

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES**

MAY 16, 2023

I. Call to Order

President DeBolt called the meeting to order at 11:14 am in the Kendall County Office Building - Second Floor Board Meeting Rooms 209 and 210.

II. Pledge of Allegiance

The Pledge of Allegiance was recited at the start of the Kendall County Board Meeting.

III. Invocation

An invocation was offered at the start of the Kendall County Board Meeting.

IV. Roll Call

X	Bachmann	X	Koukol
X	DeBolt	X	Peterson
	Flowers	X	Rodriguez
X	Gengler	X	Shanley
X	Kellogg	X	Wormley

Roll call: Commissioners Bachmann, Gengler, Kellogg, Koukol, Peterson, Rodriguez, Shanley, Wormley, and DeBolt were all present.

V. Approval of Agenda

Commissioner DeBolt made a motion to approve the agenda with the corrections of the second item "c" being item "d", item "d" being item "e", the motion of tables and chairs being item "f", and items c, d, and f removed from the consent agenda. Seconded by Commissioner Peterson. Aye, all. Opposed, none.

VI. Public Comment

No public comments were offered from citizens in attendance.

VII. CONSENT AGENDA

A. Approval of Minutes

- Kendall County Forest Preserve District Commission Meeting of May 2, 2023
- Kendall County Forest Preserve District Operations Committee Meeting of May 3, 2023

B. Approval of Claims in the Amount of \$22,741.13

C. MOTION: Approval of the Kendall County Horse Show Association License Agreement for Use of the Harris Forest Preserve - Koch Arena and Shelter 7 on May 20, May 21, June 24, September 16 and September 17, 2023, including Waiving all Fees and Charges in Accordance with the Association's Commitment to Maintaining the Arena

September 16 and September 17, 2023, including Waiving all Fees and Charges in Accordance with the Association’s Commitment to Maintaining the Arena

- D. MOTION: Approval of the Purchase of a Kubota RTV-X1100CRL from McCullough Implement Company of Morris, Illinois in the Amount of \$20,400.00
- E. MOTION: Approval of a Proposal from Wire Wizard of Illinois, Inc. of Plano, Illinois for Fire Alarm Monitoring Services in the Amount of \$35.00 per Month following Installation of and Connection of the Required Monitoring Equipment
- F. MOTION: Approval of the Purchase Tables, Chairs and Chair Carts from Lifetime Products, Inc. of Seattle, WA Including 24 - 5’ Round at \$175.00 each; 8 - 8’ Rectangular at \$200.00 each, 160 Chairs at \$38.39 each, and Carts (5-chair carts at \$287.99 each and 4-table carts at \$242.99 each) for a Total Cost Not to Exceed \$14,354.31, including Rescinding Approval of the Previous Furniture Quote from foldingtablesandchairs.com on February 21, 2023

President DeBolt made a motion to approve the Consent Agenda items A, B, and E with items C, D, and F being removed from consent for consideration under New Business. Seconded by Commissioner Peterson.

Motion: President DeBolt					
Second: Commissioner Peterson					
Roll call: Consent Agenda Items A, B and E Only					
Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Bachmann	X		Koukol	X	
DeBolt	X		Peterson	X	
Flowers			Rodriguez	X	
Gengler	X		Shanley	X	
Kellogg	X		Wormley	X	
Motion unanimously approved.					

Roll call: Commissioners Bachmann, Gengler, Kellogg, Koukol, Peterson, Rodriguez, Shanley, Wormley, and DeBolt, aye. Opposed, none. Motion unanimously approved.

VIII. OLD BUSINESS

No items posted for consideration.

IX. NEW BUSINESS

- A. MOTION: Approval of the Mack & Associates, CPA FY22 Audit Report for the Kendall County Forest Preserve District, Kendall County, Illinois

Commissioner Bachmann made a motion to approve the Mack & Associates, CPA FY22 Audit Report for the Kendall County Forest Preserve District, Kendall County, Illinois. Seconded by Commissioner Rodriguez.

Motion: Commissioner Bachmann
 Second: Commissioner Rodriguez

Roll call: Mack & Associates, CPA FY22 Audit Report

Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Bachmann	X		Koukol	X	
DeBolt	X		Peterson	X	
Flowers			Rodriguez	X	
Gengler	X		Shanley	X	
Kellogg	X		Wormley	X	

Motion unanimously approved.

Roll call: Commissioners Bachmann, Gengler, Kellogg, Koukol, Peterson, Rodriguez, Shanley, Wormley, and DeBolt, aye. Opposed, none. Motion unanimously approved.

- B. MOTION: Approval of the Kendall County Horse Show Association License Agreement for Use of the Harris Forest Preserve - Koch Arena and Shelter 7 on May 20, May 21, June 24, September 16 and September 17, 2023, including Waiving all Fees and Charges in Accordance with the Association’s Commitment to Maintaining the Arena

Commissioner Wormley made a motion to approve the Kendall County Horse Show Association License Agreement for use of the Harris Forest Preserve - Koch Arena and Shelter 7 on May 20, May 21, June 24, September 16 and September 17, 2023, including waiving all fees and charges in accordance with the Association’s commitment to maintaining the arena. Seconded by Commissioner Gengler.

Motion: Commissioner Wormley
 Second: Commissioner Gengler

Roll call: Mack & Associates, CPA FY22 Audit Report

Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Bachmann	X		Koukol	X	
DeBolt	X		Peterson	X	
Flowers			Rodriguez	X	
Gengler	X		Shanley	X	
Kellogg	X		Wormley	X	

Motion unanimously approved.

Roll call: Commissioners Bachmann, Gengler, Kellogg, Koukol, Peterson, Rodriguez, Shanley, Wormley, and DeBolt, aye. Opposed, none. Motion unanimously approved.

- C. MOTION: Approval of the Purchase of a Kubota RTV-X1100CRL from McCullough Implement Company of Morris, Illinois in the Amount of \$20,400.00

Commissioner Kellogg made a motion to forward the discussion of the Purchase of a Kubota RTV-X1100CRL from McCullough Implement Company of Morris, Illinois in the Amount of \$20,400.00 to Finance Committee for further discussion. Second by Commissioner Shanley.

Motion: Commissioner Kellogg
Second: Commissioner Shanley

Roll call: Mack & Associates, CPA FY22 Audit Report

Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Bachmann	X		Koukol	X	
DeBolt	X		Peterson	X	
Flowers			Rodriguez	X	
Gengler	X		Shanley	X	
Kellogg	X		Wormley	X	

Motion unanimously approved.

Roll call: Commissioners Bachmann, Gengler, Kellogg, Koukol, Peterson, Rodriguez, Shanley, Wormley, and DeBolt, aye. Opposed, none. Motion unanimously approved.

- D. MOTION: Approval of the Purchase Tables, Chairs and Chair Carts from Lifetime Products, Inc. of Seattle, WA including 24 - 5' Round at \$175.00 each; 8 - 8' Rectangular at \$200.00 each, 160 Chairs at \$38.39 each, and Carts (5-chair carts at \$287.99 each and 4-table carts at \$242.99 each) for a Total Cost Not to Exceed \$14,354.31, including Rescinding Approval of the Previous Furniture Quote from foldingtablesandchairs.com on February 21, 2023

Commissioner Gengler made a motion to approve the purchase of tables, chairs and carts from Lifetime Products, Inc. of Seattle, WA including 24 - 5' round tables at \$175.00 each; 8 - 8' rectangular tables at \$200.00 each; 160 chairs at \$38.39 each, and carts (5-chair carts at \$287.99 each, and 4-table carts at \$242.99 each) for a total cost not-to-exceed \$14,354.31, including rescinding approval of the previous furniture quote from foldingtablesandchairs.com on February 21, 2023. Seconded by Commissioner Rodriguez.

Motion: Commissioner Gengler
Second: Commissioner Rodriguez

Roll call: Lifetime Products Furniture Order - \$14,354.31

Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Bachmann	X		Koukol	X	
DeBolt	X		Peterson	X	
Flowers			Rodriguez	X	
Gengler	X		Shanley	X	
Kellogg	X		Wormley	X	

Motion unanimously approved.

Roll call: Commissioners Bachmann, Gengler, Kellogg, Koukol, Peterson, Rodriguez, Shanley, Wormley, and DeBolt, aye. Opposed, none. Motion unanimously approved.

X. Committee Chairman Reports: Commissioners Wormley (Finance) and Koukol (Operations)

No Committee reports were extended.

XI. Public Comments

No public comments were offered from citizens in attendance.

XII. Executive Session

None.

XIII. Other Items of Business

None.

XIV. Adjournment

Commissioner Gengler made a motion to adjourn. Seconded by Commissioner Peterson. Aye, all. Opposed, none. Meeting adjourned at 11:30 am.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District