

**KENDALL COUNTY BOARD AGENDA  
REGULAR JUNE MEETING**

**Kendall County Office Building, Rooms 209 & 210, Yorkville IL 60560**

**Tuesday, June 27, 2023, at 9:00 a.m.**

1. Call to Order
2. Pledge of Allegiance
3. Invocation
4. Roll Call
5. Determination of a Quorum
6. Approval of Agenda
7. Special Recognition
  - A. Juvenile Justice Council Scholarship Winners
  - B. Approval of Proclamation Designating July 16<sup>th</sup>-22<sup>nd</sup>, 2023 as Pretrial, Probation and Parole Supervision Week
  - C. Kendall County Employee Service Award Celebration
8. Public Comment
9. Consent Agenda
  - A. Approval of County Board Minutes from May 2, 2023, and May 16, 2023
  - B. Standing Committee Minutes Approval
  - C. Approval of Claims in an amount not to exceed \$1,602,486.36 and \$3,483,351.33
  - D. Approval of template IGA for GIS Shared Services
  - E. Approval of grant agreement no 322416 between Illinois Criminal Justice Information Authority and Kendall County
  - F. Approval of a Fee Agreement between The Horton Group, Inc. and Kendall County, Illinois effective July 1, 2023, through June 30, 2024, in an amount not to exceed \$3,693/month with the option to extend for two additional years at 3% increase per year
  - G. Approve Criminal History Record Information (CHRI) Proper Access, Use and Dissemination Procedures (New Section 9.5 in Kendall County Employee Handbook)
  - H. Approve Generative Artificial Intelligence (AI) Chatbot Usage Policy (New Section 9.6 in Kendall County Employee Handbook)
  - I. Approve Kendall County Mileage Reimbursement Form
  - J. Approve Separation of Employment/Final Paycheck Form
  - K. Approve Personnel Records Review Request Form
  - L. Approve GIS Intern Job Description
  - M. Approve GIS/Cadastral Technician (Part time) Job Description
  - N. Approve Identification Badge Policy (New Section 5.11 in the Kendall County Employee Handbook)
  - O. Approve Safe Driving Policy Amendment to Section 5.7 of the Kendall County Employee Handbook
  - P. Approve the Recreditation Contract with American Correctional Association for \$10,000
  - Q. Approval of Replacement of HVAC Equipment at the Historic Courthouse by Helm Service via the Equalis Group public sector purchasing cooperative. Master Agreement #R10-1132B not to exceed \$271,500
  - R. Approval of Renewal Contract for NearMap
  - S. Approval of Petition 23-22, a Request from the Kendall County Planning, Building and Zoning Director for Text Amendments to Section 8:07.1.B of the Kendall County Zoning Ordinance Correcting the Scrivener's Error in Ordinance 2023-24 Pertaining to Bed and Breakfast Establishments in the R-3 Zoning District
  - T. Approval of an Intergovernmental Agreement between the Village of Plattville and the County of Kendall to Administer the County's Ordinances for Zoning, Building Code, Subdivision Control, and Stormwater Management within the Jurisdiction of the Village of Plattville for a Term of One (1) Year in the Amount of \$1.00 Plus Associated Costs Paid by the Village Plattville to the County of Kendall
  - U. Approval of amended agreement for disbursement and use of Kendall County American Rescue Plan Act Funds with Kendall County 211
  - V. Approval of an Intergovernmental Agreement for Kendall County Transportation Alternatives Program ("KC-TAP") funding grant to the Oswegoland Park District for installation of a crosswalk along the Fox River Trail (2023)
  - W. Approval of an Intergovernmental Agreement for Kendall County Transportation Alternatives Program ("KC-TAP") funding grant to the Village of Montgomery for installation of a path south of U.S. Route 30 (2023)
  - X. Approval of 2024 Kendall County Holiday Calendar
  - Y. Approval of FY23 Budget – Human Resources Department
  - Z. Approval of setting the salary for the Kendall County State's Attorney in the amount of \$197,436.44 effective 7/1/2023
  - AA. Approval of setting the salary for the Kendall County Public Defender in the amount of \$177,692.80 effective 7/1/2023
  - BB. Approval of setting the salary for the Kendall County Sheriff in the amount of \$157,949.15 effective 7/1/2023
  - CC. Approval of Builders Risk Insurance, Project Term June 15, 2023 to June 15, 2024 for premium cost \$8,089.00
10. Old Business
11. New Business
12. Elected Official Reports & Other Department Reports

- A. Sheriff
- B. County Clerk and Recorder
- C. Treasurer
- D. Clerk of the Court
- E. State's Attorney
- F. Coroner
- G. Health Department
- H. Supervisor of Assessments
- I. EMA
- J. VAC

13. Standing Committee Reports

A. Facilities

- 1. County Office Building Campus Project Update
- 2. Discuss and approve bid recommendations for Phase 1 of the Fox Street Campus Expansion awarding the lowest responsive and responsible bidders as follows: • Bid Package #2 – General Trades = Lite Construction for a total bid of \$2,115,970.00 • Bid Package #3 – Excavation = Plainfield Excavating for a total bid of \$425,000.00 • Bid Package #4 – Building Concrete = Premium Concrete for a total bid of \$783,400.00 • Bid Package #5 – Asphalt & Site Concrete = Abbey Paving for a total bid of \$398,500.00 • Bid Package #6 – Masonry = Jimmy's Masonry for a total bid of \$573,000.00 • Bid Package #7 – Roofing = Filotto Roofing for a total bid of \$123,000.00 • Bid Package #8 – Painting = Nedrow Painting for a total bid of \$48,700.00 • Bid Package #9 – Flooring = TSI Commercial Flooring for a total bid of \$255,385.00 • Bid Package #10 – Fire Protection = CL Doucette for a total bid of \$100,950.00 • Bid Package #11 – Plumbing = Omega Plumbing for a total bid of \$142,500.00 • Bid Package #12 – Mechanical = Premier Mechanical for a total bid of \$400,000.00 • Bid Package #13 – Electrical = CSN Electric for a total bid of \$942,008.00 • Bid Package #14 – Landscaping = Twin Oaks Landscaping for a total bid of \$84,700.00 • Bid Package #15 – Elevator = Otis Elevator for a total bid of \$92,693.00

B. Economic Development & Administration

- 1. Approval of Kendall County Animal Control Standard Operating Procedures

C. Planning Building & Zoning

- 1. Approval of Petition 23-17, a Request from the Kendall County Planning, Building and Zoning Committee for Text Amendments to the Kendall County Zoning Ordinance Pertaining to Chickens on Residentially Zoned Property

14. Special Committee Reports

A. Connect Kendall County Commission

15. Liaison Reports

16. Other Business

17. Chairman's Report

A. Approval of a Resolution Supporting Calypso Clean Energy Manufacturing

**Appointments**

Jordan Gash – Board of Health (replacing Nanci Reiland) – Expires September 2025

Richard Whitfield (replacing Matt Kellogg) – Farmland Review Committee

Dr. Karin Gustafson-Williams – Board of Health – 3 year term – Expires June 2026

18. Public Comment

19. Questions from the Press

20. Executive Session

21. Adjournment

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at 630-553-4171, a minimum 24-hours prior to the meeting time.,