18.00) except no such fee shall be collected from any State agency, any unit of local government or any school district: and

*IT IS FURTHER ORDAINED*, that the increase in the amount of RHSP fee charged for the recordation of any real estate related document shall take effect on July 1, 2023; and


*IT IS FURTHER ORDAINED*, that the Kendall County Recording Fee Schedule shall be amended to read as set forth in Exhibit A attached to this Ordinance, effective on July 1, 2023; and

*IN WITNESS OF*, this Ordinance has been approved by a majority vote of the Kendall County Board members present for said vote on this 16<sup>th</sup> day of May, 2023.

Attest:

  
Kendall County Clerk  
Debbie Gillette



  
Kendall County Board Chairman  
Matthew Kellogg



# Kendall County Recorder

111 W Fox St, Yorkville IL 60560  
Phone 630-553-4112 Fax 630-553-5283

## FEE SCHEDULE

Effective 07/01/2023 per 55 ILCS 5/3-5018 and 5/3-5018.1

### PRESENT AND ACCEPT ONLY ORIGINALS OR CERTIFIED COPIES FOR RECORDING

#### **STANDARD DOCUMENTS (any document other than nonstandard) \$76.00**

- (1) Deeds. Inclusion of language in the deed as to any restriction; covenant; lien; oil, gas, or other mineral interest; easement; lease; or a mortgage shall not alter the classification of a document as a deed.
- (2) Leases, lease amendments, and similar transfer of interest documents.
- (3) Mortgages, including assignments, extensions, amendments, subordinations, and mortgage releases
- (4) Easements not otherwise part of another classification, including assignments, extensions, amendments, and easement releases not filed by a State agency, unit of local government, or school district
- (5) Miscellaneous documents not otherwise falling within classifications set forth in paragraphs (1) through (4) and are not nonstandard documents. Nothing in this subsection shall preclude an alternate predictable fee schedule for electronic recording within each of the classifications set forth in this subsection (c). If the Rental Housing Support Program State surcharge is amended and the surcharge is increased or lowered, the aggregate amount of the document flat fee attributable to the surcharge in the document may be changed accordingly.

#### **NONSTANDARD DOCUMENTS**

- (1) a document that creates a division of a then active existing tax parcel identification number;
- (2) a document recorded pursuant to the Uniform Commercial Code; see following UCC Pricing Section
- (3) a document which is non-conforming, as described in paragraphs (1) through (5) of Section 3-5018; fee of \$12.00 will be added
- (4) a State lien or a federal lien
- (5) a document making specific reference to more than 5 tax parcel identification numbers in the county in which it is presented for recording; fee of \$1.00 per additional parcel
- (6) a document making specific reference to more than 5 other document numbers recorded in the county in which it is presented for recording; fee of \$1.00 per additional document

<b>Plat (Subdivisions, etc.) (Maximum 24" x 36") Submit original &amp; 3 copies.</b>	<b>\$110.00 ea</b>
Additional plat pages	\$1.00 ea
<b>Plat (Condominium) (maximum 24" x 36") Submit original &amp; 1 copies</b>	<b>\$110.00 ea</b>
Additional plat pages	\$1.00 ea
<b>Plat of Annexations (maximum 24" x 36") Submit original &amp; 1 copies</b>	<b>\$110.00 ea</b>
Additional plat pages	\$1.00 ea

**Uniform Commercial Code (UCC)**

(Standard forms approved by Illinois Secretary of State include UCC-1, UCC-2, & UCC-3)

Financing Statement	\$65.00 ea
Continuation or Amendment	\$65.00 ea
Termination Statement (810 ILCS 5/9-404.5)	\$5.00 ea
UCC Copy per page	\$0.50 ea

<b>Certified Copy</b>	\$27.00 ea
Additional pages after the first four pages	\$1.00 ea

<b>Photo Copies per Page</b>	\$0.50 ea
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<b>Plat Copies per Page</b>	\$5.00 ea
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**Military Discharge**

- Recordation No Charge
- Certified Copies No Charge to Veteran or Immediate Family

**STANDARD REQUIREMENTS FOR DOCUMENTS**

Public Act 87-1197 Amended by Public Act 89-0160

- The document shall be legibly printed in **BLACK** ink, by hand, type or computer generated in at least 10-point type. Signatures and dates may be in **black** or **blue** ink.
- The document shall be on white paper measuring 8 ½ x 11" not permanently bound and not a continuous form, of not less than 20-pound weight and shall have a clean margin of at least ½ inch on the top, bottom, and sides. Margins may be used for non-essential notations which may be, be not limited to, form number, page number, and customer notations.
- The first page shall contain a blank space, measuring at least 3"x 5", in the upper right corner.
- The document shall not have **any** attachments stapled or otherwise affixed to any page.

**A SELF-ADDRESSED STAMPED ENVELOPE IS REQUIRED TO RETURN YOUR DOCUMENTS TO YOU. INCLUDE 2 IF YOU ARE REQUESTING COPIES.**

*Fees to "Re-record" are the original fees less the \$19.00 RHSP fee.*

\*\*The law allows the Recorder's Office to double recording charges if not conforming to 1995 regulations\*\*



The Recorder's Office provides **NO LEGAL ADVICE**. Please contact an attorney with any legal questions.

The Recorder's Office provides **NO DOCUMENT SEARCH SERVICES**. Please contact a title search company if you are unable to search our records that are open to the Public.