

**KENDALL COUNTY BOARD AGENDA  
ADJOURNED JUNE MEETING**

**Kendall County Office Building, Rooms 209 & 210, Yorkville IL 60560**

**Tuesday, July 18, 2023, at 9:00 a.m.**

1. Call to Order
2. Pledge of Allegiance
3. Invocation
4. Roll Call
5. Determination of a Quorum
6. Approval of Agenda
7. Special Recognition
  - A. Yorkville High School – Boys Track & Field 4x 400 Relay Team- Class 3A State Champions
  - B. Yorkville High School- Varsity Girls Softball Team- 2nd Place Class 4A State Softball Championship
8. Public Comment
9. Consent Agenda
  - A. Approval of County Board Minutes from June 27, 2023
  - B. Standing Committee Minutes Approval
  - C. Approval of Claims in an amount not to exceed \$3,186,223.18 and \$2,485,556.05
  - D. Approval of an Intergovernmental Agreement between Kendall and Kane County for Juvenile Detention Services to extend from date of signing until November 30, 2026.
  - E. Approval of an Intergovernmental Agreement between the Village of Millbrook and the County of Kendall to Administer the County's Ordinances for Zoning, Building Code, Subdivision Control, Comprehensive Plan and Stormwater Management within the Jurisdiction of the Village of Millbrook for a Term of One (1) Year in the Amount of \$1.00 Plus Associated Costs Paid by the Village of Millbrook to the County of Kendall
  - F. Approval of Resolution for entry of Agreed Order in Milliron, et al. v. Kendall County Case No. 22 MR 61.
10. Old Business
11. New Business
12. Elected Official Reports & Other Department Reports
  - A. Sheriff
  - B. County Clerk and Recorder
  - C. Treasurer
  - D. Clerk of the Court
  - E. State's Attorney
  - F. Coroner
  - G. Health Department
  - H. Supervisor of Assessments
  - I. EMA
  - J. VAC
13. Standing Committee Reports
  - A. Finance
    1. Approval of Increase Excess Liability Insurance Coverage with an Annualized Premium Increase in an Amount not to Exceed \$46,955
    2. Approval of purchase of a 2019 Ford F250 for the Sheriff's Office at the price of \$35,000
    3. Approval of an Ordinance Approving a Budget Amendment for the Kendall County Fiscal Year 2022-23 Annual Budget and Appropriations
14. Special Committee Reports
15. Liaison Reports
16. Other Business
17. Chairman's Report
  - A. Approve Intergovernmental Agreement for Inspector General Services Between Kendall County, Illinois, the Kendall County Sheriff Dwight Baird in his official capacity, and the Kendall County Forest Preserve District.

**Appointments**

Jay DeMarco – Board of Health – 3 year term – Expires July 2026

Karen Kelly – Board of Health – 3 year term – Expires July 2026

Rob DeLong – Oswego Fire District – 3 year term – Expires July 2026

Jason Pesola – Greater Chicagoland Economic Partnership (GCEP) Advisory Board – 3 year term -Expires July 2026

18. Public Comment
19. Questions from the Press
20. Executive Session
21. Adjournment

If special accommodations or arrangements are needed to attend this County meeting,  
please contact the Administration Office at 630-553-4171, a minimum 24-hours prior to the meeting time.

**KENDALL COUNTY BOARD  
REGULAR JUNE MEETING  
June 27, 2023**

STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF KENDALL    )

The Kendall County Board Meeting was held at the Kendall County Office Building, Rooms 209 & 210, in the City of Yorkville on Tuesday, June 27, 2023, at 9:03 a.m. The Clerk called the roll. Members present: Matt Kellogg, Brian DeBolt, Scott Gengler, Dan Koukol, Jason Peterson, Ruben Rodriguez, Brooke Shanley and Seth Wormley. Member(s) absent: Elizabeth Flowers and Zach Bachmann.

The Clerk reported to the Chairman that a quorum was present to conduct business.

**PLEDGE OF ALLEGIANCE**

Members of the Law Enforcement Youth Academy led the Pledge of Allegiance.

**INVOCATION**

Jordan Gash from Restore Church gave the invocation.

**THE AGENDA**

Member DeBolt moved to approve the agenda. Member Rodriguez seconded the motion. Chairman Kellogg asked for a voice vote on the motion. All members present voting aye. Motion carried.

**SPECIAL RECOGNITION**

**Juvenile Justice Council Scholarship Winners**

Jack Anderson and Amanda Catey were awarded scholarships.

**Pretrial, Probation and Parole Supervision Week**

Member Koukol moved to approve the Proclamation Designating July 16<sup>th</sup> – 22<sup>nd</sup>, 2023 as Pretrial, Probation and Parole Supervision Week. Member Peterson seconded the motion. Chairman Kellogg asked for a voice vote on the motion. All members present voting aye. Motion carried.

A complete copy of IGAM 23-21 is available in the Office of the County Clerk.

**Employee Service Awards**

County employees received service awards for 5, 10, 15, 20, 25, and 35 years of service.

**PUBLIC COMMENT**

Amanda Buchanan spoke about Animal Control.

Deborah Peterson spoke about Animal Control.

Todd Milliron spoke about Insurance laws and the court case he has on Thursday.

Scott Pugsley spoke about the Oswego Fire Department.

Margaret Sheehan spoke about elections.

Laura Campos spoke about chickens.

Lori Darcy spoke about chickens.

Rebecca Wincheck spoke about chickens.

Cindy Ebra spoke about chickens.

Amy Hunti spoke about a dog attack.

## CONSENT AGENDA

Member DeBolt moved to approve the consent agenda of

A. Approval of County Board Minutes from May 2, 2023, and May 16, 2023

B. Standing Committee Minutes Approval

C. Approval of Claims in an amount not to exceed \$1,602,486.36 and \$3,483,351.33

D. Approval of template IGA for GIS Shared Services

E. Approval of grant agreement no 322416 between Illinois Criminal Justice Information Authority and Kendall County

F. Approval of a Fee Agreement between The Horton Group, Inc. and Kendall County, Illinois effective July 1, 2023, through June 30, 2024, in an amount not to exceed \$3,693/month with the option to extend for two additional years at 3% increase per year

G. Approve Criminal History Record Information (CHRI) Proper Access, Use and Dissemination Procedures (New Section 9.5 in Kendall County Employee Handbook)

H. Approve Generative Artificial Intelligence (AI) Chatbot Usage Policy (New Section 9.6 in Kendall County Employee Handbook)

I. Approve Kendall County Mileage Reimbursement Form

J. Approve Separation of Employment/Final Paycheck Form

K. Approve Personnel Records Review Request Form

L. Approve GIS Intern Job Description

M. Approve GIS/Cadastral Technician (Part time) Job Description

N. Approve Identification Badge Policy (New Section 5.11 in the Kendall County Employee Handbook)

O. Approve Safe Driving Policy Amendment to Section 5.7 of the Kendall County Employee Handbook

P. Approve the Reaccreditation Contract with American Correctional Association for \$10,000

Q. Approval of Replacement of HVAC Equipment at the Historic Courthouse by Helm Service via the Equalis Group public sector purchasing cooperative. Master Agreement #R10-1132B not to exceed \$271,500

R. Approval of Renewal Contract for NearMap

S. Approval of Petition 23-22, a Request from the Kendall County Planning, Building and Zoning Director for Text Amendments to Section 8:07.1.B of the Kendall County Zoning Ordinance Correcting the Scrivener's Error in Ordinance 2023-24 Pertaining to Bed and Breakfast Establishments in the R-3 Zoning District

T. Approval of an Intergovernmental Agreement between the Village of Plattville and the County of Kendall to Administer the County's Ordinances for Zoning, Building Code, Subdivision Control, and Stormwater Management within the Jurisdiction of the Village of Plattville for a Term of One (1) Year in the Amount of \$1.00 Plus Associated Costs Paid by the Village Plattville to the County of Kendall

U. Approval of amended agreement for disbursement and use of Kendall County American Rescue Plan Act Funds with Kendall County 211

V. Approval of an Intergovernmental Agreement for Kendall County Transportation Alternatives Program ("KC-TAP") funding grant to the Oswegoland Park District for installation of a crosswalk along the Fox River Trail (2023)

W. Approval of an Intergovernmental Agreement for Kendall County Transportation Alternatives Program ("KC-TAP") funding grant to the Village of Montgomery for installation of a path south of U.S. Route 30 (2023)

X. Approval of 2024 Kendall County Holiday Calendar

Y. Approval of FY23 Budget – Human Resources Department

Z. Approval of setting the salary for the Kendall County State's Attorney in the amount of \$197,436.44 effective 7/1/2023

AA. Approval of setting the salary for the Kendall County Public Defender in the amount of \$177,692.80 effective 7/1/2023

BB. Approval of setting the salary for the Kendall County Sheriff in the amount of \$157,949.15 effective 7/1/2023

CC. Approval of Builders Risk Insurance, Project Term June 15, 2023 to June 15, 2024 for premium cost \$8,089.00

Member Rodriguez seconded the motion. Chairman Kellogg asked for a roll vote on the motion. All members present voting aye. **Motion carried.**

**C) COMBINED CLAIMS:** ADMIN \$2,050.20; ANML CNTRL WRDN \$2,204.77; CIR CT CLK \$92,229.47; CIR CRT JDG \$2,917.27; CMB CRT SRV \$320.83; CORONR \$2,644.67; CORR \$9,146.15; CNTY BRD \$617,556.63; CNTY CLK \$390.91; HIGHWAY \$210,345.86; CNTY TRSR \$19,405.35; EMA DIR \$9,173.18; EMA \$90.00; FCLT MGMT \$22,903.37; GIS COORD \$29,341.13; HLTH & HMN SRV \$176,325.61; JURY \$3,143.85; MRT COMM \$403.00; PBZ PLNNR \$1,337.50; PBZ \$311.40; PROB SPVSR \$1,424.79; PUB DFNDR \$1,136.36; SHRF \$16,762.19; ST ATTY \$9,695.00; TECH \$10,114.24; TRSR \$67.58; UTIL \$8,257.24; VET \$3,533.00; FP \$85,485.38; SHF \$13,765.66; SHF \$13,237.68; CIVIL \$236,766.09

**COMBINED CLAIMS:** ADMIN \$1,906.23; ANML CNTRL WRDN \$4,809.52; CIR CT CLK \$21,949.48; CIR CRT JDG \$259,062.44; CMB CRT SRV \$36,935.30; CORONR \$1,123.78; CORR \$129,483.10; CNTY ADMIN \$98,160.19; CNTY BRD \$169,555.91; CNTY CLK \$13,209.51; HIGHWAY \$1,114,684.97; CNTY TRSR \$3,133.67; ELECTION \$75.21; EMA DIR \$716.88; EMA \$267.42; FCLT MGMT \$34,739.18; FRMLAND RVW \$114.70; FP DRCTR \$2,190.00; GIS COORD \$3,269.10; HLTH & HMN SRV \$261,232.95; JURY \$8,358.10; PBZ PLNNR \$5,888.31; PBZ \$5,098.26; POSTG \$522.87; PRSDNG JUDGE \$10,346.37; PROB SPVSR \$17,881.06; PUB DFNDR \$619.20; ROE \$6,920.58 SHRF \$93,616.79; ST ATTY \$4,948.99; TECH \$42,947.22; TRSR \$39.47; UTIL \$38,642.68; VET \$3,165.26; FP \$285,565.50; SHF \$31,701.50; SHF \$21,632.87; \$48,197.72; CIVIL \$503,400.00; CIVIL \$197,239.04

- F) A complete copy of IGAM 23-22 is available in the Office of the County Clerk.
- P) A complete copy of IGAM 23-26 is available in the Office of the County Clerk.
- S) A complete copy of Ordinance 23-26 is available in the Office of the County Clerk.
- T) A complete copy of IGAM 23-23 is available in the Office of the County Clerk.
- V) A complete copy of IGAM 23-24 is available in the Office of the County Clerk.
- W) A complete copy of IGAM 23-35 is available in the Office of the County Clerk.

**ELECTED OFFICIAL & OTHER DEPARTMENT REPORTS**

**Sheriff**

Under Sheriff Richardson spoke about the Youth Academy, US Marshall Agreement and the power outage at KenCom.

**County Clerk & Recorder**

Revenue Report		5/1/23-5/31/23	5/1/22-5/31/22	5/1/21-5/31/21
Line Item	Fund	Revenue	Revenue	Revenue
CLKFEE	County Clerk Fees	\$589.50	\$749.50	\$1,202.00
MARFEE	County Clerk Fees - Marriage License	\$1,950.00	\$1,680.00	\$1,710.00
CIVFEE	County Clerk Fees - Civil Union	\$0.00	\$0.00	\$0.00
ASSUME	County Clerk Fees - Assumed Name	\$40.00	\$40.00	\$55.00
CRTCOP	County Clerk Fees - Certified Copy	\$1,530.00	\$2,100.00	\$1,670.00
NOTARY	County Clerk Fees - Notary	\$0.00	\$295.00	\$365.00
MISINC	County Clerk Fees - Misc	\$49.00	\$34.98	\$53.00
	County Clerk Fees - Misc Total	\$4,158.50	\$4,899.48	\$5,055.00
RECFEE	County Clerk Fees - Recording	\$20,942.00	\$26,513.00	\$40,923.00
	Total County Clerk Fees	\$25,100.50	\$31,412.48	\$45,978.00
CTYREV	County Revenue	\$47,122.75	\$51,104.75	\$44,625.00
DCSTOR	Doc Storage	\$12,154.50	\$15,509.50	\$23,999.00
GISMAP	GIS Mapping	\$38,550.00	\$49,200.00	\$75,990.00
GISRCD	GIS Recording	\$2,570.00	\$3,280.00	\$5,066.00
INTRST	Interest	\$102.19	\$30.65	\$39.40
RECMIS	Recorder's Misc	\$4,626.25	\$7,398.00	\$5,601.75
RHSP	RHSP/Housing Surcharge	\$10,611.00	\$13,491.00	\$21,636.00
TAXCRT	Tax Certificate Fee	\$1,320.00	\$1,160.00	\$1,200.00
TAXFEE	Tax Sale Fees	\$0.00	\$0.00	\$35.00
PSTFEE	Postage Fees	\$0.00	\$674.32	\$0.00
CK # 19689	To KC Treasurer	\$142,157.19	\$173,260.70	\$224,170.15

County Clerk, Debbie Gillette spoke about the voter purge and acquiring additional equipment for no cost to the County.

**Treasurer**

Treasurer, Jill Ferko stated that they will be doing a disbursement to the taxing districts.

Office of Jill Ferko  
 Kendall County Treasurer & Collector  
 111 W. Fox Street Yorkville, IL 60560

**Kendall County General Fund**

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES  
 FOR SIX MONTHS ENDED 05/31/2023

	Annual Budget	2023 YTD Actual	2023 YTD% %	2022 YTD Actual	2022 YTD %
<b>REVENUES*</b>					
Personal Property Repl. Tax	\$915,000	\$693,390	75.78%	\$795,975	171.18%
State Income Tax	\$3,158,685	\$1,953,010	61.83%	\$2,184,513	84.86%
Local Use Tax	\$760,000	\$371,619	48.90%	\$359,573	37.85%
State Sales Tax	\$650,000	\$318,826	49.05%	\$264,572	45.38%
County Clerk Fees	\$350,000	\$129,984	37.14%	\$180,861	51.67%
Circuit Clerk Fees	\$1,050,000	\$590,657	56.25%	\$528,702	42.30%
Fines & Foreits/St Atty.	\$250,000	\$187,919	75.17%	\$137,448	49.98%
Building and Zoning	\$80,000	\$42,318	52.90%	\$60,298	80.40%
Interest Income	\$75,000	\$559,798	746.40%	\$26,025	65.06%
Health Insurance - Empl. Ded.	\$1,488,365	\$635,247	42.68%	\$596,906	37.57%
1/4 Cent Sales Tax	\$3,228,750	\$1,456,061	45.10%	\$1,393,718	43.17%
County Real Estate Transf Tax	\$450,000	\$189,719	42.16%	\$268,457	59.66%
Federal Inmate Revenue	\$584,000	\$204,480	35.01%	\$772,320	40.69%
Sheriff Fees	\$113,663	\$55,705	49.01%	\$51,364	44.66%
<b>TOTALS</b>	<b>\$13,153,463</b>	<b>\$7,388,734</b>	<b>56.17%</b>	<b>\$7,620,733</b>	<b>55.05%</b>
<b>Public Safety Sales Tax</b>	<b>\$7,500,000</b>	<b>\$2,708,738</b>	<b>36.12%</b>	<b>\$2,705,349</b>	<b>49.08%</b>
<b>Transportation Sales Tax</b>	<b>\$7,500,000</b>	<b>\$2,708,738</b>	<b>36.12%</b>	<b>\$2,705,349</b>	<b>45.09%</b>

**\*\*All Accruals have been completed at this time. So these figures are where we currently stand for FY2023**

\*Includes major revenue line items excluding real estate taxes which are

to be collected later. To be on Budget after 6 months the revenue and expense should at 50%

## Clerk of the Court

Circuit Court Clerk, Matt Prochaska presented the monthly report.

## State's Attorney

State's Attorney, Eric Weis stated that the case filings are up, case management to move cases along quickly. Evidence.com for a link to records.

## Coroner

Coroner Jacquie Purcell presented the monthly report and stated that the opioid review team is getting back together.

## STANDING COMMITTEE REPORTS

### Facilities

#### Bid Approval

Member DeBolt moved to approve the Phase 1 of the Fox Street Campus Expansion awarding the lowest responsive and responsible bidders as follows: • Bid Package #2 – General Trades = Lite Construction for a total bid of \$2,115,970.00 • Bid Package #3 – Excavation = Plainfield Excavating for a total bid of \$425,000.00 • Bid Package #4 – Building Concrete = Premium Concrete for a total bid of \$783,400.00 • Bid Package #5 – Asphalt & Site Concrete = Abbey Paving for a total bid of \$398,500.00 • Bid Package #6 – Masonry = Jimmy'z Masonry for a total bid of \$573,000.00 • Bid Package #7 – Roofing = Filotto Roofing for a total bid of \$123,000.00 • Bid Package #8 – Painting = Nedrow Painting for a total bid of \$48,700.00 • Bid Package #9 – Flooring = TSI Commercial Flooring for a total bid of \$255,385.00 • Bid Package #10 – Fire Protection = CL Doucette for a total bid of \$100,950.00 • Bid Package #11 – Plumbing = Omega Plumbing for a total bid of \$142,500.00 • Bid Package #12 – Mechanical = Premier Mechanical for a total bid of \$400,000.00 • Bid Package #13 – Electrical = CSN Electric for a total bid of \$942,008.00 • Bid Package #14 – Landscaping = Twin Oaks Landscaping for a total bid of \$84,700.00 • Bid Package #15 – Elevator = Otis Elevator for a total bid of \$92,693.00. Member Gengler seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried**

### Economic Development & Administration

#### Animal Control Standard Operating Procedures

Member Shanley moved to approve the Kendall County Animal Control Standard Operating Procedures. Member Wormley seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried**

### Planning, Building & Zoning

#### Petition 23-17

Member DeBolt moved to approve Petition 23-17, a Request from the Kendall County Planning, Building and Zoning Committee for Text Amendments to the Kendall County Zoning Ordinance Pertaining to Chickens on Residentially Zoned Property. Member Koukol seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried**

A complete copy of Ordinance 23-27 is available in the Office of the County Clerk.

## SPECIAL COMMITTEE REPORTS

### Connect Kendall County Commission

Meagan Briganti stated that they will be meeting on Thursday to review the proposals received.

## LIAISON REPORTS

Member Shanley stated that the Board of Health Safety & Security Ad Hoc Committee has identified the issues and resolved the issues, so they are disbanding. Ms. Shanley also spoke about unintentional overdoses and the 708 Mental Health Grant.

## OTHER BUSINESS

Member Shanley spoke about public comment critiques, appointments, resolutions & proclamations, and the cancellation of meetings.

#### CHAIRMAN'S REPORT

##### Calypso Clean Energy

Member Gengler moved to approve the resolution supporting Calypso Clean Energy Manufacturing. Member Rodriguez seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye except Shanley who voted present. **Motion carried 7-0-1.**

A complete copy of Resolution 23-36 is available in the Office of the County.

Member DeBolt moved to approve the appointment(s). Member Rodriguez seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

#### Appointments

Jordan Gash – Board of Health (replacing Nanci Reiland) – Expires September 2025  
Richard Whitfield (replacing Matt Kellogg) – Farmland Review Committee  
Dr. Karin Gustafson-Williams – Board of Health – 3 year term – Expires June 2026

#### PUBLIC COMMENT

Todd Milliron spoke on the advocacy for transparency and bios for appointments.

#### QUESTIONS FROM THE PRESS

Ethan Krueger from WSPY asked about the power outage and the enforcement coming from Animal Control.

#### EXECUTIVE SESSION

Member Peterson made a motion to go into Executive Session for (11) litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting and (21) discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Member Gengler seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

#### ADJOURNMENT

Member Gengler moved to adjourn the County Board Meeting until the next scheduled meeting. Member DeBolt seconded the motion. Chairman Kellogg asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 7th day of July 2023.

Respectfully submitted by,

Debbie Gillette

Kendall County Clerk

**COUNTY OF KENDALL, ILLINOIS**  
**CONNECT KENDALL COUNTY COMMISSION**  
**Meeting Minutes for Thursday, June 29, 2023**

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**Call to Order** – Committee Chair Zach Bachmann called the Connect Kendall County Committee to order at 6:32 p.m.

**Roll Call**

<b>Attendee</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
Bachmann, Zach	Here		
Rodriguez, Ruben	Here		
Marter, James	Here		
Langston Jason	Here		
Addis, James			
Norris, Jeff	Here		
Thompson, Jacob			
Magiliari, Anthony	Here		
Landovitz, Keith			
Koeppel, Scott	Here		

**Others Present** –Meagan Briganti, Deputy ICT Director

**Approval of Agenda** – Chair Bachmann made a motion to approve the agenda, second by Member Norris. **With seven members present voting aye, the motion carried by a vote of 7-0.**

**Approval of June 1, 2023, Meeting Minutes** – Chair Bachmann made a motion to approve the June 1, 2023, meeting minutes, second by Member Norris. **With seven members present voting aye, the motion carried by a vote of 7-0.**

**Public Comment** – Tim Pfleeger with Electric Conduit Construction Company who specializes in fiber infrastructure and is very interested in learning about the project and how they can assist. Matt Kellogg, Kendall County Board Chair thanked everyone working on this project and stated feedback Mr. Kellogg is hearing from the residents is they are excited about this happening in Kendall County.

**Old Business**

- A. ***Review: Request for Proposal Public-Private Partnership in Providing Fiber to the Home and Internet Services*** - Meagan Briganti, Deputy ICT Director, informed the committee two responses were received from Vero and Pivot-Tech.

**New Committee Business**

- A. ***Discuss and Score respondents: Request for Proposal Public-Private Partnership in Providing Fiber to the Home and Internet Services*** – Connect Kendall County Commission reviewed the submitted responses and corresponding score matrix. Commission members to submit questions



to Ms. Briganti for next meeting in which Commission members will review and discuss questions before submitting them to bidders for in person presentations.

**B. *Formalize meeting schedule*** – Commission formalized meeting schedule as the second Wednesday of every month at 6 pm.

**Chair Report** – Chair Bachmann spoke with Matt Schmidt, Head of Illinois Broadband Commission, and discovered Comcast’s application for grant funding has been paused.

**Public Comment** – None

**Executive Session** – None

**Items for Committee of the Whole** – Chair Bachmann and Member Rodriguez will speak at COW for funding possibilities.

**Action Items for County Board** – None

**Adjournment** – Chair Bachmann made a motion to adjourn the Connect Kendall County Commission meeting, Member Magiliari seconded the motion. **With seven members present voting aye, the meeting was adjourned at 8:16 p.m. by a vote of 7-0.**

Respectfully submitted,

Christina Wald  
Administrative Assistant and Recording Clerk

**COUNTY OF KENDALL, ILLINOIS  
 COMMITTEE OF THE WHOLE  
 Thursday, June 15, 2023 at 4:00 PM  
 Meeting Minutes**

**Call to Order and Pledge of Allegiance** - The meeting was called to order at 4:10 p.m. by County Board Chairman Matt Kellogg who led the Committee in the Pledge of Allegiance to the American Flag.

**Roll Call:**

<b>Board Member</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
Matt Kellogg	here		
Scott Gengler	here		
Zach Bachmann	here		
Brian DeBolt	absent		
Elizabeth Flowers		4:15 p.m.	
Dan Koukol	here		
Jason Peterson	here		
Ruben Rodriguez	here		
Brooke Shanley		4:24 p.m.	
Seth Wormley	absent		

**With six (6) members present a quorum was established.**

**Staff Present:** Attorney Jim Webb, Latreese Caldwell, Leslie Johnson, Dan Polvere, RaeAnn VanGundy, Meagan Briganti, Jennifer Breault, Joshua Carlson, Aaron Rybski

**Others Present:** Ethan Kruger, WSPY News

**Approval of Agenda** – Motion made by Member Rodriguez, second by Member Bachmann.  
**With six (6) members present voting aye, the motion carried by a vote of 6 - 0.**

**Approval of Claims:** Motion by Member Gengler to forward Approval of Claims to County Board meeting on June 27, 2023, second by Member Peterson. Chairman Kellogg asked for a roll call.

<b>Attendee</b>	<b>Status</b>
Matt Kellogg	Yes
Scott Gengler	Yes
Zach Bachmann	Yes
Brian DeBolt	-----
Elizabeth Flowers	-----
Dan Koukol	Yes
Jason Peterson	Yes
Ruben Rodriguez	Yes
Brooke Shanley	-----
Seth Wormley	-----

**With six (6) members present voting aye, the motion carried by a vote of 6 - 0.**

**New Committee Business**

**A. Presentation/Demonstration:** Digital Food Inspection Program: A Collaboration between GIS and Environmental Health Departments.

GIS Developer Joshua Carlson and Director of Environmental Health Aaron Rybski presented to the board their collaborative project of digitizing the Environmental Health’s food inspection process. The rollout of this year-long project has already proven to be highly successful in both time and efficiency for the health department. The Environmental Health Department had been using an excel database previously and paper applications/inspections. The move to digital data has allowed the health sanitarians to ensure accuracy and eased the cumbersome burden for finding the legal citing of violation codes as this is now built into a database. This digitalization not only helps the department but the business owners as well as they receive their inspections in a pdf form that same day. The digitation of the process also allows for running reports with ease, track in real-time the inspections being run in the field, and track patterns of violations.

**B. DISCUSSION:** County Administrator Position

HR Director Leslie Johnson updated the committee on the County Administrator position. The position has been listed in various locations these include County websites, LinkedIn, Indeed, Handshake, social media, and multiple public administration departments at different college/universities. The application deadline for this position is June 23<sup>rd</sup> and as of June 15<sup>th</sup> the HR department has received six (6) applications. HR keeps all recruitment confidential.

**C. MOTION (Forward to CB) Approval of FY23 Budget - Human Resources Department**

HR Director Leslie Johnson discussed the Human Resources Department Budget for FY23 and directed the committee to page 1 of the packet. The board members asked HR Director to explain the line items that were included on the budget form.

Motion made by Member Peterson to forward the Approval of FY23 Human Resources Department Budget to the next County Board meeting on June 27<sup>th</sup>, 2023, second by Member Bachmann. Chairman Kellogg asked for a roll call vote.

**Roll Call Vote:**

<b>Attendee</b>	<b>Status</b>
Matt Kellogg	Yes
Scott Gengler	Yes
Zach Bachmann	Yes
Brian DeBolt	-----
Elizabeth Flowers	Yes
Dan Koukol	Yes
Jason Peterson	Yes
Ruben Rodriguez	Yes
Brooke Shanley	Yes
Seth Wormley	-----

**With eight (8) members present voting aye, the motion carried by a vote of 8-0**

**D. DISCUSSION: FY24 Budget Approval Calendar**

The Board discussed the FY24 Budget Approval Calendar located on page 2 of the packet. Tentatively on September 7 and 8<sup>th</sup>, the board will take part in budget hearings from around 8:30 a.m. until 1:30 p.m. The Board will approve the budget in early November and then levy hearings start later in November. This year, budget tablets and budget summaries will be available for board members during the budget approval process. Board members were all asked to check their calendars for their availability on September 7 and 8<sup>th</sup>.

**E. DISCUSSION: Connect Kendall County Commission**

Board member Zach Bachmann provided updates for the Connect Kendall County Commission (CKCC). The next CKCC meeting will take place on June 29<sup>th</sup> at 5:00 p.m., members will review the applications of the request for proposals (RFP's). The application closed for RFPs at noon on June 14<sup>th</sup> and broadband discussion will take place on June 29<sup>th</sup>.

**F. DISCUSSION: Kendall County Building Updates**

Director of Facilities Dan Polvere briefed the committee on Kendall County building updates and timeline located on page 3 of the packet. Dan answered questions regarding the Firehouse building and the Annex demolition.

**Old Committee Business - None**

**Elected Official and Department Head Reports - None**

**Public Comment – None**

**Questions from the Media – None**

**Chairman's Report –**

- All the Board members should have received UCCI registration from Sally Seeger and should get it back to Sally by Tuesday, June 20<sup>th</sup>.
- If any of the board members are interested, please RSVP Golf Event, we can take up to eight (8) members.
- We hosted the Mayors & Managers meeting on June 14<sup>th</sup> which had 20-25 individuals attend along with Senator Sue Rezin. Solar discussion was prominent and found that there may be a need for a spin-off meeting later this summer, which Senator Rezin is interested in.
- Kendall County logo pins and challenge coins for special recognition.

**Review Board Action Items –**

The following to be added to the 6/27/23 CB Agenda under Consent Agenda:

- Approval of Claims
- Approval of FY23 Budget - Human Resources Department

**Executive Session** – Member Gengler made motion, second by Member Peterson to go into Executive Session for #11 – Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Chairman Kellogg called for roll call.

**Roll Call Vote:**

<b>Attendee</b>	<b>Status</b>
Matt Kellogg	Yes
Scott Gengler	Yes
Zach Bachmann	Yes
Brian DeBolt	-----
Elizabeth Flowers	Yes
Dan Koukol	Yes
Jason Peterson	Yes
Ruben Rodriguez	Yes
Brooke Shanley	Yes
Seth Wormley	-----

**With 8 members present voting aye, the motion was carried by a vote of 8-0.**

**Adjournment** – Member Flowers made a motion to adjourn the meeting, second by Member Peterson. Chairman Kellogg asked for a voice vote on the motion. **With 8 members present voting aye, the meeting adjourned at 5:30 p.m.**

Respectfully Submitted,

Sally A. Seeger  
 Recording Secretary  
 Administrative Assistant

**COUNTY OF KENDALL, ILLINOIS**  
**ECONOMIC DEVELOPMENT/ ADMINISTRATION COMMITTEE**  
**Meeting Minutes for Wednesday June 21, 2023, at 5:30 p.m.**

**Call to Order** The Economic Development and Administration Committee meeting was called to order by Committee Chair Elizabeth Flowers at 5:30 p.m.

**Roll Call**

<b>Attendee</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
Elizabeth Flowers	Here		
Scott Gengler	Absent		
Dan Koukol	Here		
Brooke Shanley	Absent		
Seth Wormley	Here		

**With three (3) members present a quorum was established.**

**Staff Present:** Latreese Caldwell, Taylor Cosgrove, Matt Asselmeier

**Approval of Agenda** – Member Koukol made a motion to approve the agenda, second by Member Wormley. **With 3 members voting aye, the motion was carried by a vote of 3-0.**

**Committee Reports and Updates**

- A. **Animal Control Department Update** – Taylor Cosgrove updated the committee and presented the May 2023 Animal Control monthly reports which are included in the packet on pages 1-8.  
 The Committee agreed that the bite report going forward should include the outcomes of these animals. The committee also asked Ms. Cosgrove to bring a report on AC vehicles to include mileage and pictures of the condition of vehicles. Also, pictures of their laundry equipment for the next meeting.
- B. **Emergency Management Agency Update** – May 2023 EMA monthly update report included in packet on pages 9-10.
- C. **Revolving Loan Status Update** – The revolving loan status update is included in packet on page 11.

**New Committee Business**

**A. MOTION:** Approval of Animal Control Clear the Shelter Initiative

The Director of Animal Control Taylor Cosgrove spoke about the annual initiative *Clear the Shelter* which takes place in August. NBC and Telemundo promote this event nationally with the goal to help shelter animals find forever homes and advertise the need for donations at participating shelter facilities. The national ad campaign is held for the full month of August. Animal Control currently waives adoption fees for animals in the facility held over 90 days. Animal Control is seeking approval to waive the adoption fees for animals over 6 months of age that they’ve had in the facility for 60+ days prior to the weekend of August 26 and 27<sup>th</sup>. The registration for this event is free and AC will receive the benefit of this national initiative.

Member Wormley made a motion to approve the Animal Control Clear the Shelter Initiative including the waiving of adoption fees for animals over 6 months and have been held by animal control for 60+ days prior to the event, second by Member Koukol. **With 3 members voting aye, the motion was carried by a vote of 3-0.**

**B. DISCUSSION:** Economic Development Coordinator Position

Director of PBZ Matt Asselmeier spoke about the Economic Development Coordinator position. The search to fill this position is on-going and will be advertised for an additional 30 days and reposted. It will now be advertised on the Illinois American Planning Association, the Illinois City Managers Association, and the same avenues it was advertised the first time. Mr. Asselmeier explained that this position will be in the Planning, Building and Zoning Department as of May 16, 2023.

**C. DISCUSSION:** Kendall County Economic Development Group

The committee discussed bringing back the Kendall County Economic Development Group. This group would meet over lunch once a month and would extend an invitation to all towns/cities within Kendall County. The committee was in consensus that the next steps should be to update the contact lists, wait until the EDC position is filled, start developing mission statement, work on tasks for KEDA, obtain a list of viable locations, and create a database.

**Old Committee Business** – None

**Chairman's Report** – None

**Public Comment** – None

**Questions for the Media** - None

**Executive Session** – None

**Items for the Committee of the Whole Meeting** – None

**Action Items for County Board** – None

**Adjournment** – Member Koukol made a motion to adjourn, second by Member Wormley. **With three (3) members present in agreement, the meeting was adjourned at 5:57 p.m.**

Respectfully submitted,  
Sally A. Seeger,  
Administrative Assistant/Recording Secretary

**COUNTY OF KENDALL, ILLINOIS**  
**FINANCE and BUDGET COMMITTEE**  
**Meeting Minutes for Thursday, June 29, 2023**

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**Call to Order** – Committee Chair Scott Gengler called the Budget and Finance Committee to order 4:01 p.m.

**Roll Call**

<b>Attendee</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
Scott Gengler (Chair)	here		
Brian DeBolt	here		
Matt Kellogg	here		
Seth Wormley	here		
Jason Peterson		4:02 p.m.	

**With four (4) members present a quorum was established.**

**Staff Present** – Latreese Caldwell, Jennifer Breault, Leslie Johnson, Jill Ferko, Bobby Richardson

**Others Present** – Joseph Slivka Sr., Paul Pope, Mike Rennels, Larry Nelson, Rebecca Morphey

**Approval of Agenda** – Member DeBolt made a motion to approve the agenda, second by Member Wormley. **With four members present voting aye, the motion carried by a vote of 4-0.**

**Approval of Claims** – Member DeBolt made a motion to approve the claims, second by Member Kellogg. **With five members present voting aye, the motion carried by a vote of 5-0.**

**Committee Reports and Updates** –

Treasurer Jill Ferko prepared the monthly personnel report (included in packet on page 3-5) at the request of this committee.

**New Committee Business**

**A.\*MOTION (fwd. to COB)** Increase Excess Liability Insurance Coverage with an Annualized Premium Increase in an Amount not to Exceed \$46,955

HR Director Leslie Johnson explained that this measure was forwarded from the HR & Insurance Committee. Currently Kendall County has excess liability insurance coverage in the amount of \$11 million dollars, she provided information in the packet (6-9). This would increase the excess liability insurance coverage to \$21 million dollars and the additional annual increase would be \$46,955. If approved, this additional increase would be prorated based on the effective date and would provide additional protection to the County.



Member Kellogg made a motion to forward to the next County Board Meeting the Increase Excess Liability Insurance Coverage with an Annualized Premium Increase in an Amount not to Exceed \$46,955, second by Member Peterson. **With five members present voting aye, the motion carried by a vote of 5-0.**

**B. MOTION (fwd. to COB)** Approval of purchase of a 2019 Ford F250 for the Sheriff's Office at the price of \$35,000

Undersheriff Bobby Richardson explained that this vehicle due to some unusual circumstances became available for the Sheriff's Department to purchase at a reduced price. The Sheriff's Office was preparing to add another administrative vehicle to their fleet and have it budgeted for next year. Approval would allow the Sheriff's Office to add an additional vehicle to the fleet immediately at a great price point.

Member DeBolt made a motion to forward to County Board the approval of purchase of a 2019 Ford F250 for the Sheriff's Office at the price of \$35,000, second by Member Kellogg. **With five members present voting aye, the motion carried by a vote of 5-0.**

**C. Discussion ARPA FY23-FY24**

**a. Connect Kendall County:** No presentation (included in packet on page 10).

**b. Lisbon Township:**

Lisbon Township Supervisor Joe Slivka Sr. presented to the committee regarding Lisbon's ARPA fund application and potential usage. Lisbon Township does not have a dedicated building for township equipment and documents. They are seeking additional funding to allow for renovation of a current building; projects include it to be handicap accessible, allow for storage of township documents, and be a safe place for polling, The total cost of the build-out of office area would be \$175,000 including contingency. Jennifer Breault stated that some of this could be covered under ARPA funds. The committee was in consensus that Joe should work with Jennifer to see what can be covered with ARPA first as if work is started or completed before ARPA funds are approved, Lisbon would not be able to be reimbursed.

**c. Village of Lisbon:**

President of the Village of Lisbon Board Paul Pope presented to the committee regarding Village of Lisbon's stormwater drainage infrastructure. The current system has been in use for seventy-five (75) years, the Village has problems with drainage during rain events that flood the downtown. The Village of Lisbon would install three berms and divert the water. The Village of Lisbon is seeking \$66,000 to help alleviate the problem.

**d. United City of Yorkville:** No presentation (included in packet on page 16).

**e. City of Plano:**

Mayor Mike Rennels presented to the committee regarding Plano’s sewer lining project (included in packet on pages 16-19). The current cost is roughly \$3 million dollars if contingencies are included. The Village of Plano is seeking \$500,000 to help kick start this project and begin work on the most degraded sewer lines.

**f. Fox Valley Family YMCA:**

Member Brian DeBolt was asked to recuse himself from the discussion, as Member DeBolt is a member on the Fox Valley YMCA’s Board. YMCA Treasurer Larry Nelson and YMCA Board President Rebecca Morpheu presented to the committee regarding private well, septic unit, and storm water infrastructure for an additional building location on Galena Road by Cannonball Rd which sits on twenty-six (26) acres (included in packet on pages 20-49). The mission for the Fox Valley Family YMCA is to serve the community, current membership is around 5000 members + 300 employees roughly 60% live in Kendall County. With this new facility, their hope is to be able to double the membership and increase jobs. The Fox Valley Family YMCA is seeking \$369,956 to complete these shovel ready projects.

**g. City of Oswego:**

Matt Kellogg provided a flex list handout to the committee that was given to him by the Village President Ryan Kauffman. The Village of Oswego was previously given \$500,000 in ARPA funds.

**D. MOTION (VV)** Discussion and Approval of Budget Revision for the amount of \$45,100 to #1401 Building Fund for the replacement of Air Conditioning equipment for Kendall County’s Main Server Room located in the Health & Human Services building.

Currently there is a cooling system in place, but it is not adequate. This would replace the current unit to allow for adequate cooling of the server room to avoid problems. The project proposal is included in the packet on pages 50-53.

Member DeBolt made a motion to Approve of Budget Revision for the amount of \$45,100 to #1401 Building Fund for the replacement of Air Conditioning equipment for Kendall County’s Main Server Room located in the Health & Human Services building, second by Member Peterson. **With five members present voting aye, the motion carried by a vote of 5-0.**

**E. Discussion of FY23 Budget for County Website**

Jennifer Breault provided to the committee a truncated sample of the budget book created by Gravity Software. The committee was in consensus that this budget book is more user-friendly than previous software and would be easier for the Kendall County residents to understand when posted on the County website.

**F. MOTION (fwd. to COB)** Discussion and Approval of an Ordinance Approving a Budget Amendment for the Kendall County Fiscal Year 2022-23 Annual Budget and Appropriations

Latreese Caldwell explained that any excess funds over six (6) months fund balances will be moved into capital funds (included in packet on pages 54-63). Most of the journal entries are to increase the capital funds in addition to cleaning up the budget to account for the new HR department budget that was previously attached to the Administration budget.

Member Kellogg made a motion to forward to County Board the Approval of an Ordinance Approving a Budget Amendment for the Kendall County Fiscal Year 2022-23 Annual Budget and Appropriations, second by Member Peterson. **With five members present voting aye, the motion carried by a vote of 5-0.**

### **G. Discussion of FY24 Budget Calendar**

Jennifer Breault touched on the parameters that were established in June (included in packet on page 64). September 7<sup>th</sup> and 8<sup>th</sup> is when the budget hearings will be held. There will be two (2) to three (3) Committee of the Whole meetings following the hearings to bring down the budget deficit and then an approval of the levy to have the budget approved before December.

### **H. MOTION (VV)** Discussion and Approval of FY24 Budget Parameters and FY24 Capital Request

The Fund Expenditure Summary includes a 0%, 1%, 1.5%, and a 2% increase with the difference between the different percentages. In the past, there was a 0% to 1% guidance to the departments on this portion of their budget. Contracts overall are beyond the control of the departments along with utilities. The committee was in consensus for a 1% increase in expenditures less salaries (included in packet on page 65) and 2% in salary increases (included in packet on page 66).

Member DeBolt made a motion to Approve of FY24 Budget Parameters and FY24 Capital Request, with a 1% increase in expenditures less salaries and 2% in salary increases, second by Member Wormley. **With five members present voting aye, the motion carried by a vote of 5-0.**

### **I. MOTION (VV)** Discussion and approval of PCB Settlement Check usage

The committee discussed the polychlorinated biphenyl (PCB) settlement check usage on how the Health Department should use the funds (included in packet on page 70). The committee was in consensus to have the Health Department spend the settlement check on groundwater protection/abandoned well sealing media blitz.

Member DeBolt made a motion to Approve of PCB Settlement Check usage which recommends use on groundwater protection/abandoned well sealing blitz, second by Member Peterson. **With five members present voting aye, the motion carried by a vote of 5-0.**

**Old Committee Business** – None

**Public Comment** – None

**Executive Session- None**

**Items for Committee of the Whole - None**

**Action Items for the County Board**

The following to be added to the 7/18/23 County Board Agenda under Consent Agenda:

- Approval of Claims
- Increase Liability Insurance coverage with annualized premium increase not to exceed \$46,955
- Approval of purchase of a 2019 Ford F250 for Sheriff's office price of \$35,000
- Approval of an Ordinance Approving a Budget Amendment for the KC FY22-23 Annual Budget and Appropriations

**Adjournment** – Member Peterson made a motion to adjourn the Budget and Finance Committee meeting, second by Member Wormley. **With five members present voting aye; the meeting was adjourned at 5:30 p.m. by a vote of 5-0.**

Respectfully submitted,

Sally A. Seeger  
Administrative Assistant and Recording Clerk

**KENDALL COUNTY PLANNING, BUILDING & ZONING COMMITTEE**

***Kendall County Office Building***

***Rooms 209 and 210***

***111 W. Fox Street, Yorkville, Illinois***

**6:30 p.m.**

**Meeting Minutes of July 10, 2023 – Unofficial until Approved**

**CALL TO ORDER**

The meeting was called to order by Chairman Wormley at 6:31 p.m.

**ROLL CALL**

Committee Members Present: Dan Koukol, Ruben Rodriguez, and Seth Wormley

Committee Members Absent: Elizabeth Flowers and Brooke Shanley

Also Present: Matt Asselmeier (Director), Brian Holdiman (Code Compliance Official), Rob DeLong, and Jackie Kowalski

**APPROVAL OF AGENDA**

Member Rodriguez made a motion, seconded by Member Koukol, to approve the agenda as presented. With a voice vote of three (3) ayes, the motion carried.

**APPROVAL OF MINUTES**

Member Koukol made a motion, seconded by Member Rodriguez, to approve the minutes of the June 12, 2023, meeting. With a voice vote of three (3) ayes, the motion carried.

**PUBLIC COMMENT**

None

**EXPENDITURE REPORT**

The Committee reviewed the expenditure report from June 2023.

**PETITIONS**

None

**NEW BUSINESS**

*Presentation by Brian Holdiman and Rob DeLong Regarding TransUnion TLOxp Program; Committee Could Vote to Ask that the State's Attorney's Office to Prepare an Intergovernmental Agreement with Oswego Township for Cost Sharing for the County's Use of the Program*

Mr. Asselmeier noted that the Department must physically serve parties in violation of various ordinances.

Mr. DeLong explained that Oswego Township and the Planning, Building and Zoning Department can no longer obtain information from the Secretary of State through Freedom of Information Act requests. He explained how the system works.

Member Koukol asked what the County's cost would be. Mr. DeLong responded that the cost would be Fifty Dollars (\$50) per month. Oswego Township would pay the remaining Fifty-Five Dollars (\$55) per month.

Member Koukol asked why the Department cannot use the programs used by the Sheriff's

Department. Mr. Holdiman responded that the Department cannot use the Sheriff's Department's programs unless it is part of a criminal investigation.

Member Koukol made motion, seconded by Member Rodriguez, to request that the State's Attorney's Office prepare an Intergovernmental Agreement with Oswego Township for cost sharing for the County's use of the program.

Mr. DeLong only had one (1) trailer that did he could not obtain information.

A demonstration of the program occurred.

There will be separate logins. There is no maximum on the number of searches per month.

The program could be run onsite.

The votes were as follows:

Yeas (3): Koukol, Rodriguez, and Wormley  
Nays (0): None  
Abstain (0): None  
Absent (2): Flowers and Shanley

The motion carried.

The State's Attorney's Office will be contacted.

After the agreement is drafted, the proposal will come back to the Planning, Building and Zoning Committee.

*Approval to Extend or Revoke Building Permit 01-2020-146 for a Single-Family Home at 7782 Tanglewood Trails*

Mr. Holdiman explained the issue. He noted that the property owner requested a six (6) month extension; he requested a shorter extension.

Member Koukol asked the cost of the permit. Mr. Holdiman responded One Thousand Nine Hundred Dollars (\$1,900).

Mr. Holdiman explained the inspection timeline. The owner was doing most the work. The home is the owner's residence.

The house is mostly sided.

The owner has been cooperative with the Department.

Chairman Wormley asked what the impact would be to revoke the permit. Mr. Holdiman responded that it would make the owner re-apply for the permit.

Member Rodriguez felt a three (3) month extension was appropriate. He was open to an additional extension if the owner was making progress.

Member Koukol made motion, seconded by Member Rodriguez, to extend the building permit at the subject property for three (3) months.

The votes were as follows:

Yeas (3): Koukol, Rodriguez, and Wormley  
Nays (0): None  
Abstain (0): None  
Absent (2): Flowers and Shanley

The motion carried.

Discussion of Capital Projects

Updating the Land Resource Management Plan

Replacement of 2008 Ford Pickup

Historic Structure Survey

Other Projects

Mr. Asselmeier said the Department was working on preparing the initial budget property for the next fiscal year.

Mr. Asselmeier provided the price quote from Teska Associates to update the Land Resource Management Plan. He also provided the quote from the previous historic structure survey.

Mr. Asselmeier discussed replacing the 2008 Ford truck.

Mr. Asselmeier provided the previous quote that Wiss, Janney, Elstner Associates (WJE) provided for the structure survey in unincorporated Kendall and Bristol Townships. The Historic Preservation Commission would like to survey Na-Au-Say and Seward Townships. WJE was working on a price quote to survey Na-Au-Say and Seward Townships. He explained the financing of the structure surveys.

Mr. Asselmeier also requested that the Department explore purchasing a scanner, if the GIS Department planned to relocate the existing scanner.

Chairman Wormley asked where some of the other towns were in updating their plans. Mr. Asselmeier reported that Plainfield and Joliet were working on their plans. Shorewood and Minooka recently finished their plans. Yorkville and Plano were likely to work on their plans in the upcoming years. Chairman Wormley favored waiting until the municipalities completed their updates.

The consensus of the Committee was to wait one (1) year to do update the Land Resource Management Plan. Mr. Asselmeier noted the importance of finishing the project with the 2030 Census numbers in mind.

Member Rodriguez asked when the current Land Resource Management Plan was updated. Mr. Asselmeier said the main update occurred between 1994 and 2004 with minor updates in the following years.

Discussion occurred about obtaining an impounded vehicle. Discussion occurred regarding the type of vehicle needed. Mr. Holdiman drives the 2017 truck. Mr. Holdiman estimated Forty

Thousand to Forty-Five Thousand Dollars (\$40,000-\$45,000). The Department would research a price and type of vehicle. The consensus of the Committee was to have the Department insert the request in the capital budget.

Chairman Wormley requested an updated price quote from WJE and updated information grant availability. The ask would be contingent on grant funding. Discussion occurred regarding the current structure survey and the final objective to survey each township and to prepare a preservation plan.

Discussion occurred regarding the type of scanner and whether or not GIS will move the scanner. The consensus was to have Mr. Asselmeier ask GIS if they planned to move the scanner.

Discussion occurred regarding renovations to the County Office Building.

Chairman Wormley made motion, seconded by Member Koukol, to wait with updating the Land Resource Management Plan until Fiscal Year 2025-2026, research the price and type of vehicle for inclusion in the capital project request, provide the Committee an update on the cost for the structure survey in August, and to have Staff ask GIS if they plan to move the scanner with no request for the capital project unless GIS has plans to move the scanner.

With a voice vote of three (3) ayes, the motion carried.

*Approval of an Intergovernmental Agreement between the Village of Millbrook and the County of Kendall to Administer the County's Ordinances for Zoning, Building Code, Subdivision Control, Comprehensive Plan, and Stormwater Management within the Jurisdiction of the Village of Millbrook for a Term of One (1) Year in the Amount of \$1.00 Plus Associated Costs Paid by the Village of Millbrook to the County of Kendall*

Chairman Wormley summarized the request.

The agreement between the Village of Millbrook and Kendall County allowing the County to provide Planning, Building and Zoning Department related services expires in August.

No changes from the previous contract are proposed.

During the current agreement period, the County conducted zero (0) investigations in Millbrook and issued two (2) permits with eight (8) inspections.

The Village of Millbrook reviewed the proposal in June and offered no proposed changes.

A copy of the proposed Intergovernmental Agreement was provided.

Chairman Wormley made motion, seconded by Member Koukol, to recommend approval of the agreement.

The votes were as follows:

Yeas (3): Koukol, Rodriguez, and Wormley  
Nays (0): None  
Abstain (0): None  
Absent (2): Flowers and Shanley



The motion carried.

The proposal goes to the County Board on July 18, 2023, on the consent agenda.

*Discussion of Host Agreement Between Kendall County and Milroy Farms, LLC Regarding the Composting Facility at 1270 E. Beecher Road (PIN: 02-08-100-006) in Bristol Township; Committee Could Vote to Refer the Proposal to the State's Attorney's Office*

Mr. Asselmeier summarized the issue.

On March 19, 2014, the Kendall County Board approved a special use permit and host agreement allowing the operation of composting facility at 1270 E. Beecher Road.

Per both the special use permit and host agreement, the owner of the subject property was required to submit an application for renewal by July 1, 2023. On June 30, 2023, the owner submitted an application for renewal of both documents.

The special use permit application will go through the review process in August 2023.

Staff has several proposed changes to the host agreement; the existing host agreement was provided.

1. In the first paragraph, the agreement will be between Kendall County and Milroy Farms, LLC. Green Organics, Inc. is no longer associated with the property.
2. In the first Whereas, the property will be thirty-nine point eight-seven (39.87) acres instead of fifty-eight (58) acres. The requested special use permit and host agreement only applies to the property outside of the city limits of Yorkville.
3. In the first Whereas, the only PIN# impacted is 02-08-100-006.
4. In the first Whereas, the reference to Bristol Ventures, LLC will be deleted.
5. A Whereas will be added after the fourth (4<sup>th</sup>) Whereas to incorporate the special use permit ordinance that was approved in 2014.
6. The fifth (5) Whereas will be adjusted to reflect the current application for special use permit.
7. In Article 1.4, the expiration date will be changed to December 1, 2033. The deadline to apply for renewal shall be changed to June 30, 2033.
8. In Article 5.1, the reference to Section 7.01.D.15 of the Kendall County Zoning Ordinance will be deleted and replaced with "the applicable sections of the Kendall County Zoning Ordinance pertaining to composting of landscape waste and food waste."
9. In Article 8.1, the Planning, Building and Zoning Department's Attention will be changed to the Director.
10. In Article 8.1, the "To the Company" information will be changed from Green Organics, Inc. to Milroy Farms, LLC, Attention Jeff Milroy. The address will also be updated.
11. Attachment A will be updated to reflect the correct Legal Description.

12. Attachment B should be updated to reflect a new fee schedule. Staff proposed the fee to be Ninety Cents (\$0.90) upon the effective date of the new special use permit ordinance, Ninety-Five Cents (\$0.95) on December 1, 2026, and One Dollar (\$1.00) on December 1, 2029.

The previous host fee schedules were as follows:

2000-\$0.60

September 1, 2003 - \$0.65

September 1, 2006 - \$0.70

March 19, 2014 - \$0.75

December 1, 2016 - \$0.80

December 1, 2019 - \$0.85

The Kendall County Health Department collects the host fees. Fees for recent years were as follows:

2018 – \$28,583.47

2019 – \$31,429.00

2020 – \$27,138.83

2021 – \$789.21

2022 – \$1.79

If the Committee approves the above changes and/or any additional changes, Staff will prepare a redlined version of the agreement.

Staff requested that the redlined agreement be forwarded to the State's Attorney's Office for review.

Member Koukol asked why the dollar amounts dropped so much. He also wanted to know how much was hauled into the facility, how much was hauled out of the facility, how much composting materials were onsite, and what types of materials were ground at the property.

The consensus of the Committee was to obtain answers to Mr. Koukol's questions before requesting review from the State's Attorney's Office.

The plan is to have the special use permit and final host agreement go the Planning, Building and Zoning Committee and County Board at the same time.

### **OLD BUSINESS**

None

### **REVIEW VIOLATION REPORT**

The Committee reviewed the report.

**REVIEW PRE-VIOLATION REPORT**

The Committee reviewed the report.

**UPDATE FOR HISTORIC PRESERVATION COMMISSION**

Mr. Asselmeier reported that the Historic Preservation Commission will have its summer meeting of historic preservation organizations on July 17, 2023, at 6:00 p.m., at the Harris Forest Preserve. Ken Itle will discuss the historic structure survey of unincorporated Kendall and Bristol Townships.

**REVIEW PERMIT REPORT**

The Committee reviewed the report.

**REVIEW REVENUE REPORT**

The Committee reviewed the report.

**CORRESPONDENCE**

Mr. Asselmeier reported that the Corps of Engineers was transferring Kendall County back to the Chicago District from the Rock Island District effective August 1, 2023.

Mr. Holdiman reported that he is working with GIS to create a violation dashboard.

**COMMENTS FROM THE PRESS**

None

**EXECUTIVE SESSION**

None

**ADJOURNMENT**

Chairman Wormley made a motion, seconded by Member Koukol, to adjourn. With a voice vote of three (3) ayes, the motion carried.

Chairman Wormley adjourned the meeting at 7:25 p.m.

Minutes prepared by Matthew H. Asselmeier, AICP, CFM, Director



# Kendall County Agenda Briefing

**Committee:** Planning, Building and Zoning

**Meeting Date:** July 10, 2023

**Amount:** N/A

**Budget:** N/A

**Issue:** Approval of an Intergovernmental Agreement between the Village of Millbrook and the County of Kendall to Administer the County's Ordinances for Zoning, Building Code, Subdivision Control, Comprehensive Plan and Stormwater Management within the Jurisdiction of the Village of Millbrook for a Term of One (1) Year in the Amount of \$1.00 Plus Associated Costs Paid by the Village of Millbrook to the County of Kendall

**Background and Discussion:**

The agreement between the Village of Millbrook and Kendall County allowing the County to provide Planning, Building and Zoning Department related services expires in August.

No changes from the previous contract are proposed.

During the current agreement period, the County conducted zero (0) investigations in Millbrook and issued two (2) permits with eight (8) inspections.

The Village of Millbrook approved the proposal at their in June with no changes.

A copy of the proposed Intergovernmental Agreement is attached.

**Committee Action:**

PBZ Committee-Approval (3-0-2)

**Staff Recommendation:**

Approval

**Prepared by:** Matthew H. Asselmeier, AICP, CFM

**Department:** Planning, Building and Zoning Department

**Date:** July 11, 2023

INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF MILLBROOK  
AND THE COUNTY OF KENDALL

THIS AGREEMENT, made this \_\_\_\_ day of August, 2023 by and between the VILLAGE OF MILLBROOK, a body corporate and politic, and the COUNTY OF KENDALL, a body corporate and politic, WITNESSETH:

WHEREAS, the Village of Millbrook was incorporated by act of the voters on November 5<sup>th</sup>, 2002, and

WHEREAS, Article VII, Section 10 of the Illinois Constitution and the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*) permits units of local government to obtain or share services and to jointly contract, combine or transfer any power, privilege, function or authority among themselves, and

WHEREAS, the Local Land Resource Management Planning Act (50 ILCS 805/6) provides that a municipality and a County may enter into intergovernmental agreements for joint or compatible planning, local land resource management administration and zoning ordinance enforcement, and

WHEREAS, the Village of Millbrook adopted a Comprehensive Plan on August 22, 2009, and

WHEREAS, all the property located within the described boundaries of the Village of Millbrook have been heretofore subject to the building and zoning codes of the County of Kendall, and to the County Flood Plain, Soil Erosion and Stormwater Management Ordinances, and

WHEREAS, the parties desire to continue that relationship,

NOW, THEREFORE, it is hereby agreed as follows:

- 1) The above recitals are incorporated by reference as if fully set forth herein.
- 2) That the Village of Millbrook has by ordinance duly adopted the Zoning Ordinance of the County of Kendall, the Building Code of the County of Kendall, the Comprehensive Plan of the County of Kendall, the Subdivision Control Ordinance of the County of Kendall, the Countywide Stormwater Management Ordinances as its own and further agrees that any subsequent text amendments to said ordinances and plans as may be adopted by Kendall County from time to time shall be adopted and incorporated by the Village of Millbrook as its own.
- 3) That for the consideration of \$1 the receipt and sufficiency of which is hereby acknowledged, the County of Kendall agrees to continue administering the County Ordinances for the Village of Millbrook as described in Paragraph (2) above and in accordance with the procedures

attached hereto as Exhibit A and incorporated herein by reference all of which have been duly adopted by the Village of Millbrook, and apply them to all properties located within the municipal boundaries of the Village of Millbrook.

4) In addition to the consideration set forth in Paragraph 3 above, the Village of Millbrook shall be responsible for all costs associated with the enforcement of the Zoning Ordinance of the County of Kendall, the Subdivision Control Ordinance of the County of Kendall, and the Countywide Stormwater Management Ordinance for cases within the boundaries of the Village of Millbrook. At the written request of the Village of Millbrook, Kendall County shall provide an estimated cost for investigating individual alleged violations. Upon approval of the cost estimate by the Village of Millbrook, Kendall County will conduct the necessary investigation and bill the Village of Millbrook accordingly. The Village of Millbrook shall reimburse the County of Kendall for any actual costs incurred acting on behalf of the Village of Millbrook as provided herein.

5) The Village of Millbrook shall defend with counsel of the County's own choosing, indemnify and hold harmless the County of Kendall, its past, present, and future board members, elected officials, insurers, employees and agents from and against any and all claims, liabilities, obligations, losses, penalties, fines, damages, and expenses and costs relating thereto including, but not limited to, attorney's fees and other legal expenses which the County, its board members, elected officials, insurers, employees and/or agents may sustain, incur or be required to pay arising in any manner out of the County's performance or alleged failure to perform its obligations pursuant to the Agreement.

6) That the Village of Millbrook shall secure, pay for and maintain throughout the period during which services are provided under this Agreement, general liability insurance with minimum limits of coverage equal to or greater than those limits maintained by the Village on the date of the execution of this agreement attached hereto as Ex. B and incorporated herein by reference. The Village's general liability coverage shall be primary coverage in circumstances of alleged or proved errors or negligence by the County or the County's employees, arising out of the County's performance or alleged failure to perform its obligations pursuant to this Agreement. The Village's coverage shall name the County of Kendall as an additional insured, with its members, representatives, officers, agents and employees. A certificate of insurance evidencing the required coverage and the appropriate additional insurer's endorsement shall be furnished to the County upon execution of this Agreement. Such insurance shall be modifiable or cancelable only upon written notice by registered mail, mailed to the County at least ninety (90) days in advance of such modification or cancellation. The Village shall furnish a copy of its insurance policies for examination by the County at any time upon demand of the County.

7) Kendall County shall maintain auto liability coverage for all County owned vehicles used by the County to perform its obligations pursuant to this Agreement. However, the Village of Millbrook shall pay the full cost of the deductible incurred by the County for any auto insurance claims arising out of or related to the County's performance of its obligations pursuant to this Agreement.

8) That this Agreement shall be for a term of one (1) year, commencing on the date of

execution hereof, subject to annual renewal by the parties at least 30 days before the anniversary date each year, said renewal to be in writing.

9) This Agreement may be terminated by either party upon 30 days' written notice to the other party.

10) This Agreement represents the entire Agreement between the parties and there are no other promises or conditions in any other Agreement whether oral or written. This Agreement supersedes any prior written or oral agreements between the parties and may not be modified except in writing acknowledged by both parties.

11) This Agreement may be executed in counterparts (including facsimile signatures), each of which shall be deemed to be an original and both of which shall constitute one and the same Agreement.

12) The County of Kendall and the Village of Millbrook each hereby warrant and represent that their respective signatures set forth below have been and are on the date of this Agreement duly authorized by all necessary and appropriate corporate and/or governmental action to execute this Agreement.

13) This Agreement shall be construed in accordance with the law and Constitution of the State of Illinois and if any provision is invalid for any reason such invalidations shall not render invalid other provisions which can be given effect without the invalid provision.

14) Any notice from either party to the other party hereto shall be in writing and shall be deemed served if mailed by prepaid certified mail addressed as follows:

Kendall County Administrator  
111 West Fox Street  
Yorkville, Illinois 60560

Village of Millbrook  
PO Box 51  
Millbrook, Illinois 60536

VILLAGE OF MILLBROOK

COUNTY OF KENDALL

BY: \_\_\_\_\_  
Village President- Jackie Kowalski

BY: \_\_\_\_\_  
Chairman of Kendall County Board

ATTEST: \_\_\_\_\_  
Village Clerk

ATTEST: \_\_\_\_\_  
Kendall County Clerk

## **Exhibit A**

### **Procedure for Processing Zoning & Subdivision Cases For The Village Of Millbrook Under County/Municipal Intergovernmental Agreement**

Under the terms of the intergovernmental Agreements executed between the Village of Millbrook and Kendall County, the County PBZ staff as well as the Kendall County ZPAC, Concept Review Committee, Regional Planning Commission, and Zoning Board of Appeals, will serve as the municipal staff and the municipal recommending bodies in providing the Village Board with recommendations on applications for zoning map amendments, Special Uses, subdivision plat approvals and zoning variance requests involving properties within the corporate boundaries or proposed for annexation into the corporate boundaries of the municipality. In each instance, the Village Board of the municipality shall be responsible for acting on the recommendations supplied and adopting any related ordinances approving such requests. The following outline shall be followed when filing and processing such applications:

1. Pre-Application Meeting:

Prior to the submission of any applications, the petitioner shall schedule a joint “pre-application” meeting with County staff and representatives of the affected municipality to review the proposed request and provide preliminary feedback as well as guidance regarding the steps involved in the processing of the application.

2. Filing of an Application:

a.) Using the applicable application forms and handouts provided by the County, the petitioner will submit the requisite number of copies of application and supporting documents and plans along with all required fees to the Kendall County Planning Building and Zoning Department (PBZ).

b.) Simultaneous to that filing, the applicant shall forward an original copy of the application forms along with a copy of all related plans and supporting documents to the Village Clerk of the affected municipality for creation of the Village’s Official file on the matter.

3. Review and Processing of Zoning Map Amendments and Special Uses:

a.) Zoning Map Amendments and Special Uses, shall first be forwarded to the Zoning and Platting Advisory Committee (ZPAC) for review and recommendation. In addition to the regular attendees of the County’s ZPAC Committee, representatives from



## Exhibit A

the affected municipality will be invited to participate as sitting members of the committee.

- b.) The PBZ staff will prepare a preliminary staff report and schedule the matter for review at the next available ZPAC meeting.
- c.) The County will prepare and post the required agendas and will forward a copy of the agenda and staff report to the affected Village Clerk for filing of the report and posting of the agenda in an approved municipal location.
- d.) After review by ZPAC, their recommendation shall be forwarded to the next available meeting of the Kendall County Regional Plan Commission (KCRPC) for conduct of a public meeting, review and recommendation.
- e.) All notices required per the Kendall County Zoning Ordinance and Plan Commission By-Laws shall be mailed and published prior to the meeting by the petitioner. Copies of the notices shall be supplied by the petitioner to both the county and affected municipality for inclusion in the related case files.
- f.) The County shall forward copies of the agenda, staff report and minutes of the ZPAC meeting to KCRPC as well as the Clerk of the affected municipality along with copies of any revised plans, documents or supporting information submitted by the petitioner in support of the application for inclusion the Official Village file.
- g.) The County shall post copies of the agenda as required per County policies.
- h.) The Village Clerk shall also be responsible for posting of the agenda in an approved municipal location.
- i.) Following review and recommendation by the Regional Plan Commission, petitions involving a zoning map amendment shall be forwarded to the next available meeting of the Kendall County Zoning Board of Appeals (ZBA) for the conduct of the formal Public Hearing on the zoning matter as well as a review of the findings of fact and development of a recommendation to be submitted to the Village Board for their consideration and action.
- j.) All notices required per State Statute, the County Zoning Ordinance and ZBA By-Laws shall be mailed and published prior

## Exhibit A

to the meeting by the petitioner. Copies of the notices shall be supplied by the petitioner to both the county and affected municipality for inclusion in the related case files.

- k.) The County shall be responsible for posting of the hearing sign on the affected property at least 15 days prior to the hearing.
- l.) The County shall forward copies of the agenda, staff report and copy of the minutes of the KCRPC meeting to the ZBA as well as to the Clerk of affected municipality for filing along with copies of any revised plans, documents or supporting information submitted by the petitioner in support of the application.
- m.) The County shall post copies of the ZBA agenda as required per County policies. The Village clerk shall also be responsible for posting of the agenda in an approved municipal location.
- n.) If the application involves a request for a Special Use, the petition shall be forwarded to the next available meeting of the Kendall County Zoning Board of Appeals (ZBA) for the conduct of the formal Public Hearing on the Special Use as well as a review of the findings of fact and development of a recommendation to be submitted to the Village Board for their consideration and action.
- o.) All required notices required per State Statute and the County Zoning Ordinance shall be mailed and posted prior to the meeting by the petitioner. Copies of the notices shall be supplied by the petitioner to both the county and affected municipality for inclusion in the related case files.
- p.) The County shall be responsible for posting of the hearing sign on the affected property at least 15 days prior to the hearing.
- q.) The County shall forward copies of the agenda, staff report and minutes of the KCRPC meeting to the ZBA as well as the Clerk of affected municipality for filing along with copies of any revised plans, documents or supporting information submitted by the petitioner in support of the application.
- r.) The County shall post copies of the agenda as required per County policies.
- s.) The Village clerk shall also be responsible for posting of the agenda in an approved municipal location.

## Exhibit A

- t.) Following review and recommendation by the ZBA, PBZ staff will forward to the appropriate Village Board a report summarizing all of the recommendations and actions taken by each of the review and recommending bodies along with copies of any revised plans, documents or supporting information submitted by the petitioner in support of the application.
  - u.) Along with the report, PBZ staff will prepare a draft ordinance approving the requested map amendment or Special Use for action by the Village Board. The summary report and draft ordinance in addition to a copy of the minutes of the ZBA meeting shall be forwarded to the appropriate Village Clerk for filing and scheduling of the matter for action by the Village Board at the next available Board meeting.
  - v.) In the event a related annexation hearing is required, the Clerk shall coordinate with the applicant to insure proper notice has been supplied and shall be responsible for the preparation and posting of Board's Agenda.
  - w.) Following action by the Village Board, the Village Clerk shall submit certified copies of any ordinances adopted by the Board in approving the request, to the County Clerk for recording.
  - x.) The Village Clerk shall also submit a copy of the ordinance(s) to the PBZ office for inclusion in the related case file.
4. Review and Processing of Preliminary and Final Subdivision Plats:
- a.) Preliminary and/or Final Plats, shall first be forwarded to the Zoning and Platting Advisory Committee (ZPAC) for review and recommendation. In addition to the regular attendees of the County's ZPAC Committee, representatives from the affected municipality will be invited to participate as sitting members of the committee.
  - b.) The PBZ staff will prepare a preliminary staff report and schedule the matter for review at the next available ZPAC meeting.
  - c.) The County will prepare and post the required agendas and will forward a copy of the agenda and staff report to the ZPAC members and the affected Village Clerk for filing of the report and posting of the agenda in an approved municipal location.

## Exhibit A

- d.) After review by ZPAC, their recommendation shall be forwarded to the next available meeting of the Kendall County Regional Plan Commission (KCRPC) for conduct of a public meeting, review and recommendation.
- e.) All required notices required per the Kendall County Zoning Ordinance and Plan Commission By-Laws shall be mailed and published prior to the meeting by the petitioner.
- f.) The County shall forward copies of the agenda, staff report and a copy of the minutes of the ZPAC meeting to the KCRPC as well as the Clerk of affected municipality along with copies of any revised plans, documents or supporting information submitted by the petitioner in support of the application for inclusion the Official Village file.
- g.) The County shall post copies of the agenda as required per County policies.
- h.) The Village clerk shall also be responsible for posting of the agenda in an approved municipal location.
- i.) Following review and recommendation by the KCRPC, PBZ staff will prepare a report to the appropriate Village Board summarizing all of the recommendations and actions taken by each of the review and recommending bodies.
- j.) In addition to the summary the report, PBZ staff will prepare a draft ordinance approving the requested Preliminary and/or Final Plat for action by the Village Board. The summary report and draft ordinance shall NOT be forwarded to the appropriate Village Clerk for scheduling of the matter for action by the Village Board until such time as formal approval of the related preliminary and/or final engineering plans and or other supporting documents or agreements has been granted.
- k.) Once these approvals are received, PBZ staff will forward the summary report and draft ordinance in addition to a copy of the minutes of the KCRPC meeting to the appropriate Village Clerk along with copies of any revised plans, documents or supporting information submitted by the petitioner in support of the application.

## Exhibit A

- l.) The Village Clerk shall then schedule the matter for action by the Village Board and prepare the related agendas for posting.
- m.) Following action by the Village Board, the Village Clerk shall submit certified copies of any ordinances adopted by the Board in approving the request, to the County Clerk for recording.
- n.) The Village Clerk shall also submit a copy of the ordinance(s) to the PBZ office for inclusion in the related case file.

### 5. Review and Processing of Zoning Variance:

- a.) Zoning Variances shall be forwarded to the next available meeting of the Kendall County Zoning Board of Appeals (ZBA) for the conduct of the formal Public Hearing on the matter as well as a review of the findings of fact and development of a recommendation to be submitted to the Village Board for their consideration and action.
- b.) All notices required per State Statute, the County Zoning Ordinance and ZBA By-Laws shall be mailed and published prior to the meeting by the petitioner. Copies of the notices shall be supplied by the petitioner to both the county and affected municipality for inclusion in the related case files.
- c.) The County shall be responsible for posting of the hearing sign on the affected property at least 15 days prior to the hearing.
- d.) The County shall prepare and forward copies of the agenda and staff report to the ZBA as well as the Clerk of affected municipality for filing along with copies of any related plans, documents or supporting information submitted to the county by the petitioner in support of the application.
- e.) The County shall post copies of the agenda as required per County policies.
- f.) The Village clerk shall also be responsible for posting of the agenda in an approved municipal location.
- g.) Following review and recommendation by the ZBA, the PBZ staff will forward a report summarizing the findings and recommendations made by ZBA along with copies of any related plans, documents or supporting information submitted to the

## **Exhibit A**

county by the petitioner in support of the application. Along with the report, PBZ staff will prepare a draft ordinance approving the variance for action by the Village Board.

- h.) The summary report, draft ordinance and minutes of the ZBA meeting shall be forwarded to the appropriate Village Clerk for filing and scheduling of the matter for action by the Village Board at the next available Board meeting.
- i.) The Village Clerk shall be responsible for the preparation and posting of Board's Agenda.
- j.) Following action by the Village Board, the Village Clerk shall submit certified copies of any ordinances adopted by the Board in approving the request, to the County Clerk for recording.
- k.) The Village Clerk shall also submit a copy of the ordinance(s) to the PBZ office for inclusion in the related case file.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
6/6/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Illinois Municipal League Risk Management Association c/o Cannon Cochran Management Services, Inc. Towne Centre Building 2 East Main Street Danville, IL 61832	<b>CONTACT NAME:</b> Julia Reynolds	<b>FAX (A/C, No):</b> (217) 477-6799	
	<b>PHONE (A/C, No, Ext):</b> (217) 444-1199	<b>E-MAIL ADDRESS:</b> jreynolds@ccmsi.com	
<b>INSURED</b> VILLAGE OF MILLBROOK ATTN: STEVE MOELLER PO BOX 51 MILLBROOK IL 60536-0051	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A:</b> Illinois Municipal League Risk Management Association		
	<b>INSURER B:</b>		
	<b>INSURER C:</b>		
	<b>INSURER D:</b>		
	<b>INSURER E:</b>		
<b>INSURER F:</b>			

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		[REDACTED]	1/1/2023	1/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$	
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						
	A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		[REDACTED]	1/1/2023	1/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
		<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$		[REDACTED]	1/1/2023	1/1/2024	EACH OCCURRENCE \$ 7,000,000 AGGREGATE \$ 16,000,000 \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N/A	[REDACTED]	1/1/2023	1/1/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 3,000,000 E.L. DISEASE - EA EMPLOYEE \$ 3,000,000 E.L. DISEASE - POLICY LIMIT \$ 3,000,000	
	DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)						
	A	PROP / IM / APD		[REDACTED]	1/1/2023	1/1/2024	per occurrence    250,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
 COUNTY OF KENDALL, ITS MEMBERS, REPRESENTATIVES, OFFICERS, AGENTS AND EMPLOYEES, ADDITIONAL INSURED ONLY AS RESPECTS TO INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF MILLBROOK AND THE COUNTY OF KENDALL. COVERAGE DOES NOT APPLY TO BI/PD CAUSED BY SOLE NEGLIGENCE OF ADDITIONAL INSURED.

<b>CERTIFICATE HOLDER</b>  COUNTY OF KENDALL, ITS MEMBERS, REPRESENTATIVES, OFFICERS, AGENTS AND EMPLOYEES	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED RE [REDACTED]
--	--

**COUNTY OF KENDALL, ILLINOIS**

**RESOLUTION 2023-\_\_**

**RESOLUTION REGARDING THE PROCEDURE FOR SETTING THE TERM LENGTHS FOR COUNTY BOARD MEMBERS ELECTED AT THE NOVEMBER 2022 GENERAL ELECTION**

WHEREAS, Section 2-3002 of the Counties Code, 55 ILCS 5/2-3002, requires a county board to complete a reapportionment of county board seats following each decennial federal census; and

WHEREAS, as part of that reapportionment process, Section 2-3009 of the Counties Code, 55 ILCS 5/2-3009, requires a county board to divide county board seats by lot for the purpose of determining which county members elected at the first general election following reapportionment will serve four-year terms and which county board members will serve two-year terms; and

WHEREAS, the Kendall County Board as constituted in 2022 desired to have the will of Kendall County's voters taken into account when determining which county members elected in November 2022 would serve either two- or four-year terms; and

WHEREAS, the Kendall County Board determined that in order to take the will of the voters into account when setting term lengths, those candidates for election who received the highest number of votes at the November 2022 election should receive four-year terms; and

WHEREAS, County Administrator Scott Koepfel helped prepare an ordinance that effectuated the Kendall County Board's intention to factor voter preference into the determination of term lengths; and

WHEREAS, on August 2, 2022, the Kendall County Board unanimously adopted Ordinance 22-20, which provided that of the five county board members elected from District 1, the three receiving the highest number of votes at the November 2022 election would receive four-year terms, and, of the five members elected from District 2, the two receiving the highest number of votes at the November 2022 election would receive four-year terms; and

WHEREAS, on September 19, 2022, Todd Milliron and the Kendall County Party filed a complaint (Kendall County Case No. 22 MR 61) against the Kendall County Board and Kendall County Clerk Debbie Gillette, seeking a declaratory judgment that Ordinance 22-20 is invalid; on February 22, 2023, Todd Milliron and the Kendall County Party filed an amended complaint against the Kendall County Board only; and

WHEREAS, the Kendall County Board is aware that the time for circulating nominating petitions for the 2024 election cycle is approaching; and



WHEREAS, the Kendall County Board understands that, as a matter of fairness to potential candidates, those potential candidates should be aware which county board seats are up for election at the 2024 election cycle prior to the time for circulating nominating petitions; and

WHEREAS, while the Kendall County Board's intent was to solicit voter input in the determination of county board term lengths, the Kendall County Board understands that clarity as to which county member seats will be up for election in the 2024 election cycle cannot be obtained while Case No. 22 MR 61 remains pending; and

WHEREAS, in the interest of clarifying which county member seats will be up for election prior to the time for circulating nominating petitions and upon the guidance provided by the Kendall County State's Attorney, the Kendall County Board agrees to amend the process established by Ordinance 22-20 for setting term lengths.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the Kendall County Board agrees to entry of the attached "Agreed Order" in Case No. 22 MR 61.
2. That the effect of the attached Agreed Order will be to judicially modify the process set forth in Ordinance 22-20 by removing the correlation between term lengths and relative vote totals from the November 2022 election.
3. That, as set forth in the Agreed Order, a public drawing will be held to determine, first, which county board district, District 1 or District 2, will receive the initial allotment of three four-year terms. The district which is not drawn will receive an initial allotment of two four-year terms.
4. That, as set forth in the Agreed Order, immediately following the drawing of which district will receive which term length allotments, a public drawing will be held to determine which five current members of the Kendall County Board will serve four-year terms and which five will serve two-year terms.
5. The Kendall County Board requests the Kendall County State's Attorney file notices, pleadings, and other documents and take any other action necessary to effectuate the entry of the Agreed Order.

Approved and adopted by the County Board of Kendall County, Illinois, this 18<sup>th</sup> day of July, 2023.

Board Chair Signature:

Attest:

---

Matt Kellogg, Chair  
County Board

---

Debbie Gillette  
County Clerk

**IN THE CIRCUIT COURT FOR THE TWENTY-THIRD JUDICIAL CIRCUIT  
KENDALL COUNTY, ILLINOIS**

TODD MILLIRON and	)	
KENDALL COUNTY PARTY,	)	
	Plaintiffs,	
	)	
-vs-	)	Gen. No. 22 MR 61
	)	
KENDALL COUNTY BOARD,	)	
	Defendant.	
	)	

**AGREED ORDER**

This cause coming to be heard for entry of Agreed Order, Plaintiffs Todd Milliron and the Kendall County Party, represented by Attorney Ed Mullen, and the Defendant Kendall County Board, represented by the Kendall State’s Attorney’s Office, being in agreement; THE COURT BEING FULLY ADVISED IN THE PREMISES FINDS:

1. That the Kendall County Board adopted Ordinance 22-20 on August 2, 2022 to establish the process for determining the term lengths of Kendall County board members elected at the November 2022 election.
2. That Plaintiffs filed their First Amended Complaint for Declaratory Judgment and Injunctive Relief on February 22, 2023.
3. That by entry of this Agreed Order, and without the Kendall County Board making any admission as to the validity of Ordinance 22-20, the parties intend to resolve any dispute regarding the determination of the term lengths of county board members elected at the November 2022 election.

THEREFORE, IT IS HEREBY ORDERED AND ADJUDGED AS FOLLOWS:

4. That, notwithstanding any contrary procedure set forth in Ordinance 22-20, term lengths for Kendall County board members elected at the November 2022 election shall be determined as follows:

a. That on August 2, 2023 at 6:00 p.m. at the Kendall County Board meeting, a public drawing shall be conducted to determine term lengths of Kendall County board members.

b. That at said meeting, the Kendall County Clerk, or her designee, shall place two balls – one marked “District 1” and one marked “District 2” – in an opaque container. The Clerk shall randomly draw one ball from the container. The ball drawn shall be the district that receives three four-year terms and two two-year terms for the county board members elected at the November 2022 election. The ball that is not drawn shall be the district that receives two four-year terms and three two-year terms for the county board members elected at the November 2022 election.

c. Immediately following the drawing between the districts as set forth in 4.b. above, the names of each of the five county board members currently representing the district whose ball was drawn as set forth in 4.b. above shall be marked on separate balls. All five balls shall be placed in an opaque container. The Clerk shall randomly draw from the container each ball, one at a time. The first three balls drawn shall represent the county board members who shall be assigned four-year terms. The last two balls drawn shall represent the county members who shall be assigned two-year terms.

d. Immediately following the drawing as set forth in 4.c. above, the names of each of the five county board members currently representing the district whose ball was *not* drawn as set forth in 4.b. above shall be marked on separate balls. All five balls shall be placed in an opaque

container. The Clerk shall randomly draw from the container each ball, one at a time. The first two balls drawn shall represent the county board members who shall be assigned four-year terms. The last three balls drawn shall represent the county members who shall be assigned two-year terms.

e. That the county board member terms established by the process set forth in this paragraph 4 commenced on December 5, 2022.

f. That the five county board members, or their successors, who are selected by the process set forth in this paragraph 4 for an initial four-year term shall be elected for successive terms of four years, four years, and two years.

g. That the five county board members, or their successors, who are selected by the process set forth in this paragraph 4 for an initial two-term shall be elected for successive terms of two years, four years, and four years.

5. That upon the determination of term lengths as set forth above, this cause is dismissed as moot.

6. That each party shall be responsible for its own attorney's fees and costs.

**AGREED AND STIPULATED:**

**KENDALL COUNTY PARTY**

**TODD MILLIRON**

\_\_\_\_\_  
By: \_\_\_\_\_

\_\_\_\_\_

Its: \_\_\_\_\_

**KENDALL COUNTY BOARD**

\_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

DATED: This \_\_\_\_\_ day of \_\_\_\_\_, 2023.

ENTERED: \_\_\_\_\_  
JUDGE

Office of the Kendall County  
State's Attorney  
Atty. No. 2000  
807 W. John St.  
Yorkville, IL 60560  
(630) 553-4157

<b>Kendall County Clerk</b>				
<b>Revenue Report</b>		<b>6/1/23-6/30/23</b>	<b>6/1/22-6/30/22</b>	<b>6/1/21-6/30/21</b>
<b>Line Item</b>	<b>Fund</b>	<b>Revenue</b>	<b>Revenue</b>	<b>Revenue</b>
CLKFEE	County Clerk Fees	\$596.00	\$810.50	\$1,389.50
MARFEE	County Clerk Fees - Marriage License	\$1,920.00	\$2,100.00	\$2,100.00
CIVFEE	County Clerk Fees - Civil Union	\$0.00	\$0.00	\$30.00
ASSUME	County Clerk Fees - Assumed Name	\$30.00	\$15.00	\$80.00
CRTCOP	County Clerk Fees - Certified Copy	\$1,878.00	\$1,558.00	\$1,820.00
NOTARY	County Clerk Fees - Notary	\$0.00	\$300.00	\$270.00
MISINC	County Clerk Fees - Misc	\$36.60	\$25.00	\$63.00
	County Clerk Fees - Misc Total	\$4,460.60	\$4,808.50	\$5,752.50
RECFEE	County Clerk Fees - Recording	\$21,677.00	\$28,866.00	\$47,813.00
	Total County Clerk Fees	\$26,137.60	\$33,674.50	\$53,565.50
CTYREV	County Revenue	\$60,443.25	\$78,916.25	\$67,905.50
DCSTOR	Doc Storage	\$12,665.00	\$16,753.50	\$27,903.50
GISMAP	GIS Mapping	\$40,230.00	\$53,132.00	\$88,380.00
GISRCD	GIS Recording	\$2,682.00	\$3,542.00	\$5,892.00
INTRST	Interest	\$104.87	\$27.79	\$34.13
RECMIS	Recorder's Misc	\$3,076.50	\$5,083.00	\$5,927.25
RHSP	RHSP/Housing Surcharge	\$10,728.00	\$14,589.00	\$25,011.00
TAXCRT	Tax Certificate Fee	\$400.00	\$640.00	\$1,640.00
TAXFEE	Tax Sale Fees		\$50.00	\$55.00
PSTFEE	Postage Fees			
CK # 19705	To KC Treasurer	\$156,467.22	\$206,408.04	\$276,313.88
Death Certificate Surcharge sent from Clerk's office \$1176.00 ck # 19703				
Dom Viol Fund sent from Clerk's office \$320.00 ck 19704				

# Office of Jill Ferko

Kendall County Treasurer & Collector  
111 W. Fox Street Yorkville, IL 60560

## Kendall County General Fund

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES  
FOR SEVEN MONTHS ENDED 06/30/2023

<u>REVENUES*</u>	Annual <u>Budget</u>	2023 YTD <u>Actual</u>	2023 YTD% <u>%</u>	2022 YTD <u>Actual</u>	2022 YTD <u>%</u>
Personal Property Repl. Tax	\$915,000	\$693,390	75.78%	\$795,975	171.18%
State Income Tax	\$3,158,685	\$2,241,364	70.96%	\$2,422,884	94.12%
Local Use Tax	\$760,000	\$465,103	61.20%	\$446,890	47.04%
State Sales Tax	\$650,000	\$318,826	49.05%	\$380,323	65.24%
County Clerk Fees	\$350,000	\$155,085	44.31%	\$212,274	60.65%
Circuit Clerk Fees	\$1,050,000	\$710,486	67.67%	\$642,133	51.37%
Fines & Foreits/St Atty.	\$250,000	\$221,740	88.70%	\$183,593	66.76%
Building and Zoning	\$80,000	\$50,445	63.06%	\$69,713	92.95%
Interest Income	\$75,000	\$574,599	766.13%	\$38,346	95.86%
Health Insurance - Empl. Ded.	\$1,488,365	\$731,667	49.16%	\$749,711	47.19%
1/4 Cent Sales Tax	\$3,228,750	\$1,878,510	58.18%	\$1,777,435	55.05%
County Real Estate Transf Tax	\$450,000	\$236,842	52.63%	\$319,562	71.01%
Federal Inmate Revenue	\$584,000	\$243,120	41.63%	\$772,320	40.69%
Sheriff Fees	\$113,663	\$64,810	57.02%	\$56,272	48.93%
<b>TOTALS</b>	<b>\$13,153,463</b>	<b>\$8,585,988</b>	<b>65.28%</b>	<b>\$8,867,430</b>	<b>64.06%</b>
<b>Public Safety Sales Tax</b>	<b>\$7,500,000</b>	<b>\$3,320,787</b>	<b>44.28%</b>	<b>\$3,374,096</b>	<b>61.21%</b>
<b>Transportation Sales Tax</b>	<b>\$7,500,000</b>	<b>\$3,320,786</b>	<b>44.28%</b>	<b>\$3,374,096</b>	<b>56.23%</b>

**\*\*All Accruals have been completed at this time. So these figures are where we currently stand for FY2023**

\*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 7 months the revenue and expense should at 58.33%

### EXPENDITURES

All General Fund Offices/Categories

**\$31,800,015**      **\$13,419,588**      **42.20%**      **\$12,937,037**      **43.09%**



<b>QUARTER: 2nd</b> <b>YEAR: 2023</b> <b>COUNTY: KENDALL</b> <b>CIRCUIT: 23rd</b>	<b>REPORT A</b>  <b>ACTIVITY OF ALL CIVIL CASES</b>
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CATEGORY	CODE	BEGINNING OPEN*	NEW FILED	REINSTATED	CLOSED	ADJUSTMENT	ENDING OPEN	INACTIVE	REACTIVATED
ARBITRATION	AR	0	0	0	0	0	0	0	0
CHANCERY	CH	134	4	1	27	-1	111	0	0
EMINENT DOMAIN	ED	30	3	0	2	-7	24	0	0
EVICITION	EV	143	121	4	161	1	108	0	0
FORECLOSURE	FC	191	54	1	75	4	175	0	0
GOVERNMENT CORPORTATION	GC	0	0	0	0	0	0	0	0
GUARDIANSHIP	GR	23	19	0	27	1	16	0	0
LAW > \$50,000	L	72	0	2	11	2	65	0	0
LAW > \$50,000	LA	108	28	2	17	0	121	0	0
LAW < \$50,000	LM	136	74	8	73	5	150	0	0
MENTAL HEALTH	MH	0	0	0	0	0	0	0	0
MISCELLANEOUS REMEDY	MR	141	25	0	17	0	149	0	0
MUNICIPAL CORPORATION	MC	0	0	0	0	0	0	0	0
PROBATE	P	132	0	2	13	0	121	0	0
PROBATE	PR	108	31	1	33	10	117	0	0
SMALL CLAIM	SC	543	333	19	442	67	520	0	0
TAX	TX	21	11	0	4	0	28	0	0
<b>TOTAL CIVIL</b>		<b>1782</b>	<b>703</b>	<b>40</b>	<b>902</b>	<b>82</b>	<b>1705</b>	<b>0</b>	<b>0</b>

\*NOTE: THE NUMBER OF BEGINNING OPEN CASES IS THE SAME NUMBER THAT YOU REPORTED AS YOUR ENDING OPEN CASES FROM THE PREVIOUS QUARTER.

<b>QUARTER: 2nd</b> <b>YEAR: 2023</b> <b>COUNTY: KENDALL</b> <b>CIRCUIT: 23rd</b>	<b>REPORT B</b> <b>ACTIVITY OF ALL CRIMINAL AND QUASI-CRIMINAL CASES</b>
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TABLE 1											
CATEGORY	CODE	BEGINNING OPEN*	NEW FILED	NO. OF DEFENDANTS NEW FILED	NO. OF COUNTS	REINSTATED	CLOSED	ADJUSTMENT	ENDING OPEN	INACTIVE	REACTIVATED
CRIMINAL FELONY	CF	780	116	116	362	0	155	4	745	16	1
CRIMINAL MISDEMEANOR	CM	701	87	87	128	0	142	26	672	32	0
CONSERVATION VIOLATION	CV	3	10	10	10	0	9	0	4	0	0
DOMESTIC VIOLENCE	DV	142	41	41	92	0	49	1	135	0	0
DRIVING UNDER THE INFLUENCE	DT	388	66	66	196	0	85	4	373	2	0
MAJOR TRAFFIC	MT	742	476	476	799	0	467	40	791	8	0
MINOR TRAFFIC	TR	3334	960	960	1061	0	1278	94	3110	3	0
ORDINANCE VIOLATION	OV	60	2	2	3	0	2	0	60	0	0
QUASI-CRIMINAL	QC	0	0	0	0	0	0	0	0	0	0
<b>TOTAL CRIMINAL</b>		<b>6150</b>	<b>1758</b>	<b>1758</b>	<b>2651</b>	<b>0</b>	<b>2187</b>	<b>169</b>	<b>5890</b>	<b>61</b>	<b>1</b>

\*NOTE: THE NUMBER OF BEGINNING OPEN CASES IS THE SAME NUMBER THAT YOU REPORTED AS YOUR ENDING OPEN CASES FROM THE PREVIOUS QUARTER.

TABLE 2: GUILTY PLEAS RECEIVED BY THE CIRCUIT CLERK PURSUANT TO SUPREME COURT RULES 529, 530 & 531					
CATEGORY	CODE	TOTAL PLEAS OF GUILTY TO THE CLERK	TOTAL PLEAS TO THE CLERK WITH REQUEST FOR SUPERVISION	TOTAL PLEAS OF ELECTRONIC GUILTY	TOTAL PLEAS OF ELECTRONIC GUILTY WITH REQUEST FOR SUPERVISION
CONSERVATION VIOLATION (Rule 530)	CV	3	0	0	0
MINOR TRAFFIC VIOLATION (Rules 529 or 531)	TR	611	418	59	55
<b>TOTALS</b>		<b>614</b>	<b>418</b>	<b>59</b>	<b>55</b>

TABLE 3: REASONS FOR INACTIVE CASES					
CATEGORY	CODE	TOTAL INACTIVE*	WARRANT	SPECIALTY COURT	OTHER
CRIMINAL FELONY	CF	16	5	11	0
CRIMINAL MISDEMEANOR	CM	32	5	27	0
CONSERVATION VIOLATION	CV	0	0	0	0
DOMESTIC VIOLENCE	DV	0	0	0	0
DRIVING UNDER THE INFLUENCE	DT	2	2	0	0
MAJOR TRAFFIC	MT	8	7	1	0
MINOR TRAFFIC	TR	3	2	1	0
ORDINANCE VIOLATION	OV	0	0	0	0
QUASI-CRIMINAL	QC	0	0	0	0
<b>TOTAL INACTIVE CASES</b>		<b>61</b>	<b>21</b>	<b>40</b>	<b>0</b>

NOTE: THE TOTAL INACTIVE IN TABLE 3 SHOULD MATCH THE INACTIVE CASES LISTED IN TABLE 1

**QUARTER: 2nd**  
**YEAR: 2023**  
**COUNTY: KENDALL**  
**CIRCUIT: 23rd**

**REPORT C**  
**ACTIVITY OF ALL FAMILY & JUVENILE CASES**

Table 1							
CATEGORY	CODE	BEGINNING OPEN*	NEW FILED	REINSTATED	CLOSED	ADJUSTMENT	ENDING OPEN
ADOPTION	AD	8	4	0	4	1	9
DISSOLUTION OF MARRIAGE	D	74	0	0	24	6	56
DISSOLUTION WITH CHILDREN	DC	146	57	0	40	-2	161
DISSOLUTION WITHOUT CHILDREN	DN	81	50	0	29	1	103
FAMILY	F	169	0	1	4	1	167
FAMILY	FA	103	24	0	16	-1	110
<b>TOTAL FAMILY</b>		<b>581</b>	<b>135</b>	<b>1</b>	<b>117</b>	<b>6</b>	<b>606</b>

Table 2										
CATEGORY	CODE	BEGINNING OPEN*	NEW FILED	NO. OF DEFENDANTS NEW FILED	REINSTATED	CLOSED	ADJUSTMENT	ENDING OPEN	INACTIVE	REACTIVATED
JUVENILE	J	12	0	0	0	0	-1	11	0	0
JUVENILE	JV	5	5	5	0	1	0	9	0	0
JUVENILE ABUSE & NEGLECT	JA	136	18	22	1	13	0	142	0	0
JUVENILE DELINQUENT	JD	260	47	47	5	45	-1	266	0	0
<b>TOTAL JUVENILE</b>		<b>413</b>	<b>70</b>	<b>74</b>	<b>6</b>	<b>59</b>	<b>-2</b>	<b>428</b>	<b>0</b>	<b>0</b>

\*NOTE: THE NUMBER OF BEGINNING OPEN CASES IS THE SAME NUMBER THAT YOU REPORTED AS YOUR ENDING OPEN CASES FROM THE PREVIOUS QUARTER.

QUARTER: 2nd YEAR: 2023 COUNTY: KENDALL CIRCUIT: 23rd	<b>REPORT D</b>  <b>ACTIVITY OF ALL OTHER CASES</b>
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CATEGORY	CODE	BEGINNING OPEN*	NEW FILED	REINSTATED	CLOSED	ADJUSTMENT	ENDING OPEN	INACTIVE	REACTIVATED
CIVIL LAW VIOLATION	CL	13	0	0	0	0	13	0	0
CONTEMPT OF COURT	CC	48	3	0	5	0	46	0	0
MISCELLANEOUS CRIMINAL	MX	90	61	1	37	1	116	26	2
ORDERS OF PROTECTION	OP	89	129	0	116	-1	101	41	59
<b>TOTAL OTHER</b>		<b>240</b>	<b>193</b>	<b>1</b>	<b>158</b>	<b>0</b>	<b>276</b>	<b>67</b>	<b>61</b>

\*NOTE: THE NUMBER OF BEGINNING OPEN CASES IS THE SAME NUMBER THAT YOU REPORTED AS YOUR ENDING OPEN CASES FROM THE PREVIOUS QUARTER.

<b>QUARTER: 2nd</b> <b>YEAR: 2023</b> <b>COUNTY: KENDALL</b> <b>CIRCUIT: 23rd</b>	<b>REPORT H</b>  <b>ORDERS OF PROTECTION ISSUED OR GRANTED</b>
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CATEGORY	EMERGENCY	INTERIM	PLENARY	TOTALS
Civil No Contact	14	0	8	22
Firearms Restraining Order	0	0	0	0
Orders of Protections	88	1	11	100
Stalking No Contact	3	0	5	8
<b>TOTAL</b>	<b>105</b>	<b>1</b>	<b>24</b>	<b>130</b>

<b>QUARTER: 2nd</b> <b>YEAR: 2023</b> <b>COUNTY: KENDALL</b> <b>CIRCUIT: 23rd</b>	<b>REPORT I</b> <b>AGE OF OPEN CASES</b>
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CATEGORY	CODE	YEAR FILED						TOTAL
		2023	2022	2021	2020	2019	PRIOR TO 2019	
ARBITRATION	AR	0	0	0	0	0	0	0
CHANCERY	CH	10	8	14	12	22	45	111
EMINENT DOMAIN	ED	4	20	0	0	0	0	24
EVICTON	EV	105	3	0	0	0	0	108
FORECLOSURE	FC	87	88	0	0	0	0	175
GOVERNMENT CORPORTATION	GC	0	0	0	0	0	0	0
GUARDIANSHIP	GR	12	4	0	0	0	0	16
LAW > \$50,000	L	0	0	24	15	11	15	65
LAW > \$50,000	LA	51	70	0	0	0	0	121
LAW < \$50,000	LM	101	26	7	5	2	9	150
MENTAL HEALTH	MH	0	0	0	0	0	0	0
MISCELLANEOUS REMEDY	MR	20	10	56	21	19	23	149
MUNICIPAL CORPORATION	MC	0	0	0	0	0	0	0
PROBATE	P	0	0	43	14	12	52	121
PROBATE	PR	53	64	0	0	0	0	117
SMALL CLAIM	SC	355	64	7	5	18	71	520
TAX	TX	23	0	0	0	0	5	28
<b>TOTAL CIVIL</b>		<b>821</b>	<b>357</b>	<b>151</b>	<b>72</b>	<b>84</b>	<b>220</b>	<b>1705</b>

CATEGORY	CODE	YEAR FILED						TOTAL
		2023	2022	2021	2020	2019	PRIOR TO 2019	
CRIMINAL FELONY	CF	213	228	106	56	31	111	745
CRIMINAL MISDEMEANOR	CM	155	104	123	49	49	192	672
CONSERVATION VIOLATION	CV	1	0	2	0	0	1	4
DOMESTIC VIOLENCE	DV	76	59	0	0	0	0	135
DRIVING UNDER THE INFLUENCE	DT	121	96	40	13	11	92	373
MAJOR TRAFFIC	MT	535	256	0	0	0	0	791
MINOR TRAFFIC	TR	398	103	298	152	90	2069	3110
ORDINANCE VIOLATION	OV	0	5	4	0	1	50	60
QUASI-CRIMINAL	QC	0	0	0	0	0	0	0
<b>TOTAL CRIMINAL</b>		<b>1499</b>	<b>851</b>	<b>573</b>	<b>270</b>	<b>182</b>	<b>2515</b>	<b>5890</b>

CATEGORY	CODE	YEAR FILED						TOTAL
		2023	2022	2021	2020	2019	PRIOR TO 2019	
ADOPTION	AD	5	4	0	0	0	0	9
DISSOLUTION OF MARRIAGE	D	0	0	15	11	8	22	56
DISSOLUTION WITH CHILDREN	DC	99	62	0	0	0	0	161
DISSOLUTION WITHOUT CHILDREN	DN	73	30	0	0	0	0	103
FAMILY	F	0	0	26	22	24	95	167
FAMILY	FA	57	53	0	0	0	0	110
<b>TOTAL FAMILY</b>		<b>234</b>	<b>149</b>	<b>41</b>	<b>33</b>	<b>32</b>	<b>117</b>	<b>606</b>

CATEGORY	CODE	YEAR FILED						TOTAL
		2023	2022	2021	2020	2019	PRIOR TO 2019	
JUVENILE	J	0	0	1	3	1	6	11
JUVENILE	JV	5	4	0	0	0	0	9
JUVENILE ABUSE & NEGLECT	JA	46	43	31	8	2	12	142
JUVENILE DELINQUENT	JD	68	50	15	5	10	118	266
<b>TOTAL JUVENILE</b>		<b>119</b>	<b>97</b>	<b>47</b>	<b>16</b>	<b>13</b>	<b>136</b>	<b>428</b>

CATEGORY	CODE	YEAR FILED						TOTAL
		2023	2022	2021	2020	2019	PRIOR TO 2019	
CIVIL LAW VIOLATION	CL	0	0	0	0	3	10	13
CONTEMPT OF COURT	CC	4	1	14	7	6	14	46
MISCELLANEOUS CRIMINAL	MX	78	38	0	0	0	0	116
ORDERS OF PROTECTION	OP	25	25	19	12	4	16	101
<b>TOTAL OTHER</b>		<b>107</b>	<b>64</b>	<b>33</b>	<b>19</b>	<b>13</b>	<b>40</b>	<b>276</b>

THIS FORM IS TO BE USED TO REPORT THE AGE OF ALL ACTIVE AND INACTIVE CASES. REPORT THE NUMBER OF CASES REMAINING OPEN IN EACH CATEGORY BY THE YEAR IN WHICH FILED. REINSTATED CASES SHOULD BE AGED FROM THE DATE OF REINSTATEMENT. EXCLUDE POST JUDGEMENT ACTIONS.

<b>QUARTER: 2nd</b> <b>YEAR: 2023</b> <b>COUNTY: KENDALL</b> <b>CIRCUIT: 23rd</b>	<b>REPORT K</b> <b>SELF REPRESENTED LITIGANTS (SRLs)</b>
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CATEGORY	CODE	NEW FILED CASES*	NEW FILED CASES SRL PLAINTIFF	CLOSED*	DEFAULT JUDGMENTS	AT LEAST ONE SRL	AT LEAST 1 PLAINTIFF AND 1 DEFT SRL	AT LEAST ONE PLAINTIFF SRL	AT LEAST ONE DEFENDANT SRL	NUMBER OF LIMITED SCOPE APPEARANCES
ARBITRATION	AR	0	0	0	0	0	0	0	0	0
CHANCERY	CH	4	0	27	0	3	0	0	3	0
EMINENT DOMAIN	ED	3	0	2	0	0	0	0	0	0
EVICITION	EV	121	1	161	1	4	0	3	1	0
FORECLOSURE	FC	54	0	75	1	0	0	0	0	0
GOVERNMENT CORPORATION	GC	0	0	0	0	0	0	0	0	0
GUARDIANSHIP	GR	19	0	27	0	6	1	1	6	0
LAW > \$50,000	L	0	0	11	0	2	0	0	1	0
LAW > \$50,000	LA	28	0	17	2	0	0	0	0	0
LAW < \$50,000	LM	74	0	73	17	3	0	0	0	0
MENTAL HEALTH	MH	0	0	0	0	0	0	0	3	0
MISCELLANEOUS REMEDY	MR	25	8	17	0	9	0	0	0	0
MUNICIPAL CORPORATION	MC	0	0	0	0	0	0	9	0	0
PROBATE	P	0	0	13	0	1	0	0	1	0
PROBATE	PR	31	0	23	0	1	0	1	1	0
SMALL CLAIM	SC	333	3	442	125	6	0	1	3	0
TAX	TX	11	0	4	0	0	0	0	0	0
<b>TOTAL CIVIL</b>		<b>703</b>	<b>12</b>	<b>892</b>	<b>146</b>	<b>35</b>	<b>1</b>	<b>15</b>	<b>19</b>	<b>0</b>

CATEGORY	CODE	NEW FILED CASES*	NEW FILED CASES SRL PLAINTIFF	CLOSED*	DEFAULT JUDGMENTS	AT LEAST ONE SRL	AT LEAST 1 PLAINTIFF AND 1 DEFT SRL	AT LEAST ONE PLAINTIFF SRL	AT LEAST ONE DEFENDANT SRL	NUMBER OF LIMITED SCOPE APPEARANCES
ADOPTION	AD	4	0	4	0	0	0	0	0	0
DISSOLUTION OF MARRIAGE	D	0	0	24	0	4	2	2	4	0
DISSOLUTION WITH CHILDREN	DC	57	7	40	0	9	2	7	4	0
DISSOLUTION WITHOUT CHILDREN	DN	50	10	29	0	5	1	2	2	0
FAMILY	F	0	0	4	0	2	0	4	0	0
FAMILY	FA	24	6	16	0	4	1	4	1	0
<b>TOTAL FAMILY</b>		<b>135</b>	<b>23</b>	<b>117</b>	<b>0</b>	<b>24</b>	<b>6</b>	<b>19</b>	<b>11</b>	<b>0</b>

CATEGORY	CODE	NEW FILED CASES*	NEW FILED CASES SRL PLAINTIFF	CLOSED*	DEFAULT JUDGMENTS	AT LEAST ONE SRL	AT LEAST 1 PLAINTIFF AND 1 DEFT SRL	AT LEAST ONE PLAINTIFF SRL	AT LEAST ONE DEFENDANT SRL	NUMBER OF LIMITED SCOPE APPEARANCES
ORDERS OF PROTECTION	OP	129	1	116	0	1	0	1	0	0
<b>TOTAL OTHER</b>		<b>129</b>	<b>1</b>	<b>116</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>

\* THE NUMBER OF "FILED" AND "CLOSED" CASES IN EACH CATEGORY ON THIS REPORT MUST EQUAL THE NUMBER OF "NEW FILED" AND "CLOSED" CASES REPORTED FOR THE SAME CATEGORY ON REPORTS A, C, AND D RESPECTIVELY.

**QUARTER: 2nd**  
**YEAR: 2023**  
**COUNTY: KENDALL**  
**CIRCUIT: 23rd**

**REPORT L**  
**POST JUDGEMENT ACTIVITY**

<b>CIVIL CASES</b>		
<b>CATEGORY</b>	<b>CODE</b>	<b># OF COURT EVENTS</b>
ARBITRATION	AR	0
CHANCERY	CH	14
EMINENT DOMAIN	ED	1
EVICTON	EV	22
FORECLOSURE	FC	4
GOVERNMENT CORPORTATION	GC	0
GUARDIANSHIP	GR	43
LAW > \$50,000	L	11
LAW > \$50,000	LA	13
LAW < \$50,000	LM	62
MENTAL HEALTH	MH	0
MISCELLANEOUS REMEDY	MR	4
MUNICIPAL CORPORATION	MC	0
PROBATE	P	71
PROBATE	PR	4
SMALL CLAIM	SC	292
TAX	TX	4
<b>TOTAL</b>		<b>545</b>

<b>CRIMINAL AND QUASI-CRIMINAL CASES</b>		
<b>CATEGORY</b>	<b>CODE</b>	<b># OF COURT EVENTS</b>
CRIMINAL FELONY	CF	702
CRIMINAL MISDEMEANOR	CM	598
CONSERVATION VIOLATION	CV	4
DOMESTIC VIOLENCE	DV	33
DRIVING UNDER THE INFLUENCE	DT	301
MAJOR TRAFFIC	MT	534
MINOR TRAFFIC	TR	1792
ORDINANCE VIOLATION	OV	4
QUASI-CRIMINAL	QC	0
<b>TOTAL</b>		<b>3968</b>

<b>FAMILY AND JUVENILE CASES</b>		
<b>CATEGORY</b>	<b>CODE</b>	<b># OF COURT EVENTS</b>
ADOPTION	AD	0
DISSOLUTION OF MARRIAGE	D	588
DISSOLUTION WITH CHILDREN	DC	35
DISSOLUTION WITHOUT CHILDREN	DN	10
FAMILY	F	334
FAMILY	FA	42
JUVENILE	J	0
JUVENILE	JV	2
JUVENILE ABUSE & NEGLECT	JA	2
JUVENILE DELINQUENT	JD	105
<b>TOTAL</b>		<b>1118</b>

<b>ALL OTHER CASES</b>		
<b>CATEGORY</b>	<b>CODE</b>	<b># OF COURT EVENTS</b>
CIVIL LAW VIOLATION	CL	1
CONTEMPT OF COURT	CC	0
MISCELLANEOUS CRIMINAL	MX	6
ORDERS OF PROTECTION	OP	164
<b>TOTAL</b>		<b>171</b>



<b>QUARTER: 2nd</b> <b>YEAR: 2023</b> <b>COUNTY: KENDALL</b> <b>CIRCUIT: 23rd</b>	<b>REPORT M</b> <b>TIME TO CASE CLOSED STATUS (include time spent on inactive status)</b>
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CIVIL CASES																
CATEGORY	CODE	# CLOSED	0-3 months	4-6 months	7-9 months	10-12 months	13-15 months	16-18 months	19-21 months	22-24 months	25-27 months	28-30 months	31-33 months	34-36 months	37-48 months	49+ months
ARBITRATION	AR	0														
CHANCERY	CH	3	1		1	1										
EMINENT DOMAIN	ED	1			1											
EVICITION	EV	161	139	20	1	1										
FORECLOSURE	FC	75	32	9	14	11	7	2								
GOVERNMENT CORPORTATION	GC	0														
GUARDIANSHIP	GR	27	21	3	2		1									
LAW > \$50,000	LA	17	3	5		4	5									
LAW < \$50,000	LM	60	24	19	6	7	4									
MENTAL HEALTH	MH	0														
MISCELLANEOUS REMEDY	MR	16	14	2												
PROBATE	PR	23	2	1	11	5	2	2								
SMALL CLAIM	SC	374	242	64	33	21	13	1								
TAX	TX	4	4													
<b>TOTAL</b>		<b>761</b>	<b>482</b>	<b>123</b>	<b>69</b>	<b>50</b>	<b>32</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

CRIMINAL AND QUASI-CRIMINAL CASES																
CATEGORY	CODE	# CLOSED	0-3 months	4-6 months	7-9 months	10-12 months	13-15 months	16-18 months	19-21 months	22-24 months	25-27 months	28-30 months	31-33 months	34-36 months	37-48 months	49+ months
CRIMINAL FELONY	CF	89	23	19	19	14	12	2								
CRIMINAL MISDEMEANOR	CM	75	20	20	15	14	6									
CONSERVATION VIOLATION	CV	9	9													
DOMESTIC VIOLENCE	DV	49	7	17	8	6	11									
DRIVING UNDER THE INFLUENCE	DT	65	10	22	14	11	7	1								
MAJOR TRAFFIC	MT	467	327	63	38	20	16	3								
MINOR TRAFFIC	TR	1141	1071	42	17	4	6	1								
ORDINANCE VIOLATION	OV	2	2													
QUASI-CRIMINAL	QC	0														
<b>TOTAL</b>		<b>1897</b>	<b>1469</b>	<b>183</b>	<b>111</b>	<b>69</b>	<b>58</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

FAMILY AND JUVENILE CASES																
CATEGORY	CODE	# CLOSED	0-3 months	4-6 months	7-9 months	10-12 months	13-15 months	16-18 months	19-21 months	22-24 months	25-27 months	28-30 months	31-33 months	34-36 months	37-48 months	49+ months
ADOPTION	AD	4	2	2												
DISSOLUTION WITH CHILDREN	DC	40	17	5	6	8	3	1								
DISSOLUTION WITHOUT CHILDREN	DN	29	13	8	1	3	3	1								
FAMILY	FA	16	5	5	2	2	2									
JUVENILE	JV	1	1													
JUVENILE ABUSE & NEGLECT	JA	6			3		3									
JUVENILE DELINQUENT	JD	37	12	8	10	2	5									
<b>TOTAL</b>		<b>133</b>	<b>50</b>	<b>28</b>	<b>22</b>	<b>15</b>	<b>16</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

ALL OTHER CASES																
CATEGORY	CODE	# CLOSED	0-3 months	4-6 months	7-9 months	10-12 months	13-15 months	16-18 months	19-21 months	22-24 months	25-27 months	28-30 months	31-33 months	34-36 months	37-48 months	49+ months
CIVIL LAW VIOLATION	CL	3	1	1				1								
CONTEMPT OF COURT	CC	0														
MISCELLANEOUS CRIMINAL	MX	36	35				1									
ORDERS OF PROTECTION	OP	116	113	2			1									
<b>TOTAL</b>		<b>155</b>	<b>149</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>QUARTER: 2nd</b> <b>YEAR: 2023</b> <b>COUNTY: KENDALL</b> <b>CIRCUIT: 23rd</b>	<b>REPORT N</b> <b>TIME TO CASE CLOSED STATUS (excluding time spent on inactive status)</b>
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CIVIL CASES									
CATEGORY	CODE	# CLOSED	0-3 months	4-6 months	7-9 months	10-12 months	13-15 months	16-18 months	19-21 months
ARBITRATION	AR	0							
CHANCERY	CH	3	1		1	1			
EMINENT DOMAIN	ED	1			1				
EVICITION	EV	161	139	20	1	1			
FORECLOSURE	FC	75	32	9	14	11	7	8	
GOVERNMENT CORPORTATION	GC	0							
GUARDIANSHIP	GR	27	21	3	2		1		
LAW > \$50,000	LA	17	3	5		4	5		
LAW < \$50,000	LM	60	24	19	6	7	4		
MENTAL HEALTH	MH	0							
MISCELLANEOUS REMEDY	MR	16	14	2					
PROBATE	PR	23	2	1	11	5	2	2	
SMALL CLAIM	SC	374	242	64	33	21	13	1	
TAX	TX	4	4						
<b>TOTAL</b>		<b>761</b>	<b>482</b>	<b>123</b>	<b>69</b>	<b>50</b>	<b>32</b>	<b>11</b>	<b>0</b>

CRIMINAL AND QUASI-CRIMINAL CASES									
CATEGORY	CODE	# CLOSED	0-3 months	4-6 months	7-9 months	10-12 months	13-15 months	16-18 months	19-21 months
CRIMINAL FELONY	CF	89	27	18	16	14	12	2	
CRIMINAL MISDEMEANOR	CM	75	26	21	12	11	5		
CONSERVATION VIOLATION	CV	9	9						
DOMESTIC VIOLENCE	DV	65	13	22	12	10	7	1	
DRIVING UNDER THE INFLUENCE	DT	49	7	17	9	5	11		
MAJOR TRAFFIC	MT	467	343	63	33	14	13	1	
MINOR TRAFFIC	TR	1141	1071	42	17	4	6	1	
ORDINANCE VIOLATION	OV	2	2						
QUASI-CRIMINAL	QC	0							
<b>TOTAL</b>		<b>1897</b>	<b>1498</b>	<b>183</b>	<b>99</b>	<b>58</b>	<b>54</b>	<b>5</b>	<b>0</b>

FAMILY AND JUVENILE CASES									
CATEGORY	CODE	# CLOSED	0-3 months	4-6 months	7-9 months	10-12 months	13-15 months	16-18 months	19-21 months
ADOPTION	AD	4	2	2					
DISSOLUTION WITH CHILDREN	DC	40	17	5	6	8	3	1	
DISSOLUTION WITHOUT CHILDREN	DN	29	13	8	1	3	3	1	
FAMILY	FA	16	5	5	2	2	2		
JUVENILE	JV	1	1						
JUVENILE ABUSE & NEGLECT	JA	6			3		3		
JUVENILE DELINQUENT	JD	37	12	8	10	2	5		
<b>TOTAL</b>		<b>133</b>	<b>50</b>	<b>28</b>	<b>22</b>	<b>15</b>	<b>16</b>	<b>2</b>	<b>0</b>

ALL OTHER CASES									
CATEGORY	CODE	# CLOSED	0-3 months	4-6 months	7-9 months	10-12 months	13-15 months	16-18 months	19-21 months
CIVIL LAW VIOLATION	CL	0							
CONTEMPT OF COURT	CC	3	1	1				1	
MISCELLANEOUS CRIMINAL	MX	36	35				1		

**Office of the Kendall County Coroner**

**Monthly Report  
June 2023**

\* There were 39 hours of community service time served during the month of June.

June 2023 - Chief Deputy Gotte served as an Advisor for the Kendall County Law Enforcement Youth Academy.

Deaths Report to the M.E.		Deaths Investigations	
June 2023	30	June 2023	10
YTD	189	YTD	37

MEI Scene Investigations		Postmortem Examinations	
June 2023	7	June 2023	5
YTD	31	YTD	15

Manner of Death						
	Natural	Accident	Suicide	Homicide	Indeterminate	Pending
June 2023	24	0	1	0	0	5
YTD	171	6	6	1	0	5

Cremation Permits Issued	
June 2023	16
YTD	112

Case Number	MOD	COD	DOB	DOD	Autopsy	Scene
2023-0160	Natural	Neoplasm	10-29-1949	06-01-2023	None	No
2023-0161	Natural	Nervous System	05-03-1942	06-01-2023	None	No
2023-0162	Pending	Undetermined/Other	10-21-1995	06-02-2023	Full	Yes
2023-0163	Natural	Cardiac-Hypertension	10-19-1949	06-02-2023	None	Yes
2023-0164	Natural	Dementia-Alzheimers	02-28-1939	06-03-2023	None	No
2023-0165	Natural	Neoplasm	09-12-1958	06-03-2023	None	No
2023-0166	Natural	Neoplasm	10-03-1937	06-04-2023	None	No
2023-0167	Natural	Neoplasm	12-15-1942	06-04-2023	None	No
2023-0168	Pending	Drug Death-Mixed Drug Toxicity	04-25-1975	06-04-2023	Full	Yes
2023-0169	Natural	Neoplasm	07-07-1939	06-05-2023	None	No
2023-0170	Suicide	Transportation-Train-Commercial	04-16-1988	06-05-2023	None	Yes
2023-0171	Pending	Drug Death-Mixed Drug Toxicity	06-20-1991	06-05-2023	Full	Yes
2023-0172	Natural	Cardiac	10-11-1930	06-07-2023	None	No
2023-0173	Natural	Hepatic/Liver Failure	10-06-1958	06-05-2023	None	No
2023-0174	Natural	Neoplasm	09-15-1957	06-08-2023	None	No
2023-0175	Pending	Undetermined/Other	03-11-2005	06-08-2023	Full	Yes
2023-0176	Natural	Neoplasm	01-21-1962	06-09-2023	None	No
2023-0177	Natural	Pulmonary	04-18-1928	06-10-2023	None	No
2023-0178	Natural	Cardiac	07-22-1920	06-10-2023	None	No
2023-0179	Natural	Neoplasm	11-16-1937	06-12-2023	None	No
2023-0180	Natural	Nervous System	06-02-1947	06-13-2023	None	No
2023-0181	Pending	Asphyxia-Drowning	07-27-1963	06-20-2023	Full	Yes
2023-0182	Natural	Nonspecific Natural	04-16-1939	06-20-2023	None	No
2023-0183	Natural	Pulmonary-COPD	11-05-1929	06-21-2023	None	No
2023-0184	Natural	Neoplasm	02-04-1944	06-22-2023	None	No
2023-0185	Natural	Cardiac-ASCVD-IHD	08-09-1928	06-24-2023	None	No
2023-0186	Natural	Cardiac-Infarct NOS	08-26-1939	06-26-2023	None	No
2023-0187	Natural	Neoplasm	10-19-1937	06-28-2023	None	No
2023-0188	Natural	Neoplasm	01-04-1984	06-29-2023	None	No
2023-0189	Natural	Dementia-Alzheimers	01-19-1943	06-30-2023	None	No



## COUNTY OF KENDALL, ILLINOIS

### Kendall County Human Resources Department

KENDALL COUNTY OFFICE BUILDING  
111 WEST FOX STREET, SUITE 215  
YORKVILLE, ILLINOIS 60560  
630.381.9149

#### INTEROFFICE MEMORANDUM

**TO:** Finance & Budget Committee

**FROM:** Leslie Johnson, Human Resources Director

**DATE:** June 7, 2023

**RE:** Increase to Excess Liability Insurance Coverage with an Annualized Premium Increase in an Amount Not to Exceed \$46,955.

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On June 5, 2023, the Human Resources & Insurance Committee forwarded the above-referenced item to Finance & Budget Committee for review with the recommendation to select option #2 explained below.

#### **Background:**

Currently, Kendall County's total excess liability insurance limits are \$11 million. The current annualized total program premium is \$552,273.

Per the request of the Kendall County State's Attorney, I was asked to explore options to increase the County's total excess liability insurance limits to provide additional coverage to the County. Attached is the quote that I received from ICRMT via the County's insurance broker, Dane Mall at Alliant. I have also included a summary of the cost of some recent settlements/verdicts against units of local government in Illinois.

#### **Two Options:**

We presented the two below alternative options to HR & Insurance Committee to increase the County's excess liability insurance coverage. Each option has an additional cost.

- **Option #1:** To increase the total excess liability insurance limits from \$11 million to \$16 million.

- The additional cost to our current premium rate would be **\$38,929** for the full plan year. (If coverage were to begin later in the year, this amount would be prorated.)
- **Option #2:** To increase the total excess liability insurance limits to **\$21 million**.
  - The additional cost to our current premium rate would be **\$46,955** for the full plan year. (If coverage were to begin later in the plan year, this amount would be prorated.)

**Recommendation:**

Per the County's insurance broker:

- Lake and DuPage Counties currently carry \$20M limits of liability
- Roughly 20 ICRMT members carry higher limits than \$11M
- The County's defense costs will erode the County's limit of liability. The coverage impact is significant if the County were to sustain a high-value claim as defense costs can be substantial in these high severity lawsuits.

***In light of all of the above, the HR & Insurance Committee recommends the County increase its total excess liability insurance limits from \$11 million to \$21 million to provide the additional protection to the County.***

Attachments (2)

# Kendall County- Excess Liability Limits

Existing- Excess Liability Limits  
12/1/2022-12/1/2023

<p>\$10 Million Occurrence XS \$1 Million</p> <p><b>ICRMT</b></p> <p>General Liability \$1M Occurrence/\$3M Aggregate</p> <p><b>ICRMT</b></p> <p>\$10,000 Deductible</p>	<p>\$10 Million Occurrence XS \$1 Million</p> <p><b>ICRMT</b></p> <p>Law Enforcement Liability \$1M Occurrence/\$3M Aggregate</p> <p><b>ICRMT</b></p> <p>\$25,000 Deductible</p>	<p>\$10 Million Occurrence XS \$1 Million</p> <p><b>ICRMT</b></p> <p>Auto Liability \$1M Combined Single Limit</p> <p><b>ICRMT</b></p> <p>\$10,000 Deductible</p>	<p>\$10 Million Occurrence XS \$1 Million</p> <p><b>ICRMT</b></p> <p>Public Officials Liability \$1M Occurrence/\$1M Aggregate</p> <p><b>ICRMT</b></p> <p>\$50,000 Deductible</p>	<p><b>Total Liability Limits \$11 Million</b></p>
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## Proposed Excess Liability Limits

<p>\$5 Million Occurrence XS \$16 Million</p> <p><b>ICRMT</b></p>	<p>\$5 Million Occurrence XS \$16 Million</p> <p><b>ICRMT</b></p>	<p>\$5 Million Occurrence XS \$16 Million</p> <p><b>ICRMT</b></p>	<p>\$5 Million Occurrence XS \$16 Million</p> <p><b>ICRMT</b></p>	<p><b>Proposed</b></p> <p><b>Annualized Excess Premium: \$46,955</b></p> <ul style="list-style-type: none"> <li>\$5M Excess \$16M</li> <li>Total Limits: \$21M</li> </ul>
<p>\$5 Million Occurrence XS \$11 Million</p> <p><b>ICRMT</b></p>	<p>\$5 Million Occurrence XS \$11 Million</p> <p><b>ICRMT</b></p>	<p>\$5 Million Occurrence XS \$11 Million</p> <p><b>ICRMT</b></p>	<p>\$5 Million Occurrence XS \$11 Million</p> <p><b>ICRMT</b></p>	<p><b>Proposed</b></p> <p><b>Annualized Excess Premium: \$38,929</b></p> <ul style="list-style-type: none"> <li>\$5M Excess \$11M</li> <li>Total Limits: \$16M</li> </ul>
<p>\$10 Million Occurrence XS \$1 Million</p> <p><b>ICRMT</b></p> <p>General Liability \$1M Occurrence/\$3M Aggregate</p> <p><b>ICRMT</b></p> <p>\$10,000 Deductible</p>	<p>\$10 Million Occurrence XS \$1 Million</p> <p><b>ICRMT</b></p> <p>Law Enforcement Liability \$1M Occurrence/\$3M Aggregate</p> <p><b>ICRMT</b></p> <p>\$25,000 Deductible</p>	<p>\$10 Million Occurrence XS \$1 Million</p> <p><b>ICRMT</b></p> <p>Auto Liability \$1M Combined Single Limit</p> <p><b>ICRMT</b></p> <p>\$10,000 Deductible</p>	<p>\$10 Million Occurrence XS \$1 Million</p> <p><b>ICRMT</b></p> <p>Public Officials Liability \$1M Occurrence/\$1M Aggregate</p> <p><b>ICRMT</b></p> <p>\$50,000 Deductible</p>	<p><b>Existing</b></p> <p><b>Annualized Total Program Premium: \$552,273</b></p> <ul style="list-style-type: none"> <li>\$10M Excess \$1M</li> <li>Total Limits: \$11M</li> </ul>

All coverage and exclusions are not included on this page. Please refer to policy for all applicable terms and conditions. Additional limits and/or changes may be available after review and acceptance by insurer.



# Recent Illinois Liability Losses



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**Village of Dolton (Police Pursuit)**- A large verdict was issued against the Village of Dolton after a deadly crash involving police in 2016. A Cook County jury awarded the family of the man who died \$10 million, and the man who suffered a traumatic brain injury \$23 million. This case was tried to a **\$33.5 million** verdict in 2022 against the Village of Dolton.



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**Metropolitan Water Reclamation District MWRD (Contractor Liability)**- The MWRD entered into a contract with a service contractor for work to be carried out at the Calumet water reclamation plant. An employee for the contractor suffered severe, career-ending head injuries from a fall while working on the project. The appellate court held that the MWRD's contract with the contractor did not relieve the MWRD's engineer of its responsibility for safety, maintenance, and repairs on the project. MWRD is pay **\$10 million** in 2021.



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**7-Eleven, Bensenville (Storefront Crash)**- 57-year-old suburban man who became a double amputee after a car pinned his legs against the front of a Bensenville 7-Eleven receives a \$91 million settlement payout from the convenient store chain. Personal injury attorneys compelled settlement due to evidence of 15 years of storefront crashes and lack of preventative bollards to protect patrons between storefronts and parking spaces. 7-Eleven agreed to settlement n the amount of **\$91,000,000**.



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**Village of Richton Park (Excessive Force)**- Twelve-year-old boy was shot during a home police raid while sitting on the edge of his bed complying with police orders with his hands raised. The Village of Richton Park paid a **\$12 million settlement**.



**COUNTY OF KENDALL, ILLINOIS**

**ORDINANCE 2023-\_\_**

**ORDINANCE AUTHORIZING A BUDGET AMENDMENT TO THE  
KENDALL COUNTY FISCAL YEAR 2023 BUDGET**

WHEREAS, 55 ILCS 5/6-1002 provides that, the authority of the County Board to amend the annual appropriation ordinance at any point during the fiscal year shall be the same as its authority to determine and adopt the original annual budget; such amended budget shall be prepared as otherwise provided in this Section; and

WHEREAS, 55 ILCS 5/6-1003 provides that, after the adoption of the county budget, transfers of budget appropriations affecting personnel and capital may be made at any meeting of the county board by a two-thirds vote of all members constituting such board, provided any such transfer of appropriations does not affect the total amount appropriated for the fund; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increased transfer out of \$500,000 to remain in compliance with the County's 6 Month General Fund Balance Policy adopted by Resolution 2014-33 to Health Care/Benefit Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increased transfer out of \$650,000 to remain in compliance with the County's 6 Month General Fund Balance Policy adopted by Resolution 2014-33 to Public Safety Capital Improvement Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increased transfer out of \$1,956,390 to remain in compliance with the County's 6 Month General Fund Balance Policy adopted by Resolution 2014-33 to Building Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase in expense of \$50,000 to the line Miscellaneous Expense Line in the Sheriff Medical Assist Recover Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase in revenue of \$50,000 to the line Grant Award Line in the Sheriff Medical Assist Recover Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase transfer out of \$4,751 to the Transfer to Tuberculosis Line in the Corporate (General) Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase transfer in of \$4,751 to the Transfer from General Fund Line in the Tuberculosis Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase transfer in of \$4,751 to the Transfer from Health and Human Services Line in the Tuberculosis Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase transfer out of \$4,751 to the Transfer to Tuberculosis Line in the Health and Human Services Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the decrease expense of \$370,000 to the Distribution Line in the Social Service for Seniors Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$32,500 to the CNN Line in the Social Service for Seniors Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$60,000 to the Fox Valley Older Adults Line in the Social Service for Seniors Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$15,500 to the Fox Valley Older Adults Line in the Social Service for Seniors Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$75,000 to the Oswegoland Seniors Inc Line in the Social Service for Seniors Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$10,000 to the Prairie State Legal Line in the Social Service for Seniors Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$128,000 to the Senior Service Associations Line in the Social Service for Seniors Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$12,000 to the VNA Health Care Line in the Social Service for Seniors Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase revenue of \$103 to the Current Property Tax Line in the Liability Insurance Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the decrease transfer in of \$4,700 to the Transfer from Adult Redeploy Line in the Health and Human Services Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the decrease transfer in of \$130 to the Transfer from Health Department Line in the Drug Service Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the decrease transfer in of \$370 to the

Transfer to HHS Line in the Kendall County Drug Service Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$1,044 to the Supplies Line in the Lost Revenue Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase transfer out of \$12,750 to the Transfer to Historic Preservation CLG Grant Line in the Corporate (General) Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the decrease expense of \$31,500 to the FSA Monthly Fee Line in the Health Care/Benefit Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase transfer out of \$179,116 to the Transfer to Public Safety Line in the Public Safety Sales Tax Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase transfer in of \$179,116 to the Transfer from Public Safety Line in the Public Safety Capital Improvement Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$365,000 to the Miscellaneous Expense Line in the Public Safety Capital Improvement Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$31,866.25 to the Miscellaneous Expense Line in the Public Safety Capital Improvement Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$6,066.77 to the Copier Expense Line in the Corporate (General) Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$140,000 to the Salaries-Director Line in the Corporate (General) Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$84,496.75 to the Salaries-Generalist Line in the Corporate (General) Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$9,630 to the Salaries-Intern Line in the Corporate (General) Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$9,876.04 to the Office Supplies Line in the Corporate (General) Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$250 to the Postage Line in the Corporate (General) Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$1,200 to the Training Line in the Corporate (General) Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$500 to the Mileage Line in the Corporate (General) Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$9,500 to the Employee Appreciation Line in the Corporate (General) Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$269.66 to the Subscription Line in the Corporate (General) Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$2,250.53 to the Contractual Service Line in the Corporate (General) Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$474 to the Professional Organization Line in the Corporate (General) Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$2,283.46 to the Professional Organization Line in the Corporate (General) Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$135 to the Internship Program Line in the Corporate (General) Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$29,814.80 to the Salaries-Maintenance Line in the Corporate (General) Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$20,000 to the Salaries-Manager Line in the Corporate (General) Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$10,000 to the Salaries-Compliance Officer Line in the Corporate (General) Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$9,360 to the Salaries-Clerical Officer Line in the Corporate (General) Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$37,498.50 to the Salaries-Administration Line in the Economic Development Commission Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase transfer out of \$36,498.50 to the Transfer to Economic Development Line in the Restricted Econ. Development Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$8,100 to the Salaries-Intern Line in the Corporate (General) Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$1,000 to the Cybersecurity Line in the Lost Revenue Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the decrease expense of \$275,000 to the Capital Expenditures Line in the Building Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$275,000 to the Other Public Health Services Line in the American Rescue Plan Act Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$14,500 to the Other Public Health Services Line in the American Rescue Plan Act Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$80,000 to the Mental Health Service Line in the American Rescue Plan Act Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$361,000 to the Aid to Non-Profit Service Line in the American Rescue Plan Act Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the decrease expense of \$361,000 to the Aid to Non-Profit Service Line in the American Rescue Plan Act Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the decrease expense of \$500,000 to the Drinking Water Storage Line in the American Rescue Plan Act Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$500,000 to the Water and Sewer Other Line in the American Rescue Plan Act Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the decrease transfer out of \$1,200 to Courthouse Debt Service 2016 Line in the Public Safety Sales Tax Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$45,100 to the Capital Expenditure Line in the Building Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$1,900 to the

Salaries- Dept. Head Line in the Corporate (General) Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$3,500 to the Salaries- Supervisors Line in the Corporate (General) Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$2,455 to the Salaries- Administration Line in the Corporate (General) Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$5,732.50 to the Salaries- Deputy Treasurer Line in the Corporate (General) Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$3,723 to the Salaries- Clerical Line in the Corporate (General) Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$11,168 to the Salaries- Clerical Line in the Corporate (General) Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$1,474.50 to the Salaries- Director Line in the Corporate (General) Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$4,025 to the Salaries- Department Head Line in the Corporate (General) Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$1,316.75 to the Salaries- Other Line in the Corporate (General) Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$1,481.95 to the Salaries- Clerical Line in the Corporate (General) Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$1,259.45 to the Salaries- Manager Line in the Corporate (General) Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$1,107 to the Salaries- Department Head Line in the Corporate (General) Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$7,057.10 to the Salaries-Network/LAN Support Line in the Corporate (General) Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$2,728 to the Salaries- Other Line in the Corporate (General) Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$869.20 to the Salaries- Per Diems Line in the Corporate (General) Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$1,850 to the Administrative Expense Line in the American Rescue Plan Act Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$1,357 to the PSW: Rehiring Public Sector Line in the American Rescue Plan Act Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$1,760 to the Salary and Wages Line in the American Rescue Plan Act Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$1,030 to the PSW: Rehiring Public Sector Line in the American Rescue Plan Act Fund Budget; and

WHEREAS, the Fiscal Year 2023 Budget did not include the increase expense of \$16,961 to the Miscellaneous Expense Line in the Public Safety Capital Improvement Fund Budget; and

NOW, THEREFORE, BE IT RESOLVED, by this County Board of Kendall County, Illinois that the following budget revisions and journal entries in the Fiscal Year 2023 Budget are hereby authorized as follows in attached Exhibit A.

BE IT FURTHER RESOLVED, that the Kendall County Clerk is hereby authorized to distribute a certified copy of this Ordinance to the County Administrator and the Kendall County Treasurer.

Approved and adopted by a two-thirds majority vote of the County Board of Kendall County, Illinois, this 18th day of July 2023.

Board Chairman Signature:

Attest:

\_\_\_\_\_  
Matt Kellogg, Chairman  
County Board

\_\_\_\_\_  
Debbie Gillette  
County Clerk

\_\_\_\_\_ Ayes

\_\_\_\_\_ Nays  
\_\_\_\_\_ Abstain



Exhibit A

No.	Org	Object	Description	Debit	Credit
1	11003038	61450	Transfer to Health Care/ Benefit Fund	500,000.00	
2	136125	40000	Transfer from General Fund		500,000.00
3	11003038	61040	Transfer to Public Safety Capital Improvement Fund	650,000.00	
4	140425	40000	Transfer from General Fund		650,000.00
5	11003038	61100	Transfer to Building Fund 1401	1,956,390.00	
6	140125	40000	Transfer from General Fund		1,956,390.00
7	150320	42970	Grant Award		50,000.00
8	150320	66500	Miscellaneous Expense	50,000.00	
9	121013	40000	Transfer From General Fund		4,571.00
10	11003038	61560	Transfer to Tuberculosis Fund	4,571.00	
11	120513	61560	Transfer to Tuberculosis Fund	4,571.00	
12	121013	40080	Transfer from HHS		4,571.00
13	120925	66990	Distribution		370,000.00
14	120925	66910	CNN	32,500.00	
15	120925	66890	Fox Valley Older Adult Services	60,000.00	
16	120925	61050	Kendall Area Transit	15,500.00	
17	120925	66930	Oswegoland Seniors Inc	75,000.00	
18	120925	66860	Prairie State Legal Services	10,000.00	
19	120925	66730	Senior Services Associations	128,000.00	
20	120925	66770	VNA Health Care	12,000.00	
21	120725	41010	Current Property Tax		103.00
22	120513	40070	Transfer from Adult Redeploy	4,700.00	
23	132225	61200	Transfer to HHS		130.00
24	120513	40480	Transfer From Drug Service	370.00	
25	177125	70040	Supplies	1,044.00	
26	11003038	61540	Trns to Historic Pres. CLG Gnt	12,750.00	
27	136125	65690	FSA Monthly Fee	31,500.00	
28	132725	61040	Transfer to Public Safety Capital Improvement Fund	179,116.00	
29	140425	40200	Transfer from Public Safety		179,116.00
30	140425	66500	Miscellaneous Expense	365,000.00	
31	140425	66500	Miscellaneous Expense	31,866.25	
32	11002233	65880	Copier Expense	6,066.77	
33	11003131	51200	Salaries- Director	140,000.00	
34	11003131	51630	Salaries- Generalist	84,496.75	
35	11003131	51640	Salaries- Interns	9,630.00	
36	11003131	62000	Office Supplies	9,876.04	
37	11003131	62010	Postage	250.00	
38	11003131	62060	Training	1,200.00	
39	11003131	62050	Mileage	500.00	
40	11003131	62440	Employee Appreciation	9,500.00	
41	11003131	62020	Subscription	269.66	
42	11003131	62150	Contractual Service	2,250.53	
43	11003131	62420	Professional Organization	474.00	
44	11003131	62700	Technology	2,283.46	
45	11003131	62430	Internship Program	135.00	
46	11001001	51020	Salaries Maintenance	29,814.80	
47	11001902	51070	Salaries-Manager	20,000.00	
48	11001902	51080	Salaries-Compliance Officer	10,000.00	
49	11001092	51030	Salaries- Clerical	9,360.00	
50	131505	51350	Salaries-Administration	37,498.50	

Exhibit A

No.	Org	Object	Description	Debit	Credit
51	131605	61060	Transfer to Economic Development	36,498.50	
52	1100530	51640	Salaries-Intern	8,100.00	
53	177125	70630	Cybersecurity Software	1,000.00	
54	140125	69780	Capital Expenditures		275,000.00
55	177025	79114	Other Public Health Services	275,000.00	
56	177025	79114	Other Public Health Services	14,500.00	
57	177025	79112	Mental Health Services	80,000.00	
58	177025	79210	Aid to Non-Profit		361,000.00
59	177025	79234	Aid to Non-Profit	361,000.00	
60	177025	79511	Drinking Water Storage		500,000.00
61	177025	79518	Water and Sewer Other	500,000.00	
62	132725	61270	Trans to Crths Debt Service 2016		1,200.00
63	140125	69780	Capital Expenditures	45,100.00	
64	11000222	51010	Salaries - Dept. Head	1,900.00	
65	11000314	51230	Salaries - Supervisors	3,500.00	
66	11000530	51350	Salaries - Administration	2,455.00	
67	11000825	51100	Salaries - Deputy Treasurers	5,732.50	
68	11000912	51030	Salaries - Clerical	3,723.00	
69	175409	51330	Salaries - Clerical	11,168.00	
70	11000912	51200	Salaries - Director	1,474.50	
71	11001001	51010	Salaries - Dept. Head	4,025.00	
72	11002621	51330	Salaries - Other	1,316.75	
73	11001902	51030	Salaries - Clerical	1,481.95	
74	11001902	51070	Salaries - Manager	1,259.45	
75	11002233	51010	Salaries - Dept. Head	1,107.00	
76	11002233	51320	Salaries - Network/LAN Support	7,057.10	
77	131712	51330	Salaries - Other	2,728.00	
78	11001516	51090	Salaries-Per Diems	869.20	
79	177025	79701	Administrative Expense	1,850.00	
80	17702517	79302	PSW: Rehiring Public Sector	1,357.00	
81	177125	70000	Salary and Wages	1,760.00	
82	177025	79302	PSW: Rehiring Public Sector	1,030.00	
83	140425	66500	Miscellaneous Expense	16,961.00	

**INTERGOVERNMENTAL AGREEMENT FOR  
KENDALL COUNTY INSPECTOR GENERAL'S SERVICES**

**THIS INTERGOVERNMENTAL AGREEMENT** (*“the Agreement”*) is by and between the County of Kendall, a unit of local government of the State of Illinois (*“Kendall County”*), the Kendall County Sheriff Dwight Baird, in his official capacity (*“Sheriff”*), and the Kendall County Forest Preserve District (*“Forest Preserve”*).

**WITNESSETH:**

**WHEREAS**, the Constitution of the State of Illinois of 1970, Article VII, Section 10, provides that units of local government may contract or otherwise associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function in any manner not prohibited by law or by ordinance and may use their credit, revenues, and other resources to pay costs related to intergovernmental activities; and

**WHEREAS**, Kendall County and the Forest Preserve are units of local government within the meaning of Article VII, Section 1 of the Illinois Constitution of 1970 who are authorized to enter into intergovernmental agreements pursuant to the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*; and

**WHEREAS**, the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, provides that any county may participate in an intergovernmental agreement under this Act notwithstanding the absence of specific authority under the State law to perform the service involved, provided that the unit of local government contracting with Kendall County has authority to perform the service; and

**WHEREAS**, in an effort to reduce costs to the taxpayers of Kendall County, Kendall County, the Sheriff, and the Forest Preserve (hereinafter collectively referred to as *“the parties”*)

wish to enter into an intergovernmental agreement wherein Kendall County and the Sheriff shall provide certain investigative services to the Forest Preserve; and

**NOW, THEREFORE,** in consideration of the premises and the mutual covenants hereafter set forth, the parties agree as follows:

**1. INCORPORATION.** The foregoing preambles are hereby incorporated into this Agreement as if fully restated in this paragraph 1.

**2. INSPECTOR GENERAL'S SERVICES.** Kendall County agrees to forward all complaints received about the Forest Preserve's personnel and/or operations to the Forest Preserve for the Forest Preserve's review and processing. Upon request, Kendall County and the Sheriff agree to provide the Kendall County Inspector General's investigative services for investigation of said complaints.

**3. REIMBURSEMENT FOR NECESSARY EXPENSES.** In consideration for the services to be provided by Kendall County and the Sheriff, the Forest Preserve agrees to promptly reimburse Kendall County and the Sheriff for any out-of-pocket expenses incurred by Kendall County and the Sheriff, which are necessary for the Kendall County Inspector General's investigation.

- a. The parties agree "out-of-pocket expenses" do not include labor costs and Kendall County and Sheriff resource expenses (i.e., computers, networks, telephones, etc.) incurred by Kendall County and the Sheriff while the Inspector General performs the investigative services set forth in this Agreement.
- b. Kendall County and the Sheriff agree to notify the Forest Preserve prior to incurring any billable expense, except in the event of an emergency in which case Kendall County and the Sheriff agree that all expenses not submitted to the Forest Preserve

for reimbursement within one calendar year from the date it was paid by Kendall County and the Sheriff are deemed waived, and Kendall County and the Sheriff are no longer entitled to reimbursement of that expense.

- c. The Forest Preserve shall reimburse Kendall County and the Sheriff for any such expense within thirty (30) calendar days of receipt of an invoice from Kendall County and/or the Sheriff.

**4. DURATION.** This Agreement shall continue for a period of two (2) years after the parties' execution of this Agreement and will automatically renew for successive additional one (1) year terms. Any party may terminate this Agreement at any time by providing thirty (30) calendar days advance written notice to all other parties.

**5. ASSIGNMENT.** This Agreement and the rights of the parties hereunder may not be assigned without consent (except by operation of law), and the terms and conditions of this Agreement shall inure to the benefit of and be binding upon the respective successors and assigns of the parties hereto. Nothing in this Agreement, express or implied, is intended to confer upon any party, other than the parties and their respective successors and assignees, any rights, remedies, obligations, or liabilities under or by reason of such agreements.

**6. NOTICE.** Any notice required or permitted to be given pursuant to this Agreement shall be duly given if sent by certified mail, or courier service and received. As such, all notices required or permitted hereunder shall be in writing and may be given by depositing the same in the United States mail, addressed to the party to be notified, postage prepaid and certified with the return receipt requested. Copies of all notices from all parties must be forwarded to the Kendall County State's Attorney, 807 John Street, Yorkville, Illinois 60560.

*If to Kendall County:*

Kendall County Board Chairman  
111 W. Fox Street  
Yorkville, Illinois 60560

*If to Sheriff:*

Kendall County Sheriff  
1102 Cornell Lane  
Yorkville, Illinois 60560

*If to Forest Preserve:*

Kendall County Forest Preserve District President  
110 W. Madison Street  
Yorkville, Illinois 60560

**7. MODIFICATION/SEVERABILITY.** This Agreement shall be interpreted and enforced under the laws of the State of Illinois. Any legal proceeding related to enforcement of this Agreement shall be brought in the Circuit Court of Kendall County, Illinois. If any provision of this Agreement shall be declared or found invalid, illegal or unenforceable by a court of competent jurisdiction, such provision shall, to the extent possible, be modified by the court in such manner as to be valid, legal and enforceable so as to most nearly retain the intent of the parties, and, if such modification is not possible, such provision shall be severed from this Agreement, and in either case the validity, legality, and enforceability of the remaining provisions of this Agreement shall not in any way be affected thereby.

**8. ENTIRE AGREEMENT.** This Agreement represents the entire agreement between the parties as it relates to investigative services to be provided by the Kendall County Inspector General to the Forest Preserve, and there are no other promises or conditions in any other agreement whether oral or written related to these services. Except as stated herein, this Agreement supersedes and revokes any other prior written or oral agreements or letters of cooperation between the parties regarding this subject matter and may not be further modified except in writing and signed by all parties.

9. **VALID SIGNATURES.** Kendall County, the Sheriff, and the Forest Preserve each hereby warrant and represent that their respective signatures set forth below have been, and are on the date of this Agreement, duly authorized by all necessary and appropriate corporate and/or governmental action to execute this Agreement.

**IN WITNESS WHEREOF**, the parties hereto have caused this Intergovernmental Agreement to be executed by their duly authorized officers on the \_\_\_ day of \_\_\_\_\_, 20\_\_.

**County of Kendall, Illinois**

**Kendall County Forest Preserve District**

By: \_\_\_\_\_  
Chair, Kendall County Board

By: \_\_\_\_\_  
President, Kendall County Forest Preserve District

*Attest:*

*Attest:*

\_\_\_\_\_  
County Clerk

\_\_\_\_\_  
Secretary

**Kendall County Sheriff Dwight Baird, in his official capacity**

By: \_\_\_\_\_  
Kendall County Sheriff