

**COUNTY OF KENDALL, ILLINOIS**  
**ECONOMIC DEVELOPMENT/ ADMINISTRATION COMMITTEE**  
Meeting Minutes for Wednesday August 16, 2023, at 5:30 p.m.

**Call to Order** The meeting was called to order by Committee Chair Elizabeth Flowers at 5:30 p.m.

**Roll Call**

<b>Attendee</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
Elizabeth Flowers	here		
Scott Gengler	here		
Dan Koukol	absent		
Brooke Shanley	here		
Seth Wormley	here		

With four (4) members present a quorum was established.

**Approval of Agenda** – Member Shanley made a motion to approve the agenda, second by Member Gengler.  
**With four (4) members voting aye, the motion was carried by a vote of 4-0.**

**Committee Reports and Updates**

**A. Animal Control Department Update**

Director of Animal Control Taylor Cosgrove briefed the committee on projects and reports. The Rabies Quarantine Agreement form is included in the packet Page 13-14, Ms. Cosgrove is seeking committee approval for this proposed waiver. Rabies tags are currently being entered and double checked to be sure everything is up to date for accurate representation of the tags sold and revenue. Increase in the cost of cat tags will be included. The department is also working on the job template for the Administrative Veterinarian position.

Member Shanley made a motion to forward the Rabies Quarantine Agreement to the next County Board meeting, second by Member Wormley. **With four (4) members voting aye, the motion was carried by a vote of 4-0.**

**B. Emergency Management Agency Update**

Latreese Caldwell briefed the committee on the July EMA report included in the packet on page 16 provided by Roger Bonuchi.

**C. Revolving Loan Status Update**

Latreese Caldwell directed the committee members to page 17 of packet for the July Loan Status report. She noted that she is working with the States Attorney’s Office on Lucky’s Beef N Dogs payment deficiencies.

**New Committee Business**

**A. DISCUSSION** Economic Development Coordinator position

Director of PBZ Matt Asselmeier briefed the committee on the status of this job position. Interviews are ongoing, with three more interviews in the next two weeks. A possible start date would be the end of September.

**B. DISCUSSION** Economic Development Tax Abatement

Director of PBZ Matt Asselmeier directed the committee to page 18 of the packet and explained this memorandum came from a previous Economic Development and HR Committee meeting in February 2023. Montgomery requested a 10-year abatement, with a 75% abatement in the first five years and 50% abatement over the second five years with no clawbacks (recapture provision) for a project southwest of the former Caterpillar property. The Village of Montgomery is negotiating for all the taxing bodies. Matt said that this proposal would be precedent setting as this is the first request for this type of abatement; in terms of length and no clawback provision. He is asking this committee for guidance as to whether the County would be agreeable to the tax abatement with this length of time and to an agreement without clawbacks. Matt Asselmeier, normal is first year is 75%, second year is 50% and third year is 25%. The committee came to a consensus that they will not agree to this proposed tax abatement as presented.

**Old Committee Business** – none

**Chairman's Report** – none

**Public Comment** – none

**Questions for the Media-** none

**Executive Session** – none

**Items for the Committee of the Whole Meeting** – none

**Action Items for County Board-**

- Rabies Quarantine Agreement

**Adjournment** – Member Shanley made a motion to adjourn, second by Member Gengler. **With four (4) members present in agreement, the meeting was adjourned at 5:55 p.m.**

Respectfully submitted,  
Sally A. Seeger  
Administrative Assistant