



COUNTY OF KENDALL, ILLINOIS
COMMITTEE OF THE WHOLE
Kendall County Office Building, 111 W. Fox Street
County Board Rm 209 & 210, Yorkville, IL 60560
Thursday July 13, 2023, at 4:00pm
MEETING AGENDA

- 1. Call to Order and Pledge of Allegiance**
- 2. Roll Call:** Matt Kellogg (Chairman), Scott Gengler (Vice-Chair), Zach Bachmann, Brian DeBolt, Elizabeth Flowers, Dan Koukol, Jason Peterson, Ruben Rodriguez, Brooke Shanley, Seth Wormley
- 3. *MOTION (VV) Approval of Agenda**
- 4. *MOTION (RC) Approval of Claims**
- 5. New Committee Business**
 - A. DISCUSSION: Public Safety Center UPS Failure**
 - B. PRESENTATION: Animal Control Animal Bite Policy/Procedure**
 - C. DISCUSSION: Kendall County Fox Street Campus Expansion**
 - D. DISCUSSION: FY24 Budget Calendar, Parameters**
- 6. Old Committee Business**
- 7. Department Head and Elected Official Reports**
- 8. Public Comment**
- 9. Questions from the Media**
- 10. Chairman's Report**
- 11. Review Board Action Items**
- 12. Executive Session**
- 13. Adjournment**

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at 630-553-4171, a minimum of 24-hours prior to the meeting time

Kendall County Animal Control

802 John Street
Yorkville IL 60560



Bites between 6/1/2023 and 6/30/2023

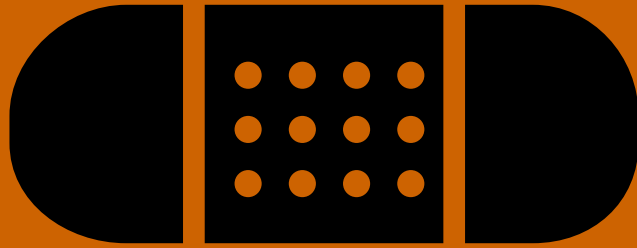
<u>Date</u>	<u>Pet Name</u>	<u>animalid</u>	<u>Breed</u>	<u>Vaccinated</u>	<u>Altered</u>	<u>Victim/Owner</u>	<u>Multiple Bites</u>	<u>bite severity</u>	<u>euthanized</u>
06/01/2023	UNKNOWN	A038367	MIXED	NOT UTD	UNALTERED	VICTIM	UNK	3	No
06/02/2023	BAILEY	A022638	GREAT PYRENEES	UTD	ALTERED	VICTIM	NO	2	No
06/02/2023	DEEBO	A000035	GERM SHEPHERD	NOT UTD	ALTERED	VICTIM	NO	2	No
06/08/2023	AJAX	A038009	PIT BULL / SIBERIAN HUSKY	NOT UTD	ALTERED	OWNER	NO	4	Yes
06/08/2023	BLU	A036933	DOMESTIC SH	UTD	ALTERED	OWNER	NO	3	No
06/15/2023	LIBBY	A021997	RAGDOLL	NOT UTD	UNALTERED	OWNER	NO	2	No
06/16/2023	UNKNOWN	A037231	PIT BULL / MIX	NOT UTD	UNALTERED	VICTIM	UNK	2	No
06/20/2023	SOSA	A038195	PIT BULL	NOT UTD	UNALTERED	OWNER	UNK	2	No
06/25/2023	PIPER	A038371	DOMESTIC SH	NOT UTD	UNALTERED	OWNER	NO	3	No
06/25/2023	ODIN	A023498	DACHSHUND	UTD	ALTERED	VICTIM	NO	2	No
06/27/2023	BLAZE	A028271	LABRADOR RETR / MIX	UTD	ALTERED	VICTIM	NO	2	No
06/27/2023	SKYE	A038372	AUST SHEPHERD / MIX	UTD	ALTERED	VICTIM	NO	2	No
06/29/2023	JAZZY	A038274	PIT BULL	NOT UTD	UNALTERED	OWNER	NO	2	Yes
06/29/2023	JAZZY	A038274	PIT BULL	NOT UTD	UNALTERED	OWNER	NO	3	Yes

Breed	Total
Total	13
CAT	3
DOMESTIC SH	2
RAGDOLL	1
DOG	10
AUST SHEPHERD / MIX	1

Date Pet Name animalid Breed Vaccinated Altered Victim/Owner Multiple Bites bite severity euthanized

	Total
DACHSHUND	1
GERM SHEPHERD	1
GREAT PYRENEES	1
LABRADOR RETR / MIX	1
MIXED	1
PIT BULL	2
PIT BULL / MIX	1
PIT BULL / SIBERIAN HUSKY	1

DUNBAR DOG BITE GRADING SCALE



01.

LOW SEVERITY INCIDENT

- Dog may bark, lunge, or otherwise exhibit aggressive behavior. May snap but no contact made.

02.

LOW SEVERITY INCIDENT

- Teeth touch skin, no punctures. Minor abrasions or scratches from teeth/nails have occurred.

03.

MEDIUM SEVERITY INCIDENT

- Punctures 1-3 holes, usually a single bite. No slashing, shaking or tearing. Bruising
- 3.5 (also known as 3B) consists of multiple level 3 bites.

04.

HIGH SEVERITY INCIDENT

- 2-4 holes from a single bite, contact from more than canine teeth and considerable bruising. Slashing/tearing wounds. Dog likely held on and shook.

05.

HIGH SEVERITY INCIDENT

- Multiple level 4 bites, a repeated attack causing severe injury.

06.

DEATH

- A level 6 bite is one that causes severe injury and mutilation causing death during or after the attack.



XI. ANIMAL BITES

Policy

Kendall County Animal Control monitors any animal bite to a human that occurs in Kendall County. *See* 510 ILCS 5/13. The role of Kendall County Animal Control in cases of bites is not to establish blame but rather ensure rabies control as well as public health and safety.

Medical care providers are required by law to submit a bite report to Kendall County Animal Control any time a patient is seen for a bite by an animal that occurs in Kendall County. *Id.*

Procedure

When a bite report is received, Kendall County Animal Control will contact the victim and owner of the animal (when applicable) to get statements as to what led up to the bite, the location and severity of the injury, and any critical details.

When an owner is identified and the biting animal is a dog or cat, Animal Control will verify whether or not the animal had a current rabies vaccine at the time of the bite. Animal Control will also check its database to determine whether the animal has a bite history.

If the animal was current it will need to be examined by a licensed veterinarian within 24 hours. The animal must then be on 10 day home confinement which means the animal must be supervised by an adult and contained on leash or fence when it goes outside. Interaction with the public during this time should be avoided. The animal will return to the veterinarian at the end of the 10 days to be examined, determined to be free of disease, and microchipped if has not been already, at the expense of the owner.

If the animal was not current it will need to be placed into 10 day confinement within 24 hours at a licensed veterinarian hospital or clinic, or Animal Control (if space allows). At the end of the confinement period, the animal will need to be examined and determined to be free of disease by the veterinarian, inoculated against rabies, if eligible, and microchipped if has not been already, at the expense of the owner.

If the owner chooses, they may have the animal euthanized prior to the 10 day period by a licensed veterinarian and have a specimen sent into the state lab to insure the animal is free of rabies. However, the owner cannot “conceal the whereabouts, euthanize, sell, give away, or otherwise dispose of” the animal until it has been released by the Animal Control Administrator. 510 ILCS 5/13 (a)

Upon completion of the confinement, the veterinarian will submit their findings to Animal Control. Animal Control shall notify the person who was bitten and, in the case of confirmed rabies in the animal, the attending physician or responsible health agency advising of the clinical condition of the animal.

Bite reports and results will be entered into the computer database and paper copies will be filed by month and year.

Based on the severity and circumstances of the bite, as well as the frequency of bite incidents for that dog, Animal Control and the Veterinarian Administrator may determine the dog to be dangerous or vicious per 510 ILCS 5/15 –15.4. Animal Control and the Veterinarian Administrator may present this determination to the court for disposition. The court will order the appropriate disposition, which may include euthanasia.

If Animal Control is confronted with circumstances that indicate an animal has been bitten by a rabid animal, it will follow the procedure identified in the Illinois Administrative Code. 8 Ill. Adm. Code 30.130 (1983).

When a person is bit by a police dog or a search and rescue dog, and the dog is currently vaccinated against rabies, the dog may continue to perform its duties during the period of observation consistent with the statutory requirements of the Animal Control Act. 510 ILCS 5/13 (b)-(c).

Kendall County Animal Control receives bite reports from local Police Departments, and medical facilities amongst other sources with varying frequency. It is the responsibility of Kendall County Animal Control to monitor any animal bite to a human that occurs within Kendall County *See* 510 ILCS 5/13 (West 2014). Owners may complete a 10 day Rabies Quarantine at a vet hospital of their choice. Kendall County Animal Control may hold cats and dogs who have bitten a human for a 10 day Rabies Quarantine, after the bite occurs and if the animal is not current on a Rabies vaccine. A Rabies Quarantine can only occur at Animal Control if space in contactless kennels and staffing allows. Quarantine space availability varies and is not guaranteed. Rabies Quarantines are on a first come, first serve basis, with discretion on each bite case by the Director and ACO. Animal Control can accommodate up to two dogs, and two cat Rabies Observation impounds simultaneously if the contactless kennel space and staffing allows.

A 10 day Rabies Observation price for Kendall County residents is \$775 (for both dogs and cats) This price includes the following...

- Rabies exam by a veterinarian (day one, and day ten)
- Ten days of boarding during the impound period.
- Microchip (if applicable)
- Rabies vaccination update (3 year can be chosen if eligible)
- State required \$25 Public Safety Fine (Animal Control Fund)
- Transportation to and from any applicable veterinary visits.

Procedure

When an owner is identified and the biting animal is a dog or cat, Animal Control will verify whether or not the animal had a current rabies at the time of the bite. Animal Control will also check its database to determine if the animal has a bite history.

If the animal is not current it will go into 10 day confinement at a licensed veterinary hospital or clinic, or Animal Control (if space allows). If the animal is going to be confined at Animal Control, the confinement will be scheduled by Animal Control staff according to space and staffing. When scheduling, employees will not schedule more than two dogs, and two cats at any given time as contactless kennel space allows. If Animal Control is full, and cannot accommodate the animal for confinement, the owner will still need to confine the pet for a 10 day Rabies Quarantine with a licensed veterinary hospital. If Animal Control has availability, the animal will be scheduled for drop off. Upon drop off, the owner of the animal must sign and complete any and all applicable forms and waivers for the stay. The owner will also pay for the entirety of the Rabies Quarantine up front, at drop off. Payment methods accepted for a Rabies Quarantine will be cash or card only. Animal Control will not accept check payment for Rabies Quarantine stays. After being dropped off, the animal will then be transported to a veterinarian for a day one exam, where the pet will also be scanned for the presence of a microchip. The veterinarian attending to the animal will

complete the Rabies Observation form for day one. The pet will then be immediately transported back to Kendall County Animal Control and placed in a contactless kennel. The pet will be monitored visually by staff for general well-being and any signs or symptoms of Rabies. If the animal under observation shows signs or symptoms of rabies, the Veterinary Administrator, owner of the biting animal, and victim shall all be informed immediately. Any other animals not currently inoculated for rabies, that have been in direct contact with the biting animal would then be required to quarantine for no less than 10 days *See 510 ILCS 5/12 (West 2014)*. If no signs or symptoms of rabies are observed, prior to day ten, the animal will be transported back to a veterinarian for a day ten exam, where the veterinarian will complete the Rabies Observation form for Animal Control staff. If the pet did not have a previously implanted microchip, the pet shall be microchipped at this time. If the veterinarian determines the animal to be free of disease at that time, the animal may be Rabies vaccinated and released back to Animal Control for pick up by its owner.

If the owner decides to surrender the pet to Animal Control after the quarantine hold, an owner surrender fee of \$50 would apply. Owner surrender paperwork/Animal Background Information Form. Next, the animal will be evaluated, and it will be determined by ACO and Director if the animal can be transferred to another animal shelter or rescue facility, or if they will be euthanized at that time.

Animal Control Act sections of importance..

(510 ILCS 5/13) (from Ch. 8, par. 363)

Sec. 13. Dog or other animal bites; observation of animal.

(a) Except as otherwise provided in subsections (b) and (c) of this Section, when the Administrator or, if the Administrator is not a veterinarian, the Deputy Administrator receives information that any person has been bitten by an animal, the Administrator or, if the Administrator is not a veterinarian, the Deputy Administrator, or his or her authorized representative, shall have such dog or other animal confined under the observation of a licensed veterinarian. The confinement shall be for a period of not less than 10 days from the date the bite occurred and shall continue until the animal has been examined and released from confinement by a licensed veterinarian. The Administrator or, if the Administrator is not a veterinarian, the Deputy Administrator may permit such confinement to be reduced to a period of less than 10 days.

(a-5) The owner, or if the owner is unavailable, an agent or caretaker of an animal documented to have bitten a person shall present the animal to a licensed veterinarian within 24 hours. A veterinarian presented with an animal documented to have bitten a person shall make a record of the clinical condition of the animal immediately. At the end of the confinement period, the animal shall be examined by a licensed veterinarian, inoculated against rabies, if eligible, and microchipped, if the dog or cat has not been already, at the expense of the owner. The veterinarian shall submit a written report listing the owner's name, address, dates of confinement, dates of examination, species, breed, description, age, sex, and microchip number of the animal to the Administrator advising him or her of the clinical condition and the final disposition of the animal on appropriate forms approved by the Department. The Administrator shall notify the person who has been bitten, and in the case of confirmed rabies in the animal, the attending physician or responsible health agency advising of the clinical condition of the animal.

(a-10) When the Administrator or, if the Administrator is not a veterinarian, the Deputy Administrator or his or her authorized representative receives information that a person has been bitten by an animal and evidence is presented that the animal at the time the bite occurred was inoculated against rabies within the time prescribed by law, the animal may be confined in a house, or in a manner which will prohibit the animal from biting a person, if the Administrator, Deputy Administrator, or his or her authorized representative determines the confinement satisfactory. The confinement shall be for a period of not less than 10 days from the date the bite occurred and shall continue until the animal has been examined and released from confinement by a licensed veterinarian. The Administrator or, if the Administrator is not a veterinarian, the Deputy Administrator may instruct the owner, agent, or caretaker to have the animal examined by a licensed veterinarian immediately. The Administrator or, if the Administrator is not a veterinarian, the Deputy Administrator may permit the confinement to be reduced to a period of less than 10 days. At the end of the confinement period, the animal shall be examined by a licensed veterinarian and microchipped, if the dog or cat is not already, at the expense of the owner. The veterinarian shall submit a written report listing the owner's name, address, dates of examination,

species, breed, description, age, sex, and microchip number of the animal to the Administrator advising him or her of the clinical condition and the final disposition of the animal on appropriate forms approved by the Department. The Administrator shall notify the person who has been bitten and, in case of confirmed rabies in the animal, the attending physician or responsible health agency advising of the clinical condition of the animal.

(a-15) Any person having knowledge that any person has been bitten by an animal shall notify the Administrator or, if the Administrator is not a veterinarian, the Deputy Administrator within 24 hours.

(a-20) It is unlawful for the owner of the animal to conceal the whereabouts, euthanize, sell, give away, or otherwise dispose of any animal known to have bitten a person, until it is examined and released from confinement by the Administrator or, if the Administrator is not a veterinarian, the Deputy Administrator, or licensed veterinarian. It is unlawful for the owner of the animal to refuse or fail to immediately comply with the instructions made by the Administrator or, if the Administrator is not a veterinarian, the Deputy Administrator, or his or her authorized representative. Any expense incurred in the handling of an animal under this Section and Section 12 shall be borne by the owner. The owner of a biting animal must also remit a \$25 public safety fine to be deposited into the county animal control fund.

(b) When a person has been bitten by a police dog that is currently vaccinated against rabies, the police dog may continue to perform its duties for the peace officer or law enforcement agency and any period of observation of the police dog may be under the supervision of a peace officer. The supervision shall consist of the dog being locked in a kennel, performing its official duties in a police vehicle, or remaining under the constant supervision of its police handler.

(c) When a person has been bitten by a search and rescue dog that is currently vaccinated against rabies, the search and rescue dog may continue to perform its duties for the handler or owner or agency and any period of observation of the dog may be under the supervision of its handler or owner. The supervision shall consist of the dog being locked in a kennel, performing its official duties in a vehicle, or remaining under the constant supervision of its handler or owner.

(d) Any person convicted of violating subsection (a-20) of this Section is guilty of a Class A misdemeanor for a first violation. A second or subsequent violation is a Class 4 felony.

(Source: P.A. 99-658, eff. 7-28-16; 100-787, eff. 8-10-18.)

(510 ILCS 5/15) (from Ch. 8, par. 365)

Sec. 15. (a) In order to have a dog deemed "vicious", the Administrator, Deputy Administrator, or law enforcement officer must give notice of the infraction that is the basis of the investigation to the owner, conduct a thorough investigation, interview any witnesses, including the owner, gather any existing medical records, veterinary medical records or behavioral evidence, and make a detailed report recommending a finding that the dog is a vicious dog and give the report to the State's Attorney's Office and the owner. The Administrator, State's Attorney, Director or any citizen of the county in which the dog exists may file a complaint in the circuit court in the name of the People of the State of Illinois to deem a dog to be a vicious dog. Testimony of a certified applied behaviorist, a board certified veterinary behaviorist, or another recognized expert may be relevant to the court's determination of whether the dog's behavior was justified. The petitioner must prove the dog is a vicious dog by clear and convincing evidence. The Administrator shall determine where the animal shall be confined during the pendency of the case.

A dog may not be declared vicious if the court determines the conduct of the dog was justified because:

(1) the threat, injury, or death was sustained by a person who at the time was committing a crime or offense upon the owner or custodian of the dog, or was committing a willful trespass or other tort upon the premises or property owned or occupied by the owner of the animal;

(2) the injured, threatened, or killed person was abusing, assaulting, or physically threatening the dog or its offspring, or has in the past abused, assaulted, or physically threatened the dog or its offspring;
or

(3) the dog was responding to pain or injury, or was protecting itself, its owner, custodian, or member of its household, kennel, or offspring.

No dog shall be deemed "vicious" if it is a professionally trained dog for law enforcement or guard duties. Vicious dogs shall not be classified in a manner that is specific as to breed.

If the burden of proof has been met, the court shall deem the dog to be a vicious dog.

If a dog is found to be a vicious dog, the owner shall pay a \$100 public safety fine to be deposited into the county animal control fund, the dog shall be spayed or neutered within 10 days of the finding at the expense of its owner and microchipped, if not already, and the dog is subject to enclosure. If an owner fails to comply with these requirements, the animal control agency shall impound the dog and the owner shall pay a \$500 fine plus impoundment fees to the animal control agency impounding the dog. The judge has the discretion to order a vicious dog be euthanized. A dog found to be a vicious dog shall not be released to the owner until the Administrator, an Animal Control Warden, or the Director approves the enclosure. No owner or keeper of a vicious dog shall sell or give away the dog without approval from the Administrator or court. Whenever an owner of a vicious dog relocates, he or she shall notify both the Administrator of County Animal Control where he or she has relocated and the Administrator of County Animal Control where he or she formerly resided.

(b) It shall be unlawful for any person to keep or maintain any dog which has been found to be a vicious dog unless the dog is kept in an enclosure. The only times that a vicious dog may be allowed out of the enclosure are (1) if it is necessary for the owner or keeper to obtain veterinary care for the dog, (2) in the case of an emergency or natural disaster where the dog's life is threatened, or (3) to comply with the order of a court of competent jurisdiction, provided that the dog is securely muzzled and restrained with a leash not exceeding 6 feet in length, and shall be under the direct control and supervision of the owner or keeper of the dog or muzzled in its residence.

Any dog which has been found to be a vicious dog and which is not confined to an enclosure shall be impounded by the Administrator, an Animal Control Warden, or the law enforcement authority having jurisdiction in such area.

If the owner of the dog has not appealed the impoundment order to the circuit court in the county in which the animal was impounded within 15 working days, the dog may be euthanized.

Upon filing a notice of appeal, the order of euthanasia shall be automatically stayed pending the outcome of the appeal. The owner shall bear the burden of timely notification to animal control in writing.

Guide dogs for the blind or hearing impaired, support dogs for persons with physical disabilities, accelerant detection dogs, and sentry, guard, or police-owned dogs are exempt from this Section; provided, an attack or injury to a person occurs while the dog is performing duties as expected. To qualify for exemption under this Section, each such dog shall be currently inoculated against rabies in accordance with Section 8 of this Act. It shall be the duty of the owner of such exempted dog to notify the Administrator of changes of address. In the case of a sentry or guard dog, the owner shall keep the Administrator advised of the location where such dog will be stationed. The Administrator shall provide police and fire departments with a categorized list of such exempted dogs, and shall promptly notify such departments of any address changes reported to him.

(c) If the animal control agency has custody of the dog, the agency may file a petition with the court requesting that the owner be ordered to post security. The security must be in an amount sufficient to secure payment of all reasonable expenses expected to be incurred by the animal control agency or animal shelter in caring for and providing for the dog pending the determination. Reasonable expenses include, but are not limited to, estimated medical care and boarding of the animal for 30 days. If security has been posted in accordance with this Section, the animal control agency may draw from the security the actual costs incurred by the agency in caring for the dog.

(d) Upon receipt of a petition, the court must set a hearing on the petition, to be conducted within 5 business days after the petition is filed. The petitioner must serve a true copy of the petition upon the defendant.

(e) If the court orders the posting of security, the security must be posted with the clerk of the court within 5 business days after the hearing. If the person ordered to post security does not do so, the dog is forfeited by operation of law and the animal control agency must dispose of the animal through adoption or humane euthanization.

(Source: P.A. 99-143, eff. 7-27-15; 99-642, eff. 7-28-16; 100-787, eff. 8-10-18.)

(510 ILCS 5/15.1)

Sec. 15.1. Dangerous dog determination.

(a) After a thorough investigation including: sending, within 10 business days of the Administrator or Director becoming aware of the alleged infraction, notifications to the owner of the alleged infractions, the fact of the initiation of an investigation, and affording the owner an opportunity to meet with the Administrator or Director prior to the making of a determination; gathering of any medical or veterinary evidence; interviewing witnesses; and making a detailed written report, an animal control warden, deputy administrator, or law enforcement agent may ask the Administrator, or his or her designee, or the Director, to deem a dog to be "dangerous". No dog shall be deemed a "dangerous dog" unless shown to be a dangerous dog by a preponderance of evidence. The owner shall be sent immediate notification of the determination by registered or certified mail that includes a complete description of the appeal process.

(b) A dog shall not be declared dangerous if the Administrator, or his or her designee, or the Director determines the conduct of the dog was justified because:

(1) the threat was sustained by a person who at the time was committing a crime or offense upon the owner or custodian of the dog or was committing a willful trespass or other tort upon the premises or property occupied by the owner of the animal;

(2) the threatened person was abusing, assaulting, or physically threatening the dog or its offspring;

(3) the injured, threatened, or killed companion animal was attacking or threatening to attack the dog or its offspring; or

(4) the dog was responding to pain or injury or was protecting itself, its owner, custodian, or a member of its household, kennel, or offspring.

(c) Testimony of a certified applied behaviorist, a board certified veterinary behaviorist, or another recognized expert may be relevant to the determination of whether the dog's behavior was justified pursuant to the provisions of this Section.

(d) If deemed dangerous, the Administrator, or his or her designee, or the Director shall order (i) the dog's owner to pay a \$50 public safety fine to be deposited into the county animal control fund, (ii) the dog to be spayed or neutered within 14 days at the owner's expense and microchipped, if not already, and (iii) one or more of the following as deemed appropriate under the circumstances and necessary for the protection of the public:

(1) evaluation of the dog by a certified applied behaviorist, a board certified veterinary behaviorist, or another recognized expert in the field and completion of training or other treatment as deemed appropriate by the expert. The owner of the dog shall be responsible for all costs associated with evaluations and training ordered under this subsection; or

(2) direct supervision by an adult 18 years of age or older whenever the animal is on public premises.

(e) The Administrator may order a dangerous dog to be muzzled whenever it is on public premises in a manner that will prevent it from biting any person or animal, but that shall not injure the dog or interfere with its vision or respiration.

(f) Guide dogs for the blind or hearing impaired, support dogs for persons with a physical disability, and sentry, guard, or police-owned dogs are exempt from this Section; provided, an attack or injury to a person occurs while the dog is performing duties as expected. To qualify for exemption under this Section, each such dog shall be currently inoculated against rabies in accordance with Section 8 of this Act and performing duties as expected. It shall be the duty of the owner of the exempted dog to notify the Administrator of changes of address. In the case of a sentry or guard dog, the owner shall keep the Administrator advised of the location where such dog will be stationed. The Administrator shall provide police and fire departments with a categorized list of the exempted dogs, and shall promptly notify the departments of any address changes reported to him or her.

(g) An animal control agency has the right to impound a dangerous dog if the owner fails to comply with the requirements of this Act.

(Source: P.A. 99-143, eff. 7-27-15; 100-787, eff. 8-10-18.)

(510 ILCS 5/15.2)

Sec. 15.2. Dangerous dogs; leash. It is unlawful for any person to knowingly or recklessly permit any dangerous dog to leave the premises of its owner when not under control by leash or other recognized control methods.

(Source: P.A. 93-548, eff. 8-19-03.)

(510 ILCS 5/15.3)

Sec. 15.3. Dangerous dog; appeal.

(a) The owner of a dog found to be a dangerous dog pursuant to this Act by an Administrator may file a complaint against the Administrator in the circuit court within 35 days of receipt of notification of the determination, for a de novo hearing on the determination. The proceeding shall be conducted as a civil hearing pursuant to the Illinois Rules of Evidence and the Code of Civil Procedure, including the discovery provisions. After hearing both parties' evidence, the court may make a determination of dangerous dog if the Administrator meets his or her burden of proof of a preponderance of the evidence. The final order of the circuit court may be appealed pursuant to the civil appeals provisions of the Illinois Supreme Court Rules.

(b) The owner of a dog found to be a dangerous dog pursuant to this Act by the Director may, within 14 days of receipt of notification of the determination, request an administrative hearing to appeal the determination. The administrative hearing shall be conducted pursuant to the Department of Agriculture's rules applicable to formal administrative proceedings, 8 Ill. Adm. Code Part 1, Subparts A and B. An owner desiring a hearing shall make his or her request for a hearing to the Illinois Department of Agriculture. The final administrative decision of the Department may be reviewed judicially by the

circuit court of the county wherein the person resides or, in the case of a corporation, the county where its registered office is located. If the plaintiff in a review proceeding is not a resident of Illinois, the venue shall be in Sangamon County. The Administrative Review Law and all amendments and modifications thereof, and the rules adopted thereto, apply to and govern all proceedings for the judicial review of final administrative decisions of the Department hereunder.

(c) Until the order has been reviewed and at all times during the appeal process, the owner shall comply with the requirements set forth by the Administrator, the court, or the Director.

(d) At any time after a final order has been entered, the owner may petition the circuit court to reverse the designation of dangerous dog.

(Source: P.A. 95-550, eff. 6-1-08.)

(510 ILCS 5/15.4)

Sec. 15.4. Potentially dangerous dog. A dog found running at large and unsupervised with 3 or more other dogs may be deemed a potentially dangerous dog by the animal control warden or administrator. Potentially dangerous dogs shall be spayed or neutered and microchipped within 14 days of reclaim. The designation of "potentially dangerous dog" shall expire 12 months after the most recent violation of this Section. Failure to comply with this Section will result in impoundment of the dog or a fine of \$500.

(Source: P.A. 95-550, eff. 6-1-08.)

(510 ILCS 5/15.5)

Sec. 15.5. Reckless dog owner; complaint; penalty.

(a) The Administrator, State's Attorney, Director, or any citizen may file a complaint in circuit court to determine whether a person is a reckless dog owner. If an owner is determined to be a reckless dog owner by clear and convincing evidence, the court shall order the immediate impoundment and forfeiture of all dogs the reckless dog owner has a property right in. Forfeiture may be to any licensed shelter, rescue, or sanctuary. The court shall further prohibit the property right ownership of a dog by the person determined to be a reckless dog owner for a period of at least 12 months, but not more than 36 months for the first reckless dog owner determination.

(a-5) A dog's history during ownership by a person found to be a reckless dog owner shall not be considered conclusive of the dog's temperament and qualification for adoption or transfer. The dog's temperament shall be independently evaluated by a person qualified to conduct behavioral assessments and, if the dog is deemed adoptable, the receiving facility shall make a reasonable attempt to place the dog in another home, transfer the dog to rescue, or place the dog in a sanctuary.

(b) A person who refuses to forfeit a dog under this Section is in violation which carries a public safety fine of \$500 for each dog. The fine shall be deposited into the Pet Population Control Fund. Each day a person fails to comply with a forfeiture or prohibition ordered under this Section shall constitute a separate offense.

(Source: P.A. 100-971, eff. 1-1-19; 101-81, eff. 7-12-19.

Companion Animal Bites in Kendall County



START HERE



FY24 Budget Approval Calendar

	Date	Responsible Party/Meeting	Time	Task
JUN	6/26/2023	Admin & User Departments/Offices		Prepare salary spreadsheets
	6/29/2023	Finance Committee	4:00pm	Establish FY24 Budget Criteria and Authorize FY24 Capital Budget Process
	6/30/2023	Administration		Send FY24 Capital Plan Process and Budget Criteria
JUL	7/3/2023	*DHEOs		End Users enter budgets and salaries
	7/13/2023	COW	4:00pm	
	7/18/2023	County Board Meeting	9:00am	
	7/27/2023	Finance Committee	4:00pm	
AUG	8/2/2023	County Board Meeting	6:00pm	
	8/8/2023	*DHEOs		Capital Plan budgets due
	8/8/2023	*DHEOs		Operations budgets due including salaries
	8/14-8/18	*DHEOs		Meet with Department Heads
	8/9-8/31	Administration		Prepare budget books/tablets/overviews
	8/24/2023	Finance Committee	4:00pm	
8/15/2023	County Board Meeting	9:00am		
SEP	9/5/2023	County Board Meeting	6:00pm	
	9/7/2023	COW/Finance Committee	8:30am	<i>Budget Hearings-TBD</i>
	9/8/2023	COW/Finance Committee	9:30am	<i>Budget Hearings-TBD</i>
	9/14/2023	COW	4:00pm	Approves Tentative Budget and Forward to County Board
	9/15/2023	Admin		Run Notice for Public Inspection of Tentative Budget Ad
	9/19/2023	County Board Meeting	9:00am	Approve Tentative Budget at least 15 days prior to final action
	9/28/2023	Finance Committee	4:00pm	Discuss FY24 Budget
OCT	10/3/2023	County Board Meeting	6:00pm	
	10/12/2023	COW	4:00pm	Discuss FY24 Budget- Forward final budget to County Board
	10/17/2023	County Board Meeting	9:00am	
	10/26/2023	Finance Meeting	5:00pm	Discuss FY24 Budget- Forward final budget to County Board
NOV	11/7/2023	County Board Meeting	6:00pm	Approve Budget
	11/8/2023	Admin		Run levy ad before levy hearing (less than 14 days more than 7 days before levy hearing)
	11/16/2023	COW	4:00pm	
	11/21/2023	County Board Meeting	9:00am	Levy hearing and approval
	11/30/2023	Finance Meeting	4:00pm	
DEC	12/5/2023	County Board Meeting	6:00pm	
	12/14/2023	COW	4:00pm	
	12/19/2023	County Board Meeting	9:00am	Last day to certify Levy on or before the last Tuesday in December
	12/28/2023	Finance Meeting	4:00pm	

*DHEOs = Department Heads & Elected Officials

Jennifer Karales

From: Jennifer Karales
Sent: Monday, July 3, 2023 10:09 AM
To: KC DHEO
Cc: KCBCmtFacilities-Tech; KCBCmtFinance-Budget; Jennifer Karales
Subject: FY24 Capital Projects
Attachments: FY24 Capital Requests Form.xlsx; Kendall County Capital Plan.docx; FY23 Approved Capital.pdf

Good Morning Department Heads and Elected Officials.

Welcome to the start of the FY24 Budget Season. Attached are the FY24 Capital Requests Form, Yearly Capital Plan Process and the FY23 Combined Capital Requests – Year End (approved).

1. **Capital Requests for FY24 are due August 8, 2023** and should follow the Yearly Capital Project Plan flowchart as detailed in the Capital Plan Process.
2. The Capital Plan Process includes the Yearly Capital Project Plan
3. Contact the Facilities Management Director and/or the Technology Director for assistance with pricing, project feasibility and project planning.

Please return your FY24 Capital Request forms to jekarales@kendallcountyil.gov; lcaldwell@kendallcountyil.gov; and kbcmtfacilities-tech@kendallcountyil.gov by August 8.

Latrese and I are available to assist as needed. Thank you for your participation.

Thank you,
Jennifer

Kendall County Salary Overview

COW 7/13

Salary Increase

	1%	2%
General Fund Non-Union Increases	64,363	128,727
Other Funds Non-Union Increases	42,894	85,787
Total Increases	107,257	214,514

IMRF & SSI Increase

	1%	2%
IMRF 5.88%	6,307	12,613
SSI 6.65%	7,133	14,265
Total	13,439	26,879

Personnel Count	<i>Full-Time</i>	<i>Part-Time</i>
General Fund	227	62
Other Funds	77	30
Total	304	92

General Fund Expenditure Summary

Expenditure Less Salaries

BUDGET

2023 1%

EXPENSES

Administrative Services	59,941	60,540
Auditing & Accounting	245,080	247,531
Board of Review	17,623	17,799
CASA Expenditures	12,000	12,120
Circuit Court Clerk	102,700	103,727
Circuit Court Judge	185,392	187,246
Combined Court Services (Probation)	226,800	229,068
Contingency	499,431	504,425
Coroner	77,050	77,821
Corrections	947,506	956,981
County Assessments	94,370	95,314
County Board	20,688	20,895
County Clerk & Recorder & Bonds	182,267	184,090
Election Costs	506,605	511,671
Emergency Management Agency	17,526	17,701
Facilities Management	692,110	699,031
Farmland Review Board	353	357
Jury Commission	57,500	58,075
Merit Commission	46,486	46,951
Planning, Building & Zoning	48,920	49,409
Postage County Building	149,980	151,480
Public Defender	57,703	58,280
Regional Office of Education	94,249	95,191
Sheriff	838,230	846,612
Soil & Water Conservation District Grant	55,000	55,550
State's Attorney	279,500	282,295
Technology Services	449,150	453,642
Treasurer	53,500	54,035
Human Resource	13,620	13,756
Utilities	665,764	672,421

TOTAL EXPENDITURES	6,697,043	6,764,014
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Difference	-	66,970
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Jennifer Karales

From: Jennifer Karales
Sent: Monday, July 3, 2023 10:32 AM
To: KC DHEO; Tracy Page; Kathryn Williams; Melissa E. Moore; Gina Hauge
Cc: Latreese Caldwell; KCBCmtFinance-Budget; Jennifer Karales
Subject: FY24 Operating Budget Guidelines
Attachments: FY2024 Budget Approval Calendar.pdf; FY24 Budget Input Departments.pdf; FY24 Tyler Munis Budget Instructions.pdf; Gengler Budget Salary Letter FY24.pdf

Good Morning Department Heads and Elected Officials.

Welcome to the FY24 Operating Budget Season Today we open the budget season with the FY24 Capital Plan Requests and Operating Budget Guidelines.

The Finance Committee is allowing an increase guideline of up to **2.0% for non-union salaries and 1.00% increase for all other budget lines** for the FY24 budget year.

You will enter both the operating budget and salaries into Tyler Munis. All budgets are due by **August 8**.

For reference, attached are Tyler Munis Budget Instructions, Budget Input Departments and Budget Timeline.

FY23 Budget Timeline

July 3 – August 8

1. FY24 budgets are available for data entry into the Tyler Munis Budget Module.
2. FY24 Salary spreadsheets are available on the Y: Fiscal Drive for budget input. **You will input salary budget line totals into Tyler Munis.** The spreadsheets list the budget line accounts.
3. Budget Hearing time slots will be made available

August 8

4. FY23 Capital Budgets Due
5. FY23 Operations/Salaries Budgets Due

August 14-18

6. Collaborate with Administration Department on salary spreadsheets as needed

August 24- September 2

1. Discuss Budget Summaries/Salaries

September 7 & 8

1. Budget Hearings

I am available to answer questions and to assist with budget entry.

Jennifer



COUNTY OF KENDALL, ILLINOIS
SCOTT GENGLER
COUNTY BOARD VICE-CHAIRMAN
KENDALL COUNTY OFFICE BUILDING
111 WEST FOX STREET, SUITE 316
YORKVILLE, ILLINOIS 60560
630.553.4171

Date: July 3rd, 2023

To: All Elected Officials and Department Heads

From: Scott Gengler County Board Vice-Chairman and Finance Committee Chairman

Re: Budget and Salary Spreadsheet Preparation for FY 2024

The fiscal year 2024 Budget is the County Board will be implementing the use of ReMarkable tablets Budget Summaries to discuss your budgets, instead of budget books. The Budget Summaries will include detail about salaries, and major surplus/deficits in budget lines. The Administration Department will prepare the Budget Summaries from your budget inputs in Tyler Munis and will reach out to schedule meetings to discuss your Office/Department Budget Summaries.

Your salary spreadsheets will be located on the fiscal drive. In addition to completing the salary spreadsheets, we are asking that you also include your Office/Department organization chart. Please save the organization chart in the FY24 folder. Administration is available to meet August 14-18, to collaborate and verify salary spreadsheets. Please reach out to schedule a time.

The Finance Committee and County Board need the following information to evaluate and approve the FY 2024 Budget.

1. Approved FY 2023 salaries positions
2. Verification of Full Time Employee Count
3. Actual salaries and positions as of July 1st, 2023
4. Requested salaries and positions for FY 2024 Budget
5. Organization Chart
6. Departmental/Program Goals, Mission, and Descriptions

Feel free to reach out to me directly with any questions.

Scott Gengler
sgengler@kendallcountyil.gov
(630) 207-7859