

KenCom Finance Committee Meeting Minutes
Held July 20th, 2023
9:00 a.m.
Kendall County Public Safety Center
1102 Cornell Lane, Yorkville
Emergency Operations Center

Member	Agency	Present	Absent
Greg Witek	LRFFD	X	
Brian DeBolt	Kendall County Board Member	X	
Dwight Baird	KCSO	X	
Zoila Gomez	City of Plano	X	
Larry Nelson	Member At Large	X	
Jason Bastin	Oswego PD	X	
James Jensen	Yorkville PD	X	

Others present: Lynette Bergeron, KenCom Director; Pamela Hurtig, Assistant Director of Administration; Gina Belmont, Assistant Director of Operations; Bonnie Walters, KenCom Executive Assistant; Josh Flanders, KenCom Operations Board Chair; Mike Rennels, City of Plano.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with all seven members present, which resulted in having a quorum for voting purposes.

Nelson called for a motion to approve the agenda. DeBolt made a motion to approve the agenda as submitted, seconded by Witek. Discussion. All members present voting aye. Motion carried.

Public Comment – None

Nelson called for Correspondence – Bergeron read a thank you letter from Dianne Vaillancourt for all the people that came to say goodbye to her as she left KenCom.

Staff Report: – Bergeron gave a Personnel Report as follows: Dianne Vaillancourt retired from KenCom on June 30th, 2023. Thank you to all of our agencies that helped make her final walkout of KenCom very special for Dianne. KenCom is currently down three positions and will start the hiring process. Three new employees started on June 26, 2023, one employee did not make it through training, and the other two are currently in Phase 1 of training. Training as follows: In-House July training will focus on MABAS. Project updates as follows: The New World upgrade test environment was installed with the 2022.3 version on April 7th, and the date for the production upgrade is July 26th. Make sure to log into the test environment and verify all systems are working as they should be. Any issues should be reported directly to Tyler support. IT will be installing Windows updates on all New World Production Servers on Tuesday, July 18th from 11:00 p.m. until approximately 2:00 a.m. CESSA Protocols & Standards Committee and Regional Committees have been meeting. The July 1st, 2023 deadline has been pushed back to July 1st, 2024. KenCom has purchased PowerPhone Total Response EMD software, and we are in the process of creating the interface with Tyler. Misc Information as follows: On June 26th, 2023, at approximately 1:55 pm, the Public Safety Center UPS system failed, and KenCom lost all power. KenCom’s CAD, phone, and radio system went offline. The 9-1-1 calls were immediately presented at Grundy County when our phone system, “Node B,” was no longer seen by Grundy’s phone system, “Node A.” Two dispatchers and Asst. Director Belmont responded to Grundy to start answering our 9-1-1 lines. The command van was requested, and we could reestablish radio communications with our agencies. Dispatchers in Grundy relayed calls for service via StarCom Region 3 channel to dispatchers in the command van, who then relayed the information to our agencies. It was determined that a panel in the UPS system failed, and Facilities Management bypassed the UPS system until repairs could be made on June 28th. KenCom was back up and fully operational at approximately 8:30 pm. KenCom’s dispatchers did a fantastic job during our outage and came together as a team and made it seem seamless. Alert Activation fire portable radios update. ABeep met on May 11th to do additional testing. After testing, they have the correct settings for all fire

portable radios. ABeep will be changing all of the fire agency radio code plugs to include the change for correcting the issue with no audio from an alert activation in dispatch. ABeep is almost done with all Little Rock Fox portables. They need to schedule with A Beep to get the remaining fire departments updated. Text to 9-1-1 totals for the month of June were 5.

Closed Session Minutes but do not release – None

Consent Agenda – Nelson called for approval of the consent agenda. Jensen made a motion, seconded by DeBolt to approve the consent agenda, which includes approval of the June 2023 Treasurer’s Reports for the Surcharge and Operating Funds and the June 15th, 2023 Finance Committee Minutes. All members present voting aye. Motion carried.

Nelson called for the Standing Committee Reports:
Personnel Committee Report – No Report.

Strategic Planning Committee Report – No Report.

Operations Board Report – Flanders stated they have a lot of new members on the board and yesterday was one of the longer meetings and was refreshing to see the participation and involvement.

Finance Committee Report:

Approval of Bills:

Operation Bills – Witek made a motion to approve the July 2023 Operation Bills, in the amount of, \$185,373.92, seconded by Gomez. Discussion. A roll call vote was taken with all seven members present voting aye. Motion carried.

Surcharge Bills – DeBolt made a motion to approve the June 2023 Surcharge Bills, in the amount of, \$147,118.42, seconded by Baird. Discussion. A roll call was taken with all seven members present voting aye. Motion carried.

Anticipated Expenses – Bergeron reviewed the anticipated expenses contained in the packet for the purchase of the Everbridge Resident Connection. During the discussion, Flanders stated there was a consensus by the Operations Board to purchase the Everbridge Resident Connection for the next budget year. After a lengthy discussion, there was a consensus to table until next month. Baird is going to work with Roger Bonuchi for other options.

Nelson called for Old Business:

Discussion of UHF Frequency for Oswego Township Road District – No Report.

Discussion of UHF for Kendall County Forest Preserve – No Report.

Second Tower – Public Safety Center – Nothing new to report.

211 Update – Nelson stated they continue to promote and send information to help 211 grow.

Police 1, 3, and 7 Upgrade to Digital – Bergeron reviewed the quote from A Beep and mentioned the Operations Board did make a motion to move forward to the Finance Committee. Bergeron stated the total cost to upgrade all three channels would be \$450,174.82 and currently has \$450,000 budgeted. Bastin made a motion to approve Police 1, 3, and 7 to be upgraded to digital, seconded by Jensen. Discussion. A roll call was taken with all seven members present voting aye. Motion carried.

Investing ETSB Funds – Nelson stated he received rates from four different lenders and handed them out to the board to review. Bergeron reviewed the balance spreadsheet and it was decided to invest seven million dollars in CDs. After a lengthy discussion, it was decided to go with the highest rate bank and invest seven million dollars in seven different CDs and move the remaining funds into a money market. DeBolt made a motion to invest seven million dollars in one million dollar increments (3 million in three separate six-month CDs, four million in four separate twelve-month CDs) and to open a money market for the remaining ETSB funds with the bank that gives the best rates, seconded by Baird. Discussion. A roll call was taken with all seven members present voting aye. Motion carried.

Any other Old Business – Nelson stated with the emergency purchase of the UPS needed they believe it could be as much as \$250,000.00 to replace. Nelson mentioned KenCom paying the entire bill and then the County pay KenCom back their portion when budgeted and agreed on. There was a consensus by the committee for KenCom to pay the upfront fee for the UPS for an emergency purchase. It was discussed and there was a consensus that KenCom pay 50% of the system and the County to pay the remaining 50%.

Nelson called for New Business:

Finance Committee Closed Session Audio Destruction – None

Enroute CAD server – Bergeron stated the Enroute CAD server, which has just been sitting with historic data on it since December 18th, 2018 when we switched to Tyler New World, has stopped operating. As of right now, IT knows of at least three bad hardware drives, which they do not believe would cost more than \$2,000. However, IT would not know what else is wrong with it until he replaces the bad hardware drives. Bergeron stated initially it was stated we would keep the server but did not want to put money into such an old server that is a security risk in itself. KenCom currently has almost five years of history in Tyler New World. Bergeron would recommend not fixing the server. There was a consensus to not fix the Enroute CAD server but leave it in storage for one year and get a destruction order to dispose of after the year.

Flock 5-year Rate Lock – Bergeron reviewed the Flock 5-year rate lock contained in the packet. Witek made a motion to enter into a 5-year rate lock with Flock and recommend to the Finance Committee, seconded by Baird. Discussion. All members present voting aye. Motion carried.

Kenwood Dual Band Portable Radios – Bergeron reviewed the quote from A Beep contained in the packet for six Kenwood Radios for KenCom. Baird made a motion to purchase 6 Kenwood 3-Band radios for an amount not to exceed \$33,600.00 to recommend to the Finance Committee, seconded by Bastin. Discussion. A roll call was taken with all seven members present voting aye. Motion carried.

Other Business – None

Closed Session – None

Action after Closed Session – None

Nelson stated the next Finance Committee meeting is Thursday, August 17th, 2022 at 9:00 a.m. at the Kendall County Public Safety Building, Lower Level Emergency Operations Center. Baird made a motion to adjourn the meeting, seconded by Witek. All members present voting aye. Motion carried. The meeting adjourned at 10:16 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary