

COUNTY OF KENDALL, ILLINOIS
COMMITTEE OF THE WHOLE
Thursday, July 13, 2023 at 4:00 PM
Meeting Minutes

Call to Order and Pledge of Allegiance - The Committee of the Whole meeting was called to order at 4:00 p.m. by County Board Chairman Matt Kellogg who led the Committee in the Pledge of Allegiance to the American Flag.

Roll Call

Board Member	Status	Arrived	Left Meeting
Matt Kellogg	Present		
Scott Gengler	Present		
Zach Bachmann	Absent		
Brian DeBolt	Present		
Elizabeth Flowers	Absent		
Dan Koukol	Present		
Jason Peterson	Present		
Ruben Rodriguez	Absent		
Brooke Shanley		4:10pm	
Seth Wormley	Present		

With six (6) members present a quorum was established.

Staff Present: Ryan Zaborowski, Latreese Caldwell, Taylor Cosgrove, Brianna Falk, Jennifer Breault, Jacque Purcell, Tricia Springman, Dan Polvere

Others Present: Ethan Kruger, WSPY

Approval of Agenda – Motion made by Member Peterson to amend the agenda to include Chairman’s Report between agenda items four (4) and five (5) in addition to the one at the bottom and approve as amended, second by Member DeBolt. **With six members present voting aye, the motion carried by a vote of 6-0.**

Approval of Claims – Motion made by Member DeBolt to forward the Approval of Claims to the next County Board meeting on July 18th, 2023, second by Member Gengler. **With six members present voting aye, the motion carried by a vote of 6 - 0.**

Chairman’s Report

HR Generalist Tricia Springman was asked to speak about events for Employee Appreciation Month happening in July. Tricia showcased the opening video for the Employee Olympics. The Employee Olympics will have different events that departments and elected offices may participate in to earn points to receive a pizza party for the winning department. HR sent out an email regarding the summer internship project for a Little Free Library at Hoover and are requesting donations that can earn points towards the leaderboard. The Breakfast of Champions

took place on July 12th where HR delivered breakfast items to departments/offices. Employee appreciation night will be held on July 20th at Oswego's Venue 1012.

New Committee Business

A. *DISCUSSION: Public Safety Center UPS Failure

Brian DeBolt and Dan Polvere discussed the failure of the uninterruptible power supply (UPS) at KenCom due to a ComEd power outage. The Sheriff's office, facilities department, and IT department are collaborating on solutions for preventative in the future. Grundy County was activated right away as our back-up supplier. The UPS didn't notify the generator to kick in due to the partial loss of power. The system went down at 2:00pm on June 26th and the UPS was back-up in the evening of the same day. The system is about twenty (20) years old, and the UPS circuit board cost \$9,000 to get the UPS back-up and running. The county will investigate replacing the system.

B. *PRESENTATION: Animal Control Animal Bite Policy/Procedure

Animal Control Director Taylor Cosgrove presented the Animal Control Animal Bite Policy/Procedure (included in packet on pages 1-16). She explained they use the Dunbar bite scale; bites are graded on a one (1) – six (6) scale with one (1) being the lowest and six (6) which would cause human death. Most bites seen by Animal Control are from one (1) through three (3). Animal Control is responsible for public safety and public health, so they are the first ones to reach out to the owner and/or bite victim once they receive the bite report, they gather all information and check if pet is up to date on shots. If they are up to date, they will quarantine at home and under-go observation on day one (1) and day ten (10). If they are not up to date on vaccinations, they will be required to quarantine at Animal Control or a Veterinary clinic for ten (10) days to under-go observations to ensure they do not have rabies or other illness. State law requires that all animals are microchipped after an incident. Animal Control is working on a packet to inform the Police and Sheriff's Office what the requirements are and procedures when dealing with an animal bite incident.

C. *DISCUSSION: Kendall County Fox Street Campus Expansion

On Tuesday, July 18th at 12:00 pm Cordogan Clark will host a groundbreaking ceremony for the new Kendall County Campus expansion project. A press release will be sent out to the public, media, and employees regarding the groundbreaking ceremony.

D. *DISCUSSION: FY24 Budget Calendar, Parameters

Scott Gengler discussed the FY24 Budget Calendar and Parameters (included in packet on pages 17-22). Jennifer Breault sent an email out outlining the FY24 Budget Timeline and guidelines of a 2.0% for non-union salaries and a 1.0% increase for all other budget lines (in packet on page 21). Mark calendars for September 7th and 8th for the COW Budget Hearings. Scott will be reaching out to department heads and elected officials to discuss any budget issues. Latreese and Jennifer met with all the Admin Departments looking at the six (6) month budget review and talking about their needs going forward for their budgets.

Old Committee Business - None

Elected Official and Department Head Reports

Coroner Jacquie Purcell provided a packet to the board about the Coroner's Office need for a new power cot for the department and its installation in their main van. They provided the cost and benefits of purchasing a demo 2023 Ferno Powered cot. The purchase of the demo unit would be a cost savings of \$4000. The only other capital request for FY24 will be to purchase upgraded police radios, as these can use encrypted channels. This item will be further discussed at the next Finance and Budget meeting on July 27th.

Public Comment – None

Questions from the Media

Ethan from WSPY asked questions regarding the UPS failure.

Chairman's Report

Chairman Kellogg provided a preliminary agenda to all the board members. Additions to the agenda include adding letter G for settlement with Milliron vs Kendall County lawsuit; under appointments adding Jason Pesola for GCEP – Great Chicagoland Economic Partnership Private Business Representative; and County Board meeting will take place on August 2nd, not August 1st so as not to interfere with Sheriff's Night Out event.

Review Board Action Items –

The following to be added to the 7/18/23 CB Agenda under Consent Agenda:

- Approval of Claims

Executive Session – None

Adjournment – Member Peterson made a motion to adjourn the meeting, second by Member DeBolt. Chairman Kellogg asked for a voice vote on the motion. **With seven (7) members present voting aye, the meeting adjourned at 5:06 p.m.**

Respectfully Submitted,

Sally A. Seeger
Recording Secretary/Administrative Assistant