

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE of the WHOLE MEETING MINUTES**

JULY 11, 2023

I. Call to Order

President DeBolt called the meeting to order at 5:00 pm in the Kendall County Office Building – Second Floor County Board Meeting Rooms 209 and 210.

II. Roll Call

	Bachmann	X	Koukol
X	DeBolt	X	Peterson
	Flowers	X	Rodriguez
X	Gengler	X	Shanley
X	Kellogg	X	Wormley

Commissioners Gengler, Kellogg, Koukol, Peterson, Rodriguez, Shanley and Wormley, were all present.

III. Approval of Agenda

Commissioner Wormley made a motion to approve the meeting agenda as presented. Seconded by Commissioner Gengler. Aye, all. Opposed, none.

IV. Public Comments

No public comments were offered from citizens in attendance.

V. Executive Director's Report

Director Guritz, provided updates on District projects and programs.

VI. Motion to Forward Claims to Commission

Commissioner Peterson made a motion to forward claims to Commission for approval. Seconded by Commissioner Shanley. Aye, all. Opposed, none.

VII. Review of Preliminary Financial Statements through June 30, 2023

Director Guritz presented an overview of the preliminary financial statements through June 30, 2023. The District is on track for exceeding budget surplus projections for the year.

VIII. OLD BUSINESS

- a) MOTION: Approval of a Motion to Forward a Proposed License Agreement with Millbrook Trail Rides, LLC to Commission for Approval**

Commissioner Shanley made a motion to forward a proposed license agreement with Millbrook Trail Rides, LLC to Commission for approval, with direction to staff to revise the insurance provisions as stated to match the Millbrook Trail Rides, LLC's updated coverage amounts. Seconded by Commissioner Peterson. Aye, all. Opposed, none.

IX. NEW BUSINESS

- a) MOTION: Approval of a Motion to Forward the Kluber Architects + Engineers Proposal for Design, Permitting, and Construction of the John and Mary Subat Nature Center (IDNR OSLAD Grant Agreement No.OS-23-2290)**

Commissioner Kellogg made a motion to forward the Kluber Architects + Engineers proposal for design, permitting, and construction of the John and Mary Subat Nature Center (IDNR OSLAD Grant Agreement No.OS-23-2290) to Commission for approval. Seconded by Commissioner Peterson. Aye, all. Opposed, none.

- b) MOTION: Approval of a Motion to Forward the Prairie Archaeology & Research, LTD. Phase II Survey Proposal for the Subat Nature Center Project**

Commissioner Koukol made a motion to forward the Prairie Archaeology & Research, LTD. Phase II Survey Proposal for the Subat Nature Center Project to Commission for approval. Seconded by Commissioner Shanley. Aye, all. Opposed, none.

- c) 2023-2024 CWD Bow Hunt Program Packet**

Commissioner Kellogg made a motion to forward the 2023-2024 CWD Bow Hunt Program packet to Commission for approval. Seconded by Commissioner Gengler. Aye, all. Opposed, none.

XVIII. Other Items of Business

- a. Pickerill Estate House Construction Project Updates**

- i. IDNR-PARC Grant #21-114 Final Billing Statement**
- ii. Building Occupancy Permit and Contractor Punch List Items**
- iii. Grounds Maintenance and Natural Resources Division Progress Report**
- iv. Forest Foundation / District Donor Appreciation Preview Event –
July 15, 2023 from 4 pm to 8 pm**

Director Guritz presented updates on the remaining tasks to complete prior to opening the Pickerill estate house on July 15, 2023.

The District was granted public occupancy for the Pickerill estate house by Brian Holdiman, Kendall County Code Official.

XIX. Committee Chairman Reports: Seth Wormley (Finance) and Dan Koukol (Operations)

No reports were provided from either Committee at this time.

XX. Public Comments

No public comments were offered from citizens in attendance.

XXI. Executive Session

None.

XXII. Summary of Action Items

Director Guritz, provided a summary of action items to be presented to Commission for approval.

XXIII. Adjournment

Commissioner Shanley made a motion to adjourn. Seconded by Commissioner Wormley. Aye, all. Opposed, none. Meeting adjourned at 5:52 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District