

## **State's Attorney's - Victim Witness Advocate**

**Type: Part-Time-New Position**

**Salary/Pay Rate: \$17.00/HR**

**Posted Date: May 19, 2023**

**Deadline to Apply: June 9, 2023**

Kendall County State's Attorney's Office has a new part-time opening for the position of Victim Witness Advocate. Eligible candidates should have a Bachelor's degree (B.A.) or equivalent experience in a field related to the work performed in this position. One (1) to three (3) years previous experience in criminal justice and victim rights is beneficial or equivalent combination of education and experience. Candidate must possess basic Windows 10 knowledge, strong organizational and oral communications skills, and be familiar with working in a fast-paced professional environment. Candidate should have the ability to perform all assigned job duties both during and after regular business hours.

The hours will be up to 20hrs/week, Monday through Friday, between 8:00 a.m. to 4:30 p.m. and some hours may be outside of normal business hours. Resumes and professional references should be received no later than June 9, 2023.

Please submit Resume, and Cover Letter to:

Amy Albright, Executive Assistant/Human Resource Manager  
Kendall County State's Attorney's Office  
807 W. John Street  
Yorkville, IL 60560

or email [aalbright@kendallcountyil.gov](mailto:aalbright@kendallcountyil.gov) by the end of business June 9, 2023 or until the position is filled.

The Kendall County State's Attorney's Office is an Equal Opportunity Employer.