

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
COMMITTEE of the WHOLE MEETING MINUTES**

**JUNE 13, 2023**

**I. Call to Order**

President DeBolt called the meeting to order at 5:00 pm in the Kendall County Office Building – Second Floor County Board Meeting Rooms 209 and 210.

**II. Roll Call**

X	Bachmann	X	Koukol
	DeBolt	X	Peterson (entered at 5:08 pm)
	Flowers	X	Rodriguez
X	Gengler	X	Shanley
	Kellogg	X	Wormley

Commissioners Bachmann, Gengler, Koukol, Rodriguez, Shanley and Wormley, were all present.

Commissioner Peterson entered the meeting at 5:08 pm.

**III. Approval of Agenda**

Commissioner Koukol made a motion to approve the meeting agenda as amended by moving Old Business - Item b to be considered following Public Comments on the agenda. Seconded by Commissioner Gengler. Aye, all. Opposed, none.

**IV. Public Comments**

No public comments were offered from citizens in attendance.

B.) MOTION: Approval of a Request for Kendall County State’s Attorney’s Office Review of a Proposed License Agreement with Millbrook Trail Rides, LLC

Commissioner Wormley made a motion to forward a request for the Kendall County State’s Attorney’s Office to review the draft license agreement with Millbrook Trail Rides, LLC.. Seconded by Commissioner Peterson. Commissioners Bachmann, Koukol, Peterson, Rodriguez, Shanley and Wormley, aye. Opposed, Commissioner Gengler. Motion carried by a vote of 6:1.

Commissioner Koukol made a motion authorizing staff to issue a special use permit to allow Millbrook Trail Rides. LLC to begin trail clearing efforts within the proposed designated trail corridor following development of the trail corridor exhibit. Seconded by Commissioner Shanley. Aye, all. Opposed, none.

## **V. Executive Director's Report**

Director Guritz, provided updates on District projects.

## **VI. Motion to Forward Claims to Commission**

Commissioner Peterson made a motion to forward claims to Commission for approval. Seconded by Commissioner Shanley.

Director Guritz reported that prior two claims lists will be presented on the Commission agenda for approval.

Aye, all. Opposed, none.

## **VII. Review of Preliminary Financial Statements through May 31, 2023**

Director Guritz presented an overview of the preliminary financial statements through May 31, 2023.

## **VIII. OLD BUSINESS**

### **a) Jericho Holdings, LLC – Request for Release of Bond Held for Trail Construction**

Director Guitz reported the attorney representing Jericho Holdings, LLC (Faganel Builders, LLC) has pledged to donate \$2,000.00 following Commission approval and release of the bond held for trail construction.

Commissioner Bachmann made a motion to forward the release of the Jericho Holdings, LLC bond for trail construction to Commission for approval. Seconded by Commissioner Shanley.

Commissioners Bachmann, Gengler, Peterson, Rodriguez and Shanley, aye. Opposed, Commissioners Koukol and Wormley. Motion carried by a vote of 5:2.

## **IX. NEW BUSINESS**

### **a) Kendall County Planning, Building and Zoning Special Use Permit and Waiving of Fees – Harris Shelter 4 – July 17, 2023**

The Committee of the Whole provided direction to waive fees for use of Shelter 4 at Harris Forest Preserve for the Kendall County Planning, Building and Zoning Committee meeting on July 17, 2023.

## **XVIII. Other Items of Business**

### **a. Pickerill Estate House Construction Project Updates**

- i. IDNR-PARC Grant #21-114 Final Billing Statement**
- ii. Certificate of Substantial Completion and Punch List**
- iii. Grounds Maintenance and Natural Resources Division Progress Report**

**iv. Forest Foundation / District Donor Appreciation Preview Event –  
July 15, 2023 from 4 pm to 8 pm**

Director Guritz presented updates on the remaining tasks to complete the Pickerill estate house.

The District is working to complete the final billing statement. The IDNR has not provided any guidance on whether the Trane, Inc. HVAC units are reimbursable under the grant. Therefore, these will be excluded from the reimbursable costs to avoid unnecessary delays in receiving the grant disbursement.

Fire alarm monitoring should be active by the end of the week, with only a few items remaining to attain public occupancy per walk through with Brian Holdiman, Kendall County Code Official.

**b. District Projects and Staff Leadership Training Updates**

Stefanie Wiencke and Antoinette White provided updates on their leadership training course.

**XIX. Committee Chairman Reports: Seth Wormley (Finance) and Dan Koukol (Operations)**

No reports were provided from either Committee at this time.

**XX. Public Comments**

No public comments were offered from citizens in attendance.

**XXI. Executive Session**

None.

**XXII. Summary of Action Items**

Director Guritz, provided a summary of action items to be presented to Commission for approval.

**XXIII. Adjournment**

Commissioner Peterson made a motion to adjourn. Seconded by Commissioner Gengler. Aye, all. Opposed, none. Meeting adjourned at 6:34 pm.

Respectfully submitted,

David Guritz  
Director, Kendall County Forest Preserve District