

COUNTY OF KENDALL, ILLINOIS
FINANCE and BUDGET COMMITTEE
Meeting Minutes for Thursday, May 25, 2023

Call to Order – Committee Chair Scott Gengler called the Budget and Finance Committee to order 4:00p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Scott Gengler (Chair)	Present		
Brian DeBolt		4:11pm	
Matt Kellogg	Absent		
Seth Wormley	Present		
Jason Peterson	Present		

Staff Present – Latreese Caldwell, Jennifer Karales, Jill Ferko, Bob Jones

Others Present – Sarah Bernau and Tim Evans

Approval of Agenda – Member Wormley made a motion to approve the agenda, second by Member Peterson. **With three (3) members present voting aye, the motion carried by a vote of 3-0.**

Approval of Claims – Member Peterson made a motion to approve the claims, second by Member Wormley. **With three (3) members present voting aye, the motion carried by a vote of 3-0.**

Committee Reports and Updates –

Treasurer Jill Ferko presented to the board the new personnel report (included in packet) at the request of this committee. This report was compiled from April 1st through May 19th (cut off dates of last pay period). The report will include new hires, step increases from the Sheriff’s office, other title/salary changes, 2% increases for those with PAN sheets, and an accurate headcount. Retroactive pay and pay increases should be in the next pay period. The Treasurer’s office will provide this report monthly to the committee in this format.

New Committee Business -

A.*PRESENTATION Patrons Launching Arts in Yorkville (PLAY) for ARPA funding to build an Amphitheater on the Yorkville Riverfront

Discussion:

Sarah Bernau, Manager of Operations for Patrons Launching Arts in Yorkville (PLAY) led the discussion about their request for ARPA funds for building an outside band shelter. Bart Olson, City

of Yorkville submitted a memo (included in packet) to answer questions previously asked by this committee. The PLAY Group has put together an estimated construction budget of \$407,030 for the purchase of a two-sided bandshell and the installation of said bandshell, of this estimated budget, they've secured in-kind donations for the construction/installation work from Harbour Consultants and Manhard Consultants in an estimated amount to be \$115,000. PLAY is currently on hold until the City of Yorkville moves forward with all their tasks to research the land, the railroad, the sound blockage, and community input. Mr. Olson stated that the City of Yorkville would take over the maintenance and become part of the normal annual maintenance that the City provides to playgrounds. It was a consensus of the committee to move this discussion for ARPA funding to the next Committee of the Whole meeting.

Member DeBolt made a motion to forward to COW the ARPA funding request by PLAY second by Member Wormley. **With four members (4) present voting aye, the motion carried by a vote of 4 -0.**

B.*MOTION (to COB) Approval of amended agreement for disbursement and use of Kendall County American Rescue Plan Act Funds with Kendall County 211

Discussion:

Jennifer Karales explained the need to amend the agreement for disbursement of ARPA funds for Kendall County 211. The amended agreement was provided to the committee in their packets. The funds that were given to 211 which included the first-round check of \$47,500 which 211 only has spent \$5000. 211 is looking for a further extension of their timeline to spend the money from June to October. This motion only revises the dates at which they must spend the money but not the scope or amount of money they will receive. Currently, if 211 doesn't spend the money by June 30th, the funds will need to be given back to the County. Jennifer Karales assured the committee that there is an audit process for all ARPA funds.

Member DeBolt made a motion to forward to County Board the amended agreement for disbursement and use of Kendall County American Rescue Plan Act Funds with Kendall County 211, second by Member Peterson. **With four (4) members present voting aye, the motion carried by a vote of 4 -0.**

C. *MOTION (VV) Discussion and Approval of FY24 Budget

Discussion:

Jennifer Karales led a discussion with the committee, discussion items included the timeline of how the FY24 budget is discussed, debated, and drawn-up. This year, the budget will be shown on a combination of tablets and workbooks. The tablets will include the back-up documentation while the workbooks will include summary sheets of the budgets. The FY24 Budget approval calendar was provided in the packet.

Member DeBolt made a motion to approve the FY24 Budget Calendar, second by Member Peterson. **With four (4) members present voting aye, the motion carried by a vote of 4-0.**

D. Discussion: *Discussion of FY24 Budget Parameters*

The committee discussed how they would like the budget parameters to be broken down for FY24. It was decided that the committee would like to see a 0% + 1% breakdown for operations and 1%, 2%, 3% breakdown for salaries.

E. Discussion: *Discussion of PBC Settlement Check*

The County received a \$27,000 settlement check related to PBC (Polychlorinated Biphenyl) with no parameters from the IEPA. The committee discussed moving the funds to PBZ or the Environmental Health department.

F. Discussion: ARPA FY23-FY24

a. Kendall County Connect

The committee discussed the application from CKCC for \$1,000,000 of ARPA funds which will be split across two years for \$500,000 each year. The committee agreed that broadband is very important to those in different areas who currently do not have access to broadband internet.

b. City of Plano

The committee briefly discussed that Mike Reynolds from Plano would like to attend the next Budget & Finance committee meeting to discuss Plano's water project for which they are seeking ARPA funds.

c. Horse Association

The committee discussed the horse association which restored the arena at the Harris Forest Preserve. Discussion as to which ARPA funds the cost of the work should come out of. The committee recommended referring this matter to the Forest Preserve Finance meeting.

Old Committee Business – None

Public Comment – None

Executive Session – None

Items for Committee of the Whole

- PLAY ARPA

Action Items for the County Board

- Approval of Claims
- Amendment for 211 ARPA Funds

Adjournment – Member DeBolt made a motion to adjourn the Budget and Finance Committee meeting, second by Member Peterson. **With four (4) members present voting aye, the meeting was adjourned at 5:05 p.m. by a vote of 4-0.**

Respectfully submitted,

Sally A. Seeger
Administrative Assistant and Recording Clerk