

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE OF THE WHOLE MEETING
AGENDA**

**TUESDAY, JUNE 13, 2023
4:30 P.M.**

KENDALL COUNTY OFFICE BUILDING – ROOMS 209 AND 210, YORKVILLE IL 60560

- I. Call to Order
- II. Roll Call: Brian DeBolt (President), Ruben Rodriguez (Vice President), Seth Wormley (Secretary), Scott Gengler, Jason Peterson, Zach Bachmann, Elizabeth Flowers, Matt Kellogg, Dan Koukol, and Brooke Shanley
- III. Approval of Agenda
- IV. Public Comments
- V. Executive Director’s Report
- VI. Motion to Forward Claims to Commission
- VII. Review of Preliminary Financial Statements through May 31, 2023
- VIII. **OLD BUSINESS**
 - a. **MOTION:** Approval to Forward the Jericho Holdings, LLC Bond Release for Trail Construction to Commission
 - b. **MOTION:** Approval of a Request for Kendall County State’s Attorney’s Office Review of a Proposed License Agreement with Millbrook Trail Rides, LLC
- IX. **NEW BUSINESS**
 - a. Kendall County Planning, Building and Zoning Special Use Permit and Waiving of Fees – Harris Shelter 4 – July 17, 2023
- X. **OTHER ITEMS OF BUSINESS**
 - a. Pickerill Estate House Construction Project Updates
 - i. IDNR-PARC Grant #21-114 Final Billing Statement
 - ii. Certificate of Substantial Completion and Punch List
 - iii. Grounds Maintenance and Natural Resources Division Progress Report
 - iv. Forest Foundation / District Donor Appreciation Preview Event – July 15, 2023 from 4:30 pm to 7:30 pm
 - b. District Projects and Staff Leadership Training Updates
- XI. Committee Chairman Reports: Seth Wormley (Finance) and Dan Koukol (Operations)
- XII. Public Comments
- XIII. Executive Session
- XIV. Summary of Action Items
- XV. Adjournment

Kendall County Office Building - Rooms 209 and 210 - 111 W. Fox Street - Yorkville, Illinois 60560

If special accommodations or arrangements are needed to attend this District meeting, please contact the Administration Office at 630-553-4025 a minimum of 24-hours prior to the meeting time.

Claims Listing

5/24/2023 2:20:47 PM

Department	Vendor #	Vendor Name	Invoice #	Invoice Description	GL Account	Description	Invoice Amount
Ellis Birthday Parties	51	SYNCB/AMAZON	166F-19J1-VT6H	Ellis-Horseshoe Craft-Bday Parties	19001165	63030 Program Supplies	\$103.99
						Sub-Total	\$103.99
					Ellis Birthday Parties	Total	\$103.99
Ellis Grounds	678	GRAINCO FS, INC.	75030976	Ellis-Herbicide	19001162	68580 Grounds and Maintenance	\$220.15
	1323	MENARDS	70631	Menards-Jack, Laundry soap	19001162	68580 Grounds and Maintenance	\$59.47
	1589	RAY'S REPAIR	07-4034	Mower repair-Ellis	19001162	68580 Grounds and Maintenance	\$80.00
	1659	SHOREWOOD HOME & AUTO	01-361863	Ellis-Washers, axle, bolt, screws	19001162	68580 Grounds and Maintenance	\$116.32
						Sub-Total	\$475.94
					Ellis Grounds	Total	\$475.94
Ellis House	2047	COMED	93615480110531 23	ComEd Ellis House	19001160	62270 Utilities	\$519.93
						Sub-Total	\$519.93
					Ellis House	Total	\$519.93

Environ. Educ. Laws of Nature	1871	JESSICA VOSBURGH	May 2023 Reimburse	Reimbursement-Pictures, Animal Care supplies	19001180 63030	Program Supplies	\$49.89
						Sub-Total	\$49.89
					Environ. Educ. Laws of Nature	Total	\$49.89
Environmental Educ. Natrl Beg.	1871	JESSICA VOSBURGH	May 2023 Reimburse	Reimbursement-Pictures, Animal Care supplies	19001178 63030	Program Supplies	\$77.22
						Sub-Total	\$77.22
					Environmental Educ. Natrl Beg.	Total	\$77.22
Forest Preserve Director	51	SYNCB/AMAZON	1NCQ-3QM9-7PH6	Paper clips, file folders, key tags	190011 62000	Office Supplies	\$27.63
	1020	ILLINOIS STATE POLICE SERVICES FUND	20230405718	Background Check	190011 62000	Office Supplies	\$10.00
						Sub-Total	\$37.63
	3656	MINOOKA CCSD #201	222318	Tax Assessment Services	190011 62150	Contractual Services	\$240.03
						Sub-Total	\$240.03
	67	AMEREN ILLINOIS	27864440060531 23	Electric-Millbrook S	190011 63510	Electric	\$27.93
	2047	COMED	93615780000531 23	ComEd Baker Woods	190011 63510	Electric	\$19.11
						Sub-Total	\$47.04

**Forest Preserve
Director**

695	GROUND EFFECTS INC	479749, 482191	Planting & Landscaping Materials-Pickerill	190711	68500	Project Fund Expenses	\$4,992.49
1827	UPLAND DESIGN LTD	21-939C-01	Fox River to Hoover Path Concept Planning	190711	68500	Project Fund Expenses	\$4,800.00
4335	LIFETIME PRODUCTS	Pickerill Furniture	Tables, chairs, and carts	190711	68500	Project Fund Expenses	\$14,354.31
						Sub-Total	\$24,146.80
1323	MENARDS	71375	Paint Sprayer	191411	68530	Preserve Improvements	\$344.00
3915	AURORA FASTPRINT	40110	Metal Signs	191411	68530	Preserve Improvements	\$75.86
						Sub-Total	\$419.86
49	AMALGAMATED BANK OF CHICAGO	1855720005 MAY 2023	TRUST 1855720005 ADMIN FEE 050123-043024	190311	68640	Fiscal Agent Fee	\$475.00
49	AMALGAMATED BANK OF CHICAGO	1856060001 MAY 2023	TRUST 1856060001 050123-043024 ADMIN FEE	190311	68640	Fiscal Agent Fee	\$475.00
						Sub-Total	\$950.00
1323	MENARDS	71369	Pickerill-Mop, diffuser, wire brushes	191311	70330	Construction	\$144.39
2826	LITE CONSTRUCTION INC	Pickerill Pay #7	Pay Application 7-Pickerill House	191311	70330	Construction	\$50,145.48
						Sub-Total	\$50,289.87
1199	KLUBER, INC.	8454	Pickerill Conversion Services	191311	70650	Professional Services (A&E)	\$1,616.31
						Sub-Total	\$1,616.31
						Forest Preserve Director Total	\$77,747.54

Grounds and Natural Resources													
107	AUTOMOTIVE SPECIALTIES INC	25775	F150-Calipers, rotors, pads	19001183	62160	Equipment	\$956.67						
413	DEKANE EQUIPMENT CORP	IA89902	Mower repair parts	19001183	62160	Equipment	\$124.89						
413	DEKANE EQUIPMENT CORP	RA53144	Hoover-Kubota-Towing, assessment	19001183	62160	Equipment	\$250.00						
						Sub-Total	\$1,331.56						
1452	NICOR	85662610121053 123	Nicor-Millbrook S	19001183	63090	Natural Gas	\$167.97						
1452	NICOR	87946110001053 123	Nicor-Harris	19001183	63090	Natural Gas	\$128.03						
						Sub-Total	\$296.00						
1820	UNIQUE PRODUCTS & SERVICE	449568	Paper products, trash bags, cleaner	19001183	63110	Shop Supplies	\$196.85						
1820	UNIQUE PRODUCTS & SERVICE	449568-1	Dog Bags	19001183	63110	Shop Supplies	\$326.35						
						Sub-Total	\$523.20						
1849	VERIZON	9932874384	Cell phones	19001183	63540	Telephones	\$165.49						
						Sub-Total	\$165.49						
						Grounds and Natural Resources	Total						\$2,316.25
4316	GERARDO AYALA	23-00104	MHL Sec Dep Return	19001171	63040	Security Deposit Refund	\$247.50						
4317	KENNETH TONEY	23-00147	MHL Sec Dep Return	19001171	63040	Security Deposit Refund	\$157.50						

Hoover

4329	RACHEL KOLLMEYER	23-00039	MHL Sec Dep Return	19001171	63040	Security Deposit Refund	\$162.50
						Sub-Total	\$567.50
1452	NICOR	22827083027053 123	Nicor-Hoover Shop	19001171	63090	Natural Gas	\$55.08
1452	NICOR	23336698297053 123	Nicor-Rookery	19001171	63090	Natural Gas	\$89.07
1452	NICOR	24614203628053 123	Nicor-Blazing Star	19001171	63090	Natural Gas	\$72.17
1452	NICOR	28235299733053 123	Nicor-Moonseed	19001171	63090	Natural Gas	\$93.80
1452	NICOR	30831034894053 123	Nicor-Kingfisher	19001171	63090	Natural Gas	\$82.37
1452	NICOR	50980197128053 123	Nicor-MHL	19001171	63090	Natural Gas	\$56.40
1452	NICOR	72389374120531 23	Nicor-Hoover Residence	19001171	63090	Natural Gas	\$44.93
1452	NICOR	88551401149053 123	Nicor-Hoover Maintenance	19001171	63090	Natural Gas	\$75.25
						Sub-Total	\$569.07
2047	COMED	07560810170531 23	ComEd-Hoover Bathroom	19001171	63100	Electric	\$508.33
2047	COMED	07936730150531 23	ComEd-Hoover Multiple	19001171	63100	Electric	\$794.86
						Sub-Total	\$1,303.19
1820	UNIQUE PRODUCTS & SERVICE	449568	Paper products, trash bags, cleaner	19001171	63110	Shop Supplies	\$100.00
						Sub-Total	\$100.00

Hoover

1605	RIEMENSCHNEIDER ELECTRIC	13023	MHL Dimmer Switch	19001171	63120	Building Maintenance	\$245.00
1820	UNIQUE PRODUCTS & SERVICE	449568	Paper products, trash bags, cleaner	19001171	63120	Building Maintenance	\$400.00
1877	WALDEN'S LOCK SERVICE	23162	Hoover Keys	19001171	63120	Building Maintenance	\$44.00
						Sub-Total	\$689.00
1820	UNIQUE PRODUCTS & SERVICE	449568	Paper products, trash bags, cleaner	19001171	66500	Miscellaneous Expense	\$400.00
						Sub-Total	\$400.00
1464	NORTHERN SAFETY CO, INC	905474652	Gloves for Hoover	19001171	68580	Grounds and Maintenance	\$52.00
1820	UNIQUE PRODUCTS & SERVICE	449568	Paper products, trash bags, cleaner	19001171	68580	Grounds and Maintenance	\$513.86
						Sub-Total	\$565.86
				Hoover		Total	\$4,194.62
						Grand Total	\$85,485.38

INVOICE ENTRY PROOF LIST

CLERK: jgranholm BATCH: 3549 NEW INVOICES

VENDOR REMIT NAME INVOICE PO CHECK RUN NET AMOUNT EXCEEDS PO BY PO BALANCE CHK/WIRE

HELD INVOICES
51 00001 AMAZON.COM 1QGF-VTCH-7G9P 061523F 312.99 .00
 CASH 000008 2023/07 INV 05/26/2023 SEP-CHK: Y DISC: .00 235.54 1099:
 ACCT 1Y210 DEPT 11 DUE 06/25/2023 DESC:Uniforms, education supplies 55.70 1099:
 CONDITIONS THAT PREVENT POSTING INVOICE 51/41791
 * Invoice must be approved or voided to post.

51 00001 AMAZON.COM 1H6K-YM3W-FQ7N 061523F 35.97 .00
 CASH 000008 2023/07 INV 05/26/2023 SEP-CHK: Y DISC: .00 9.97 1099:
 ACCT 1Y210 DEPT 11 DUE 06/25/2023 DESC:Electric Fence voltmeter 35.97 1099:
 CONDITIONS THAT PREVENT POSTING INVOICE 51/41792
 * Invoice must be approved or voided to post.

51 00001 AMAZON.COM 1PCD-999P-9NPH 061523F 45.97 .00
 CASH 000008 2023/07 INV 05/25/2023 SEP-CHK: Y DISC: .00 45.97 1099:
 ACCT 1Y210 DEPT 11 DUE 06/25/2023 DESC:Electric Post its 45.97 1099:
 CONDITIONS THAT PREVENT POSTING INVOICE 51/41793
 * Invoice must be approved or voided to post.

51 00001 AMAZON.COM 1NXT-WGLD-KJC6 061523F 171.98 .00
 CASH 000008 2023/07 INV 06/05/2023 SEP-CHK: Y DISC: .00 171.98 1099:
 ACCT 1Y210 DEPT 11 DUE 07/05/2023 DESC:Electric Pole Saw 171.98 1099:
 CONDITIONS THAT PREVENT POSTING INVOICE 51/41870
 * Invoice must be approved or voided to post.

51 00001 AMAZON.COM 1GJW-T1R1-9YJG 061523F 53.98 .00
 CASH 000008 2023/07 INV 06/03/2023 SEP-CHK: Y DISC: .00 53.98 1099:
 ACCT 1Y210 DEPT 11 DUE 07/03/2023 DESC:Electric Fragrance Dispenser 53.98 1099:
 CONDITIONS THAT PREVENT POSTING INVOICE 51/41878
 * Invoice must be approved or voided to post.

INVOICE ENTRY PROOF LIST

CLERK: jgranholm BATCH: 3549 NEW INVOICES

VENDOR	REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE
51	00001 AMAZON.COM	1LGG-6Y91-JFP4		061523F	75.15		.00	.00	
	CASH 000008	INV 06/04/2023	SEP-CHK: Y	DISC: .00					
	ACCT 1Y210	DUE 07/04/2023	DESC:Summer Camp Supplies		19001177	63030		75.15	1099:
	CONDITIONS THAT PREVENT POSTING INVOICE 51/41880								
	* Invoice must be approved or voided to post.								
51	00001 AMAZON.COM	1K19-X91P-1F7W		061523F	117.94		.00	.00	
	CASH 000008	INV 06/05/2023	SEP-CHK: Y	DISC: .00					
	ACCT 1Y210	DUE 07/05/2023	DESC:Ellis Camp Supplies		19001163	63030		117.94	1099:
	CONDITIONS THAT PREVENT POSTING INVOICE 51/41888								
	* Invoice must be approved or voided to post.								
51	00001 AMAZON.COM	1LWDW-HHTQ-9Q6Q		061523F	15.99		.00	.00	
	CASH 000008	INV 06/09/2023	SEP-CHK: Y	DISC: .00					
	ACCT 1Y210	DUE 07/09/2023	DESC:Summer Camp Supplies		19001177	63030		15.99	1099:
	CONDITIONS THAT PREVENT POSTING INVOICE 51/42140								
	* Invoice must be approved or voided to post.								
107	00000 AUTOMOTIVE SPECI	BEB95924		061523F	680.81		.00	.00	
	CASH 000008	INV 06/09/2023	SEP-CHK: Y	DISC: .00					
	ACCT 1Y210	DUE 06/15/2023	DESC:Ford F350 Repairs		19001183	62160		680.81	1099:
	CONDITIONS THAT PREVENT POSTING INVOICE 107/42142								
	* Invoice must be approved or voided to post.								
124	00000 BARRETT'S ECOWAT	0010381061523		061523F	91.88		.00	.00	
	CASH 000008	INV 05/20/2023	SEP-CHK: Y	DISC: .00					
	ACCT 1Y210	DUE 06/20/2023	DESC:Ellis-water Service		19001160	68580		91.88	1099:
	CONDITIONS THAT PREVENT POSTING INVOICE 124/41794								
	* Invoice must be approved or voided to post.								
236	00000 CENTRAL LIMESTON	33499		061523F	285.67		.00	.00	
	CASH 000008	INV 05/30/2023	SEP-CHK: Y	DISC: .00					
	ACCT 1Y210	DUE 06/15/2023	DESC:Gravel and stone		191411	68530		285.67	1099:

INVOICE ENTRY PROOF LIST

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NEW INVOICES

VENDOR	REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE
CONDITIONS THAT PREVENT POSTING INVOICE 236/41865									
* Invoice must be approved or voided to post.									
506	00000 ELBURN NAPA, INC 4860061523	061523F		061523F	40.95		.00	.00	
CASH 000008	2023/07 INV 05/31/2023 SEP-CHK: Y DISC: .00								
ACCT 1Y210	DEPT II DUE 06/15/2023 DESC:Tire Sealant, Diesel Exhaust Fluid					19001183	62160	40.95	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 506/41768									
* Invoice must be approved or voided to post.									
529	00000 EQUINE VETERINAR 11759061523	061523F		061523F	579.00		.00	.00	
CASH 000008	2023/07 INV 06/01/2023 SEP-CHK: Y DISC: .00								
ACCT 1Y210	DEPT II DUE 06/15/2023 DESC:Vet Care-Ellis Horses					19001164	63020	579.00	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 529/42145									
* Invoice must be approved or voided to post.									
541	00000 FIRST NATIONAL B White May 2023	061523F		061523F	585.63		.00	.00	
CASH 000008	2023/07 INV 06/05/2023 SEP-CHK: Y DISC: .00								
ACCT 1Y210	DEPT II DUE 06/25/2023 DESC:white CC-May 2023					190011	62000	495.48	1099:
						190011	68500	90.15	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 541/41898									
* Invoice must be approved or voided to post.									
541	00000 FIRST NATIONAL B Wiencke May 2023	061523F		061523F	298.75		.00	.00	
CASH 000008	2023/07 INV 06/05/2023 SEP-CHK: Y DISC: .00								
ACCT 1Y210	DEPT II DUE 06/30/2023 DESC:wiencke CC May 2023					19001178	63030	128.49	1099:
						191411	68530	170.26	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 541/41899									
* Invoice must be approved or voided to post.									
541	00000 FIRST NATIONAL B 3583 Guritz May 2023	061523F		061523F	1,341.05		.00	.00	
CASH 000008	2023/07 INV 06/05/2023 SEP-CHK: Y DISC: .00								
ACCT 1Y210	DEPT II DUE 06/30/2023 DESC:Guritz CC June 2023					19001164	63000	350.84	1099:
						19001167	63000	350.84	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 541/42150									
* Invoice must be approved or voided to post.									
						190011	62000	159.38	1099:
						190711	68500	479.99	1099:

INVOICE ENTRY PROOF LIST

CLERK: jgranholm BATCH: 3549 NEW INVOICES

VENDOR	REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE
542	00000	FIRST PLACE RENT 340779-1		061523F	590.06		.00	.00	
CASH	000008	2023/07 INV 06/12/2023	SEP-CHK: Y	DISC: .00					
ACCT	1Y210	DEPT 11 DUE 06/15/2023	DESC: Bears Playground Rental Equipment		1900111	68500		590.06	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 542/42195									
* Invoice must be approved or voided to post.									
695	00000	GROUND EFFECTS I Multiple		061523F	630.45		.00	.00	
CASH	000008	2023/07 INV 06/02/2023	SEP-CHK: Y	DISC: .00					
ACCT	1Y210	DEPT 11 DUE 06/15/2023	DESC: Landscaping Materials-Hoover and Pickertill		1907111	68500		630.45	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 695/41924									
* Invoice must be approved or voided to post.									
695	00000	GROUND EFFECTS I Multiple-Pickertill		061523F	1,101.81		.00	.00	
CASH	000008	2023/07 INV 06/07/2023	SEP-CHK: Y	DISC: .00					
ACCT	1Y210	DEPT 11 DUE 06/15/2023	DESC: Pickertill Landscaping Supplies		1907111	68500		1,101.81	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 695/42141									
* Invoice must be approved or voided to post.									
1060	00000	JOHN DEERE FINAN 1113-29745061523		061523F	44.17		.00	.00	
CASH	000008	2023/07 INV 05/27/2023	SEP-CHK: Y	DISC: .00					
ACCT	1Y210	DEPT 11 DUE 06/16/2023	DESC: Hose clamps, telescoping wand, pvc		1914111	68530		44.17	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 1060/41853									
* Invoice must be approved or voided to post.									
1060	00000	JOHN DEERE FINAN 41111-16381061523		061523F	370.37		.00	.00	
CASH	000008	2023/07 INV 05/27/2023	SEP-CHK: Y	DISC: .00					
ACCT	1Y210	DEPT 11 DUE 06/16/2023	DESC: Grounds Equipment		19001183	62160		370.37	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 1060/41889									
* Invoice must be approved or voided to post.									
1060	00000	JOHN DEERE FINAN 1113-41567061523		061523F	418.49		.00	.00	
CASH	000008	2023/07 INV 06/01/2023	SEP-CHK: Y	DISC: .00					
ACCT	1Y210	DEPT 11 DUE 06/21/2023	DESC: E111s House and Grounds Supplies		19001160	68580		176.56	1099:
					19001161	68580		241.93	1099:

INVOICE ENTRY PROOF LIST

CLERK: jgranholm BATCH: 3549 NEW INVOICES

VENDOR REVLT NAME INVOICE PO CHECK RUN NET AMOUNT EXCEEDS PO BY PO BALANCE CHK/WIRE

CONDITIONS THAT PREVENT POSTING INVOICE 1060/42198

* Invoice must be approved or voided to post.

1153 00000 KENDALL CO HIGHW May 2023 061523F 1,844.68 .00
 CASH 000008 2023/07 INV 06/01/2023 SEP-CHK: Y DISC: .00
 ACCT 1Y210 DEPT II DUE 06/15/2023 DESC:Gas and Diesel-May 2023 19001183 62180 1,844.68 1099:

CONDITIONS THAT PREVENT POSTING INVOICE 1153/41887

* Invoice must be approved or voided to post.

1207 00000 HOLCIM - MAMR IN 717895281 061523F 433.23 .00
 CASH 000008 2023/07 INV 05/23/2023 SEP-CHK: Y DISC: .00
 ACCT 1Y210 DEPT II DUE 06/15/2023 DESC:Hoover-Crushed Stone 19001171 68580 433.23 1099:

CONDITIONS THAT PREVENT POSTING INVOICE 1207/41866

* Invoice must be approved or voided to post.

1241 00000 LEE LEGLER CONST 210072 061523F 591.00 .00
 CASH 000008 2023/07 INV 05/26/2023 SEP-CHK: Y DISC: .00
 ACCT 1Y210 DEPT II DUE 06/15/2023 DESC:Ellis Generator Service 19001160 68580 591.00 1099:

CONDITIONS THAT PREVENT POSTING INVOICE 1241/41868

* Invoice must be approved or voided to post.

1323 00000 MENARDS 72254 061523F 55.91 .00
 CASH 000008 2023/07 INV 05/23/2023 SEP-CHK: Y DISC: .00
 ACCT 1Y210 DEPT II DUE 06/15/2023 DESC:Hoover-Pest control supplies 19001171 68580 55.91 1099:

CONDITIONS THAT PREVENT POSTING INVOICE 1323/41782

* Invoice must be approved or voided to post.

1323 00000 MENARDS 72265 061523F 104.43 .00
 CASH 000008 2023/07 INV 05/23/2023 SEP-CHK: Y DISC: .00
 ACCT 1Y210 DEPT II DUE 06/15/2023 DESC:Polycarbonate sheet, soap 191411 68530 89.97 1099:
 19001183 63110 14.46 1099:

CONDITIONS THAT PREVENT POSTING INVOICE 1323/41783

* Invoice must be approved or voided to post.

INVOICE ENTRY PROOF LIST

CLERK: jgranholm BATCH: 3549 NEW INVOICES

VENDOR	REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE
1323	00000 MENARDS	72452		061523F	44.99		.00	.00	
CASH	000008	2023/07	INV 05/25/2023	SEP-CHK: Y					
ACCT	1Y210	DEPT II	DUE 06/15/2023	DESC:Ellis-Tarp		19001161	68580	44.99	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 1323/41784									
* Invoice must be approved or voided to post.									
1323	00000 MENARDS	72405		061523F	23.31		.00	.00	
CASH	000008	2023/07	INV 05/25/2023	SEP-CHK: Y					
ACCT	1Y210	DEPT II	DUE 06/15/2023	DESC:Ellis-work gloves		19001161	68580	23.31	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 1323/41785									
* Invoice must be approved or voided to post.									
1323	00000 MENARDS	72326		061523F	63.41		.00	.00	
CASH	000008	2023/07	INV 05/24/2023	SEP-CHK: Y					
ACCT	1Y210	DEPT II	DUE 06/15/2023	DESC:Bungee, spray, wood protector, extension pole		19001171	68580	63.41	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 1323/41786									
* Invoice must be approved or voided to post.									
1323	00000 MENARDS	72341		061523F	134.07		.00	.00	
CASH	000008	2023/07	INV 05/24/2023	SEP-CHK: Y					
ACCT	1Y210	DEPT II	DUE 06/15/2023	DESC:Nozzle, valve, mender, paper products		19001162	68580	134.07	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 1323/41787									
* Invoice must be approved or voided to post.									
1323	00000 MENARDS	71670		061523F	104.99		.00	.00	
CASH	000008	2023/07	INV 05/16/2023	SEP-CHK: Y					
ACCT	1Y210	DEPT II	DUE 06/15/2023	DESC:Batteries		19001183	62160	104.99	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 1323/41788									
* Invoice must be approved or voided to post.									
1323	00000 MENARDS	71669		061523F	118.18		.00	.00	
CASH	000008	2023/07	INV 05/16/2023	SEP-CHK: Y					
ACCT	1Y210	DEPT II	DUE 06/15/2023	DESC:winch kit, u bolt, plate, washer		19001183	62160	99.97	1099:
						191411	68530	18.21	1099:

INVOICE ENTRY PROOF LIST

CLERK: jgranholm BATCH: 3549 NEW INVOICES

VENDOR REMIT NAME INVOICE PO CHECK RUN NET AMOUNT EXCEEDS PO BY PO BALANCE CHK/WIRE

CONDITIONS THAT PREVENT POSTING INVOICE 1323/41789

* Invoice must be approved or voided to post.

1323	00000	MENARDS	72319	061523F	131.40	.00	.00	
CASH	000008	2023/07	INV 05/24/2023	SEP-CHK: Y	DISC: .00			
ACCT	1Y210	DEPT 11	DUE 06/15/2023	DESC:Knives, plywood		19001171	63120	131.40 1099:

CONDITIONS THAT PREVENT POSTING INVOICE 1323/41790

* Invoice must be approved or voided to post.

1323	00000	MENARDS	72276	061523F	108.56	.00	.00	
CASH	000008	2023/07	INV 05/23/2023	SEP-CHK: Y	DISC: .00			
ACCT	1Y210	DEPT 11	DUE 06/15/2023	DESC:Pikcerill-Endcap, tubing		190711	68500	108.56 1099:

CONDITIONS THAT PREVENT POSTING INVOICE 1323/41884

* Invoice must be approved or voided to post.

1323	00000	MENARDS	72543	061523F	49.95	.00	.00	
CASH	000008	2023/07	INV 05/26/2023	SEP-CHK: Y	DISC: .00			
ACCT	1Y210	DEPT 11	DUE 06/15/2023	DESC:Hoover Garden Supplies		190011	68500	49.95 1099:

CONDITIONS THAT PREVENT POSTING INVOICE 1323/41921

* Invoice must be approved or voided to post.

1323	00000	MENARDS	73479	061523F	497.01	.00	.00	
CASH	000008	2023/07	INV 06/06/2023	SEP-CHK: Y	DISC: .00			
ACCT	1Y210	DEPT 11	DUE 06/15/2023	DESC:Hoover Playspace, Garden Supplies		190011	68500	497.01 1099:

CONDITIONS THAT PREVENT POSTING INVOICE 1323/42143

* Invoice must be approved or voided to post.

1323	00000	MENARDS	73109	061523F	75.82	.00	.00	
CASH	000008	2023/07	INV 06/02/2023	SEP-CHK: Y	DISC: .00			
ACCT	1Y210	DEPT 11	DUE 06/15/2023	DESC:Pikcerill Supplies-Hose, pick, water, hose repair		190711	68500	75.82 1099:

CONDITIONS THAT PREVENT POSTING INVOICE 1323/42151

* Invoice must be approved or voided to post.

INVOICE ENTRY PROOF LIST

CLERK: jgranholm BATCH: 3549 NEW INVOICES

VENDOR	REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE
1323	00000 MENARDS	73366		061523F	75.02	.00	.00	
CASH	000008	2023/07	INV 06/05/2023	SEP-CHK: Y	DISC: .00			
ACCT	1Y210	DEPT II	DUE 06/15/2023	DESC:Ellis-PVC Pipe, safety tape, filter		19001162	68580	75.02 1099:
CONDITIONS THAT PREVENT POSTING INVOICE 1323/42202								
* Invoice must be approved or voided to post.								
1323	00000 MENARDS	73087		061523F	96.85	.00	.00	
CASH	000008	2023/07	INV 06/01/2023	SEP-CHK: Y	DISC: .00			
ACCT	1Y210	DEPT II	DUE 06/15/2023	DESC:Ellis Air filters		19001160	68580	96.85 1099:
CONDITIONS THAT PREVENT POSTING INVOICE 1323/42205								
* Invoice must be approved or voided to post.								
1323	00000 MENARDS	73570		061523F	60.19	.00	.00	
CASH	000008	2023/07	INV 06/07/2023	SEP-CHK: Y	DISC: .00			
ACCT	1Y210	DEPT II	DUE 06/15/2023	DESC:Ellis-Pest control. nozzle		19001162	68580	60.19 1099:
CONDITIONS THAT PREVENT POSTING INVOICE 1323/42206								
* Invoice must be approved or voided to post.								
1323	00000 MENARDS	73436		061523F	42.43	.00	.00	
CASH	000008	2023/07	INV 06/06/2023	SEP-CHK: Y	DISC: .00			
ACCT	1Y210	DEPT II	DUE 06/15/2023	DESC:Ellis-bucket, mop		19001160	68580	42.43 1099:
CONDITIONS THAT PREVENT POSTING INVOICE 1323/42208								
* Invoice must be approved or voided to post.								
1557	00000 POSSIBILITY PLAC	6204		061523F	989.50	.00	.00	
CASH	000008	2023/07	INV 05/18/2023	SEP-CHK: Y	DISC: .00			
ACCT	1Y210	DEPT II	DUE 06/15/2023	DESC:Pickerill-Natives and Perennials		190711	68500	989.50 1099:
CONDITIONS THAT PREVENT POSTING INVOICE 1557/41883								
* Invoice must be approved or voided to post.								
1655	00000 SERVICE SANITATI	50-492324061523		061523F	482.54	.00	.00	
CASH	000008	2023/07	INV 05/26/2023	SEP-CHK: Y	DISC: .00			
ACCT	1Y210	DEPT II	DUE 06/15/2023	DESC:Portable Restroom Services		19001183	63070	482.54 1099:

INVOICE ENTRY PROOF LIST

CLERK: jgranholm BATCH: 3549

NEW INVOICES

VENDOR REMIT NAME INVOICE PO CHECK RUN NET AMOUNT EXCEEDS PO BY PO BALANCE CHK/WIRE

CONDITIONS THAT PREVENT POSTING INVOICE 1655/41772

* Invoice must be approved or voided to post.

1665 00000 SHAW MEDIA 10085118061523 061523F 59.99 .00

CASH 000008 2023/07 INV 05/31/2023 SEP-CHK: Y DISC: .00 190011 68430 59.99 1099:
ACCT 1Y210 DEPT II DUE 06/30/2023 DESC:website Hosting

CONDITIONS THAT PREVENT POSTING INVOICE 1665/42147

* Invoice must be approved or voided to post.

1668 00000 SHERWIN-WILLIAMS 3868-1 061523F 1,424.11 .00

CASH 000008 2023/07 INV 06/12/2023 SEP-CHK: Y DISC: .00 190711 68500 1,424.11 1099:
ACCT 1Y210 DEPT II DUE 06/15/2023 DESC:Paint for Picker11

CONDITIONS THAT PREVENT POSTING INVOICE 1668/42193

* Invoice must be approved or voided to post.

1823 00000 ULINE 163808914 061523F 1,782.75 .00

CASH 000008 2023/07 INV 05/18/2023 SEP-CHK: Y DISC: .00 191411 68530 1,782.75 1099:
ACCT 1Y210 DEPT II DUE 06/15/2023 DESC:Grills, Acrylic Sheets

CONDITIONS THAT PREVENT POSTING INVOICE 1823/41854

* Invoice must be approved or voided to post.

1849 00001 VERIZON 99354727 061523F 167.79 .00

CASH 000008 2023/07 INV 05/19/2023 SEP-CHK: Y DISC: .00 19001183 63540 167.79 1099:
ACCT 1Y210 DEPT II DUE 06/11/2023 DESC:Cell Phone Services

CONDITIONS THAT PREVENT POSTING INVOICE 1849/41795

* Invoice must be approved or voided to post.

1937 00000 WIRE WIZARD OF I 360667 061523F 180.00 .00

CASH 000008 2023/07 INV 06/01/2023 SEP-CHK: Y DISC: .00 19001171 62270 180.00 1099:
ACCT 1Y210 DEPT II DUE 07/01/2023 DESC:Alarm Monitoring-Meadowhawk

CONDITIONS THAT PREVENT POSTING INVOICE 1937/41855

* Invoice must be approved or voided to post.

INVOICE ENTRY PROOF LIST

CLERK: jgranholm BATCH: 3549 NEW INVOICES

VENDOR	REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE
1937	00000 WIRE WIZARD OF I 360668			061523F	105.00		.00	.00	
CASH 000008	2023/07 INV 06/01/2023 SEP-CHK: Y DISC: .00								
ACCT 1Y210	DEPT II DUE 07/01/2023 DESC:Alarm Monitoring-Rookery					19001171	62270	105.00	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 1937/41856									
* Invoice must be approved or voided to post.									
1950	00000 YORKVILLE ACE & 400515061523			061523F	19.99		.00	.00	
CASH 000008	2023/07 INV 05/31/2023 SEP-CHK: Y DISC: .00								
ACCT 1Y210	DEPT II DUE 06/30/2023 DESC:Picker11-Batteries					190711	68500	19.99	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 1950/41852									
* Invoice must be approved or voided to post.									
2047	00000 COMED 11233166102061523			061523F	23.23		.00	.00	
CASH 000008	2023/07 INV 05/23/2023 SEP-CHK: Y DISC: .00								
ACCT 1Y210	DEPT II DUE 07/24/2023 DESC:ComED Jay Woods					190011	63510	23.23	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 2047/41778									
* Invoice must be approved or voided to post.									
2047	00000 COMED 5514229027061523			061523F	13.89		.00	.00	
CASH 000008	2023/07 INV 05/25/2023 SEP-CHK: Y DISC: .00								
ACCT 1Y210	DEPT II DUE 06/16/2023 DESC:ComED Picker11Picker11					19001184	63100	13.89	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 2047/41779									
* Invoice must be approved or voided to post.									
2047	00000 COMED 5514228011061523			061523F	701.79		.00	.00	
CASH 000008	2023/07 INV 05/25/2023 SEP-CHK: Y DISC: .00								
ACCT 1Y210	DEPT II DUE 06/16/2023 DESC:ComED Picker11 Estate House					19001184	63100	701.79	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 2047/41780									
* Invoice must be approved or voided to post.									
2047	00000 COMED 927007163061523			061523F	23.51		.00	.00	
CASH 000008	2023/07 INV 05/25/2023 SEP-CHK: Y DISC: .00								
ACCT 1Y210	DEPT II DUE 06/09/2023 DESC:ComED Richard Young					190011	63510	23.51	1099:

INVOICE ENTRY PROOF LIST

CLERK: jgranholm BATCH: 3549 NEW INVOICES

VENDOR REMIT NAME INVOICE PO CHECK RUN NET AMOUNT EXCEEDS PO BY PO BALANCE CHK/WIRE

CONDITIONS THAT PREVENT POSTING INVOICE 2047/41781

* Invoice must be approved or voided to post.

2047	00000	COMED	0756081017061523	061523F	330.08	.00	.00	
CASH	000008	2023/07	INV 06/01/2023	SEP-CHK: Y	DISC: .00			
ACCT	1Y210	DEPT 11	DUE 07/17/2023	DESC:ComEd Hoover Bathhouse		19001171	63100	330.08 1099:

CONDITIONS THAT PREVENT POSTING INVOICE 2047/41857

* Invoice must be approved or voided to post.

2047	00000	COMED	1938021081061523	061523F	47.82	.00	.00	
CASH	000008	2023/07	INV 06/01/2023	SEP-CHK: Y	DISC: .00			
ACCT	1Y210	DEPT 11	DUE 06/23/2023	DESC:ComEd Hoover Residence		19001171	63100	47.82 1099:

CONDITIONS THAT PREVENT POSTING INVOICE 2047/41859

* Invoice must be approved or voided to post.

2047	00000	COMED	5514711002061523	061523F	88.43	.00	.00	
CASH	000008	2023/07	INV 05/26/2023	SEP-CHK: Y	DISC: .00			
ACCT	1Y210	DEPT 11	DUE 07/14/2023	DESC:ComEd Harris		190011	63510	88.43 1099:

CONDITIONS THAT PREVENT POSTING INVOICE 2047/41860

* Invoice must be approved or voided to post.

2047	00000	COMED	5514710005061523	061523F	24.96	.00	.00	
CASH	000008	2023/07	INV 05/26/2023	SEP-CHK: Y	DISC: .00			
ACCT	1Y210	DEPT 11	DUE 07/14/2023	DESC:ComEd Harris Arena		190011	63510	24.96 1099:

CONDITIONS THAT PREVENT POSTING INVOICE 2047/41861

* Invoice must be approved or voided to post.

2047	00000	COMED	0793673015061523	061523F	881.88	.00	.00	
CASH	000008	2023/07	INV 06/06/2023	SEP-CHK: Y	DISC: .00			
ACCT	1Y210	DEPT 11	DUE 07/24/2023	DESC:ComEd Hoover Multiple		19001171	63100	881.88 1099:

CONDITIONS THAT PREVENT POSTING INVOICE 2047/42144

* Invoice must be approved or voided to post.

INVOICE ENTRY PROOF LIST

CLERK: jgranholm BATCH: 3549

NEW INVOICES

VENDOR	REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE
2826	00000 LITE CONSTRUCTIO	Pay App 6-Roof		061523F	5,250.00		.00	.00	
CASH 000008	2023/07	INV 04/30/2023	SEP-CHK: Y	DISC: .00					
ACCT 1Y210	DEPT 11	DUE 06/15/2023	DESC:Pickerill	Pay Application 6-Roofing	190711	68500		5,250.00	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 2826/41797									
* Invoice must be approved or voided to post.									
2826	00000 LITE CONSTRUCTIO	Pay App 5-Roofing		061523F	7,601.70		.00	.00	
CASH 000008	2023/07	INV 03/31/2023	SEP-CHK: Y	DISC: .00					
ACCT 1Y210	DEPT 11	DUE 06/15/2023	DESC:Pickerill	-Pay Application 5-Roofing	190711	68500		7,601.70	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 2826/41798									
* Invoice must be approved or voided to post.									
2826	00000 LITE CONSTRUCTIO	Pay App 6-Construct.		061523F	125,299.32		.00	.00	
CASH 000008	2023/07	INV 03/31/2023	SEP-CHK: Y	DISC: .00					
ACCT 1Y210	DEPT 11	DUE 06/15/2023	DESC:Pickerill	-Pay Application 6	191311	70330		125,299.32	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 2826/41799									
* Invoice must be approved or voided to post.									
2826	00000 LITE CONSTRUCTIO	Pay App 8		061523F	118,957.68		.00	.00	
CASH 000008	2023/07	INV 06/01/2023	SEP-CHK: Y	DISC: .00					
ACCT 1Y210	DEPT 11	DUE 06/15/2023	DESC:Pickerill	-Pay Application 8	191311	70330		118,957.68	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 2826/41885									
* Invoice must be approved or voided to post.									
3131	00000 GROOT INC	10710542T102		061523F	549.89		.00	.00	
CASH 000008	2023/07	INV 06/01/2023	SEP-CHK: Y	DISC: .00					
ACCT 1Y210	DEPT 11	DUE 06/15/2023	DESC:waste and Recycling Services		19001183	63070		430.10	1099:
					19001168	63070		119.79	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 3131/42148									
* Invoice must be approved or voided to post.									
3131	00000 GROOT INC	10709260T102		061523F	446.25		.00	.00	
CASH 000008	2023/07	INV 06/01/2023	SEP-CHK: Y	DISC: .00					
ACCT 1Y210	DEPT 11	DUE 06/15/2023	DESC:Pickerill	Dumpster	190711	68500		446.25	1099:

INVOICE ENTRY PROOF LIST

CLERK: jgranholm BATCH: 3549

NEW INVOICES

VENDOR REMIT NAME INVOICE PO CHECK RUN NET AMOUNT EXCEEDS PO BY PO BALANCE CHK/WIRE

CONDITIONS THAT PREVENT POSTING INVOICE 3131/42149

* Invoice must be approved or voided to post.

3340 00000 ED REYES 23-00181 061523F 100.00 .00 19001171 63040 100.00 1099:

CASH 000008 2023/07 INV 06/12/2023 SEP-CHK: Y DISC: .00
 ACCT 1Y210 DEPT 11 DUE 06/15/2023 DESC:Kingfisher Sec Dep Return

CONDITIONS THAT PREVENT POSTING INVOICE 3340/41774

* Invoice must be approved or voided to post.

3837 00000 T-MOBILE 982008249061523 061523F 310.73 .00 19001183 63540 310.73 1099:

CASH 000008 2023/07 INV 05/21/2023 SEP-CHK: Y DISC: .00
 ACCT 1Y210 DEPT 11 DUE 06/13/2023 DESC:Cell Phone Services

CONDITIONS THAT PREVENT POSTING INVOICE 3837/41777

* Invoice must be approved or voided to post.

4341 00000 HRH TOPSOIL 1195-1197 061523F 4,060.00 .00 190711 68500 4,060.00 1099:

CASH 000008 2023/07 INV 05/13/2023 SEP-CHK: Y DISC: .00
 ACCT 1Y210 DEPT 11 DUE 06/12/2023 DESC:Top soil, skid steer, delivery

CONDITIONS THAT PREVENT POSTING INVOICE 4341/41796

* Invoice must be approved or voided to post.

4341 00000 HRH TOPSOIL 1202 061523F 1,500.00 .00 190711 68500 1,500.00 1099:

CASH 000008 2023/07 INV 06/02/2023 SEP-CHK: Y DISC: .00
 ACCT 1Y210 DEPT 11 DUE 07/02/2023 DESC:Boulders

CONDITIONS THAT PREVENT POSTING INVOICE 4341/41882

* Invoice must be approved or voided to post.

4343 00000 NICOLE TERRELL-B 22-00227 061523F 240.00 .00 19001171 63040 240.00 1099:

CASH 000008 2023/07 INV 06/05/2023 SEP-CHK: Y DISC: .00
 ACCT 1Y210 DEPT 11 DUE 06/15/2023 DESC:MHL Sec Dep Return

CONDITIONS THAT PREVENT POSTING INVOICE 4343/41775

* Invoice must be approved or voided to post.

INVOICE ENTRY PROOF LIST

CLERK: jgranholm BATCH: 3549 NEW INVOICES

VENDOR	REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE
4344	00000 RACHEL MORENO	Summer Camp Refund		061523F	720.00	.00	.00	
CASH	000008	2023/07 INV 05/31/2023	SEP-CHK: Y	DISC: .00				
ACCT	1Y210	DEPT II DUE 06/15/2023	DESC:Summer Camp Refund-Moving		19001177	63040	720.00	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 4344/41773								
* Invoice must be approved or voided to post.								
4349	00000 SAMANTHA CROWN	Camp Refund		061523F	250.00	.00	.00	
CASH	000008	2023/07 INV 06/06/2023	SEP-CHK: Y	DISC: .00				
ACCT	1Y210	DEPT II DUE 06/15/2023	DESC:Summer Camp Refund		19001177	63040	250.00	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 4349/41920								
* Invoice must be approved or voided to post.								
4354	00000 ABSOLUTE LADIES	247		061523F	235.00	.00	.00	
CASH	000008	2023/07 INV 05/26/2023	SEP-CHK: Y	DISC: .00				
ACCT	1Y210	DEPT II DUE 07/15/2023	DESC:BarTending Services for Pickeri11 Grand Opening		190011	62150	235.00	1099:
CONDITIONS THAT PREVENT POSTING INVOICE 4354/42209								
* Invoice must be approved or voided to post.								
74 HELD INVOICES					TOTAL	285,412.32		
0 INVOICE(S)					REPORT POST TOTAL	.00		
							REPORT TOTALS	.00

Kendall County Forest Preserve
Income Statement
For Period Ended 5/31/2023

6 Month Budget Percent = 50.0%

FOREST PRESERVES & PROGRAMS

	Current Year FY23		Prior Year FY22		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Beginning Balance	\$	600,007	\$	470,609	\$	129,398
Revenue						
Revenue - Administration	62.9%	828,024	794,849	62,341	110,836	178%
Revenue - Ellis House & Equestrian Center	11.5%	151,970	133,540	49,941	-1,034	-2%
Revenue - Hoover FP	5.8%	72,200	73,231	34,790	27,416	79%
Revenue - Env. Education	16.6%	218,560	217,546	140,498	17,374	12%
Revenue - Grounds & Natural Resources	2.9%	38,500	41,307	3,916	5,363	137%
Revenue - Pickerill Pigott FP	0.6%	8,000	-	-	1,213	
Total Revenue	100.0%	1,317,254	1,260,473	291,485	161,167	55%
Expenditure						
Expenditure - Administration	29.5%	387,691	386,861	200,072	28,029	14%
Expenditure - Ellis House & Equestrian Center	15.1%	199,264	195,321	81,755	-3,627	-4%
Expenditure - Hoover FP	17.9%	235,286	218,706	102,635	5,653	6%
Expenditure - Env. Education	15.4%	202,226	177,077	77,237	19,807	26%
Expenditure - Grounds & Natural Resources	21.6%	284,078	243,697	119,314	4,740	4%
Expenditure - Pickerill Pigott FP	0.5%	7,000	8,494	5,377	978	18%
Total Expenditure	100.0%	1,315,545	1,230,156	586,391	55,581	9%
ENDING BAL		\$	601,716	\$	175,703	133.7%
Surplus/(Deficit)		\$	1,709	\$	(189,320)	

Kendall County Forest Preserve
Income Statement
For Period Ended 5/31/2023

6 Month Budget Percent = 50.0%

FOREST PRESERVE CATEGORIES

	Current Year FY23		Prior Year FY22		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Beginning Balance						
Revenue						
Property Tax		60,687	657,738	32,969	27,718	84%
Interest Income	533	3,204	467	71	3,133	4438%
Other Income	42,043	5,859	52,569	17,445	-11,586	-66%
Donations	6,500	3,186	7,016	2,822	363	13%
Rental Revenue	79,200	56,126	71,974	34,189	21,937	64%
Program Revenue	362,530	204,141	344,870	186,439	17,703	9%
Farm License Revenue	97,000	106,279	110,000	7,725	98,554	1276%
Security Deposits	15,500	11,328	12,552	8,276	3,052	37%
Credit Card Revenue	3,500	1,843	3,287	1,551	293	19%
Total Revenue	1,317,254	452,653	1,260,473	291,485	161,167	55%
Expenditure						
Personnel	747,864	336,323	668,609	305,177	31,146	10%
Benefits	280,319	187,117	273,052	147,608	39,509	27%
Contractual	69,219	30,555	69,015	31,744	-1,190	-4%
Commodities	143,516	68,135	138,377	68,361	-226	0%
Other	74,627	19,843	81,103	33,500	-13,657	-41%
Total Expenditure	1,315,545	641,972	1,230,156	586,391	55,581	9%
ENDING BAL	601,716	410,687	500,926	175,703	234,984	133.7%
Surplus/(Deficit)	1,709	(189,320)	30,317	(294,906)	105,586	

Kendall County Forest Preserve
Income Statement
For Period Ended 5/31/2023

6 Month Budget Percent = 50.0%

ELLIS HOUSE & EQUESTRIAN CENTER

	Current Year FY23		Prior Year FY22		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	-	1	-	-	1	
Security Deposit	7,500	1,100	4,200	4,000	-2,900	-73%
Credit Card Revenue	-	-	-	-		
Program Revenue	144,470	47,806	129,340	45,941	1,865	4%
Total Revenue	151,970	48,907	133,540	49,941	(1,034)	-2%
Expenditure						
Personnel	119,593	51,641	122,101	54,314	-2,673	-5%
Employee Benefits	13,771	6,756	14,499	6,401	355	6%
Contractual	11,200	3,394	11,200	3,200	195	6%
Commodities	35,200	11,666	28,945	13,823	-2,157	-16%
Other	19,500	4,672	18,576	4,018	653	16%
Total Expenditure	199,264	78,129	195,321	81,755	(3,627)	-4%
Surplus/(Deficit)	\$ (47,294)	\$ (29,222)	\$ (61,781)	\$ (31,815)		

Kendall County Forest Preserve
Income Statement
For Period Ended 5/31/2023

6 Month Budget Percent = 50.0%

HOOVER FOREST PRESERVE

	Current Year FY23		Prior Year FY22		YTD Variance	
	Budget	YTD	%	Budget	YTD	%
Revenue						
Donations	-	-		-	-	
Rental Revenue	65,200	52,251	80.1%	30,514	21,737	71%
Security Deposit Rev	7,000	9,355	142.2%	4,276	5,679	133%
Program Revenue	-	-		-	-	
Total Revenue	72,200	62,206	86.2%	34,790	27,416	79%
Expenditure						
Personnel	135,349	54,568	40.3%	119,631	52,495	43.9%
Employee Benefits	43,887	21,834	49.7%	43,331	20,586	47.5%
Contractual	-	-		-	-	
Commodities	47,050	25,889	55.0%	46,744	25,906	55.4%
Other	9,000	5,998	66.6%	9,000	3,648	40.5%
Total Expenditure	235,286	108,288	46.0%	218,706	102,635	94.6%
Surplus/(Deficit)	\$ (163,086)	\$ (46,082)		\$ (145,475)	\$ (67,846)	
						6%

Kendall County Forest Preserve
Income Statement
For Period Ended 5/31/2023

6 Month Budget Percent = 50.0%

ENVIRONMENTAL EDUCATION

	Current Year FY23		Prior Year FY22		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations						
Security Deposit						
Credit Card Revenue	500	1,536	2,016	-	1,536	
Program Revenue	218,060	156,336	215,530	140,498	15,838	11%
Total Revenue	218,560	157,872	217,546	140,498	17,374	12%
Expenditure						
Personnel	170,620	82,791	147,198	68,216	14,576	21%
Employee Benefits	16,786	10,481	21,445	7,457	3,023	41%
Contractual	-	-	-	-		
Commodities	7,550	2,054	5,520	1,379	675	49%
Other	7,270	1,718	2,914	185	1,533	
Total Expenditure	202,226	97,044	177,077	77,237	19,807	26%
Surplus/(Deficit)	\$ 16,334	\$ 60,827	\$ 40,469	\$ 63,261		

Kendall County Forest Preserve
Income Statement
For Period Ended 5/31/2023

6 Month Budget Percent = 50.0%

GROUND & NATURAL RESOURCES

	Current Year FY23		Prior Year FY22		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Other Income		4,939		241	4,698	
Donations	1,000	525	-	-	525	
Grants	-	-	-	-		
Credit Card Revenue		3,815		3,675	140	4%
Rental Revenue	7,000		7,095			
Total Revenue	38,500	9,279	41,307	3,916	5,363	137%
Expenditure						
Personnel	147,545	67,905	106,727	48,231	19,675	41%
Employee Benefits	52,107	28,896	51,344	26,411	2,485	9%
Contractual	16,500	6,352	19,500	7,982	-1,631	-20%
Commodities	32,766	15,858	29,776	13,737	2,120	15%
Other	35,160	5,043	36,410	22,952	-17,909	-78%
Total Expenditure	284,078	124,054	243,697	119,314	4,740	4%
Surplus/(Deficit)		\$ (245,578)		\$ (202,390)		\$ (115,398)

Kendall County Forest Preserve
Income Statement
For Period Ended 5/31/2023

6 Month Budget Percent = 50.0%

PICKERILL PIGOTT FP

	Current Year FY23		Prior Year FY22		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	-	880	-	-	880	
Other Income	-	-	-	-		
Rental Revenue	7,000	60	-	-	60	
Security Deposit	1,000	273	-	-	273	
Total Revenue	8,000	1,213			1,213	
Expenditure						
Personnel	-	-	-	-		
Employee Benefits	1,000	-	-	-		
Contractual	-	-	-	-		
Commodities	6,000	6,355	8,494	5,377	978	18%
Other	-	-	-	-		
Total Expenditure	7,000	6,355	8,494	5,377	978	18%
Surplus/(Deficit)	\$ 1,000	\$ (5,143)	\$ (8,494)	\$ (5,377)		

Kendall County Forest Preserve
Income Statement
For Period Ended 5/31/2023

6 Month Budget Percent = 50.0%

ELLIS HOUSE - 1160

Revenue
Donations
Security Deposit
Credit Card Revenue
Program Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure

Surplus/(Deficit)

	Current Year FY23		Prior Year FY22		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
	-	-	-	-	-	
	10,394	5,317	10,494	4,953	364	7%
	1,638	728	1,604	779	(50)	-6%
	-	-	-	-	-	
	7,250	5,635	5,869	3,802	1,833	48%
	3,800	1,675	3,964	1,664	12	1%
	23,082	13,356	21,931	11,198	2,158	19%
	\$ (23,082)	\$ (13,356)	\$ (21,931)	\$ (11,198)		

45.0%
7.1%
31.4%
16.5%
100.0%

ELLIS BARN - 1161

Revenue
Donations
Security Deposit
Credit Card Revenue
Program Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure

Surplus/(Deficit)

	Current Year FY23		Prior Year FY22		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
	-	-	-	-	-	
	10,394	5,317	11,844	5,916	(599)	-10%
	1,638	728	1,604	852	(124)	-15%
	-	-	-	-	-	
	6,500	-	4,232	-	-	
	2,700	320	2,700	506	(186)	-37%
	21,232	6,366	20,380	7,275	(909)	-12%
	\$ (21,232)	\$ (6,366)	\$ (20,380)	\$ (7,275)		

49.0%
7.7%
30.6%
12.7%
100.0%

Kendall County Forest Preserve
Income Statement
For Period Ended 5/31/2023

6 Month Budget Percent = 50.0%

ELLIS GROUNDS - 1162

	Current Year FY23		Prior Year FY22		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations						
Security Deposit						
Credit Card Revenue						
Program Revenue						
Total Revenue						
	100.0%					
	100.0%					
Expenditure						
Personnel						
Employee Benefits						
Contractual						
Commodities						
Other						
Total Expenditure						
	100.0%					
Surplus/(Deficit)						

ELLIS CAMPS - 1163

	Current Year FY23		Prior Year FY22		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations						
Security Deposit						
Credit Card Revenue						
Program Revenue						
Total Revenue						
	100.0%					
	100.0%					
Expenditure						
Personnel						
Employee Benefits						
Contractual						
Commodities						
Other						
Total Expenditure						
	100.0%					
Surplus/(Deficit)						

Kendall County Forest Preserve
Income Statement
For Period Ended 5/31/2023

6 Month Budget Percent = 50.0%

ELLIS RIDING LESSONS - 1164

	Current Year FY23		Prior Year FY22		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	-	1	-	-		
Security Deposit	-	-	-	-		
Credit Card Revenue	-	-	-	-		
Program Revenue	70,000	23,375	58,772	24,230	-855	-4%
Total Revenue	70,000	23,376	58,772	24,230	(854)	-4%
Expenditure						
Personnel	42,818	18,929	39,325	19,044	-115	-1%
Employee Benefits	3,959	2,453	3,878	1,758	695	40%
Contractual	9,000	3,000	9,000	2,640	360	14%
Commodities	16,600	5,176	14,350	9,567	-4,391	-46%
Other	1,000	-	-	-		
Total Expenditure	73,377	29,558	66,553	33,008	(3,451)	-10%
Surplus/(Deficit)	\$ (3,377)	\$ (6,182)	\$ (7,781)	\$ (8,778)		

ELLIS BIRTHDAY PARTIES - 1165

	Current Year FY23		Prior Year FY22		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	-	-	-	-		
Security Deposit	-	-	-	-		
Credit Card Revenue	-	-	-	-		
Program Revenue	6,000	3,361	6,533	3,981	-620	-16%
Total Revenue	6,000	3,361	6,533	3,981	(620)	-16%
Expenditure						
Personnel	7,077	2,540	6,500	2,774	-234	-8%
Employee Benefits	654	331	641	308	23	7%
Contractual	-	-	-	-		
Commodities	450	104	441	189	-85	-45%
Other	-	-	-	-		
Total Expenditure	8,181	2,975	7,582	3,271	(296)	-9%
Surplus/(Deficit)	\$ (2,181)	\$ 386	\$ (1,049)	\$ 710		

Kendall County Forest Preserve
Income Statement
For Period Ended 5/31/2023

6 Month Budget Percent = 50.0%

ELLIS PUBLIC PROGRAMS - 1166

	Current Year FY23		Prior Year FY22		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	-	-	-	-	-	-
Security Deposit	-	-	-	-	-	-
Credit Card Revenue	-	-	-	-	-	-
Program Revenue	3,000	1,056	2,403	492	565	115%
Total Revenue	3,000	1,056	2,403	492	565	115%
	100.0%					
	100.0%					
Expenditure						
Personnel	2,194	107	3,750	1,465	(1,358)	-93%
Employee Benefits	203	14	500	164	(150)	-91%
Contractual	500	-	500	-	-	-
Commodities	150	-	-	-	-	-
Other	-	-	-	-	-	-
Total Expenditure	3,047	122	4,750	1,629	(1,508)	-93%
	100.0%					
Surplus/(Deficit)	\$ (47)	\$ 934	\$ (2,347)	\$ (1,138)		

ELLIS SUNRISE CENTER - 1167

	Current Year FY23		Prior Year FY22		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	-	-	-	-	-	-
Security Deposit	-	-	-	-	-	-
Credit Card Revenue	-	-	-	-	-	-
Program Revenue	13,760	6,937	13,449	6,899	38	1%
Total Revenue	13,760	6,937	13,449	6,899	38	1%
	100.0%					
	100.0%					
Expenditure						
Personnel	19,054	8,882	21,000	9,091	(209)	-2%
Employee Benefits	1,762	924	1,900	863	61	7%
Contractual	-	-	-	-	-	-
Commodities	3,800	752	3,804	265	486	183%
Other	-	-	-	-	-	-
Total Expenditure	24,616	10,558	26,704	10,220	338	3%
	100.0%					
Surplus/(Deficit)	\$ (10,856)	\$ (3,621)	\$ (13,255)	\$ (3,321)		

Kendall County Forest Preserve
Income Statement
For Period Ended 5/31/2023

6 Month Budget Percent = 50.0%

ELLIS WEDDINGS - 1168

	Current Year FY23		Prior Year FY22		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	-	-				
Security Deposit	5,000	1,100	3,500	3,500	-2,400	-69%
Credit Card Revenue	-	-	-	-		
Program Revenue	9,000	1,500	8,075	2,600	-1,100	-42%
Total Revenue	14,000	2,600	11,575	6,100	(3,500)	-57%
	35.7%					
Expenditure						
Personnel	1,695	147	2,000	411	-264	-64%
Employee Benefits	160	9	157	31	-23	-72%
Contractual	1,700	394	1,700	560	-166	-30%
Commodities	-	-	-	-		
Other	5,000	-	3,500	-		
Total Expenditure	8,555	550	7,357	1,002	(452)	-45%
	58.4%					
Surplus/(Deficit)	\$5,445	\$ 2,050	\$4,218	\$ 5,098		
	100.0%					

ELLIS OTHER RENTALS - 1169

	Current Year FY23		Prior Year FY22		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	-	-				
Security Deposit	2,500	-	700	500	-500	-100%
Credit Card Revenue	-	-	-	-		
Program Revenue	3,400	1,440	3,050	1,375	65	5%
Total Revenue	5,900	1,440	3,750	1,875	(435)	-23%
	42.4%					
Expenditure						
Personnel	1,695	110	500	291	-181	-62%
Employee Benefits	160	8	157	22	-14	-62%
Contractual	-	-	-	-		
Commodities	-	-	-	-		
Other	1,000	-	1,700	200	-200	-100%
Total Expenditure	2,855	118	2,357	514	(395)	-77%
	35.0%					
Surplus/(Deficit)	\$3,045	\$1,322	\$1,393	\$1,361		
	100.0%					

Kendall County Forest Preserve
Income Statement
For Period Ended 5/31/2023

6 Month Budget Percent = 50.0%

HOOVER GROUNDS - 1171

	Current Year FY23		Prior Year FY22		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	-	-	-	-		
Rental Revenue	6,800	4,150	6,877	3,900	250	6%
Security Deposit Revenue	-	-	-	-		
Credit Card Revenue	-	-	-	-		
Total Revenue	6,800	4,150	6,877	3,900	250	6%
Expenditure						
Personnel	67,674	27,284	59,790	26,376	908	3%
Employee Benefits	21,943	11,147	21,664	10,305	842	8%
Contractual	-	-	-	-		
Commodities	47,050	25,889	46,744	25,906	-17	0%
Other	9,000	5,998	9,000	3,648	2,349	64%
Total Expenditure	145,667	70,318	137,198	66,235	4,082	6%
Surplus/(Deficit)	\$ (138,867)	\$ (66,168)	\$ (130,321)	\$ (62,335)		

HOOVER BUNKHOUSE - 1172

	Current Year FY23		Prior Year FY22		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	-	-	-	-		
Rental Revenue	28,500	23,695	28,367	15,310	8,385	55%
Security Deposit Revenue	3,000	3,900	3,500	1,800	2,100	117%
Credit Card Revenue	-	-	-	-		
Total Revenue	31,500	27,595	31,867	17,110	10,485	61%
Expenditure						
Personnel	33,837	13,642	29,923	13,060	582	4%
Employee Benefits	10,972	5,458	10,833	5,141	318	6%
Contractual	-	-	-	-		
Commodities	-	-	-	-		
Other	-	-	-	-		
Total Expenditure	44,809	19,101	40,756	18,201	900	5%
Surplus/(Deficit)	\$ (13,309)	\$ 8,494	\$ (8,889)	\$ (1,091)		

Kendall County Forest Preserve
Income Statement
For Period Ended 5/31/2023

6 Month Budget Percent = 50.0%

HOOVER CAMPSITE - 1173

	Current Year FY23		Prior Year FY22		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	-	-	-	-		
Rental Revenue	5,400	3,460	5,410	2,270	1,190	52%
Security Deposit Revenue	-	-	-	-		
Credit Card Revenue	-	-	-	-		
Total Revenue	5,400	3,460	5,410	2,270	1,190	52%
Expenditure						
Personnel	16,919	6,821	14,958	6,529	292	4%
Employee Benefits	5,486	2,729	5,417	2,570	159	6%
Contractual	-	-	-	-		
Commodities	-	-	-	-		
Other	-	-	-	-		
Total Expenditure	22,405	9,550	20,375	9,100	451	5%
Surplus/(Deficit)	\$ (17,005)	\$ (6,090)	\$ (14,965)	\$ (6,830)		

HOOVER MEADOWHAWK LODGE - 1174

	Current Year FY23		Prior Year FY22		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations	-	-	-	-		
Rental Revenue	24,500	20,946	24,225	9,034	11,912	132%
Security Deposit Revenue	4,000	6,055	4,852	2,476	3,579	145%
Credit Card Revenue	-	-	-	-		
Total Revenue	28,500	27,001	29,077	11,510	15,491	135%
Expenditure						
Personnel	16,919	6,821	14,960	6,530	291	4%
Employee Benefits	5,486	2,499	5,417	2,570	-71	-3%
Contractual	-	-	-	-		
Commodities	-	-	-	-		
Other	-	-	-	-		
Total Expenditure	22,405	9,320	20,377	9,100	220	2%
Surplus/(Deficit)	\$ 6,095	\$ 17,681	\$ 8,700	\$ 2,410		

Kendall County Forest Preserve
Income Statement
For Period Ended 4/30/2023

5 Month Budget Percent = 41.7%

ENV. EDUCATION PUBLIC PROGRAMS - 1179

	Current Year FY23		Prior Year FY22		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations						
Security Deposit						
Credit Card Revenue						
Program Revenue	20,000	10,548	15,386	8,881	1,667	19%
Total Revenue	20,000	10,548	15,386	8,881	1,667	19%
Expenditure						
Personnel	12,500	7,116	13,500	7,932	-815	-10%
Employee Benefits	1,854	877	1,816	676	200	30%
Contractual	-	-	-	71	373	526%
Commodities	500	320	150	-	320	
Other						
Total Expenditure	15,604	8,757	16,216	8,679	78	1%
Surplus/(Deficit)	\$ 4,396	\$ 1,791	\$ (830)	\$ 202		

ENV. EDUCATION LAWS OF NATURE - 1180

	Current Year FY23		Prior Year FY22		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Revenue						
Donations						
Security Deposit						
Credit Card Revenue						
Program Revenue	-	-	-	1,049	189	18%
Total Revenue	-	-	-	1,049	189	18%
Expenditure						
Personnel	3,760	1,238	2,400	61	71	117%
Employee Benefits	575	132	563	-	54	67%
Contractual	-	-	-	81		
Commodities	600	136	570	-		
Other	-	-	-	-		
Total Expenditure	4,955	1,506	3,533	1,191	315	26%
Surplus/(Deficit)	\$ (4,955)	\$ (1,506)	\$ (3,533)	\$ (1,191)		

Forest Preserve District Debt Service - Series 2003/2012
Fund 1902
For Period Ended 5/31/2023

6 Month Budget % = 50.0%

ACCOUNT & DESCRIPTION	Budget 2023	Actual YTD	% of Budget
Beginning Balance	\$ 957,927	\$ 957,927	
REVENUE			
190211 41010 Current Tax			
190211 41350 Interest Income	950	5,152	542.3%
Total Revenue	950	5,152	542.3%
EXPENDITURE			
190211 68640 Fiscal Agent Fee	1,057	0	0.0%
190211 68650 Debt Service - Interest 2012	6,450	6,450	100.0%
190211 68700 Debt Service - Principal 2012	430,000	430,000	100.0%
Total Expenditure	437,507	436,450	99.8%
Ending Balance	<u>\$ 521,370</u>	<u>\$ 526,629</u>	
Revenue over/(under) Expenditure	<u>\$ (436,557)</u>		

Forest Preserve District Debt Service - Series 2007/15/16/17
Fund 1903
For Period Ended 5/31/2023

6 Month Budget % = 50.0%

ACCOUNT & DESCRIPTION	Budget 2023	Actual YTD	% of Budget
Beginning Balance			
REVENUE			
190311 41010 Current Tax	5,294,458	451,522	8.5%
190311 41350 Interest Income	4,000	12,650	316.3%
Total Revenue	5,298,458	464,172	8.8%
EXPENDITURE			
190311 66500 Other Expenditure	475		0.0%
190311 68640 Fiscal Agent Fee	1,900	1,425	75.0%
190311 68710 Debt Service - Interest 2015	352,950	176,790	50.1%
190311 68720 Debt Service - Principal 2015	45,000	45,000	100.0%
190311 68730 Debt Service - Interest 2016	285,688	143,994	50.4%
190311 68740 Debt Service - Principal 2016	115,000	115,000	100.0%
190311 68750 Debt Service - Interest 2017	302,250	197,875	65.5%
190311 68760 Debt Service - Principal 2017	3,740,000	3,740,000	100.0%
Total Expenditure	4,843,263	4,420,084	91.3%
Ending Balance			
Revenue over/(under) Expenditure	\$ 5,512,870	\$ 1,101,763	
	\$ 455,195		

**KCFP Endowment Fund
Fund 1904
For Period Ended 5/31/2023**

6 Month Budget % = **50.0%**

ACCOUNT & DESCRIPTION	Budget 2023	Actual YTD	% of Budget
Beginning Balance	\$ 872,618	\$ 872,618	
REVENUE			
190411 41350 Interest Income	6,700	16,129	240.7%
190411 42970 Grant Award	600,000	0	0.0%
Total Revenue	606,700	16,129	2.7%
EXPENDITURE			
190411 62150 Contractual Services	145,800	0	0.0%
190411 70330 Construction	1,268,500	0	0.0%
Total Expenditure	1,414,300	0	0.0%
Ending Balance	\$ 65,018	\$ 888,747	
Revenue over/(under) Expenditure	\$ (807,600)		

**Forest Preserve Capital Fund
Fund 1907
For Period Ended 5/31/2023**

6 Month Budget % = **50.0%**

ACCOUNT & DESCRIPTION	Budget 2023	Actual YTD	% of Budget
Beginning Balance	\$ 84,186	\$ 84,186	
REVENUE			
190711 40370 Transfer In from OSLAD Fund #1905	230,377	0	
190711 41350 Interest Income		1,288	
190711 42490 Other Revenue		9,643	
Total Revenue	230,377	10,931	4.7%
EXPENDITURE			
190711 62160 Equipment Replacement	165,373	0	0.0%
190711 66500 Project Fund Expense	32,006	3,271	10.2%
190711 68500 Project Fund Expenses	60,651	71,802	118.4%
190711 68610 Project Fund Expense - Morton Arboretum Landscape	18,184	3,623	19.9%
Total Expenditure	276,214	78,697	28.5%
Ending Balance	\$ 38,349	\$ 16,420	
Revenue over/(under) Expenditure	\$ (45,837)		

**KCFP Fox River Bluffs Access RTP Grant Fund
Fund 1908
For Period Ended 5/31/2023**

6 Month Budget % = 50.0%

ACCOUNT & DESCRIPTION	Budget 2023	Actual YTD	% of Budget
Beginning Balance	\$ 230,377	\$ 230,377	
REVENUE			
190811 42970 Grant Award	159,182		
Total Revenue	159,182	0	0.0%
EXPENDITURE			
190811 61420 Transfer to FP Capital Fund 1907	230,377		0.0%
Total Expenditure	230,377	0	0.0%
Ending Balance	<u>\$ 159,182</u>	<u>\$ 230,377</u>	
Revenue over/(under) Expenditure	\$ (71,195)		

**FP Land Cash
Fund 1910
For Period Ended 5/31/2023**

6 Month Budget % = 50.0%

ACCOUNT & DESCRIPTION	Budget 2023	Actual YTD	% of Budget
Beginning Balance	\$ 140,669	\$ 140,669	
REVENUE			
191011 42910 Transfer In From Land Cash	66,959		
Total Revenue	66,959	0	0.0%
EXPENDITURE			
191011 67410 Land Acquisition	207,627	4,964	2.4%
Total Expenditure	207,627	4,964	2.4%
Ending Balance	<u>\$ 1</u>	<u>\$ 135,705</u>	
Revenue over/(under) Expenditure	\$ (140,668)		

**KCFP Liability Insurance Fund
Fund 1911**

For Period Ended 5/31/2023

6 Month Budget % = 50.0%

ACCOUNT & DESCRIPTION	Budget 2023	Actual YTD	% of Budget
Beginning Balance	\$ 46,300	\$ 46,300	
REVENUE			
191111 40020 Transfer from FP			
191111 40320 Transfer from FP Operating Fund			
191111 41350 Insurance Claim Reimbursement			
191111 42120 Interest Income			
Total Revenue	0		
EXPENDITURE			
191111 68990 Claims/Deductibles	25,000		0.0%
Total Expenditure	25,000	0	0.0%
Ending Balance	\$ 21,300	\$ 46,300	
Revenue over/(under) Expenditure	\$ (25,000)		

**KCFP Series 2021 Bond Proceeds Fund
Fund 1912**

For Period Ended 5/31/2023

6 Month Budget % = 50.0%

ACCOUNT & DESCRIPTION	Budget 2022	Actual YTD	% of Budget
Beginning Balance	\$ 173	\$ 173	
REVENUE			
191211 41350 Interest Income	0	1	
191211 42970 Bond Proceeds			
Total Revenue	0	1	
EXPENDITURE			
191211 61370 Transfer to Fox River Bluffs Fund			
191211 61420 Transfer to FP Capital Fund #1907	145		
191211 61440 Transfer to FP Fund 1913			
Total Expenditure	145	0	0.0%
Ending Balance	\$ 28	\$ 174	
Revenue over/(under) Expenditure	\$ (145)		

**Forest Preserve District Pickerill-Piggott IDNR-PARC Grant Fund
Fund 1913**

For Period Ended 5/31/2023

ACCOUNT & DESCRIPTION	Budget 2023	Actual YTD	% of Budget
Beginning Balance	\$ 1,040,348	\$ 1,040,348	
REVENUE			
191311 40390 ARPA Grant Award	100,000		
191311 41350 Interest Income	200		0.0%
191311 42250 Revenue		3,039	
191311 42970 Grant Award	828,200	(368,999)	
Total Revenue	928,400	(365,960)	-39.4%
EXPENDITURE			
191311 70330 Construction	684,583	346,890	50.7%
191311 70650 Professional Services	11,384	6,504	57.1%
Total Expenditure	695,967	353,394	50.8%
Ending Balance	<u>\$ 1,272,781</u>	<u>\$ 320,994</u>	
Revenue over/(under) Expenditure	\$ 232,433		

6 Month Budget % = 50.0%

Forest Preserve District American Rescue Plan Act (ARPA) Fund
Fund 1914
For Period Ended 5/31/2023

6 Month Budget % = **50.0%**

ACCOUNT & DESCRIPTION	Budget 2023	Actual YTD	% of Budget
Beginning Balance	\$ 47,802	\$ 47,802	
REVENUE			
191411 40390 ARPA Grant Award	100,000	0	0.0%
191411 41350 Interest Income			
Total Revenue	100,000	0	0.0%
EXPENDITURE			
191411 51160 Salaries - Part Time	20,160	4,179	20.7%
191411 51390 Salaries - Full Time	36,474	17,115	46.9%
191411 61160 IMRF Expense	2,145	694	32.3%
191411 63050 FICA Expense	4,333	1,090	25.1%
191411 63060 Health Insurance Expense	12,432	6,840	55.0%
191411 68530 Preserve Improvements	65,184	6,846	10.5%
191411 70330 Construction			
Total Expenditure	140,728	36,764	26.1%
Ending Balance	\$ 7,074	\$ 11,038	
Revenue over/(under) Expenditure	\$ (40,728)		

David Guritz

From: Rich Guerard <RichGuerard@wydp.com>
Sent: Thursday, June 8, 2023 12:03 PM
To: David Guritz
Cc: Brian DeBolt; Ruben Rodriguez; Dave Faganel
Subject: [External]RE: Jericho Holdings - Release of Bond

CAUTION - This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dave:

Yes. my client has committed to donate \$2,000 to the Kendal County Forest Preserve District following Commission execution of the release of bond previously sent.

Regards,

Rich Guerard

Guerard, Kalina & Butkus
310 S. County Farm Road, Suite H
Wheaton IL 60187-2409
630-698-4700 (direct/cell)
rich@wydp.com
www.gkblawfirm.com
Real estate blog: www.guerardr.com



From: David Guritz <dguritz@kendallcountyil.gov>
Sent: Wednesday, June 7, 2023 12:17 PM
To: Rich Guerard <RichGuerard@wydp.com>
Cc: Brian DeBolt <bdebolt@kendallcountyil.gov>; Ruben Rodriguez <rrodriguez@kendallcountyil.gov>
Subject: Jericho Holdings - Release of Bond

Rich,

Please confirm your client's intention to donate \$2,000.00 to the Kendall County Forest Preserve District following Commission execution of the release of bond previously sent.

The topic will be revisited at next week's Committee of the Whole meeting.

Sincerely appreciated,

Dave

Dave Guritz
Director
Kendall County Forest Preserve District

RELEASE OF BOND

[Addressee]

Re: Bond No: 0048099
 Principal: Jericho Holdings, LLC
 Obligee: Kendall County Forest Preserve
 Description: Bike Path Subdivision

The undersigned, as Obligee on Bond No. 0048099 (the Bond), is authorized to and does hereby forever and fully release and discharge Westfield Insurance Company and/or Westfield National Insurance Company and/or Ohio Farmers Insurance Company (as surety on the Bond) and Jericho Holdings, LLC (as principal on the Bond) from and against any and all claim(s), liabilities, allegations and exposures of any nature and kind whatsoever that may now or in the future exist under the Bond.

Signed this _____ day of _____, 20__.

Obligee: Kendall County Forest Preserve

Signature: _____

Printed Name: _____

Title: _____

Kendall County Forest Preserve District
Designated Horse Trail License Agreement
Millbrook Trail Rides LLC

This License Agreement (“Agreement”) is entered into upon the date of the last signature below, by and between the Kendall County Forest Preserve District, a body politic and Illinois unit of local government (hereinafter the “District”), and Millbrook Trail Rides, LLC (hereinafter the “Licensee”), a licensed for profit business in the State of Illinois.

RECITALS

1. The District owns the Millbrook North Forest Preserve in Millbrook, Illinois.
2. Millbrook North Forest Preserve contains an unimproved turf trail corridor (“License Area”).
3. Licensee desires to use, and provide assistance maintaining the License Area and Trail Corridor as specified in **Exhibit A** to conduct guided horse trail rides (the “Programs”) for the Millbrook Trail Rides, LLC paying clients. (Exhibit A is attached and incorporated into this Agreement by reference).

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained and for other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the District and Licensee agree as follows:

1. Incorporation

The foregoing recitals are hereby incorporated into this section as if fully reinstated herein.

2. Grant of License - License Period

Subject to the terms and conditions contained in this Agreement, the District grants to Licensee **an initial license (the “License”) for the pilot period beginning on July 18, 2023 and ending on September 15, 2023** to use the License Area to conduct the Programs on the dates and during the hours specified within the attached **Exhibit B**. Exhibit B is attached and incorporated into this Agreement by reference. Such use in accordance with this Agreement is hereinafter referred to as the “Licensed Use”. The District shall issue **10** special use permit tags representing the total number of horses owned and used or leased by the Licensee’s employees and the Licensee’s paying trail riders for the Licensed Use of the Licensed Area. Licensee employees and clients also shall have a non-exclusive right to use of the Licensed Area. Special Use Permit tags will be carried by the trail riding guide at all times while accessing the Millbrook North Forest Preserve License Area.

3. Supplementary Scheduling

Requests by Licensee for use of the Licensed Area to conduct Programs on dates and/or times other than those specified on Exhibit B, and negotiated schedules thereafter, shall be made at least fourteen (14) days in advance, and shall be subject to District policies and scheduling

priorities. Each such supplementary use approved shall be subject to the terms and conditions of this Agreement.

4. Non-Exclusive License

The License shall be non-exclusive, and the District shall continue its use of the License Area subject to Licensee's scheduled use of such property pursuant to the terms and conditions of this Agreement. The District shall have the right, but not the obligation, to enter onto the License Area at any time to inspect, maintain, repair, replace and reconstruct any improvements located thereon, in such manner as to not unreasonably interfere with the rights of the Licensee under this agreement.

This Agreement is not, and does not, constitute a lease or other rental agreement, and Licensee's non-exclusive right to use the Licensed Area may be terminated in accordance with the terms set forth in this Agreement.

5. Payment Provisions

Licensee shall provide a lump sum payment to the District of two thousand dollars (\$2,000.00) representing payment in full for the License period for use of the License Area in accordance with the schedule attached as Exhibit B. Payment is due within fourteen days (14) following execution of this Agreement, and by March 1 for each subsequent license year approved thereafter.

6. Trail Maintenance

Licensee, its contractors, agents and volunteers, may at its own expense, perform routine maintenance within the Licensed Area and defined trail corridor only. Maintenance shall be limited to clearing of overhanging limbs or vegetation within the designated trail corridor only. No motorized power equipment, mowers, or chemicals may be used or applied which may cause trail compaction and erosion and impacts to surrounding flora and vegetation. Licensee shall also not make any structural improvements and/or changes to the District's property without the prior express written consent of the District.

Additionally, Licensee shall cleanup/pick-up and properly dispose of all trash and debris from the Licensed Area routinely following Licensed Use.

Licensee may contract out maintenance of the trail corridor provided that any contractor engaged by the Licensee for such purpose, or any subcontractor of such contractor, is approved by the District and complies with the insurance and indemnification requirements contained herein.

Licensee shall have the following clauses placed within any contracts with Contractors who will be tasked with activities in the License Area:

- a. Contractor shall indemnify, hold harmless and defend with counsel of the Kendall County Forest Preserve District's (the "KCFPD") own choosing, the KCFPD, its officials, officers, employees, including their past, present, and future Commissioners, elected officials and agents from and against all liability, claims, suits, demands, proceedings and actions, including costs, reasonable fees and expense of defense, arising from any loss, damage, injury, death, or loss or damage to property (collectively, "Claims"), to the

extent such Claims result from the performance of this contract by Contractor or those Claims are due to any negligent, intentional, or willful acts, errors, omissions or misconduct of Contractor in its performance under this Agreement. Nothing contained herein shall be construed as prohibiting the KCFPD, its officials, directors, officers, agents and employees, from defending through the selection and use of their own agents, attorneys and experts, any claims, suits, demands, proceedings and actions brought against them. Indemnification obligations shall survive the termination of this Agreement.

- b. Contractor will obtain and continue in force, during the term of this Agreement, all insurance as set forth below. Each insurance policy shall not be cancelled or changed without thirty (30) days prior written notice, given by the insurance carrier to the Kendall County Forest Preserve District ("KCFPD"). Before starting work hereunder, Contractor shall deposit with the KCFPD certificates evidencing the insurance it is to provide hereunder: (a) Worker's Compensation and Occupational Disease Disability insurance, in compliance with the laws of the jurisdiction where the work is being performed, (b) Employer's comprehensive general liability insurance for both personal injury and property damage in the minimum amount of \$1,000,000 per occurrence and \$2,000,000 aggregate per project, (c) Comprehensive business automobile liability insurance in the minimum amount of \$1,000,000 combined single limit, (d) Minimum umbrella occurrence insurance of \$5,000,000 per occurrence and \$5,000,000 aggregate, (e) and if Professional Services shall be contracted for, Professional liability insurance in the minimum amount of \$1,000,000 combined single limit. The KCFPD shall be named as an Additional Insured on a Primary and Non-Contributory basis with respect to all liability coverage. Further, all liability and workers' compensation policies must include a waiver of subrogation in favor of the KCFPD. The KCFPD shall also be designated as the certificate holder. The KCFPD's or Millbrook Trail Rides, LLC failure to demand such certificate of insurance shall not act as a waiver of Contractor's obligation to maintain the insurance required under this Agreement. The insurance required under this Agreement does not represent that coverage and limits will necessarily be adequate to protect Contractor, nor be deemed as a limitation on Contractor's liability to the KCFPD in this Agreement.

Contractor will also obtain Insurance against damage or destruction to the District's property and all Property, whether or not owned by the District; that is located at the site of the work, providing "all risk" peril coverage, in the amount of 100% of replacement costs (collectively "All Risk Insurance"). Such insurance shall have an agreed amount endorsement if available.

All policies of insurance required hereunder shall be written by carriers which possess an A- policyholders rating or better and a minimum Class VII financial size category as listed at the time of issuance by A.M. Best Insurance Reports (the aforesaid rating classifications to be adjusted if and to the extent that Best adjusts its rating categories).

At the request of the Licensee, the District will consider reducing insurance and liability coverage limits for Licensee contractors. Licensee shall submit written requests specifically outlining the work to be performed and available insurance coverage limits to the District at least forty-five (45) days in advance of the work to be performed in order to provide sufficient time for the District to consider and approve or deny the Licensee's request. At least thirty (30) days prior to the beginning of any such contract or subcontract work on the License Area, Licensee shall submit to the District a list of all persons or entities who will provide maintenance services

on behalf of the Licensee ("Maintenance Contractors") together with their certificates of insurance demonstrating compliance with the insurance requirements set forth above. The District may require, but is not obligated to provide, its approval of Maintenance Contractors prior to the services being rendered, and if required such approval shall not be unreasonably withheld or delayed.

Prior to performing maintenance on the Licensed Areas, Licensee shall provide to the District in writing the name, address, telephone number and email address of the Contractor hired to complete any maintenance work and that of the Licensee's authorized representative(s) who will have authority to make decisions and take actions on behalf of the Licensee, with respect to this Agreement, and Licensee's obligations hereunder, including in the event of an emergency situation requirement immediate action.

The District shall have the exclusive right to designate the route, if allowed, for machinery and equipment across District property and the placement of materials on District property for all such activity. District, Licensee and any above described Maintenance Contractors shall reasonably cooperate with respect to the commencement, timing and location of such activities so as not to unreasonably disturb or interfere with the District's and/or public's activities elsewhere on District property.

The Maintenance Contractors shall comply with all federal, state and local rules, regulations and licensing requirements, including without limitation licensing requirements of Kendall County, in the conduct of their business and the performance of maintenance services.

The District, at any time, for any reason and in the District's sole discretion, may require any of Licensee's Maintenance Contractors, and/or subcontractors to be removed and enjoined from performing any further work on District property.

The District shall have no liability or responsibility for the protection, safety or condition of the Licensed Area, the Licensee's or Licensee's Contractor's Agents, Equipment, Employees, Horses or Trail Riders, and the Licensee hereby waives and all claims against the District in regard to the same.

Licensee shall immediately advise the District of any damage to any District property, including District facilities within the License Area, after each and every use of the License Area by the Licensee. Any turf impacts shall be the responsibility of the Licensee to promptly address by the Licensee or Licensee's maintenance contractors as part of the Licensee's maintenance functions.

The District shall assume no liability or responsibility for property lost or stolen on District property, or for personal injuries sustained on District property during Licensee's use of any District property and the Licensee hereby waives and relieves the District of any and all claims against the District in regard to the same.

The Licensee shall provide a copy of, and name the Kendall County Forest Preserve District, Kendall County, Illinois within the Waiver of Liability signed by all Licensee clients as provided and set forth in **Exhibit C**.

7. Indemnification

To the extent allowable by law, Licensee shall indemnify, hold harmless and defend with counsel of the District's own choosing, the District, its officials, officers, employees, including their past, present, and future Commissioners and agents from and against all liability, claims, suits, demands, proceedings and actions, including costs, reasonable fees and expense of defense, arising from any loss, damage, injury, death, or loss or damage to property (collectively, "Claims"), to the extent such Claims directly or indirectly result from the Licensee's usage of the License Area or those Claims are due to any negligent, intentional and/or willful acts, errors, omissions or misconduct of Licensee in its performance of the management of the subject Programs or any other activities under this License. Nothing contained herein shall be construed as prohibiting the District from defending through the selection and use of their own agents, attorneys and experts, any claims, suits, demands, proceedings and actions brought against them. Indemnification obligations shall survive the termination of this Agreement.

To the fullest extent permitted by the laws of the State of Illinois, Licensee hereby waives any and all rights or claims Licensee may have at any time against the District, its Commissioners, officers, agents and employees for injury to or the death of any person, or for damage, destruction or loss of any property, sustained or incurred by Licensee or any person claiming by, through or under Licensee in connection with the exercise by such persons and the rights and privileges granted to Licensee hereunder, or the conduct of the Licensed Use, except to the extent that such loss, damage or destruction is caused by the willful and wanton conduct of the District or District's agents and employees. Licensee also waives any claims for any personal injury or any loss or damages caused by fire, vandalism, theft or other casualty, to or of any vehicle, equipment, merchandise or personal property on District property at any time during the License Period.

Further, Licensee's Maintenance Contractors shall indemnify the District and at their sole expense shall provide and maintain adequate insurance as outlined in Paragraph 6. Nothing in this Agreement shall be deemed to constitute a waiver by the District of any immunity from liability which the District may now or hereafter possess under Illinois law, whether by statute, common law, or otherwise.

8. Provision and Maintenance of Equipment

Licensee and Licensee's maintenance contractors shall be responsible for selecting only equipment that meets any and all safety standards and ratings applicable to such equipment. It is further understood that the District shall have no obligation to provide any of the above referenced Licensee Equipment.

9. Licensee's Rights and Obligations

In conducting the Licensed Use, Licensee shall adhere to all applicable County and District ordinances, rules, regulations, policies, and procedures. Licensee and all of Licensee's employees, contractors, volunteers, members, agents, and participants shall follow the District's General Use Ordinance whenever on District Property. (General Use Ordinance is available here: www.kendallcountyil.gov/home/showpublisheddocument/977/638059323693670000). Violation of the District's General Use Ordinance shall result in the immediate suspension of this License Agreement pending review of the violation and determination of penalty by the District's Board of Commissioners.

Licensee shall inspect the Licensed Areas prior to executing this Agreement to determine that the License Area is reasonably suited for the use(s) contemplated by the Licensee. Thereafter, Licensee shall inspect the Licensed Areas prior to and subsequent to each use by Licensee to identify any potential safety hazards. Licensee shall take all reasonable and appropriate measures to protect all Program participants and officials and any other persons reasonably anticipated to be present during, or involved in, the Licensed Use, from known safety hazards. Licensee shall promptly advise the District of any known safety hazards prior to using, or allowing its participants to use the subject License Area.

Licensee shall use the Licensed Area at its own risk. Licensee is solely responsible for any and all supervision and security services for the Programs, and acknowledges that the District shall not provide, nor shall it be obligated to provide, any security or protection in connections with the Licensees use of the License Area.

10. Term, Termination and Modification

The District reserves the right to alter the terms and conditions of the License, or to terminate the License after providing fourteen (14) days advance written notification if the District is cancelling the license due to no cause of Licensee. However, the District reserves the right to terminate this license agreement without notice (for "cause") due to the misconduct of the Licensee or any person associated with the Licensee or actions of those present at the Licensee's event that involve misuse, destruction, or damage to District property. Further, the District reserves the right to terminate this License Agreement without notice for purposes deemed necessary for public safety, necessary for the preservation of property, or because Licensee has breached any of its obligations under this Agreement.

The District reserves the right to amend this agreement to include a required annual security deposit and grounds maintenance penalty provisions, with such deposit and penalty sums, subject to determination by the District's Board of Commissioners, for Licensee's failure to meet its obligations for violations of the District's General Use Ordinance including trash cleanup and removal following each scheduled use. This requirement shall only be imposed in the event that the Licensee violates the District's General Use Ordinance or fails to meet its obligations for trash cleanup and removal.

If the District cancels the License Agreement without cause, a prorated refund of the license fee and remaining portion of the security deposit will be refunded to the Licensee. The percentage of the prorated refund will be calculated based on the ratio of remaining days scheduled for use divided by the total number of scheduled use days within each license year as provided in Exhibit B, or subsequent negotiated use schedules.

Unless sooner terminated in accordance with the provisions of this Agreement, and subject to the survival of certain obligations as provided in this Agreement, this Agreement shall terminate for all purposes on September 15, 2023. Use of designated trail by the Licensee after this date will be considered a violation of the District's General Use Ordinance.

11. No Third Party Beneficiary / Joint Venture

This Agreement is entered into solely for the benefit of the District and Licensee, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entirety who is not a party to this Agreement, or to acknowledge, establish or impose any legal duty to any third party. This Agreement does not

create, acknowledge, or imply a joint league, joint function, joint venture, or joint enterprise between the Licensee and District.

12. Liens

Licensee covenants and agrees that it will not permit or suffer any lien to be put upon, or arise or accrue against the District's Property or the License Area, in favor of any person or persons, individual or corporate, for furnishing either labor or material, for equipment supplied to or work to be performed on District property or the License Area. Licensee further covenants and agrees to hold the District, District property and the Licensed Area free from any and all liens, or rights of claims of lien, which may, or might arise or accrue under, or be based upon any mechanic's lien law, or other similar laws, of the State of Illinois, now or hereafter in force.

All contracts and agreements that may be made by Licensee, relating to the provision of labor or material for any work to be performed on the Licensed Area, shall expressly state that the interest of the District in and to the Licensed Area shall be wholly free from, and not subject to any lien or claim of any contractor, subcontractor, mechanic, materialman or laborer, whether based upon any law or regulations of the State of Illinois, or any other authority, now or hereafter in force to be enacted, and Licensee also hereby agrees and covenants that it will not enter into any contract for such work, which shall not, in express terms, contain the aforesaid provisions.

13. General Provisions

The indemnification provisions set forth in this Agreement and all other rights and obligations of the District and Licensee which by their terms must necessarily be exercised or performed after the termination of this Agreement or expiration of the License Period, shall survive such termination or expiration.

This Agreement shall be construed in accordance with the law and Constitution of the State of Illinois. If any provision of this Agreement is declared invalid or unenforceable, the remaining provisions shall continue in full force and effect to the fullest extent permitted by law.

The parties agree that the venue for any legal proceedings between them shall be the Circuit Court of Kendall County, Illinois, Twenty-Third Judicial Circuit, State of Illinois.

Licensee agrees to comply with all applicable federal, state and local laws and regulatory requirements and to secure such licenses as may be required for its employees and contractors and to conduct business in the state, municipality, county and location. Such obligation includes, but is not limited to, environmental laws, civil rights laws, prevailing wage and labor laws.

Any notice required or permitted to be given pursuant to this Agreement shall be duly given if sent by fax, certified mail, or courier service and received, in the case of notice to the District, Kendall County Forest Preserve District, Attention: Director, 110 West Madison Street, Yorkville, Illinois, 60560, fax (630) 553-4023 with copy sent to: Kendall County State's Attorney, 807 John Street, Yorkville, Illinois, 60560, fax (630) 553-4204. And, in the case of Licensee, to: Millbrook Trail Rides, LLC 8078 Whitfield Road, Millbrook, IL 60536. Neither party shall assign, sublet, sell, or transfer its interest in this Agreement without the prior written consent of the other.

No waiver by the District of any default of Licensee shall be implied from any omission by the District to take any action on account of such default if such default persists or be repeated.,

and no express waiver shall affect any default other than the default specified in the express waiver and that only for the time and to the extent therein stated.

Headings of sections are for convenience only and do not limit or construe the contents of the sections.

This Agreement represents the entire and integrated Agreement between the District and Licensee and supersedes all prior written and/or oral negotiations, representations or agreements between the District and Licensee. To be valid, any amendment or modification to this Agreement must be in writing, dated a date subsequent to the date of this Agreement, and signed by both parties.

Licensee, its officers, employees, and agents agree not to commit unlawful discrimination and agree to comply with all applicable provisions of the Illinois Human Rights Act, Title VII of the Civil Rights Act of 1964, as amended, the Americans with Disabilities Act, the Age Discrimination in Employment Act, Section 504 of the Federal Rehabilitation Act, and all applicable rules and regulations.

The parties each hereby warrant and represent that their respective signatures set forth below have been and are on the date of this Agreement duly authorized by all necessary and appropriate corporate and/or governmental action to execute this Agreement.

IN WITNESS WHEREOF, the District and the Licensee has caused this Agreement to be executed by a duly authorized officer thereof as of the date first above written.

By: _____ Date: _____
Brian DeBolt, President
Kendall County Forest Preserve District

By: _____ Date: _____
Edward Sleezer, Owner
Millbrook Trail Rides

Exhibit A: Millbrook North Forest Preserve Designated Trail Corridor (TBA)



**Exhibit B: Millbrook North Forest Preserve – Designated Trail Corridor Schedule for Access
Millbrook Trail Rides License Agreement**

Dates for Access:

Pilot year:

July 18, 2023 to September 15, 2023

Subsequent License Periods (Subject to Commission approval):

April 1 to September 15

Access Days and Times

Wednesdays 10 am to 6 pm

Thursdays 9 am to 4 pm

Fridays 10 am to 6 pm

Saturdays 10 am to 6 pm

Sundays 9 am to 4 pm

Millbrook Trail Rides and Kendall County Forest Preserve District Equine Activity Liability Waiver and Release

To: Millbrook Trail Rides, LLC (hereafter called MTR) & KENDALL COUNTY FOREST PRESERVE DISTRICT, ILLINOIS, a municipal Corporation (hereinafter called Forest Preserve), and its Commissioners, Employees, Agents and Volunteers.

I, the undersigned, desire to participate in Millbrook Trail Rides, LLC (MTR) equestrian-related riding activities at the Kendall County Forest Preserve District's Millbrook North Forest Preserve, including but not limited to, riding, horse-handling, ground crew, or being present at equestrian activities as an observer or other activity related, however slight, to equestrian activities at events held by the MTR and Kendall County Forest Preserve and subject to the rules of the MTR/Forest Preserve presently in force and as modified from time to time, and under the direction and control of authorized MTR/Forest Preserve personnel. I have read the instructions related to the MTR/Forest Preserve equestrian-related activities, and agree to abide by all its terms and conditions as set forth therein and as modified from time to time hereafter.

In consideration of the MTR/Forest Preserve accepting the undersigned for participation in equestrian-related and trail riding activities and the educational and other benefits to be received by the undersigned, and with the understanding that a horse may be startled by sudden movement, noise or other factors, and may shy suddenly, rear, stop short, bite, buck, kick, or run with its rider, especially when the ride is conducted through an outdoor or natural setting as lessons and trail rides will be, I hereby assume all risks of any nature whatsoever related to the program including, but not limited to, those risks set out above, and on my own behalf, on behalf of my child or ward, and on behalf of my child's ward's heirs, executors, and administrators.

I give permission to MTR/Kendall County Forest Preserve to use my (or my child's / ward's) photographic likeness in all forms and media for advertising, trade, and any other lawful purposes.

By checking this box, I decline these photographic permissions.

I understand that at no time am I an employee or agent of the MTR/Forest Preserve, its Commissioners, Employees, Agents, and Volunteers.

- a) I voluntarily waive, release, and hold harmless the MTR/Forest Preserve, its elected officials, officers, employees, agents, and other volunteers from any and all claims, causes of action and damages for bodily injury or death that I may suffer as a result of, or in any manner connected with, directly or indirectly, my participation in equestrian-related activities associated with the MTR/Kendall County Forest Preserve District when such bodily injury or death is the result of my own negligent or intentional acts or omissions of another program student. I understand that this waiver and release precludes my right to recovery of damages in the event I am injured in the course of my participation in equestrian-related activities associated with the MTR/Kendall County Forest Preserve.
- b) I shall defend, hold harmless and indemnify the MTR/Forest Preserve, its elected officials, officers, employees, agents and other volunteers from and against all damagers, claims, liabilities, causes of action, judgments, settlements, costs and expenses (including but not limited to reasonable expert witness and attorney fees) that may at any time arise or be claimed by any person as a result of bodily injury, death or property damage, or as a result of any other claim or cause of action of any nature whatsoever, arising from or in any manner connected with, directly or indirectly, my negligent or intentional acts or omissions in my participation in equestrian-related activities associated with the MTR/Kendall County Forest Preserve.

EXHIBIT C: Equine Activity Liability Waiver and Release – DRAFT

I have read, fully understand and agree to the assumption of risk, waiver, and release, hold harmless and indemnification terms as set forth above.

The participant's birthday is the _____ day of _____, _____.

If the participant is less than 18-years of age, the participant's parent(s) or guardian(s) must sign this Agreement on behalf of the participant, agreeing to the terms and conditions of this agreement

Participant Signature

Print Participant's Name

Parent or Guardian Signature

Print Parent or Guardian Name

Indicate signature relationship to student (circle one): Father Mother Guardian

Mailing Address: _____

Emergency Contact Name and Number: _____

Date: _____ E-mail: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/18/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER ALL AMERICAN HORSE INSURANCE AGENCY PO BOX 419 ANNABELLA, UT 84711 (435) 896-4593	CONTACT NAME:	
	PHONE (A/C, No, Ext): (435) 896-4593	FAX (A/C, No): (435) 893-0920
E-MAIL ADDRESS:		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : Kinsale Insurance Company		38920
INSURER B :		
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	GENERAL LIABILITY			0100189658-1	5/06/2023 12:01 AM	5/06/2024 12:01 AM	GENERAL AGGREGATE	\$2,000,000	
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY							EACH OCCURRENCE	\$1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR							PRODUCTS/COMPLETED OPER.	\$2,000,000
								PERSONAL & ADV INJURY	\$1,000,000
								PREMISES RENTED (Any one fire)	\$ 100,000
								EACH CLAIMANT LIMIT	\$ 10,000
								EACH WRONGFUL ACT	\$ 10,000
								EQUINE PROFESSIONAL	\$ 25,000
								DEDUCTIBLE P/CLAIM	\$ 2,500
									\$
	UMBRELLA LIAB						EACH OCCURRENCE	\$ 5M	
	EXCESS LIAB						AGGREGATE	\$ 5M	
	DED								
	RETENTION \$								
							EACH OCCURRENCE	\$	
							GENERAL AGGREGATE	\$	
							EACH OCCURENCE	\$	
							GENERAL AGGREGATE	\$	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Guided Trail Rides, Pony Rides, Lessons, Camp, Boarding

CERTIFICATE HOLDER Meredith Gauer Millbrook Trail Rides PO Box 83 Millbrook, IL 60536	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Harrie Jolley</i>
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110 W. Madison St., Yorkville, IL 60560 Ph: 630-553-4025 Fax: 630-553-4023

Facility License Agreement

Permit #: 23-00196 Page 1 of 6
Contract Date: 06/05/2023
Use Type: Department Meeting
Description: Historic Preservation Meeting
Registrar: Julia Granholm
Phone: (630) 553-4139
Email: masselmeier@co.kendall.il.us

Customer **KC Planning, Building, Zoning**
Matthew Asselmeier
111 W. Fox
Yorkville, IL 60560

Facility License Information

Location: Shelter 4 @ Harris Forest Preserve
 10460 Route 71
 Yorkville, IL 60560

Total Hours: 2.50

Date	Day	Time	Description	Qty	Unit	Rate	Total	Tax
7/17/2023	Mon	5:30 PM - 8:00 PM	Shelter Flat (Head Count: 20)	1.00	Each	\$0.00	\$0.00	\$0.00

No alcohol allowed.

Total Hours	2.50
Total Fees	\$0.00
Total Sec Dep	\$0.00
Total Tax	\$0.00
Rental Total	\$0.00

Facility License Terms and Conditions

For day of questions/concerns, please call 630.746.1005 (Shelters, Pickerill Estate House), 630.746.1683 (Meadowhawk Lodge, Campsites, Bunkhouses)

For emergencies, contact the Grounds and Natural Resources Division Supervisor, Antoinette White at 630.746.1005

KENDALL COUNTY FOREST PRESERVE DISTRICT FACILITY LICENSE TERMS AND CONDITIONS

This License is made on the day listed on the first page of the License Contract ("Date of Execution"), between the Kendall County Forest Preserve, a Body Corporate and Politic, 110 West Madison Street, Yorkville, Illinois, 60560, ("Forest Preserve"), and Permittee ("Licensee"), collectively referred to as the "Parties."

In consideration of the grants, covenants, and conditions of this License, IT IS HEREBY AGREED AS FOLLOWS:

1. Nature of Agreement:

The Forest Preserve agrees to grant a license to Licensee for the Licensee to utilize the facility on the date and times specified on Page 1 of the License Contract, subject to the terms and conditions set forth in this License.

2. Fee:

Shelters:

The license fee for daily use shall be paid in full no less than thirty (30) days in advance by cash, credit card (2.5% processing fee) or check made payable to the Kendall County Forest Preserve District. If the Licensee cancels the event within less than sixty (60) days for shelters, the Forest Preserve will retain the total license fee.

The Forest Preserve allows a one-time rescheduling of any reservation with the paid license fee applied to the rescheduled event. All rescheduled events must occur within



110 W. Madison St., Yorkville, IL 60560 Ph: 630-553-4025 Fax: 630-553-4023

Facility License Agreement

Permit #: 23-00196 Page 2 of 6
Customer: KC Planning, Building, Zoning - Matthew Asselmeier

one calendar year of the date of the original event.

3. Cancellation:

It is understood by the Licensee that this License and/or the event may be cancelled at any time, for any reason, by the Forest Preserve, to the extent permitted by law, without any liability to the Licensee. In the event the License and/or the event are cancelled by the Forest Preserve for any reason, all fees paid by the Licensee shall be refunded. If the License and/or event are cancelled by the Licensee, no refund shall be issued unless the cancellation is made in accordance with the timeline set forth in Paragraph 2 above.

4. Evidence of Insurance:

Licensee is responsible for producing a Certificate of Insurance and/or purchasing Special Event Insurance for events that are for an incorporated or unincorporated business entity, not-for-profit organization, or government agency.

A Certificate of Insurance or Special Event Insurance Certificate listing the Forest Preserve as a Certificate Holder must be submitted to the Forest Preserve no less than ten (10) days prior to the event. Certificate Holder Information will include the following: Kendall County Forest Preserve District 110 W. Madison Street Yorkville, Illinois 60560.

All coverage shall be placed with insurers authorized to conduct business in Illinois with a current A.M. Best's rating of no less than A:VII. Each insurance policy shall not be cancelled or changed without thirty (30) calendar days prior written notice, given by the insurance carrier to the Forest Preserve at the address set forth herein.

Minimum Scope and Limit of Insurance. All coverage shall be at least as broad as the following:

Coverage shall be at least as broad as Insurance Services Form CG 00 01 covering CGL on an "occurrence" basis, including property damage, bodily injury and personal & advertising injury with limits no less than \$1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.

If the Licensee maintains broader coverage and/or higher limits than the minimums shown above, the Forest Preserve requires and shall be entitled to the broader coverage and/or the higher limits maintained by the Licensee. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the Forest Preserve. Umbrella/Excess Liability: Limits of liability equal to or greater than \$1,000,000 per occurrence and \$1,000,000 in aggregate.

The Forest Preserve shall raise the minimum liability requirement based on the nature, scope, and exposure associated with an event, on a case by case basis.

The insurance policies are to contain, or be endorsed to contain, the following provisions:

Additional Insured Status

The Forest Preserve, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of the use of the facility, work or operations performed by or on behalf of the Licensee including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Licensee's insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 if a later edition is used).

Primary Coverage

For any claims related to this contract, the Licensee's insurance coverage shall be primary insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the Forest Preserve, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the Forest Preserve, its officers, officials, employees, or volunteers shall be excess of the Licensee's insurance and shall not contribute with it.

Waiver of Subrogation

Licensee hereby grants to Forest Preserve a waiver of any right to subrogation which any insurer of said Licensee may acquire against the Forest Preserve by virtue of the payment of any loss under such insurance. Licensee agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the Forest Preserve has received a waiver of subrogation endorsement from the insurer.

Acceptability of Insurers

Insurance is to be placed with Insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the Forest Preserve.

Verification of Coverage

Licensee shall furnish the Forest Preserve with original Certificates of Insurance including all required amendatory endorsements (or copies of the applicable policy language effecting coverage required by this clause) and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to Forest Preserve before work begins. All certificates and endorsements are to be received and approved by the Forest Preserve at least five days before Licensee commences activities. Verification of Coverage: Licensee shall furnish Forest Preserve with original Certificates of Insurance including all required amendatory endorsements (or copies of the applicable policy language effecting coverage required by this clause) and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to Forest



Facility License Agreement

Permit #: 23-00196

Page 3 of 6

Customer: KC Planning, Building, Zoning - Matthew Asselmeier

110 W. Madison St., Yorkville, IL 60560 Ph: 630-553-4025 Fax: 630-553-4023

Preserve before work begins. However, failure to obtain the required documents prior to the work beginning shall not waive the Forest Preserve's obligation to provide them. Forest Preserve reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

Special Risks or Circumstances: Forest Preserve reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

5. Limited License:

This License grants only a contractual license to use the Facility for the sole purpose of the event described on Page 1 of the License Contract, under the terms and conditions stated herein, and for no other purpose. Further, the rights granted by the Forest Preserve herein shall vest only in Licensee and no such rights shall vest in any of Licensee's employees, agents, subcontractors or partners, if any. Nothing in this License shall be construed to convey to Licensee any legal or equitable interest in any Forest Preserve property. It is understood that other areas of the premises and adjacent properties may be licensed to other persons or used by the general public during any of the periods covered by this License. However, the Forest Preserve will not authorize or permit any other licensee to engage in activities that would interfere with Licensee's enjoyment of the right granted under this License.

6. Caterers:

Companies on the Forest Preserve's list of approved Caterers have received an annual permit to cater events at Kendall County Forest Preserve District Facilities. Catering businesses not enrolled in the Forest Preserve's Preferred Catering Program may be used if they apply for, and meet the requirements of the Forest Preserve's Preferred Caterer's Program. The Forest Preserve reserves the right to approve or deny any catering business not listed in this License in accordance with the Preferred Catering Program requirements.

7. Set-up/Clean-up:

The Licensee is responsible for the set-up, take down, and clean-up of the areas which they use during their Event Date(s), unless otherwise paid for as indicated in Page 1 of the License Contract. After the event, Licensee must leave area clean by placing all garbage in the trash and recyclable receptacles and returning tables/chairs to their original positions. Tables inside enclosed buildings may not be moved outside unless specific permission is granted by the Forest Preserve.

Set up, take down and clean up time is included in the requested contract time period noted on Page 1 of the License Contract. Should the Licensee require more time to complete cleanup activities following the event, any additional time required will be deducted from the security deposit in thirty (30) and sixty (60) minute increments in accordance with the hourly use schedule for that facility.

8. "As is" Property:

The Licensee has inspected the Facility prior to signing this License and accepts the condition of the Facility "as is."

9. Hazardous Materials:

Licensee shall not bring any hazardous, radioactive, toxic, or carcinogenic material, substance, pollutant, or contaminant onto any Forest Preserve property.

10. Pyrotechnics:

Set off, or attempt to set off or ignite any firecrackers, fireworks, smoke bombs, rockets, black powder guns or other pyrotechnics is strictly prohibited as written in the Forest Preserve's General Use Ordinance.

11. Horses:

Horses are permitted only on designated trails within Forest Preserve property.

12. Alcohol Policy:

Alcoholic beverages are prohibited on Forest Preserve property with the exception of Ellis House and Meadowhawk Lodge and only in accordance with the Forest Preserve's General Use Regulation Ordinance. Alcoholic beverages may be served at Ellis House and Meadowhawk Lodge only by (a) a caterer enrolled in the Forest Preserve's Preferred Caterer's Program and which possesses a current Class I license in accordance with the Kendall County Liquor Control Ordinance; (b) a not-for-profit corporation or organization that possesses a current Class G or Class J license in accordance with the Kendall County Liquor Control Ordinance; (c) a bartending service business, pre-approved by the Forest Preserve, serving, but not selling, alcoholic beverages and employing BASSET (Beverage and Alcohol Sellers and Servers Education Training) certified alcohol servers in accordance with 235 ILCS 5/6-27.1; or (d) a charitable organization hosting an event wherein alcohol is served, but not sold, by volunteers of the organization. Alcoholic beverages may be consumed only within 250 feet of Ellis House and Meadowhawk Lodge.

13. Smoking Policy:

Smoking inside Forest Preserve buildings is strictly prohibited. Smoking on the grounds is permitted in designated areas only.

14. Food Service:

Food service must comply with all requirements and regulations of the Illinois Department of Health and/or other governmental bodies having control over such vending operations, including the Kendall County Health and Human Services Department. The vendor shall possess all food and beverage dispensing licenses, taxes, and permits that are required by law.



110 W. Madison St., Yorkville, IL 60560 Ph: 630-553-4025 Fax: 630-553-4023

Facility License Agreement

Permit #: 23-00196

Page 4 of 6

Customer: KC Planning, Building, Zoning - Matthew Asselmeier

15. Fires:

Fires are allowed only in designated fireplaces and fire rings. It is prohibited to bring in or collect firewood from Forest Preserve property. Firewood must be purchased from the Forest Preserve.

16. Parking:

Motor vehicles and bicycles are restricted to roadways and designated parking areas only. Licensee may use the turf areas for additional event and trailer parking provided written approval is received from the Forest Preserve. Any/all damaged turf or ruts caused by Licensee's event shall be repaired either by the Licensee, or at the Licensee's expense. Parking on grass and turf areas is otherwise prohibited.

17. Pets:

Dogs are welcome, but must be held on a leash no longer than 10 feet at all times for their safety, that of other visitors, and wildlife. Pets are not allowed in any buildings, except for service animals. Please clean-up after your animal.

18. Hunting and Fishing:

Hunting, collecting or damaging plants, animals or fungus is prohibited. Fishing is permitted on Forest Preserve property in accordance with Illinois Department of Natural Resources regulations. Limits are posted. Worms and wax worms are the only live bait allowed. Collecting bait from the preserves is prohibited. Contact Silver Springs State Park at (630) 553-6297 for information on State fishing regulations or visit the IDNR website at www.dnr.illinois.gov <<http://www.dnr.illinois.gov>>. Swimming, boating, ice fishing and ice skating are not allowed.

19. Decorations:

Nails, tacks, staples and tape are not allowed to secure items to any part of a Forest Preserve building. Confetti, rice, and open flamed candles are also prohibited inside Forest Preserve buildings.

20. Inflatables and Tents:

Inflatables are prohibited. Tents and canopies are permitted only if using Shelter 1 at Harris Forest Preserve. Tents up to 20x40x15 may be allowed with advance notice only. Pop-up shade canopy structures, up to 12 feet by 12 feet in size, are permitted for use on the turf grass field area at the Harris Forest Preserve arena.

21. Duty of Care:

The Licensee agrees to take care of the Facility and not to damage, alter, or change the Facility.

22. Damages:

Licensee is responsible for the conduct of their guests. Damage to, or theft of Forest Preserve property caused by the Licensee's group shall be Licensee's responsibility and may be billed to, or deducted from the security deposit of the Licensee. The Forest Preserve will not assume any responsibility for the damage or loss of merchandise, personal articles, or any property of any nature left at the location prior to, during, or following the Event.

23. Limitation on Liability:

The Forest Preserve's liability to Licensee shall be limited to a return of the amounts actually paid by Licensee. Licensee hereby waives any and all rights to indirect or consequential damages relating to the use or non-use of Forest Preserve property.

24. Right of Entry:

The Forest Preserve reserves the right to enter the Facility for any and all lawful purposes arising from the ownership of the Facility.

25. Indemnification:

Licensee shall indemnify, hold harmless and defend with counsel of Forest Preserve's own choosing, Forest Preserve, its past, present and future elected officials, department heads, employees, insurers, and agents (hereinafter collectively referred to as "Releasees") from and against all liability, claims, suits, causes of action, demands, proceedings, set-offs, liens, attachments, debts, expenses, judgments, or other liabilities including costs, reasonable fees and expense of defense, arising from any loss, damage, injury, death, or loss or damage to property, of whatsoever kind or nature as well as for any breach of any covenant in this License and any breach by Licensee of any representations or warranties made within the contract documents (collectively, the "Claims"), to the extent such Claims result from the performance of this contract by Licensee or those Claims are due to any act or omission, neglect, willful acts, errors, omissions or misconduct of Licensee or their guests in their performance under this License or while on Forest Preserve property. Nothing contained herein shall be construed as prohibiting Releasees from defending through the selection and use of their own agents, attorneys and experts, any claims, suits, demands, proceedings and actions brought against them. No attorney may be assigned to represent the Releasees pursuant to this Section of the License unless the attorney has been approved in writing by the Kendall County State's Attorney. Releasees' participation in its defense shall not remove Licensee's duty to indemnify, defend, and hold Releasees harmless, as set forth above. Releasees do not waive their defenses or immunities under the Local Government and Governmental Employees Tort Immunity Act (745 ILCS 10/1 et seq.) by reason of this indemnification provision. Indemnification shall survive the termination of this License.

26. Anti-Discrimination Compliance:

Licensee, their officers, employees, and agents agree not to commit unlawful discrimination and agree to comply with all applicable provisions of the Illinois Human Rights



Facility License Agreement		
Permit #:	23-00196	Page 5 of 6
Customer:	KC Planning, Building, Zoning - Matthew Asselmeier	

110 W. Madison St., Yorkville, IL 60560 Ph: 630-553-4025 Fax: 630-553-4023

Act, Title VII of the Civil Rights Act of 1964, as amended, the Americans with Disabilities Act, the Age Discrimination in Employment Act, Section 504 of the Federal Rehabilitation Act, and all applicable rules and regulations.

27. Conflict of Interest:

Both parties affirm no Kendall County Forest Preserve officer or elected official has a direct or indirect pecuniary interest in Licensee or this License, or, if any Kendall County Forest Preserve officer or elected official does have a direct or indirect pecuniary interest in Licensee or this License, that interest, and the procedure followed to effectuate this License has and will comply with 50 ILCS 105/3.

28. Assignment:

This License is not assignable or transferable to any person, company, or corporation, in whole or in part. Any attempt to assign or so transfer shall be void and without legal effect and shall constitute grounds for immediate termination of the license.

29. No Joint Venture:

It is understood and agreed that Licensee is not an employee of, partner of, agent of, or in a joint venture with the Forest Preserve for any purpose.

30. Legal Compliance:

Licensee and their guests shall not engage in any unlawful activity while on Forest Preserve property. All activity conducted by Licensee and their guests on Forest Preserve property shall comply with all applicable laws, statutes, rules, regulations, and ordinances.

31. Venue:

This License shall be interpreted and enforced under the laws of the State of Illinois, and the parties agree that the venue for any legal proceeding between them shall be Kendall County, Twenty-Third Judicial Circuit, State of Illinois.

32. Legal Remedies:

In any action with respect to this License, the parties are free to pursue any legal remedies at law or in equity. If the Forest Preserve is required to take legal action to enforce performance of any of the terms, provisions, covenants and conditions of this License, and by reason thereof, the Forest Preserve is required to use the services of an attorney, then the Forest Preserve shall be entitled to reasonable attorneys' fees, court costs, expenses and expert witness fees incurred by the Forest Preserve pertaining thereto and in enforcement of any remedy, including costs and fees relating to any appeal.

33. Severability:

If any provision of this License shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this License is invalid or unenforceable, but that by limiting such provision it becomes valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

34. Waiver:

The waiver of one breach of any term, condition, covenant or obligation of this License shall not be considered to be a waiver of that or any other term, condition, covenant or obligation or of any subsequent breach thereof.

35. Notice:

Any notice required or permitted to be given pursuant to this License shall be duly given if sent by certified mail or personal service and received. Notice should be sent to the following parties:

Forest Preserve, send to: Kendall County Forest Preserve District
110 W. Madison Street
Yorkville, Illinois 60560

Licensee, per information provided on first page of the License Contract.

36. Entire Agreement:

This License represents the entire agreement between the parties, and there are no other promises or conditions in any other agreement whether oral or written. This License supersedes any prior written or oral agreements between the parties and may not be modified except in writing acknowledged by both parties.

37. Authority:

Each party represents and warrants that their representative, whose signature appears below, has the power and authority to enter into this License and to obligate the party to the terms of this License.

Licensee:
By: Matthew Asselmeier

Date: 6/8/23



110 W. Madison St., Yorkville, IL 60560 Ph: 630-553-4025 Fax: 630-553-4023

Facility License Agreement

Permit #:	23-00196	Page 6 of 6
Customer:	KC Planning, Building, Zoning - Matthew Asselmeier	

SCHEDULE OF PROJECT EXPENDITURES
 IDNR PARC General #D1-11A

Periods: Financial Report June 30, 2021 through June 30, 2022

ATTACHMENT C

IDNR-PARC Expense Classification										KCPD IDNR-PARC FUND 1913			FUND 1913 ARPA-FUNDED		
Vendor Name	IDNR Expense Code	Invoice Date	Invoice #	Claims Run #	Check Number	GL Account	Description	Amount	KCPD FY22	IDNR FY22	IDNR FY23	ARPA FY22	ARPA FY23	FUND 1907	
Kulber	Arch./Enr. Fees	3/31/2022	8031	043022F	18602	191311 70650	Pickell House Conversion Consultants	\$1,576.46	\$ 3,576.46						
Kulber	Arch./Enr. Fees	1/31/2022	7959	022822F	17201	191311 70650	Pickell House Conversion Consultants	\$1,006.62	\$ 1,006.62						
Kulber	Arch./Enr. Fees	12/17/2021	7921	011522F	16353	191311 70650	Pickell House Conversion Consultants	\$4,275.59	\$ 4,275.59						
Kulber	Arch./Enr. Fees	11/19/2021	7866	113021F	15528	191311 70650	Pickell House Conversion Consultants	\$7,542.15	\$ 7,542.15						
Kulber	Arch./Enr. Fees	10/17/2021	7835	111521F	15016	191311 70650	Pickell House Conversion Consultants	\$12,570.25	\$ 12,570.25						
Kulber	Arch./Enr. Fees	9/30/2021	7809	102121F	14709	191311 70650	Pickell House Conversion Consultants	\$10,056.20	\$ 10,056.20						
Kulber	Arch./Enr. Fees	8/18/2021	7715	091221F	14059	191311 70650	Pickell House Conversion Consultants	\$15,084.30	\$ 15,084.30						
Owens Supply Company, LLC	Force Account - Materials	6/22/2022	5642513	071522F	21154	190711 66500	Re-bar for Concrete Reinforcement	\$1,923.00	\$ 1,923.00						
								\$55,982.97	\$5,982.97						
Periods: Financial Report July 1, 2022 through June 30, 2023															
Vendor Name	IDNR Expense Code	Invoice Date	Invoice #	Claims Run #	Check Number	GL Account	Description	Amount	KCPD FY22	IDNR FY22	IDNR FY23	ARPA FY22	ARPA FY23	FUND 1907	
Blood Hrsatz LLC	Non-Bid Contract	5/23/2022	5110183	093122F	15993	191311 70330	Pickell Line Locating	\$832.50	\$ 822.50						
Environmental Design Service	Arch./Enr. Fees	7/7/2022	25-162	071522F	21150	191311 70650	Field Data & Sample Design	\$1,370.00	\$ 1,370.00						
Kulber	Arch./Enr. Fees	TBD				191311 70650	Kulber Remaining Contract Balance	\$ 2,155.08							
Kulber	Arch./Enr. Fees	4/26/2023	8444	081523F	23879	191311 70650	Pickell House Conversion Consultants	\$1,616.31							
Kulber	Arch./Enr. Fees	2/16/2023	8404	031523F	22884	191311 70650	Pickell House Conversion Consultants	\$1,616.31							
Kulber	Arch./Enr. Fees	12/13/2022	8231	031522F	22881	191311 70650	Pickell House Conversion Consultants	\$1,616.31							
Kulber	Arch./Enr. Fees	10/31/2022	8231	111522F	22881	191311 70650	Pickell House Conversion Consultants	\$ 2,208.11							
Kulber	Arch./Enr. Fees	9/20/2022	8205	101222F	22740	191311 70650	Pickell House Conversion Consultants	\$ 2,662.81							
Kulber	Arch./Enr. Fees	8/31/2022	8172	093022F	22879	191311 70650	Pickell House Conversion Consultants	\$ 55,678.30							
Line Construction	Bid Contract	TBD				191311 70330	Pay Application 9 (Remaining Contract)	\$118,957.48							
Line Construction	Bid Contract	6/7/2023	19-429-1250	061523F	23878	191311 70330	Pay Application 8	\$ 50,748.98							
Line Construction	Bid Contract	4/26/2023	19-429-1250	051222F	22184	191311 70330	Pay Application 7	\$ 113,522.70							
Line Construction	Bid Contract	4/26/2023	19-429-1250	051222F	22184	191311 70330	Pay Application 6	\$ 550,145.48							
Line Construction	Bid Contract	2/16/2023	19-429-1250	051222F	22184	191311 70330	Pay Application 5	\$125,399.32							
Line Construction	Bid Contract	1/30/2023	19-429-1250	021523F	20416	191311 70330	Pay Application 4	\$109,150.20							
Line Construction	Bid Contract	12/27/2022	19-429-1250	011522F	20416	191311 70330	Pay Application 3	\$109,150.20							
Line Construction	Bid Contract	11/11/2022	19-429-1250	121522F	20416	191311 70330	Pay Application 2	\$ 99,078.70							
Line Construction	Bid Contract	10/31/2022	19-429-1250	111522F	20416	191311 70330	Pay Application 1	\$ 212,654.20							
Teare	Non-Bid Contract	10/26/2022	313869559	111522F	23878	191311 70330	Access Door	\$266.27	\$ 236.27						
Teare	Non-Bid Contract	8/24/2022	312843410	081522F	21915	191311 70330	Filter Frame	\$98.51	\$ 98.51						
Teare	Non-Bid Contract	8/21/2022	312843410	081522F	21915	191311 70330	Thermostat Unit	\$163.39	\$ 163.39						
Teare	Non-Bid Contract	7/20/2022	312843410	081522F	21915	191311 70330	Access Door	\$240.68	\$ 240.68						
Teare	Non-Bid Contract	7/20/2022	314809426	073122F	21152	191311 70330	Proposal #P1-30-10066-22-001 HVAC Units X2	\$14,146.15	\$ 14,146.15						
Teare	Non-Bid Contract	7/20/2022	313813440			191311 70330	Invoice Amounts = \$13,791.33 + \$238.76 + \$916.12 = \$14,946.21								
Groot	Non-Bid Contract	6/7/2023	107092607102	061523F	21152	190711 70330	Pickell Dumpliner Fees	\$446.25							
Groot	Non-Bid Contract	5/7/2023	105840651102	051523F	21152	190711 70330	Pickell Dumpliner Fees	\$446.25							
Groot	Non-Bid Contract	4/7/2023	103899067102	041523F	21152	190711 70330	Pickell Dumpliner Fees	\$446.25							
Groot	Non-Bid Contract	3/7/2023	102629291102	031523F	21152	190711 70330	Pickell Dumpliner Fees	\$446.25							
Groot	Non-Bid Contract	2/7/2023	103370691102	021523F	21152	190711 70330	Pickell Dumpliner Fees	\$446.25							
Groot	Non-Bid Contract	1/11/2023	8926551102	011523F	21152	190711 70330	Pickell Dumpliner Fees	\$1,275.00							
Groot	Non-Bid Contract	12/1/2022	8912641102	121522F	21152	190711 70330	Pickell Dumpliner Fees	\$425.00							
Menards	Force Account Materials	6/2/2023	73109	061523F	21152	190711 68500	Landscaping Materials - Menards	\$75.82							
Menards	Force Account Materials	5/23/2023	72276	061523F	21152	190711 68500	Menards Envy Int - Drainable Blue	\$144.30							
Menards	Force Account Materials	5/12/2023	71369	051523F	21152	190711 68500	Menards Offshoot Wire Brushes (Shed)	\$144.30							
Menards	Force Account Materials	5/1/2023	70956	051523F	21152	190711 68500	Menards Offshoot Wire Brushes (Shed)	\$144.30							
Menards	Force Account Materials	5/1/2023	70956	051523F	21152	190711 68500	Menards Offshoot Wire Brushes (Shed)	\$144.30							
Menards	Force Account Materials	4/27/2023	70212	051523F	21152	190711 68500	Menards Offshoot Wire Brushes (Shed)	\$144.30							
Menards	Force Account Materials	4/4/2023	68884	041523F	21152	190711 68500	Menards Offshoot Wire Brushes (Shed)	\$144.30							
Menards	Force Account Materials	4/5/2023	68831	041523F	21152	190711 68500	Menards Offshoot Wire Brushes (Shed)	\$144.30							
Menards	Force Account Materials	2/21/2023	62826	021523F	21152	190711 68500	Menards Offshoot Wire Brushes (Shed)	\$144.30							
Pratt's Moon Nursery	Force Account Materials	3/23/2023	FNB0 04/01/23	041523F	21152	190711 70330	Exc. Gravel (Spatite Field)	\$77.50							
Pratt's Moon Nursery	Force Account Materials	3/12/2023	FNB0 04/03/23	041523F	21152	190711 70330	Exc. Gravel (Spatite Field)	\$88.75							
Shelwin Williams Co.	Force Account Materials	6/12/2023	3688-1	062315F	21152	190711 68500	Paint for Storage Shed	\$1,424.11							



AIA® Document G704® – 2017

Certificate of Substantial Completion

PROJECT: <i>(name and address)</i> 1250 - Ken Pickerill House Renovations 6350A Minkler Road Yorkville, Illinois 60560	CONTRACT INFORMATION: Contract For: General Construction Date: September 7, 2022	CERTIFICATE INFORMATION: Certificate Number: 001 Date: June 16, 2023
OWNER: <i>(name and address)</i> Kendall County Forest Preserve District 110 W Madison Street Yorkville, Illinois 60560	ARCHITECT: <i>(name and address)</i> Kluber, Inc. 41 W. Benton Street Aurora, Illinois 60506	CONTRACTOR: <i>(name and address)</i> Lite Construction, Inc. 711 S Lake Street Montgomery, Illinois 60538

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.

(Identify the Work, or portion thereof, that is substantially complete.)
All work.

<u>Kluber, Inc.</u> ARCHITECT <i>(Firm Name)</i>	 SIGNATURE	Chris Hansen, Project Manager PRINTED NAME AND TITLE	<u>June 16, 2023</u> DATE OF SUBSTANTIAL COMPLETION
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WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:
(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)
June 16, 2023

WORK TO BE COMPLETED OR CORRECTED

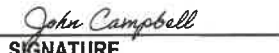

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:
(Identify the list of Work to be completed or corrected.)
Kluber Inc. Punchlist dated 06/01/2023 attached hereto.

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within thirty (30) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$6,000.00

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:
(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)
The Owner will assume responsibility for the items noted above at 12:00 pm on June 16, 2023.

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

<u>Lite Construction, Inc.</u> CONTRACTOR <i>(Firm Name)</i>	 SIGNATURE	John Campbell / Project Manager PRINTED NAME AND TITLE	<u>6/5/23</u> DATE
<u>Kendall County Forest Preserve District</u> OWNER <i>(Firm Name)</i>	 SIGNATURE	<u>David G. Ritt, Exec. Dir.</u> PRINTED NAME AND TITLE	<u>06/06/2023</u> DATE



PUNCH LIST

Project : Ken Pickerill House Renovations
Owner: Kendall County Forest Preserve

Date: 06/01/2023
Kluber Proj. No.: 19-429-1250

The following items require the attention of the Contractor for completion or correction. This list may not be all-inclusive. The failure to include any items on this punch list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

General Punch List Items/Notes		Completion Status	A/E Check Date
1	Final clean interior and exterior surfaces.		
2	Coordinate building inspector final acceptance/occupancy.		
3	Submit closeout documents.		
4	Complete cleaning of site and building.		
5	Complete washing windows.		
6	Complete landscaping (by owner).		
7	Remove portable toilet from site.		
8	Correct broken concrete edging for select brick pavers and reset pavers and install polymeric sand to joints by back patio.		
9	Sweep clean all patio areas under new canopy.		
10	Clean all paved areas free of debris outside of building.		
11	Touch up paint throughout interior of building on wire mold, various locations.		
12	Touchup exterior siding and trim and nail heads. Review cut edges in trim and caulk trim around all window and door trim.		
13	Adjust all door closers for 5lbs of force.		
14	Install all exit signs.		
15	Activate fire alarm panel.		
16	Work with Owner to remove all window shades from all windows at first floor and second floor as directed by Owner.		

Room No.	Room Name / Location	Description	Completion Status	A/E Check Date
Site				
	Roadway and Driveway	Sweep clean roadway & driveway. Powerwash concrete areas free of vehicle tire marks.		
Architectural Exterior				
	West Elevation	Touch up green paint on siding, numerous locations		
		Caulk trim at greenhouse doorway and touch up with paint at doorhead		
		Replace damaged brick at water course near door		
		Secure downspout to bracket by greenhouse		
	South Elevation Greenhouse	Remove plastic trim over west window head		
		Remove plastic from brick ledge at south elevation		
		Touch up siding and trim with paint		
		Extend downspout at southeast corner of greenhouse to grade and discharge to west		
		Remove former downspout clamp at southwest corner of greenhouse		
	East Elevation Greenhouse	Wash brick masonry at water course ledge		
		Touch up paint on fiber cement siding and trim		
		Remove debris from area well		
	South Elevation Main House	Touch up paint on siding and trim, various locations		
		Caulk underside of soffit under overhang above entrance doors to kitchen area or install additional trim to fill gap		
		Clean brick masonry, free of mortar at base of center column		
		Remove plastic from all doorway glazing		
		Clean glass and glazing, various locations		
		Remove birds nest and bird nest shelf fully under west overhang and touchup siding and soffit with paint.		
		Backfill former area well with topsoil		

Room No.	Room Name / Location	Description	Completion Status	A/E Check Date
Exterior New Canopy and Brick Paver Area		Sweep clean all brick paver locations free of debris		
		Remove all debris from masonry wall caps		
		Remove debris from masonry fireplace		
		Fully set up fireplace grates and screens		
		Touch up stain on ceiling planks at groove joints where stain was missed, southeast corner near southeast column line		
		Repair brick pavers and concrete edging at ramp and sidewalk leading to greenhouse damaged by landscape operations. Note: Additional polymeric sand will be required in paver patio joints, various locations		
East Building Elevation		Install downspout extensions to extend past face of limestone edging		
North Main Building Elevation		Remove plywood from entrance sidewalk		
		Extend downspout east of main entrance doorways past face of limestone edging		
		Touch up paint on siding and trim, various locations around entrance doorway		
		Caulk perimeter of all trim around doorway and at head of windows and doors		
		Remove plastic from panic devices		
		Install key cylinder in doorway		
		Remove abandoned downspout brackets, west of entrance way		
		Power wash and clean all brick masonry surfaces at entranceway free of moss and dirt		

Room No.	Room Name / Location	Description	Completion Status	A/E Check Date
Architectural Interior				
Existing Foyer / Vestibule	100	Remove plastic from hardware devices		
		Install key cylinder in exterior and interior door		
		Touch up stain on doors, paneling and trim		
		Remove thermometer from northwest window location		
		Touch up scratch in exterior wood door with stain		
		Adjust door closer so doors close and latch fully		
		Complete light switch installation		
Existing Formal Parlor	101	Complete cleaning of room		
		Remove stains from floor grout at southeast corner of room		
		Fully clean stairwell carpet free of dirt and debris		
		Install dimming control systems for lighting		
		Clean glass and glazing		
		Repair damaged wood casings at opening to toilet room hallway and touch up with stain		
		Install all exit signage		
		Install door cylinders in double doors to back patio		
		Consider replacing door threshold at door 101.1 to extend across plywood surface, or have flooring contractor install rubber transition strip, similar to LVT transition strip at doorway to cover gap		
Corridor by Bathrooms	102	Repair dings in drywall, various locations and touch up with paint		
		Remove old shade hardware and shade from exterior window, fully		
		Repair woodbase at southwall field splice near entrance to hallway and touch up with stain		
		Install two restroom signs per keynote 10.140. Dark Bronze background with white lettering and universal symbol for accessibility.		
		Touch up cut ends of wood base with stain, various locations		

Room No.	Room Name / Location	Description	Completion Status	A/E Check Date
Womens Bathroom	103	Clean floor tile fully		
		Spray or paint floor sheathing behind HVAC floor registers black		
		Clean sinks and vanity free of silicone caulk, front face of sink		
		Remove excess caulk at perimeter of trash receptacle		
		Clean all stainless steel coved moulding at floor line		
		Remove drywall taping compound from doorway trim		
		Fill nail holes with filler, various locations		
Mens Bathroom	104	Spray or paint floor sheathing behind HVAC floor registers black		
		Spray lubricant on toilet partition door. Squeaky.		
		Clean all stainless steel coved moulding at floor line		
		Clean all floor tile and grout joints. Discoloration of grout joints noted, several locations		
		Remove excess silicone sealant from trash receptacle perimeter		
		Touch up nail holes in trim at doorway location		
		Fully re-grout vertical trim at entrance way to tile north of and south of entrance doorway. Note: Caulk may be needed at this location.		
Existing Living Room	107	Remove all hooks from walls		
		Remove painting tape in northeast corner of room		
Existing Storage	108	Clean all glass and glazing		
		Remove all shades from room		
		Touch up stain, various locations on wood trim throughout room		
		Clean room fully, remove cobwebs at ceiling line		

Room No.	Room Name / Location	Description	Completion Status	A/E Check Date
Existing Storage, Former Office	109	Touch up paint on wire mold		
		Adjust door closers for five pounds of force		
		Replace wood base, north of exterior door jamb to be tight to jamb trim		
		Touch up stain, various locations on wood trim throughout room		
Existing Corridor	110	Remove tape and asbestos warning signs from floor		
Existing Bathroom	111	No items (Work by Owner)		
Existing Janitors Closet	112	No items (Work by Owner)		
Existing Dining Room	113	Remove black mastic from LVR floor tile center of room		
		Clean glass		
		Touch up paint on ceiling near the smoke detector on		
Existing Family Room	114	Install dimmers		
		Install access panel into attic. Note: Confirm opening cover where tapestry was previously covering hole in wall. Can wood paneling trim be used to construct a cover for hole?		
		Clean glass		
		Install one missing floor register.		
		Adjust closers for 5lbs of force.		
		Install all panic device door cylinders.		
		Touch up paint on all wire mold.		

Room No.	Room Name / Location	Description	Completion Status	A/E Check Date
Pantry	115	Paint man door brown.		
		Touch-up ceiling paint near light fixture.		
		Clean off counters.		
Kitchen	116	Clean countertops and sinks free of silicone.		
		Activate Hot water at sinks.		
		Paint man door to greenhouse.		
Greenhouse	117	Complete painting electrical conduit and wire mold.		
		Install exit signs.		
		Clean all windows.		
		Adjust door closers for 5lbs of force.		
		Touchup paint on walls.		
Existing Foyer	118	Stain wood trim that is unstained.		
		Clean all glass.		
		Install LVT on all stair treads and rubber nosings. See A910.		
		Paint all wire mold.		
Garage	119	Paint man doors brown to garage and pantry		
		Remove all construction debris		
		Sweep clean full garage.		
Mechanical				
	Roof	Provide start-up report for RTU's with closeout documents.		
		Verify that two new powered attic exhaust fans have been installed in flat roof area. See Sheet A330 - Keynote 23.302 x 2.		
Plumbing				
	Basement	Activate all Hot Water Heaters. Check Temperatures.		
	East Exterior	East Hose Bibb is leaking and cannot be shut off fully.		

Room No.	Room Name / Location	Description	Completion Status	A/E Check Date
Electrical				
	Interior	Provide combination exit signs/emergency lights.		
	Basement - East	Provide (2) covers for junction boxes.		
		Provide panel schedule for panel 2.		
		Provide permanent label for breakers in panel MDP.		
		Provide cover for removed knock-out on disconnect switch for EWH-1.		
		Repair trouble condition in FACP.		
		Provide penetration sealant for future solar conduits through exterior wall.		
100	Vestibule	Provide occupancy sensor switch.		
	First Floor	Provide dimming controls.		
112	Janitor's Closet	Remove smoke detector dust cover.		
102	Corridor	Provide ceiling occupancy sensor.		
103	Women's Restroom	Provide ceiling occupancy sensor.		
104	Men's Restroom	Provide ceiling occupancy sensor.		
101/200	Main Room	Re-aim gimbal luminaires at stone fireplace wall.		
	Exterior - Canopy	Verify all wall sconce luminaires (OA1) are plumb and square.		